



18 March 2025

Subject : Notice inviting quotation for repairing of 19 nos. Lenovo make Idea Centre K-Series (Intel Pentium Dual-Core, DDR2) desktop computers and supply & installation of computer accessories

Sealed Quotation are invited from reputed agencies/ distributors/ suppliers for repairing of 19 nos. Lenovo make Idea Centre K-Series (Intel Pentium Dual-Core, DDR2) desktop computers and supply of computer accessories as below :

1. Repairing of 19 nos. Lenovo make Idea Centre K-Series (Intel Pentium Dual-Core, DDR2) desktop computers and

2. Supply and installation of computer accessories as below:

Sl. No.	Item name	Configuration/ Specification	Make	Quantity
1.	Motherboard	Pentium Series	Gigabyte/ Zebronics	1
2.	Sata HDD Internal	HDD (512 GB)	EVM/ Crucient	4
3.	SMPS	450 Watts	Frontech	2
4.	DDR2 RAM	2GB (800 Mhz)	Zion	22
5.	Processor Fan	12 Volts	Intel	1
6.	BIOS CMOS Battery	CMOS Battery	Maxell	10
7.	Monitor	19 inches LED	LG/ Samsung	5
8.	Keyboard & Mouse Combo	Wired Normal	Logitech	5

Terms and Conditions:

1. Price should be quoted inclusive of all taxes including repairing, installation, GST and other charges.
2. No advance payment will be made.
3. Self-attested photocopy of valid trade license, PAN card, GST registration certificate, and other relevant documents are to be submitted with the sealed quotation.

The duly filled in quotation **as per format given below** should reach the office of the University Librarian, Central Library, 87/1 College Street, Kolkata – 700073 on or before **25 March, 2025** along with copies of Trade license, Pan card, GST certificate and other documents as required. Last date of submission of quotation is **25 March, 2025 up to 4 pm**. Received quotation will be opened at **5 pm** on the same day, i.e., **25 March, 2025**. The quotation received after the stipulated date and time will not be entertained. Interested bidders or their authorized representatives may remain present at the time of opening the bid at the Office of the University Librarian, Central Library, University of Calcutta, 87/1 College Street, Kolkata - 700073

A handwritten signature in blue ink, appearing to read 'Jant'.

University Librarian
University of Calcutta

Quotation Pro-forma

To,
The University Librarian
University of Calcutta
Central Library
87/1 College Street
Kolkata – 700073

Subject : Notice inviting quotation for repairing of 19 nos. Lenovo make Idea Centre K-Series (Intel Pentium Duel-Core, DDR2) desktop computers and supply & installation of computer accessories

Sir,
With reference to your quotation no. L/405/22/24-25, dated 18.03.25, we hereby submit our rates for repairing of 19 nos. Lenovo make Idea Centre K-Series (Intel Pentium Duel-Core, DDR2) and supply & installation of computer accessories for your consideration:

Necessary particulars are given below:

1.	Name of the Bidder	
2.	Complete office address of the bidder	
3.	Contact details	Mobile : Email:

Our rates

1. Repairing of 19 nos. Lenovo make Idea Centre K-Series (Intel Pentium Duel-Core, DDR2) rate per desktop computer with GST. Rs.

Total repairing charges with GST for 19 nos. desktop computers Rs.

2. Rate for supply and installation of computer accessories

Sl. No.	Item name	Configuration/ Specification	Make	Quantity	Rate per unit with GST	Total amount with GST
1.	Motherboard	Pentium Series	Gigabyte/ Zebronics	1		
2.	Sata HDD Internal	HDD (512 GB)	EVM/ Crucient	4		
3.	SMPS	450 Watts	Frontech	2		
4.	DDR2 RAM	2GB (800 Mhz)	Zion	22		
5.	Processor Fan	12 Volts	Intel	1		
6.	BIOS CMOS Battery	CMOS Battery	Maxell	10		
7.	Monitor	19 inches LED	LG/Samsung	5		
8.	Keyboard & Mouse Combo	Wired Normal	Logitech	5		

Place :

Date :

(Full signature of the bidder with seal)