



UNIVERSITY OF CALCUTTA
OFFICE OF THE UNIVERSITY ENGINEER
87/1, College Street
Darbhanga Building, Ground Floor
Kolkata-700073
Website :-www.caluniv.ac.in

NOTICE INVITING TENDER

University of Calcutta invites **sealed** tender from resourceful and bonafide contractors for the following work

1.	N.I.T. No:	Eng /CT- 289 / 25-26 Date: 14. 10.2025
2.	Name of the work:	Repairing and painting of two classrooms including repairing of its' windows and collapsible gates of the dept including installation of some aluminium windows at the dept of EDUCATION at 3rd floor Alipore campus, CU
3.	Estimated Cost put to Tender:	Rs 94342.71 (rupees ninety four thousand three hundred forty two and paise seventy one only (incl GST)
4.	Earnest Money:	A sum of Rs 1900 @ 2% of the estimated/quoted amount in the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful tenders on application after issuing of work order to the successful bidder. In case of successful tender the EMD will be returned on application after an equal amount of security deposit is deducted by the University from the running bills. EMD is not exempted in any case.
5.	Time of completion:	30 DAYS
6.	Eligibility Criteria and Documents to be submitted along with Application.	Valid trade License , GST & PAN and credential for satisfactory completion of similar nature of job amounting 75 % of the estimated value in a single tender in the last three financial years in Government /Government Undertaking or University of Calcutta. Original documents may be asked for verification of technical checking on the date of issuing tender paper . Failing to produce original documents, the tender will be rejected. The participant bidder must submit the following documents in sealed envelope in the tender box kept at the Office of the Engineer at the Ground Floor of the Darbhanga Building, University of Calcutta, 87/1, College Street, Kolkata – 700073 within the last date of submission of the tender. 1. NIT documents duly filled and signed by the intending bidder. 2. Bank Draft for EMD in favour of the University of Calcutta. 3. Self-attested copy of Valid trade License , GST & Pan and credentials for satisfactory completion of similar nature of jobs under Government, Government Undertaking and Universities etc. within last three years. 4. Application through postal service or courier service is not accepted.
7.	Date of receipt of application for tender	On 30/10/2025 from 11 am to 4 pm (Must contain above mentioned. Documents. The application duly signed by Engineer CU should be enclosed with tender documents
8.	Date of issue of tender papers	30/10/2025 (To be collected from the office of the, University Engineer, CU.
9.	Date and Time of tender Submission	Dully filled and signed tender/quotation to be submitted on 07/11/2025 from 11am to 2.00 PM in to the Tender Box kept in the Office of the University Engineer
10.	Date and Time of Tender Opening	At or after 3 .00pm 07/11/2025 at the Office of the University Engineer. Intending bidders are requested to be present at the time of opening tenders/quotations.

N.B:

- (i) N.I.T /NIQ no ,Name of work, name of the bidder and the date of opening tender/quotation should be written on the sealed envelope, failing which the tender/quotation will not be opened and thus cancelled.
(ii) The undersigned reserves the right to reject any or all Tenders/quotations without assigning any reason what soever.

UNIVERSITY ENGINEER (C.U.)



UNIVERSITY OF CALCUTTA

Name of the work - Repairing and painting of two classrooms including repairing of its' windows and collapsible gates of the dept including installation of some aluminium windows at the dept of EDUCATION at 3rd floor Alipore campus, CU

N. I.T. no : Eng /CT- 289 / 25-26 Date: 14. 10.2025

Estimated cost Put to Tender:- RS 94342.71 (rupees ninety four thousand three hundred forty two and paise seventy one only (incl GST)

Name of the agency –

Address of Agency:-

Rate quoted by Agency:- (in figure and words)

Signature of the Agency with date & stamp:-



UNIVERSITY OF CALCUTTA

N. I.T. no : Eng /CT- 289 / 25-26 Date: 14. 10.2025

Percentage Rate contract

GENERAL TERMS AND CONDITION

1. Eligible Tenders will have to download the tender papers from the website & drop the filled tender papers signed with seal and date at every page along with copy of Valid Trade license's, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least seventy five percent of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year in sealed envelope in the Tender box kept in the Office of the undersigned with in the specified time mentioned in the NIT which will be opened by the undersigned or by his representative with in **the specified time and date mentioned in the NIT** The tendered must write the name of the work , NIT no , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc as well as the Water, Electricity charges which are to be paid as per rules .
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. Liquidated damage will be charged to the contractor if they fail to complete the work within the stipulated time, 0.01% per day to a maximum limit of 10 % of the contract value .



5. The allotted time for completion of the work as specified in the NIT from the date of receipt of work order .Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.

6. (a) If the successful contractor's bid rate is 80% or less than the estimated amount put to tender the contractor will have to submit a Bank Guarantee amounting to 10% of the Tendered amount before issue of Work order failing which the EMD will be forfeited and the agency may be blacklisted. The Bank Guarantee should be valid till the end of the contract period and shall be renewed accordingly if required. This bank Guarantee is an Additional Performance Security .So provision of deducting Security deposit from bills will hold goods per relevant clause of the contract. The bank Gurrantee shall be returned immediately on successful completion of contract.

(b) The University authority will retain a sum amounting to 10% of the bill of the contract for a period of six months from the date of completion of work as **Security Deposit**. Which will be released after a period of six months from the date of completion of the work on application.

7. A sum of 2% of the quoted amount in the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful tenders on application after issuing of work order to the successful bidder. In case of successful tender the EMD will be returned on application after an equal amount of security deposit is ducted by the University from the running bills. EMD is not exempted in any case. The earnest money will be returned to unsuccessful tenderers on application after issue of work order to the successful bidder for successful tenderer the EMD will be returned on application after an equal amount of security deposit is deducted from the running bills.

Amount:-Rs

D.D No...... **Dated** / /20

Name of Issuing Bank:--

Branch :-

8. Work is to be carried out as per specification laid in the B.O.Q or PWD specification as per instruction of the University Engineer or his representative.



9.The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

10. The rates must be quoted in words in figure otherwise the tender will be cancelled.

11. The University will not be bound to accept the lowest bidder.

12.The University will not supply any materials to the contractor.

13. The contractor will work under the strict supervision of the Engineer/ Sub-Assistant Engineer. The estimate given along with the tender are provisional payment will be made on the actual work done jointly measured by the Engineer or his representative (Sub-Assistant- Engineer) & the contractor or his representative. The contractor will have to submit bill in printed format in duplicate.

14. The contractor will have to take necessary instruction from the Engineer CU/ Sub-Assistant Engineer regarding the execution of work.

15.Defect&liability Period:-The defect & liability period will be for a period of six months from the date of completion of the job. Any defects pointed out during this period has to be mend good by the agency at their own cost failing which the retention money will be forfeited. For AMC work the DLP period is restricted only upto the completion of work.

Sd/-

University Engineer

Name of the Agency:

Address :-

Signature of the Agency with date & stamp:-

2	i-1(b) , p- 200 Priming one coat on timber or plastered surface with synthetic oil bound primer of approved quality including smoothening surfaces by sand papering etc. area same as i-01					352.62	sqm	38	13399.56
3	p-201, i-4 Applying Acrylic Emulsion Paint of approved make and brand on walls and ceiling including sand papering in intermediate coats including putty (to be done under specific instruction of Superintending Engineer) : (Two coats) i) Standard Quality area same as i-01					352.62	sqm	62	21862.44
4	i-2 (A), Page 200 Painting with best quality synthetic enamel paint of approved make and brand including smoothening surface by sand papering etc. including using of approved putty etc. on the surface, if necessary : On steel or other metal surface : With super gloss (hi-gloss) - (iv) Two coats (with any shade except white)	14	0.9	1.48	18.648	sqm			
		4	2.4	2.7	25.92	sqm			
					44.568	sqm		79	3520.872
5	i-24, p-113 Easing, oiling and adjusting the steel shutters including scraping all members and fitting so as to make the shutters easily operable (no extra payment will be made for taking out and fixing glass, if necessary). Each means a pair of shutter in a frame qty same as item 7		44.568	1.5	29.712	pair		42	1247.904
	44.568 sqm/ 1.5 sqm = number of pair								
6	i-8, p-111 Easing and oiling, cleaning collapsible gate and repairing tolocking arrangements.	4	2.4	2.7	25.92	Sq.M.		17	440.64

7	p-245, i-15 Supplying,fitting & fixing of 2-Track / 3-Track Aluminium sliding Window of all Aluminium sections viz. window frame (top,bottom & side frame), shutter (top, bottom, side & interlock member) made of aluminium alloy extrusions conforming to IS 733-1983 & IS 1285-1975, annodised conforming to IS 1868-1983, fitted with all other accessories viz. PVC roller, EPDM gasket, maruti lock, screws etc. including labour charges for fitting & fixing of aluminium 2-track/3-track sliding window with fixing of glass (excluding cost of glass) all complete as per architectural drawings and direction of Engineer-in-charge. 10-12 Micron thickness Annodizing film Natural white For 2-Track window : Members for Bottom frame @ 0.875 Kg per Mtr. and for Top and Side frame @ 0.778 Kg per Mtr. and for shutter Bottom and Top member @ 0.472 Kg per Mtr., Style side member @ 0.493 Kg\ per Mtr. and Interlock member @ 0.612 Kg per Mtr.	7	0.98	1.5	10.29	sqm		
	Note : for estimate purpose construction wing may consider weight of 2- track Aluminium window @ 5.5 Kg per Sq.M.and 3-track Aluminium window @ 6.5 Kg per Sq.M]			5.5	56.595	kg	448	25354.56
8	labour for dismantling steel windows and high / low benches from its fix position and rearranging them inside the rooms.							
	welder=	6			6	each	326	1956
	male majdoor=	15			15	each	245	3675
9	i-1, p-205 Supplying best Indian sheet glass panes set in putty and fitted and fixed with nails and putty complete. (In all floors for internal wall & upto 6 m height for external wall) (i) 3 mm thick (weighing 7.4 kg/Sq.m) qty same as item 07				10.29	sqm	477	4908.33
	total=							79951.4514
	add GST @ 18%						0.18	14391.26125
	rupees ninety four thousand three hundred forty two and paise seventy one only with GST							94342.71265

Name of the Agency:

Address of the Agency:

Rate quoted by the Agency in words and figure:

Signature of the Agency with date and stamp.