



17 March 2025

Subject : Notice inviting quotations for repairing of 12 ACER make desktop computer (Intel i5, 8th Generation, DDR4) and supply & installation of computer accessories

Sealed Quotations are invited from reputed agencies/ distributors/ suppliers for repairing of 12 ACER make (Intel i5, 8th Generation, DDR4) desktop computer and supply of computer accessories as below :

1. Repairing of 12 ACER make desktop computer (Intel i5, 8th Generation, DDR4) and

2. Supply and installation of computer accessories as below:

Sl. No.	Item name	Configuration/ Specification	Make	Quantity
1.	Motherboard 8th Generation	310 Series	Gigabyte/ Zebronics	5
2.	HDD Internal	Hard Disk Drive (1 TB)	EVM/ Crucient	2
3.	SMPS	Switched Mode Power Supply, 450 V/A	Frontech	5
4.	DDR4 RAM	2600 Mhz	EVM/ Crucient	3
5.	Processor Fan	12 volts	Intel	1
6.	BIOS CMOS Battery	Wired CMOS battery CR2032	Lithium	5

Terms and Conditions:

1. Price should be quoted inclusive of all taxes including repairing, installation, GST and other charges.
2. No advance payment will be made.
3. Self-attested photocopy of valid trade license, PAN card, GST registration certificate, and other relevant documents are to be submitted with the sealed quotation.

The duly filled in quotations **as per format given below** should reach the office of the University Librarian, Central Library, 87/1 College Street, Kolkata – 700073 on or before 26 March, 2025 along with copies of Trade license, Pan card, GST certificate and other documents as required. Last date of submission of quotation is 26 March, 2025 up to 4 pm. Received quotations will be opened at 5 pm on the same day, i.e., 26 March, 2025. The quotations received after the stipulated date and time will not be entertained. Interested bidders or their authorized representatives may remain present at the time of opening the bid at the Office of the University Librarian, Central Library, University of Calcutta, 87/1 College Street, Kolkata - 700073


University Librarian
University of Calcutta

Quotation Pro-forma

To,
The University Librarian
University of Calcutta
Central Library
87/1 College Street,
Kolkata – 700073

Subject : Notice inviting quotations for repairing of 12 ACER make desktop computer (Intel i5, 8th Generation, DDR4) and supply & installation of computer accessories

Sir,
With reference to your quotation no. L/402/22/24-25, dated 17.03.25, we hereby submit our rates for repairing of 12 ACER make desktop computer (Intel i5, 8th Generation, DDR4) and supply & installation of computer accessories for your consideration:

Necessary particulars are given below:

1.	Name of the Bidder	
2.	Complete office address of the bidder	
3.	Contact details	Mobile : Email:

Our rates

1. Repairing of 12 ACER make desktop computer (Intel i5, 8th Generation, DDR4) - rate per desktop computer with GST. Rs.

Total repairing charges with GST for 12 desktop computers Rs.

2. Rate for supply and installation of computer accessories

Sl. No.	Item name	Configuration/ Specification	Make	Quantity	Rate per unit with GST	Total amount with GST
1.	Motherboard 8th Generation	310 Series	Gigabyte/ Zebronic	5		
2.	HDD Internal	Hard Disk Drive (1 TB)	EVM/ Crucient	2		
3.	SMPS	Switched Mode Power Supply, 450 V/A	Frontech	5		
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5.	Processor Fan	12 volts	Intel	1		
6.	BIOS CMOS Battery	Wired CMOS battery CR2032	Lithium	5		

Place :

Date :

(Full signature of the bidder with seal)