



University of Calcutta

ITEM WISE ITEM RATE E-TENDER

**REGISTRAR DEPARTMENT
DARBHANGA BUILDING**

87/1 College Street
Kolkata - 700073

University of Calcutta

Notice Inviting e-Tender

(Bidding through e-tendering mode only)

E-Tender No. : R/120/26

Dated: 19.02.2026

The University of Calcutta invites Item wise item rate e-tenders for supply of following ITEMS for the **RUSA Project** from experienced & bonafide firms/ organizations having credential of similar nature of work in any Government/ Semi-Govt./State Aided University/Autonomous Govt. aided Institution.

Name of Work: Item wise item rate tender for supplying and commissioning of the items (as per Annexure - A) under RUSA CPH Project (AREA – 1 to AREA- 9) in College Street Campus, University of Calcutta.

- 1) **Earnest Money (EMD):** Rs. 200000/- only. **(To be deposited Online).**
- 2) No interest will be paid on the EMD (if any).
- 3) **Completion time of the work:** 30 days from the date of issuing work order.
- 4) **Bid Validity Period:** 180 days.
- 5) **Name of the Concerned Department:** Office of the Registrar Department, University of Calcutta.
- 6) **Eligibility criteria for participation in the tender (up to date as on date):**

- The intending bidder must attach the photo-copies of all the relevant documents such as **Valid Trade License in similar nature of work**, ISO Certificate, P.Tax, GST & Pan and credential for satisfactory completion of **similar nature of job amounting to 75% of the quoted value** in a single tender in the last three (03) financial years in Government, or Government Undertaking or any State Aided University. **Only completion certificate of the work will be considered as Credential of works.** Original documents **(up to date as on date)** may be asked for verification of technical checking on the date of tender opening. Failing to produce original documents, the tender will be rejected.

N.B: – Completion certificate should contain a) Name of work, b) Name and address of Client, c) Amount put to tender, d) Date of commencement of work e) Date of completion of work.

- The bidder must have a registered office at Kolkata or surrounding districts in West Bengal. A copy of the address proof is to be submitted.
 - The vendor must submit the certificate for the authenticity of the items from the OEM.
 - The bidder should either be an OEM or authorized dealer of the OEM. The authorized dealer of OEM should have dealership for the last 03 (Three) financial years.
- 7) **BOQ for the respective work should be uploaded along with valid trade license, ISO Certificate, P.Tax, PAN, GST & completion certificate for last 03 financial years (up to date as on date).**

- 8) Consortium is not allowed and No Partial Quote will be accepted.
- 9) **Time Extension:** Time is the essence of the contract, generally no time of extension will be allowed. But, in case of Force Majeure, the extension of time may be considered on the basis of actual situation and subject to consideration of the Tender Inviting Authority.
- 10) **Liquidated damage:** Liquidated damage will be charged to the contractor, if they fail to complete the work within the stipulated time as per contract@0.01% per day to a maximum limit of 10 % of the contract value.
- 11) **Defect & Liability Period:** The defect & liability period will be for a period of manufacturer guarantee from the date of completion of the job. Any defects pointed out during said period has to be mending good damages by the agency at their own cost failing which the retention money will be forfeited.
- 12) **No extra payment will be paid beyond the tendered amount.**
- 13) The Tender Inviting Authority reserves the right to accept or reject any tender without assigning any reasons.
- 14) **Delivery & Insurance Cost:** Delivery will be in our different campuses which will be mentioned in our Purchase Order within the stipulated time. Individual delivery must entail delivery of items at different campuses of the University of Calcutta. Delivery and insurance shall be obtained by the bidder at their own cost to the final destination of installation.
- 15) **The intending bidder must quote all item/s rate on the BOQ, failing which his/her tender, will be cancelled. The Bidder should inspect the site for the mentioned work before bidding of the tender.**

16) Technical Specification :-

SL. NO.	THEMATIC AREA	PROPOSED EQUIPMENT / ITEM	Unit
1	AREA 1	Laptops (Windows 11 2025 update, Windows server 2025 update) Microsoft. NET 8.0.0 or later patch release, Microsoft Web view 2 Runtime version 132) CPU at least 4 core, minimum 32 GB free space. RAM 64 GB or more	2
2	AREA 1	Arc GIS 3.6 Pro (3 year license) (For GIS mapping)	1
4	AREA 1	Computer (Mac) : 14-Core CPU, 32-Core GPU, 36 GB Unified Memory, 1 TB SSD Storage , 16-Core Neural Engine, 41.05 cm (16.2'') Liquid Retina XDR display, Three Thunderbolt 5 ports, HDMI port, SDXC card slot, headphone jack, MagSafe 3 port, Magic Keyboard with Touch ID, Force Touch trackpad, 140W USB-C Power Adapter	1
5	AREA 1	Computer (Windows): Intel Core™Ultra 7 155U Processor (E-cores up to 3.80 GHz P-cores up to 4.80 GHz), Windows 11 Pro 64, Integrated Intel Graphics, 16 GB LPDDR5X-6400MHz (Soldered), 1 TB SSD M.2 2280 PCIe Gen4 TLC Opal, 33.78 cms (13.3) WUXGA (1920*1200), IPS, Anti-Glare, Non-Touch, 100% sRGB,	1

		300 nits, 60Hz	
6	AREA 1	Mobile Connectivity system (iphone): 8 MP Pro Fusion camera system, 48 MP Fusion Main, 48 MP Fusion Ultra Wide, 48 MP Fusion Telephoto, 6 core GPU with Neural Accelerators	1
7	AREA 1	HP Laptop, 15 INTEL CORE ULTRA, 16 GB RAM 1 TB SSD, 15.6 INCH MONITOR, WINDOWS 11 WITH OFFICE 24 OR 365 or equivalent	6
8	AREA 1	Camera /DSLR, Canon EOS R50 RF-S18-45MM, f/4.5-6.3 is mirrorless camera	1
9	AREA 2	Laptop: HP Omnibook (or equivalent)5 OLED Laptop, Snapdragon X Processor, Qualcomm Adreno Graphics, SSF Hard Disk- 512 GB, Screen Size- 35.6 cms, Processor Speed- 3 GHz, RAM Memory-16 GB	1
		Camera : Canon R10 18, Model nos: 5331C016, Series: EOS R10, Display Type- LCD, Autofocus, Manufacturer- Canon Corporation	1
11	AREA 2	Laptops, Hard drives, other hard components: i7 INTEL CORE ULTRA 16 GB DDR5 RAM, 1TB SSD, 1TB HARD DRIVE,WINDOWS 11 PRO WITH OFFICE 24 OR 365 AND OTHER COMPONENTS	1
12	AREA 3	14 inch MacBook Pro (10 Core CPU, 10 Core GPU, 16 Gb Unified Memory, 1 TB SSD Storage: 16-Core Neural Engine, 35.97 cm (14.2'') Liquid Retina XDR display, Three Thunderbolt 4 ports, HDMI port, SDXC card slot, headphone jack, MagSafe 3 port, Magic Keyboard with Touch ID, Force Touch track pad, 70-W USB-C Power Adapter	2
13	AREA 3	Desktop Pro Display XDR (Nano-texture glass): 81.28 cm (32'') Retina 6K. Astonishing colour accuracy. Superwide viewing angle and Extreme Dynamic Range.	1
14	AREA 3	EV8 5G Rugged Tablet 8 inch, 8GB+256GB	3
15	AREA 3	Dell>> Precision 7960 Tower Workstation or equivalent	1
16	AREA 3	Dell Pro Slim Plus Desktop or equivalent	4
17	AREA 3	Color LaserJet Printer (HP Color LaserJet Pro MFP 4303fdw Printer) or equivalent	1
18	AREA 3	B/W LaserJet Printer (HP LaserJet MFP M72630 dn Printer) or equivalent	1
19	AREA 3	Projector (LG CineBeam HU915QE Premium 4K UHD Laser UST Projector) or equivalent	1
20	AREA 3	DSLR Camera (D850 + AF-S 24-120MM F/4G ED VR)	1
21	AREA 3	Research Software: NVivo 15 Subscription for 3 years	1
23	AREA 3	Laptop: (SSD 1 TB, DDR5 16GB RAM, Intel Core Ultra7,8 Core)	1
24	AREA 3	Desktop: HP 68.6cm (27) All-in-One Desktop PC27-cr0417 in 13 th Generation Intel Core™ i5 processor Windows 11 Home Single Language 68.6 cm(27) diagonal, FHD IPS display Intel Integrated Graphics 16 GB DDR4-3200 RAM 1 TB SSD Hard Drive	2
25	AREA 4	Digital Stereo Microscope Specification ● Leica DM 2700 P. with C. Mount Camera or equivalent	1
26	AREA 4	Scanning Electron Microscope for Use-Wear Analysis Specification ● Hitachi SU5000 Scanning Electron Microscope Brand Hitachi Model Name/Number SU5000 Image Resolution 1 kV or equivalent	1
27	AREA 4	3D Scanner:	1

		Artec Space Spider Industrial 3D Scanner Accuracy: Up to 0.05 mm (3D point accuracy). Resolution: Up to 0.1 mm (3D resolution). Data Capture Rate: Up to 7.5 FPS (frames per second). Light Source: Blue LED for 3D, White LEDs for color texture. Color/Texture: Yes, 1.3 MP texture resolution, 24 bpp color. Tracking: Target-free, hybrid geometry and color-based. Weight: 0.85 kg (1.9 lbs). Working Distance: 0.2 – 0.3 m. Output Formats: STL, OBJ, PLY, WRL, AOP, ASC, PTX, E57, CSV, DXF, etc.. Connectivity: USB 2.0/3.0. Power: AC adapter or external battery pack. Object Size: From 5 mm. Environment: Stable performance in varied temperatures (stabilizes in 3 mins)	
28	AREA 4	Drone (UAV): DJI Mavic 3 Pro • DJI Mavic 3 Pro Category Specification Aircraft Take off Weight 958 g (Mavic 3 Pro) Max Flight Time 43 minutes (in a controlled test environment) Max Flight Distance 28 km (tested in a controlled environment) Max Wind Speed Resistance 12 m/s Obstacle Sensing Omni directional binocular vision system with APAS 5.0 Video Transmission System O3+ (up to 15 km FCC, 8 km CE/SRRC/MIC range) Internal Storage 8 GB (Mavic 3 Pro); 1 TB SSD (Mavic 3 Pro Cine version)	1
29	AREA 4	DSLR Camera • Sony A6700 camera or equivalent	1
30	AREA 4	Portable XRF Analyzer • Olympus Vanta Handheld Xrf Analyzer For Precise Metal Analysis Feature Specification Analysis Method X-ray Fluorescence (XRF): Detector Silicon Drift Detector (SDD) (M, C, and Element-S Series) or Si-PIN detector (Element and L Series) Excitation Source 2-watt (Element) or 4-watt (other series) X-ray tube with application-optimized anode material (Rh, Ag, or W) Elemental Range Determines elemental presence and percentage content in materials, including light elements like Mg, Al, Si, P, S (with Element-S, C, M series) Processing Proprietary Axon Technology™ (ultra-low-noise electronics) and a quad-core processor for fast, repeatable results Display 800 x 480 (WVGA) capacitive LCD touch screen with gesture control	1

		Operating System Linux® Data Storage 1 GB industrial microSD™ card included; expandable storage available Connectivity (2) USB 2.0 type A host ports, (1) USB 2.0 type mini-B port; optional wireless LAN and Bluetooth® connectivity	
31	AREA 4	Desktop Specifications • 13th Generation Intel® Core™ i7 processor • Windows 11 Home • 35.6 cm (14) diagonal 2K display • Intel® Iris® Xe Graphics • 16 GB LPDDR5x RAM • 1 TB SSD Hard Drive	2
32	AREA 5	Desktop Specifications • 13th Generation Intel® Core™ i7 processor • Windows 11 Home • 35.6 cm (14) diagonal 2K display • Intel® Iris® Xe Graphics • 16 GB LPDDR5x RAM • 1 TB SSD Hard Drive	5
33	AREA 5	Printer: Color LaserJet Printer (HP Color LaserJet Pro MFP 4303fdw Printer) or equivalent	5
34	AREA 5	Xerox-cum-scanner Machine: Model: Canon RUNNER ADVANCE DX 4945/4935/4925 Copy Resolution (dpi): 600 x 600 Machine Type: A3 Monochrome Laser Multifunctional Resolution: 1,200 x 600 1,200 x 1,200 (half-speed) Memory Capacity: Standard: RAM 3.5 GB Main CPU Side: 2 GB Image Processing CPU Side: 1 GB + 0.5 GB (reserved for image processing) or equivalent	1
35	AREA 5	LCD Projector with screen: PORTABLE PROJECTOR BenQ MX560CXGA Business & Education Projector or equivalent	1
36	AREA 5	HD Television: 32 to 43-inch LED displays with Full HD 1920×1080 1920 cross 1080 1920×1080 or HD Ready 1366×768 1366 cross 768 1366×768 resolution, 60 Hz refresh rates, and smart functionality (Android/Google TV). Key specs include 20W sound output, 2-3 HDMI ports, and 1-2 USB ports	1
37	AREA 7	Laptops (HP) Omni Book X Flip 14-fm0058TU Next Gen AI PC, Silver Processor-Core i5, RAM -16GB, SSD-512 or equivalent	3
38	AREA 7	MacBook AIR M4 10 Core CPU, 13 inch 8 GPU	3
39	AREA 7	Laptop-HP/Dell-DDR5, RAM 16Gb, SSD-512 or equivalent	3
40	AREA 7	Desktop-HP/Dell-All in One PC 13 GEN INTEL Core i5 27 inch FHD 16 GB RAM or equivalent	3
41	AREA 7	DSLR Camera- Canon EOS R-50 RF S1845mm or equivalent	3
42	AREA 7	Lenovo 24 All in one Desktop Computer, 23.8" FHD Business AIO, Intel Processor 8-core, 16 GB DDR4 RAM, TB PCIe SSD Wi-Fi 6, Bluetooth 5.2 or equivalent	2
43	AREA 8	Laptop: HP Omen Intel Core i7-14650 14 th Gen, 8GB RTX 5060, 24 GB DDR5(ug) 1TB SSD, 165 Hz 2k WUXGA 3ms 400nits 16"/40.6 cm Win11 M365 Office 24 Black or equivalent	1

44	AREA 8	Apple 2025 ipad Air (M3) 1 TB ROM 11'' with Wi-fi+ 5G	1
45	AREA 8	Laptop HP Victus: ICore i7-13620H; Memory 24 GB DDR5-5600MT/s; Storage 1 TB PCIe Gen4 NVMe M.2 SSD; Graphics NVIDIA GeForce RTX 5060 Laptop GPU (8 GB GDDR7 dedicated) or equivalent	1
46	AREA 8	Apple 2025 ipad Air (M3) 1 TB ROM 11'' with Wi-fi+ 5G	1
47	AREA 8	HP Windows 11 Pro 12 15,6'' Touch Screen Laptop, Intel Core i5 Processor, 16 GB RAM 512 GB SSD, Numeric Keypad, Bluetooth, Wi-fi or equivalent	3
48	AREA 8	DSLR Camera Nikon D5600 or equivalent	1
49	AREA 8	Apple 2025 ipad Air (M3) 1 TB ROM 11'' with Wi-fi+ 5G	1
50	AREA 8	Hard Drives: - Seagate Expansion 1TB External HDD (2 pieces) - Seagate 2TB External HDD (1 piece)	1 TB (2) 2 TB (1)
51	AREA 8	Multimedia Speaker with Dual Karaoke Mic	1
52	AREA 8	Spike busters Portronics Power plate 14 2500 W	2
53	AREA 9	Laptop Make HP: Processor- Core i5, RAM- 16 GB, SSD- 512 or equivalent	1
54	AREA 9	PORTABLE PROJECTOR BenQ MX560CXGA Business & Education Projector or equivalent	1
55	AREA 9	PORTABLE CAMERA SONY W810 Compact Camera with 6x Optical Zoom or equivalent	1
56	AREA 9	LASER PRINT HP LaserJet Pro MFP M128fw Printer or equivalent	1
57	AREA 9	Portable SSD 1 TB	1
58	AREA 9	DESKTOP HP slim tower type core i5 12 generation, intel CPU 8 GB RAM 512 SSD, wair keyboard and mouse, intel UHD graphics 730, Windows 11, MS office 21, with monitor All are Black, 3 years warranty or equivalent	1
59	AREA 9	LAPTOP DELL Vostro i5 13 generation (15.6 inches), intel cpu 16 GB RAM 512 SSD, Ms office 24 (Silver Colour) IRIS Graphics, FHD Camera with Shutter laptop, 15.6. One years warranty or equivalent	1

Assemble computer not allow. Only the branded computer is permissible.

Additional Parameters:

1. The quoted Desktop model should have Microsoft Windows 11 certification and EPEAT Gold Certification (INDIA).
2. TCO 8.0 certification for Monitor.
3. OEM of Desktop should be ISO 9001, ISO 14001, ISO 20000-1, ISO 27001.


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Additional Terms & Conditions:

1. Motherboard make from the same desktop OEM (OEM logo must be embossed in the motherboard).
2. OEM must have a Functional Service Centre in and around Kolkata. As lot of service is involved this is mandatory.
3. Successful bidder will have to ensure that adequate number of dedicated technical service personals /engineers are designated / deployed for attending to the Service Request in a time bound manner and for ensuring Timely Servicing / rectification of defects during warranty period, as per Service level agreement indicated in the relevant clause of the bid. Bidder must provide online ticketing tool for any issues raised if they receive the order.
4. The bidder should not be under liquidation, court receivership or similar proceedings and should not be bankrupted. Bidder must upload undertaking in this regard with all the relevant documents.
5. The bidder must ensure after sale service during the Defective and liability period after notification from the concerned department.
6. Local delivery and insurance shall be obtained by the bidder at their own cost to the final destination of installation. For delivery goods at site, the insurance shall be obtained by the supplier at their own cost from warehouse of the supplier to the final destinations of installation defined as project site on "All Risks" basis including war risks and strikes. It will be the sole responsibility of the supplier to file the claim, if any, with the insurance company immediately after delivery of goods at project sites. **"University of Calcutta"** shall not be responsible for any loss to the supplier.
7. Bidder should be strictly as per technical specification elaborated in the bid document; no deviation will be accepted.
8. **During evaluation, the bidders may be invited for clarification/ information or additional documents or original hard copy of any of the documents already submitted, may be sought from them & if these are not produced within the stipulated time frame, their bid will be liable to rejection.**
9. Bidders who do not comply with any of the conditions are liable to be rejected. No bidder shall be entitled for any compensation whatsoever for rejection / non consideration of the tender.
10. If any information furnished by the bidder is found incorrect or false at a later stage, he/she shall be liable to be debarred from tendering /ordering.
11. Carrying, loading, unloading, installation, testing, commissioning and integration of the components/equipment purchased are to be done by supplier(s) at our premises. It will be treated that all the charges for the same is included in quoted price. **Compatibility on new system with existing system has to be ensured by the bidder.**

12. Bidder and OEM must not be blacklisted at “**University of Calcutta**” or any Government Organization in Country. A declaration to the effect must be submitted.
13. The final order quantities may be varied at the time of ordering as per Bid Guidelines.
14. As per OEM/manufacture terms and conditions, warranty as mentioned in the above BOQ after successful installation & commissioning of the equipment. In case of any replacement during warranty period the same shall be replaced free of cost on CIF. Warranty/service will be irrespective of delivery location of the items installed at different branches of the **University of Calcutta**. The warranty of the items must be verifiable from OEM website. OEM Must have 24x7 telephonic/help desk support system facility. Further, the warranty status should be verifiable from the OEM website against the serial number of the supplied products. The website address where from such verification can be done must be mentioned in the bid document. No parts, accessories, licenses of the systems should be excluded from such warranty.
15. The supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination i.e. **University of Calcutta**. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage. The packing, making and documentation within and outside the packages shall comply strictly with such special requirements as shall be provided for in the contract.
16. Bid should be strictly as per Technical Specifications elaborated in the Bid documents; no deviations will be accepted.
17. Bidder (s) should sign on all the pages of the relevant documents.
18. It will be responsibility of the bidders to check Bid portal for updation, if any.
19. Any change request of change from the bidder should be submitted through Bid Portal.
20. It will be the responsibility of bidders to supply, assemble, install and commission of the all systems along with OS installation in the desktop.
21. The bidders are requested to mention their complete address with mobile number and e-mail ID in the bid.

INSTRUCTIONS TO BIDDERS

Earnest Money (EMD):- Intending bidders are requested to deposit Rs. 200000/- online through his net banking enabled bank account, maintained at any bank or: offline – through any bank generating NEFT/RTGS challan from the e-tendering portal. Intending bidder will get the beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per the Beneficiary Name & Account No., Amount, Beneficiary Bank name (ICICI Bank) & IFSC Code and e-Proc Ref No. Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from E-Procurement site.

For getting exemption of EMD: - Bidders are requested to upload the relevant NSIC / MSME Registered Certificate against each item work for getting exemption of EMD, failing which their Tender will be rejected. For that they need to select the EMD page as Yes and provide the exemption type as fixed and put the actual EMD amount in Rupees and upload the exemption document.

(Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires considerable time for processing of Payment of EMD.)

N.B.: During evaluation of the tender, the bidder may be requested to produce original hard copy of any of the documents for verification, failing which his/her tender will be liable to rejection.

Important Dates:

Sl. No.	Items	Publishing Date (s)
1	Date of uploading of N.I.T. & Tender documents (online) from this end	19.02.2026, 06:00 P.M
2	Documents downloading, Starting date (online)	19.02.2026, 06:00 P.M
3	Bid submission, starting date (online)	19.02.2026, 06:00 P.M
4	Bid submission, closing date (online)	06.03.2026, 01:00 P.M
5	Bid opening date for Technical Proposal (online)	09.03.2026, 01:00 P.M
6	Date of uploading of the list of Technically qualified Bidder (online)	To be communicated later
7	Date and Place for opening of Financial Proposal (online)	To be communicated later
8	Date of uploading of the list of bidders along with the approved rate	To be communicated later

Instructions / guidelines for electronic submission of tenders have been annexed for assisting the contractors to participate in e- tendering.

- I. Registration of Bidder:** - Any bidder willing to take part in the process of e –tendering will have to be enrolled & registered with the Government e – Procurement system through logging on to <https://wbtenders.gov.in>. The bidder is to click on the link for e – Tendering site as given on the web portal.
- II. Digital Signature Certificate (DSC):** - Each bidder is required to obtain a class - II or class – III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider.
- III. Collection of Tender documents:** - The bidder can search & download NIT & Tender documents electronically from computer once he/she logs on to the website mentioned in Clause 1 using the Digital Signature Certificate. This is the only mode of collection of Tender documents.
- IV. Cost of Earnest Money (EMD)**

Earnest Money (EMD) Quoted INR
Rs. 200000/- (To be deposited Online)

V. Submission of Tenders:-

- a. General process of submission:** - Tenders are to be submitted through online to the website <https://wbtenders.gov.in> in two folders at a time for each work, one is Technical bid and other is Financial Bid, before the prescribed date and time using the Digital Signature Certificates.
- b. Technical Bid:-** Technical Bid contains scanned copies of the followings further in two covers (folder)
- c. Online bid submission (Bidder/Contractor) process in** <https://wbtenders.gov.in> portal, download the pdf file.
<https://wbtenders.gov.in/>

VI. Statutory Cover Containing

- i. For NIT and Corrigendum if any (Download the NIT and upload the same by through digital signature).

VII. NON-STATUTORY DOCUMENTS containing the following documents (Up to date as on date):

Sl.No.	Category	Sub Category	Sub-Category Description
A.	Certificates	Certificates	1. PAN Card
			2. Professional Tax Registration Certificate
			3. GST Registration Certificate
			4. Valid Trade License in similar nature of job.
			5. NSIC / MSME Registered Certificate for getting Exemption of EMD.
			6. For non-registered organizations under NSIC/MSME, EMD documents are to be enclosed.
			7. ISO Certificate.
B.	Credential	Credential for satisfactory completion of similar nature of job amounting to 75% of the quoted value in a single tender in the last three (03) financial years in Government, or Government	

		Undertaking or any State Aided University. Only completion certificate of the work will be considered as Credential of works.
C.	Financial Information	P/L AND BALANCE SHEET FOR LAST 03 (three) FINANCIAL YEAR.

Rejection of Bid:

Tender Committee reserves the right to accept or reject any Bid and to cancel the Bidding processes & reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Tender Committee's action.

Note: Failure of submission of any of the above mentioned documents, the tender will be rejected.

VIII. Financial Bid:- BOQ in INR (in excel sheet)

- i) The financial bid should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The Bidder has to quote the rate through online in the space marked for quoting rate in the BOQ.
- ii) Only downloaded copies of the above documents are to be uploaded, virus scanned & digitally signed by the contractor.

IX. Opening & Evaluation of Tender:-

Opening of Technical Bid:

- i) Technical bid will be opened by the Central Tender Committee. Intending bidders may remain present if they so desire. Statutory Cover (folder) would be opened first & if found in order and correct Non Statutory Cover (folder) will be opened. If there be any deficiency in the Statutory & Non statutory documents the tender will summarily be rejected.
- ii) Decrypted (transformed in to readable formats) documents of the non statutory cover will be downloaded & handed over to the evaluation committee.
- iii) List of technically qualified bidders would be uploaded.

NB: While evaluation, the Tender committee may invite the bidders & seek clarification/ information or additional documents or original hard copy of any of the documents already submitted. For any anomaly or deviation in this regard, his/her tender will be rejected.

X. Opening and evaluation of Financial Bid:

Financial bid of bidders declared technically eligible by the Committee will be opened electronically from the webportal on the prescribed date and time.

XI. Penalty for suppression / distortion of facts:

Submission of false document by bidder is strictly prohibited and will be liable for rejection of the tender and blacklisted.

**Sd/-
Registrar
University of Calcutta**

GENERAL TERMS AND CONDITIONS OF THE CONTRACT

1. Refund of Earnest Money Deposit (EMD): Earnest Money Deposit (EMD) furnished by all unsuccessful bidders should be returned to them without any interest whatsoever, at the earliest after the expiry of the final bid validity period but not later than forty five days after the award of the contract.

Earnest Money Deposit (EMD) of the successful tenderer should be returned, without any interest whatsoever, after receipt of performance security Deposit from him as stipulated in the contract.

2. Forfeiture of Earnest Money Deposit (EMD): Earnest Money Deposit (EMD) of a tenderer shall be forfeited, if the tenderer withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of his tender. Further, if the successful tenderer fails to furnish the required performance security within the specified period, his Earnest Money Deposit (EMD) shall be forfeited.

3. Security Deposit : The University authority will retain a sum amounting to 10% of the bill of the contract for a period of six months from the date of completion of work as **Security Deposit**. This will be released after a period of six months from the date of completion of the work on application.

4. Refund of Performance Security: Performance Security will be refunded to the contractor without any interest, whatsoever, after he/she duly performs and completes the contract in all respects but not later than sixty days of completion of all such obligations under the contract.

5. Forfeiture of Performance Security deposit : Performance security will be forfeited and credited to University of Calcutta in the event of a breach of contract by the tenderers, in terms of the relevant contract.

6. Verification of the Bank Guarantees: Bank Guarantees submitted by the tenderers as Earnest Money Deposit (EMD)/Performance Security need to be immediately verified from the issuing bank before its acceptance, through written communication.

7. The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Registrar Department, C.U.

8. The University will not be bound to accept the lowest bidder.

9. The contractor will have to take necessary instruction from the **Registrar Department, University of Calcutta** regarding the execution of work.

10. After issuing the work order to the successful tenderer, if he/she fails to commence the work or unable to complete the work, then the EMD and Performance security amount of the said tenderer will be forfeited and no claim will be entertained.

11. Termination Clause:

- i. Failing to supply and commissioning of the items as per work order within the stipulated time, the contract will be rejected except application of Force majeure Clause and EMD will be forfeited.
- ii. If any deviation of quality and specification from the stipulated specification as per B.O.Q observed, the purchase order will be cancelled and EMD will be forfeited.

12. Force majeure Clause: If the work(s) be delayed for the following reasons :-

Due to war, internal emergency and other conditions such as abnormally bad weather, flood, cyclone natural calamity or serious loss or damage by fire or civil commotion, the contractor shall immediately give notice thereof in writing to the Central Tender Committee but shall nevertheless use constantly his/her best endeavors to prevent or make good the delay and shall do all that may be reasonably required to the satisfaction of the Central Tender Committee to proceed with the works.

13. Mode of payment: -

After completion of the work as per work order or any subsequent work order against the original work order the triplicates bills (RA/Final bill) duly checked and verified by the concern department with the completion certificate by the concern department and should be submitted to the office of the undersigned within 10 days after completion of the work.



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