



UNIVERSITY OF CALCUTTA
OFFICE OF THE UNIVERSITY ENGINEER
87/1, College Street
Darbhanga Building, Ground Floor
Kolkata-700073
Website :-www.caluniv.ac.in

NOTICE INVITING TENDER

University of Calcutta invites **sealed** tender from resourceful and bonafide contractors for the following work

1.	N.I.T./N.I.Q No:	Eng / CT- 244 / 25-26 Dated: 29/08/2025
2.	Name of the work:	Repair & renovation of necessary civil works of room no - 6 and carpentry works of others rooms of P.G. Lady students hall at 56&58 M.G. Road, Kolkata-700 009, under University of Calcutta.
3.	Estimated Cost put to Tender	:- Rs. 70,136.25 (including G.S.T)
4.	Earnest Money:	A sum of 2% of the estimated/quoted amount in the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful tenders on application after issuing of work order to the successful bidder. In case of successful tender the EMD will be returned on application after an equal amount of security deposit is deducted by the University from the running bills. EMD is not exempted in any case.
5.	Time of completion:	30 DAYS
6.	Eligibility Criteria and Documents to be submitted along with Application.	Valid trade License , GST & PAN and credential for satisfactory completion of similar nature of job amounting 75 % of the estimated value in a single tender in the last three financial years in Government /Government Undertaking or University of Calcutta. Original documents may be asked for verification of technical checking on the date of issuing tender paper . Failing to produce original documents, the tender will be rejected. The participant bidder must submit the following documents in sealed envelope in the tender box kept at the Office of the Engineer at the Ground Floor of the Darbhanga Building, University of Calcutta, 87/1, College Street, Kolkata – 700073 within the last date of submission of the tender. 1. NIT documents duly filled and signed by the intending bidder. 2. Bank Draft for EMD in favour of the University of Calcutta. 3. Self-attested copy of Valid trade License , GST & Pan and credentials for satisfactory completion of similar nature of jobs under Government, Government Undertaking and Universities etc. within last three years. 4. Application through postal service or courier service is not accepted.
7.	Date of receipt of application for tender	On 04/09/2025 from 11 am to 4 pm (Must contain above mentioned. Documents. The application duly signed by Engineer CU should be enclosed with tender documents
8.	Date of Sale/ issue of tender papers	To be download from the Calcutta University web site (caluniv.ac.in).
9.	Date and Time of tender Submission	Dully filled and signed tender/quotation to be submitted on 10.09.2025 from 11am to 2.00 PM in to the Tender Box kept in the Office of the University Engineer
10.	Date and Time of Tender Opening	At or after 3.00 pm 10.09.2025 at the Office of the University Engineer. Intending bidders are requested to be present at the time of opening tenders/quotations.

N.B:

(i) N.I.T /NIQ no ,Name of work, name of the bidder and the date of opening tender/quotation should be written on the sealed envelope, failing which the tender/quotation will not be opened and thus cancelled.

(ii) The undersigned reserves the right to reject any or all Tenders/quotations without assigning any reason what so ever.

UNIVERSITY ENGINEER (C.U)



Name of the work:- Repair & renovation of necessary civil works of room no - 6 and carpentry works of others rooms of P.G. Lady students hall at 56&58 M.G. Road, koltata-700 009, under University of Calcutta.

N. I.T/N.I.Q.no- Eng / CT- 244 / 25-26

Dated: 29/08/2025.

Quoted amount Put to Tender:- Rs.

Name of Agency:-

Address of Agency:-

Amount quoted by the contractor in word and figure



UNIVERSITY OF CALCUTTA

N. I.T./N.I.Q NO- Eng / CT- 244 / 25-26

Dated: 29/08/2025

TENDER AND CONTRACT FOR WORK

GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible Tenders will have to download the tender papers from the website & drop the filled tender papers signed with seal and date at every page along with copy of Valid Trade license's, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least seventy five percent of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year in sealed envelope in the Tender box kept in the Office of the undersigned with in the specified time mentioned in the NIT. which will be opened by the undersigned or by his representative with in the specified time and date mentioned in the NIT/NIQ. The tendered must write the name of the work , NIT no , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc as well as the Water, Electricity charges which are to be paid as per rules .
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. **Time Extension:** The allotted time for completion of the work is as specified in the NIT from the date of receipt of work order .Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.

5. Liquidated damage will be charged to the contractor, if they fail to complete the work within the stipulated time as per contract @ 0.01% per day to a maximum limit of 10 % of the contract value .
6. **Earnest Money Deposit:** Depending on the type of goods to be purchased or work to be done, Earnest Money Deposit (EMD), also known as Bid Security, may be obtained from the bidders-except those who are registered with National Small Industries Corporation (NSIC) or MSME to safeguard against a bidder withdrawing/altering his bid during the bid validity period. The bidders are required to furnish Earnest Money Deposit (EMD) along with their bids. Amount of Earnest Money Deposit (EMD) should be five per cent of the estimated value of the goods to be purchased or work to be done.
 - a. The Earnest Money Deposit (EMD) may be accepted in the form of Account Payee Demand Draft, Banker's Cheque or a Bank Guarantee in acceptable form from any of the Nationalized Banks, safeguarding the purchaser's interest in all respects. The Earnest Money Deposit (EMD) shall remain valid for a period of sixty days beyond the final tender validity period. The Bid Validity Period may be extended if required.
7. **Refund of Earnest Money Deposit (EMD):** Earnest Money Deposit (EMD) furnished by all unsuccessful bidders should be returned to them without any interest whatsoever, at the earliest after the expiry of the final bid validity period but not later than forty five days after the award of the contract. Earnest Money Deposit (EMD) of the successful tenderer should be returned, without any interest whatsoever, after receipt of performance security from him as stipulated in the contract.
8. **Forfeiture of Earnest Money Deposit (EMD):** Earnest Money Deposit (EMD) of a tenderer shall be forfeited, if the tenderer withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of his tender. Further, if the successful tenderer fails to furnish the required performance security within the specified period, his Earnest Money Deposit (EMD) shall be forfeited.
9. **Performance Security:** To ensure due performance of the contract, performance security is to be obtained from the successful bidder awarded the contract except those who are registered with National Small Industries Corporation (NSIC). Performance Security should be of an amount of ten per cent of the value of the contract. Performance Security should be furnished in the form of an Account Payee Demand Draft, or Bank Guarantee from a Nationalized Bank in an acceptable form safeguarding the purchaser's interest in all respects. Performance Security is to be furnished within twenty one days after notification of the award of contract and it should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier, including warranty obligations.
10. **Refund of Performance Security:** Performance Security should be refunded to the supplier without any interest, whatsoever, after he duly performs and completes the contract in all respects but not later than sixty days of completion of all such obligations under the contract.
11. **Forfeiture of Performance Security:** Performance security is to be forfeited and credited to University of Calcutta in the event of a breach of contract by the tenderers, in terms of the relevant contract.
12. **Verification of the Bank Guarantees:** Bank Guarantees submitted by the tenderers as Earnest Money Deposit (EMD)/Performance Security need to be immediately verified from the issuing bank before its acceptance,

through written communication.

13 If the successful contractor's bid rate is 80% or less than the estimated amount put to tender, the contractor will have to submit a Bank Guarantee amounting to 10% of the Tendered amount before issue of Work order, failing which the EMD will be forfeited and the agency may be blacklisted. The Bank Guarantee should be valid till the end of the contract period and shall be renewed accordingly if required. This Bank Guarantee is an Additional Performance Security. So provision of deducting Security deposit from bills will hold goods per relevant clause of the contract. The bank Guarantee shall be returned immediately on successful completion of contract.

14 **Security Deposit:** The University authority will retain a sum amounting to 10% of the bill of the contract for a period of six months from the date of completion of work as Security Deposit which will be released after a period of six months from the date of completion of the work on application.

15 EMD and Performance security should be paid in favour of UNIVERSITY OF CALCUTTA payable at Kolkata. EMD must be attached with the tender in sealed envelope, failing which the tender will be treated as cancelled.

16 **EMD Amount:-Rs**

D.D No..... Dated / /20

Name of

Issuing

Bank

Branch

17 Work is to be carried out as per specification laid in the B.O.Q or PWD specification as per instruction of the University Engineer or his representative.

18 The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

19 The rates must be quoted in words and in figure, otherwise the tender will be cancelled.

20 The accepting authority reserves the right to reject any or all the quotations without any assigning any reason thereof and he does not bind himself to accept the lowest quotation as he can negotiate with lowest bidder to lower down the rate.

21 The University will not supply any materials to the contractor.

22 The contractor will work under the strict supervision of the Engineer/ Sub-Assistant Engineer. The estimate given along with the tender are provisional payment will be made on the actual work done jointly measured by the Engineer or his representative (Sub-Assistant Engineer) & the contractor or his representative. The contractor will have to submit bill in printed format in duplicate.

- 23 The contractor will have to take necessary instruction from the Engineer CU/Sub-Assistant Engineer regarding the execution of work.
- 24 Defect & liability Period :-The defect & liability period will be for a period of 6(six) months from the date of completion of the job. Any defects pointed out during this period has to be mend good by the agency at his/her own cost, failing which the retention money will be forfeited.
- 25 After issuing the work order to the successful tenderer, if he fails to commence the work or unable to complete the work, then the EMD /Performance security amount of the said tenderer will be forfeited and no claim will be entertained.

Sd/-

University Engineer

Name of the Agency:

Address :-

SIGNATURE OF THE CONTRACTOR WITH SEAL AND DATE:

Price Schedule

Name of the work:- Repair & renovation of necessary civil works of room no - 6 and carpentry works of others rooms of P.G. Lady students hall at 56&58 M.G. Road, koltata-700 009, under University of Calcutta.

P - 1 of 7						
IT. No	Sch. Page No	DESCRIPTION OF WORK	QUANTITY	UNIT	RATE	AMOUNT Rs. P
1	Page- 11	Stripping off worn out plaster and rking out joints / Sl. No. of walls, celing etc. upto any height and in any floor including removing rubbish and staking any where within the compound as directed.		Sq.m	19.00	332.84
	10		17.52			
2	Page- 16	125 mm. thick brick work with 1st class bricks in / Sl. No. cement mortar (1:4) in ground floor.		Sq.M	724	
		In first floor	2.04	Sq.M	736	1501.44
3	Page- 16	Extra for using approved H.B netting in every / Sl. No. third layer in 16 & 17 of subhead A above in any floor	0.9	Sq.M	41	36.9
4	Page- 26	Ordinary Cement concrete (mix 1:1.5:3) with / Sl. No. graded stone chips (20 mm nominal size) excluding shuttering and reinforcement if any, in ground floor as per relevant IS codes.		Cu.M	5912	
		i) Pakur Variety .				
		In first floor	0.04	Sq.M	6007	225.26
5	Page- 42	Hire and labour charges for shuttering with / Sl. No. centering and necessary staging upto 4 m using approved stout props and thick hard wood planks of approved thickness with required bracing for concrete slabs, beams and columns, lintels curved or straight including fitting, fixing and striking out after completion of works (upto roof of ground floor)				
	36					
		(a) 25 mm to 30 mm thick wooden shuttering as per decision & direction of Engineer in charge		Sq.m	335	
		In first floor	0.30	Sq.m	353	105.9

6	Page - Plaster (to wall, floor, ceiling etc.) with sand 189/ It - and cement mortar including rounding off or 1 chamfering corners as directed and raking out joints including throating, nosing and drip course, scaffolding/staging where necessary (Ground floor).[Excluding cost of chipping over concrete surface]				
	In 1st Floor.				
	(i) With 1:6 cement mortar	20.28	Sq.M	199	4035.322
	(ii) With 1:4 cement mortar		Sq.m	133	279.3
	(c) 10 mm thick plaster	2.1			
7	Page - (b) Rendering the surface of walls and 198 / It -ceiling with white cement based wall putty 5 of approved make and brand (1.5 mm thick)		Sq.M	122	8379.16
		68.68			
8	Page - Removing old scales, blisters etc. of interior 198 / It - surface of walls,ceiling by scraping etc. and 4 preparing smooth and even surface with rendering or cement mortar (1:2) (as necessary), to make the surface suitable for receiving distemper. (Payment against this item will be made only when this has been done on the specific direction of the Engineer-in-charge).	47.35	Sq.M	10.17	481.55
	(68.68-21.33) = 47.35				
9	Page - Applying Interior grade Acrylic Primer of 195 / It -approved quality and brand on plastered or 7 concrete surface old or new surface to receive Distemper/ Acrylic emulsion paint including scraping and preparing the surface thoroughly, complete as per manufacturer's specification and as per direction of the EIC. (In Ground Floor) (a) One Coat				
	i) Water based interior grade Acrylic Primer		Sq.M	30.80	2115.39
		68.68			

10	Page - Acrylic Distemper to interior wall, ceiling with a 196 / lt - coat of solvent based interior grade acrylic 10 primer (as per anufacturer's specification) including cleaning and smoothning of surface. Two Coats	68.68	Sq.M	70.00	4807.6
	The qty, same as item no - 9				
11	Page - (a) Priming one coat on timber of plastered surface 200 / lt - with synthetic oil bound primer of approved quality 1 including smoothening surfaces by sand papering etc.		Sq.M	38.00	1034.09
		27.21			
	(b) Priming one coat on steel or other metal surface with synthetic oil bound primer of approved quality including smoothening surfaces by sand papering etc.		Sq.M	29.00	782.78
		26.99			
12	Page - (A) Painting with best quality synthetic enamel 200 / lt - paint of approved make and brand including 2 smoothening surface by sand papering etc. including using of approved putty etc. pn the surface, if necessary :				
	(a) On timber or plastered surface : With super gloss (hi-gloss) - (iv) Two coats (with any shade except white)	27.21	Sq.M	81.00	2204.01
	b) On steel or other metal surface: With super gloss (hi-gloss) (iv) Two coats (with any shade except white)	26.99	Sq.M	79.00	2132.21
13	Page - (a) M.S.or W.I. Ornamental grill of approved 104 / lt - design joints continuously welded with M.S, W.I. 13 Flats and bars of windows, railing etc. fitted and fixed with necessary screws and lugs in ground floor.				
	(i) Grill weighing above 10 Kg./sq.mtr and up to 16 Kg./sq. mtr. In first floor	0.76	Qntl	7238	5567.59

- 14 Page - M.S. structural works in columns, beams etc.
99 / It -1 with simple rolled structural members (e.g. joists, angle, channel sections conforming to IS: 226, IS: 808 & SP (6)- 1964 connected to one another with bracket, gussets, cleats as per design, direction of Engineer-incharge complete including cutting to requisite shape and length, fabrication with necessary bolting, metal arc welding conforming to IS: 816- 1969 & IS: 1995 using electrodes of approved make and brand conforming to IS:814- 2004, haulage, hoisting and erection all complete. The rate includes the cost of rolled steel section, consumables such as electrodes, gas and hire charge of all tools and plants and labour required for the work including all incidental chages such as electricity charges, labour insurance charges etc.

I) For structural members of specified sections weighing less than 22.5 Kg./m

MT 59119 5717.99

96.72

- 15 Page - Supplying profiles of required section made of
233/ It - Aluminium Alloy Extrusions conforming to IS:
1 732-1983 and IS: 1285- 1975; Annodized (with required film thickness and specified colour / natural) matt finished conforming to IS: 1868-1983 for fabrication of composit door, sliding & casement windows, partitions, formed of basic sections of any ISI embossed / certified make and brand as per direction of Engineer - In-Charge. (Payment will be made on finished length of the work).

(A) In 10-12 Micron thickness Annodizing film

I) Natural white

a) 2- track sliding window

i) Bottom frame

2.40 Mtre. 218 523.2

ii) Top and side frame.

8.40 Mtre. 195 1638

d) Shutter for all track sliding window.

i) Bottom & Top member.

4.8 Mtre. 117 561.6

ii) Style side member.

6.00 Mtre. 119 714

		iii) Interlock member.	6.00	Mtre.	148	888
16	Page- 239 / Sl. No.2	Labour charge for fabrication and installation of composite door, window, partitions made from annodized extruded alloy aluminium sections for the following units:- (A) Glazed aluminium sliding windows made of extruded and annodized alloy aluminium sections, fabrications, including cutting to proper shape and size, drilling and aligning of window shutter frame fitted with in built locking arrangements, sliding rollers and other necessary fittings, fixture, adhesives and joineries along with extruded neoprine or EPDM gasketing in between window frame and masonry work (walls, column, beam.lintels etc.) as well as between glass and shutter frame for fixing glass and Polysulphide sealant and in between shutter and window frame where necessary including cutting to requisite size and fixing glass as per drawing, specification and direction of EIC. The rate includes the hire charge of all tools and plants, including all incidental charges, adhesive, joineries such as screw, cleat angle etc. but excluding the cost of extruded aluminium sections, glass, neoprene / EPDM gasket, locking arrangement and rollers.				
		i) 2 track sliding window. W- 2x1.20x1.50=3.60	3.60	Sq.M	696	2505.6
17	Page- 242 / Sl. No.8	Supplying EPDM gasket of approved make and brand as per direction of Engineer-in- charge. i) For sliding windows b) 'U' shaped EPDM gasket for frames.	16.80	Mtre.	15	252
18	Page- 242 / Sl. No 7	Supplying maruti lock (100mm)	1.00	Pair	46	46

19	Page- 243 / Sl. No 9	Supplying bubble free float glass of approved make and brand conforming to IS: 2835-1987.				
		iv) 5mm thick coloured / tinted / smoke glass.	3.60	Sq.M	585	2106
20	Page- 141 / Sl. No 10	i) Iron hasp bolt of approved quality fitted and fixed complete (oxidised) with 16mm dia rod with centre bolt and round fitting.				
		(c) 300mm long.	3.00	each	166	498
21	Page- 144 / Sl. No 26	Anodised aluminium barrel / tower / socket bolt (full covered) of approved manufactured from extruded section conforming to I.S. 204/74 fitted and fixed with cadmium plated screws:				
		(x) 300mm long x 12mm dia. bolt.	4.00	each	166	664
22	Page - 275 / It 2	(A) Stitching crack in brick wall by carefully cutting out face brick 125 mm. deep into the wall, cleaning the gap and filling up the same with precast cement concrete block carefully set in cement mortar (1:3) including mending good damages and finishing the surface to match with adjacent areas complete as per direction.				
		(ii) With reinforced cement concrete blocks (1:1½:3) with stone chips and nominal reinforcement.				
		(b) Block size 250 x 125 x 150 mm. (Cement-2.5 Kg/No.)	12.00	each	127	1524
23	Page - 152 / It 31	Taking out shutter of door and window, dismantling by parts (for repair or replacement of damaged parts) , reassembling and refitting and rehangng same with old fittings but with new screws as necessary. (Where different parts of same shutter are renewed under different item, payment under item 73 will bemade once only)	5.64	Sq.M	126	710.64
24	Page - 152 / It 31	Styles and rails of wooden shutters fitted and fixed complete. (Payment to be made on area of new work only). In Ground Floor: (i) For 25mm. Thick shutter. (a) Ordinary Teak Wood.	0.59	Sq.M	2410.00	1415.875

- 25 Page - Wood work in door and window frame fitted and
114 / It - fixed in position complete including a protective
1 coat of painting at the contact surface of the
frame exluding cost of concrete, Iron Butt
Hinges and M.S clamps. (The quantum should
be correted upto three decimals).

(c) Sal : Siliguri.	0.06	Cu.M	98112	5651.25
				59437.50
Add @ 18 % for GST charge			Rs. -	10698.75
		Total	Rs. -	70136.25

(Rupees seventy thousand one hundred thirty six and twenty five paisa only)

Name of the Contractor. –

Address of the Contractor.=

Amount quoted by the contractor (in figure and words).-
.....(Rs.)

Signature with stamp and date.-

