

Inviting Proposals for Various Grants for Students, Teachers and Officers of University of Calcutta (Financial Year 2026-2027)

Provisions have been created from the University's budget to provide limited support and to encourage academic and research activities and technical upgradation of the University community on annual basis as under.

1. TRAVEL GRANT FOR FULL TIME STUDENTS

Proposals through proper channels are invited from fulltime students for domestic travel purpose to present their works, participate in special courses/schools, field study for research experience or internship in a laboratory/library/archive, participate in prestigious competitions/voyages/expeditions representing the Department or University. Maximum admissible grant is Rs. 20,000/- per student.

2. TRAVEL GRANT FOR TEACHERS/ADMINISTRATORS

Proposals through proper channels are invited from regular faculty members and administrative officers of the university for domestic/international travel purpose to present their works as oral paper/keynote speech/invited lecture/visiting professor/visiting expert/session chair or for participating in an important meeting/presenting a proposal for grant on behalf of Department or University, or visiting national or international institutions (e.g. other universities) or offices (e.g., UGC/CSIR/DST/ICCR etc.) on official visits. Maximum admissible grant is Rs. 25,000/- for domestic travel and Rs. 60,000/- for international travel.

3. GRANT FOR ORGANIZING CONFERENCE/SEMINAR/WORKSHOP

Proposals through proper channels are invited from Teachers/Administrators for organizing special conference/seminar/workshop (International/National/State-level or Regional). Proposal for organizing National level event is to be submitted at least 3 months prior to date of event and for international level event at least 6 months prior to date of event. The revised/confirmed ceilings are: International (3-day): Rs. 3 Lakh/- • International (2-day): Rs. 2 Lakh/- • National (2-3 day): Rs. 1.5 Lakhs/- • National (1-2 day): Rs. 1 Lakh/- • Regional/State level: Rs. 75,000/-. Department which has received this grant in last financial year shall not be given benefit this year, the standard norm would be once in every two years and the above expenditure norm will include any Departmental B.I. support for this purpose.

4. GRANT FOR HOSTING VISITING PROFESSORS/DISTINGUISHED EXPERTS

Proposals through proper channels are invited from Departments to host distinguished experts and visiting professors for a maximum duration of 2 weeks. The maximum admissible grant will include honorarium of Rs. 10,000/- per week, actual airfare as per norms, other expenditure (accommodation, local transport, food cost etc.) Rs. 25,000/- per week.

5. EARN WHILE YOU LEARN

Proposals are invited through proper channels from Master Degree Students admitted in the University Departments who do not receive any other fellowships/ scholarships/ stipends/ remunerations for working a maximum of 15 days a month, 20 hours a week, in one of the academic/administrative departments/centres of the University under supervision of the respective H.O.D.s. Maximum admissible remuneration will be Rs. 400/- per day. Ph.D. scholars admitted or registered under the CU Ph.D. Regulations, 2025, who are not receiving any other fellowship, scholarship or stipend, shall be included under the EWYL scheme, in respect of the assistantship duties assigned under CU Ph.D. Regulation 9.7.

6. TRAINING OF ADMINISTRATIVE STAFF

7. CULTURAL, PROMOTIONAL AND EXTENSION ACTIVITIES

The proposals are to be submitted in appropriate formats **before the date of events**. Application formats will be made available with the Development and Planning Office as well as in the website of the university. All the proposals will go through a subsequent selection process. Successful applicants will be notified by the D.P.O. The grants are subject to availability of the funds under the budget and all bills, claims, invoices are to be submitted latest by first week of March of the financial year to the

accounts department (A.F.O.) through the D.P.O. The financial norms of the University will have to be followed for expenditure utilizing all such grants.

(Please see next page)

Updated Application Documents for Various Grants

for full-time regular teachers, officers and students of University of Calcutta

Interested applicants are requested to use the relevant application documents made available here (forms may be obtained by clicking relevant links given in Online and/or Offline mode) and submit the applications along with relevant supporting documents to the office of the D.P.O. during office hours in hard copies. Applications are to be submitted through proper channel as should be evident from the relevant forms. The applications forms and related guidelines are subject to further changes or amendments from time to time as per instructions of the competent authorities.

TRAVEL GRANT FOR RESEARCH SCHOLARS AND FOR TEACHERS/ADMINISTRATORS

The Travel Grant Applications may be made online by submitting the Google Form through the following link (please use a google or caluniv.ac.in domain ID for submission)

Online: <https://forms.gle/QKnFjeZk5P7w7SuF9>

Offline: [Travel Grant Application Form Download](#)

GRANT FOR ORGANIZING CONFERENCE/SEMINAR/WORKSHOP

The Grant Applications may be made online by submitting the Google Form through the following link (please use a google or caluniv.ac.in domain ID for submission)

Online: <https://forms.gle/BuSsBjMCn2VCTcrg8>

Offline: [Seminar Grant Application Form Download](#)

GRANT FOR HOSTING VISITING PROFESSORS/DISTINGUISHED EXPERTS

(Please directly contact the office of D.P.O.)

EARN WHILE YOU LEARN

(Please see our previous notice dated 06.09.2024)

Development and Planning Officer

University of Calcutta