



University of Calcutta
87/1, College Street, Kolkata-700 073

Tender Ref. No: RTSBCLT/NMHS/MS/01

Dated: 19/01/2026

The University of Calcutta invites e-tenders for the following work from experienced & bonafide firms/ organizations having credentials of a similar nature of work in any Government/ Semi-Govt./State Aided University/Autonomous Govt. aided Institution.

Name of work: Supplying and commissioning of the following ITEMS for the NMHS project NMHS2024-25/SC-XII/MG96-201 at Department of Zoology, Ballygunge Science College Campus, University of Calcutta.

Name of the Item	Bid Validity Days	Time of completion of work	Earnest Money (EMD) Rs.	Name of the Concerned Department
Supplying and commissioning of the following ITEMS for the NMHS project NMHS2024-25/SC-XII/MG96-201 at the Department of Zoology, Ballygunge Science College Campus, University of Calcutta.	180 days	60 days	20100/- (To be deposited Online)	Department of Zoology, Ballygunge Science College Campus, University of Calcutta.

• Eligibility criteria for participation in the tender:

The intending bidder must attach the photo-copies of all the relevant documents such as valid Trade License , ISO Certificate, P.Tax, GST & Pan and credential for satisfactory completion of **similar nature of job amounting to 75% of the quoted value** in a single tender in the last three (03) financial years in Government, or Government Undertaking or any State Aided University. **Only completion certificate of the work will be considered as Credential of works.** Original documents (**up to date as on date**) may be asked for verification of technical checking on the date of tender opening. Failing to produce original documents, the tender will be rejected.

- Failing of the above mentioned eligibility criteria the tender-bid may be rejected.
- The bidder should either be an OEM or authorized dealer of the OEM.
- BOQ for the respective work should be uploaded along with valid trade license, P.Tax, ISO Certificate, PAN, GST & completion certificate for last 03 financial years (up to date as on date).
- Consortium is not allowed and No Partial Quote will be accepted.

- **Time Extension:** Time is the essence of the contract, generally no time of extension will be allowed. But, in case of Force Majeure, the extension of time may be considered on the basis of actual situation and subject to consideration of the Tender Inviting Authority.
- **Liquidated damage:** Liquidated damage will be charged to the contractor, if they fail to complete the work within the stipulated time as per contract@0.01% per day to a maximum limit of 10 % of the contract value.
- **No extra payment will be paid beyond the tendered amount.**
- The Tender Inviting Authority reserves the right to accept or reject any tender without assigning any reasons.
- **The intending bidder must quote all items on the BOQ, failing which his/her tender, will be cancelled. The Bidder should inspect the site for the mentioned work before bidding of the tender.**
- **Bid Opening Place: - University of Calcutta at 87/1 College Street, Darbhanga Building, Ground Floor Kolkata-700073.**

- **Technical Specifications**

Sr	DESCRIPTION	MAKE	CAT NO	Unit	Qty
1	Whole Transcriptome Sequencing & Its Analysis Sample Type- Fish Tissue • Platform-Illumina Novaseq6000 • Sample No-15 • Library type-PE150 • Depth/sample-Minimum 15 Gb/Sample • Data normalisation & Bioinformatics analysis-Yes • Turn Around time-Within 3 Months or less (if the sample has passed the quality control) • Data Delivery-Server-based or External storage device • Sample Submission Requirement			sample	15
2	WGS (Denovo Sequencing) Platform-Illumina Novaseq6000 • Sample No-10 • Library type-PE150 Sequence Output: min 100X Sample Type: Fish DNA sample with extraction, quality control, library preparation			Sample	10
3	Sanger sequencing with column Purification Sample type: Fish DNA Data analysis & Sequencing within 5 days Total sample: 750			sample	750
4	Fish Estradiol (E2) ELISA Kit	Mybiosource or equivalent	MBS700179	96 test	1
5	Fish 11-keto Testosterone (11-KT) ELISA Kit	Mybiosource or equivalent	MBS269932	96 test	1

6	Fish 17alpha, 20beta dihydroxy progesterone (17alpha, 20betaOH-PROG) ELISA Kit	Mybiosource or equivalent	MBS2602842	96 test	1
7	QIAamp DNA Mini Kit (50)	Qiagen or equivalent	51304	50 rxn	5
8	LE Agarose	Lonza or equivalent	50004	500 gm	1
9	GoTaq Green Master Mix	Promega or equivalent	M7122L	500 rxn	2

Important Dates:

Sl. No.	Items	Publishing Date (s)
1	Date of uploading of N.I.T. & Tender documents (online) from this end	19.01.2026, 06:00 P.M
2	Documents downloading, Starting date (online)	19.01.2026, 06:00 P.M
3	Bid submission, starting date (online)	19.01.2026, 06:00 P.M
4	Bid submission, closing date (online)	31.01.2026, 01:00 P.M
5	Bid opening date for Technical Proposal (online)	02.02.2026, 01:00 P.M
6	Pre Bid meeting	To be communicated later
7	Date of uploading of the list of Technically qualified Bidder (online)	To be communicated later
8	Date and Place for opening of Financial Proposal (online)	To be communicated later
9	Date of uploading of the list of bidders along with the approved rate	To be communicated later

INSTRUCTIONS TO BIDDERS

Instructions / Guidelines for electronic submission of tenders have been annexed for assisting the contractors to participate in e- tendering.

- I. **Registration of Bidder:** - Any bidder willing to take part in the process of e –tender will have to be enrolled & registered with the Government e – Procurement system through logging on to **<https://wbtennders.gov.in>**.The bidder is to click on the link for e – Tendering site as given on the web portal.
- II. **Digital Signature Certificate (DSC):** - Each bidder is required to obtain a class - II or class – III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider.
- III. **Collection of Tender documents:** - The bidder can search & download NIT & Tender documents electronically from computer once he logs on to the website mentioned Clause 1 using the Digital Signature Certificate. This is the only mode of collection of Tender documents.

IV. Cost of Earnest Money (EMD)

Earnest Money (EMD) Quoted INR	Transaction No. & Date	Bank Name
20100/- (To be deposited Online)		

Earnest Money (EMD):- Intending bidders are requested to deposit Rs. **20100/-** (to be deposited online by each bidder) only to be deposited by the bidder concerned electronically: online – through his net banking enabled bank account, maintained at any bank or: offline – through any bank generating NEFT/RTGS Challan from the e-tendering portal. Intending bidder will get the beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per the Beneficiary Name & Account No., Amount, Beneficiary Bank name (ICICI Bank) & IFSC Code and e-Proc Ref No. Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from E-Procurement site.

Bidders are also advised to submit EMD of their bid, at least 3 working days before the closing date for bid submission as it requires considerable time for processing of Payment for EMD.

For getting exemption of EMD: - Bidders are requested to upload the relevant NSIC / MSME Registered Certificate against each item work for getting exemption of EMD, failing which their Tender will be rejected. For that they need to select the EMD page as Yes and provide the exemption type as fixed and put the actual EMD amount in Rupees and upload the exemption document.

N.B.: During evaluation, the bidders may be invited and clarification/ information or additional documents or original hard copy of any of the documents already submitted may be sought from them & if these are not produced within the stipulated time frame, their bid will be liable to rejection.

Rejection of Bid:

Tender Committee reserves the right to accept or reject any Bid and to cancel the Bidding processes & reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Tender Committee's action.

I. Submission of Tenders:-

- a. **General process of submission:** - Tenders are to be submitted through online to the website <https://wbtenders.gov.in> in two folders at a time for each work, one is Technical bid and other is Financial Bid before the prescribed date and time using the Digital Signature Certificates.
- b. **Technical Bid:-** Technical Bid contain scanned copies of the followings further in two cover (folder).
- c. **Online bid submission process (Bidder/Contractor)** in <https://wbtenders.gov.in> portal, download the pdf file.

II. Statutory Cover Containing

- i) NIT and Corrigendum if any (Download the NIT and upload the same by digitally sign).

VII. NON-STATUTORY/MY DOCUMENTS containing the following documents:

Sl.No.	Category	Sub Category	Sub-Category Description
A.	Certificates	Certificates	1. PAN Card
			2. Professional Tax Registration
			3. GST Registration Certificate
			4. Valid Trade License
			5. ISO Certificate
			6. <i>NSIC / MSME Registered Certificate for getting Exemption of EMD.</i>
			7. <i>For non-registered organizations under NSIC/MSME, EMD documents are to be enclosed.</i>
			8. <i>Certificate of sole Authorized agent for supplying foreign instrument.</i>
B.	Credential	Credential for satisfactory completion of similar nature of job amounting to 75% of the quoted value in a single tender in the last three (03) financial years in Government, or Government Undertaking or any State Aided University. Only completion certificate of the work will be considered as Credential of works.	

Note: Failure of submission of any of the above-mentioned documents will render the tender liable to be summarily rejected for both statutory & non statutory cover.

VIII. Financial Bid: - BOQ in INR (in excel sheet)

- i) The financial bid should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate through online in the space marked for quoting rate in the BOQ.
- ii) Only downloaded copies of the above documents are to be uploaded, virus scanned & digitally signed by the contractor.
- iii) The lowest bidder should be the sole authorized agent of the foreign instrument as per specification mentioned in BOQ and purchase order will be issued either to the Indian sole authorized agent (Lowest bidder) or in favour of the manufacturer (For foreign organization only) duly certified by the lowest bidder (sole authorized agent) and as per terms & condition of the lowest bidder.

IX. Opening & Evaluation of Tender:-

Opening of Technical Bid:

- i) Technical bid will be opened by the University of Calcutta Officials. Intending bidders may remain present if they so desire. Statutory Cover (folder) would be opened first & if found in order and correct Non Statutory Cover (folder) will be opened. If there is any deficiency in the Statutory & Non statutory documents the tender will summarily be rejected.
- ii) Decrypted (transformed in to readable formats) documents of the non statutory cover will be downloaded & handed over to the evaluation committee.
- iii) List of technically qualified bidders would be uploaded.

NB: While evaluation, the committee may invite the bidders & seek clarification/ information or additional documents or original hard copy of any of the documents already submitted & if they are not produced within the stipulated time frame, their bid will liable for rejection.

X. Opening and evaluation of Financial Bid:

Financial bid of bidders declared technically eligible by the Committee will be opened electronically from the web portal on the prescribed date and time.

XI. Penalty for suppression / distortion of facts:

Submission of false document by bidder is strictly prohibited and will be liable for rejection of the tender.

XII. Special conditions related to Payment Terms:

- 1) The rate should be inclusive of all Govt. taxes and cost of loading, un-loading, and commissioning to the University of Calcutta.
- 2) Only one currency will be given.
- 3) The lowest bidder should be the sole authorized agent of the foreign instrument as per specification mentioned in BOQ and purchase order will be issued either to the Indian sole authorized agent (Lowest bidder) or in favour of the manufacturer (For foreign organization only) duly certified by the lowest bidder(sole authorized agent) and as per terms & condition of the lowest bidder.
- 4) The payment terms would be 100% Letter of Credit on submission of shipping documents.
- 5) The quote should be submitted up to CIP Kolkata basis. For clearing, charges will be added to the main system cost in any single currency only.
- 6) The lowest bidder should quote the rate of clearing charge in any single currency only.
- 7) 100% Payment will be made after delivery, successful installation and commissioning of the equipment.
- 8) Vendor should mention the terms & conditions of payment in the Technical Bid (NON-STATUTORY/MY DOCUMENTS).
- 9) The price quote should be broken up into basic rate, all government taxes, loading, unloading carrying etc. all complete.


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