



UNIVERSITY OF CALCUTTA
OFFICE OF THE UNIVERSITY ENGINEER
87/1, College Street
Darbhanga Building, Ground Floor
Kolkata-700073
Website :-www.caluniv.ac.in

NOTICE INVITING TENDER

University of Calcutta invites **sealed** tender from resourceful and bonafide contractors for the following work

1.	N.I.T./N.I.Q No:	Eng / CT- 297 / 25-26 Dated: 31/10/2025
2.	Name of the work:	False ceiling with other necessary civil works at ground floor electric control panel room of Technology campus, Salt lake, Kolkata-700 106, under University of Calcutta.
3.	Estimated Cost put to Tender	:- Rs. 79,638.15 (including G.S.T)
4.	Earnest Money:	A sum of 2% of the estimated/quoted amount in the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful tenders on application after issuing of work order to the successful bidder. In case of successful tender the EMD will be returned on application after an equal amount of security deposit is deducted by the University from the running bills. EMD is not exempted in any case.
5.	Time of completion:	15 DAYS
6.	Eligibility Criteria and Documents to be submitted along with Application.	Valid trade License , GST & PAN and credential for satisfactory completion of similar nature of job amounting 75 % of the estimated value in a single tender in the last three financial years in Government /Government Undertaking or University of Calcutta. Original documents may be asked for verification of technical checking on the date of issuing tender paper . Failing to produce original documents, the tender will be rejected. The participant bidder must submit the following documents in sealed envelope in the tender box kept at the Office of the Engineer at the Ground Floor of the Darbhanga Building, University of Calcutta, 87/1, College Street, Kolkata – 700073 within the last date of submission of the tender. 1. NIT documents duly filled and signed by the intending bidder. 2. Bank Draft for EMD in favour of the University of Calcutta. 3. Self-attested copy of Valid trade License , GST & Pan and credentials for satisfactory completion of similar nature of jobs under Government, Government Undertaking and Universities etc. within last three years. 4. Application through postal service or courier service is not accepted.
7.	Date of receipt of application for tender	On 04/11/2025 from 11 am to 4 pm (Must contain above mentioned. Documents. The application duly signed by Engineer CU should be enclosed with tender documents
8.	Date of Sale/ issue of tender papers	To be download from the Calcutta University web site (caluniv.ac.in).
9.	Date and Time of tender Submission	Dully filled and signed tender/quotation to be submitted on 12.11.2025 from 11am to 2.00 PM in to the Tender Box kept in the Office of the University Engineer
10.	Date and Time of Tender Opening	At or after 3.00 pm 12.11.2025 at the Office of the University Engineer. Intending bidders are requested to be present at the time of opening tenders/quotations.

N.B:

- (i) N.I.T /NIQ no ,Name of work, name of the bidder and the date of opening tender/quotation should be written on the sealed envelope, failing which the tender/quotation will not be opened and thus cancelled.
- (ii) The undersigned reserves the right to reject any or all Tenders/quotations without assigning any reason what so ever.

UNIVERSITY ENGINEER (CU)

[Handwritten signature]
31/10/25



Name of the work:- False ceiling with other necessary civil works at ground floor electric control panel room of Technology campus, Salt lake, Kolkata-700 106, under University of Calcutta.

N. I.T/N.I.Q.no- Eng / CT- 297 / 25-26 **Dated:** 31/10/2025

Quoted amount Put to Tender:- Rs.

Name of Agency:-

Address of Agency:-

Amount quoted by the contractor in word and figure



UNIVERSITY OF CALCUTTA

N. I.T./N.I.Q NO- Eng / CT- 297 / 25-26

Dated: 31/10/2025

TENDER AND CONTRACT FOR WORK

GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible Tenders will have to download the tender papers from the website & drop the filled tender papers signed with seal and date at every page along with copy of Valid Trade license's, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least seventy five percent of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year in sealed envelope in the Tender box kept in the Office of the undersigned with in the specified time mentioned in the NIT. which will be opened by the undersigned or by his representative with in the specified time and date mentioned in the NIT/NIQ. The tendered must write the name of the work, NIT no, the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc as well as the Water, Electricity charges which are to be paid as per rules .
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. **Time Extension:** The allotted time for completion of the work is as specified in the NIT from the date of receipt of work order .Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.
5. Liquidated damage will be charged to the contractor, if they fail to complete the work within the stipulated time as per contract@0.01% per day to a maximum limit of 10 % of the contract value .

6. **Earnest Money Deposit:** Depending on the type of goods to be purchased or work to be done, Earnest Money Deposit (EMD), also known as Bid Security, may be obtained from the bidders-except those who are registered with National Small Industries Corporation (NSIC) or MSME to safeguard against a bidder withdrawing/altering his bid during the bid validity period. The bidders are required to furnish Earnest Money Deposit (EMD) along with their bids. Amount of Earnest Money Deposit (EMD) should be five per cent of the estimated value of the goods to be purchased or work to be done.
- a. The Earnest Money Deposit (EMD) may be accepted in the form of Account Payee Demand Draft, Banker's Cheque or a Bank Guarantee in acceptable form from any of the Nationalized Banks, safeguarding the purchaser's interest in all respects. The Earnest Money Deposit (EMD) shall remain valid for a period of sixty days beyond the final tender validity period. The Bid Validity Period may be extended if required.
7. **Refund of Earnest Money Deposit (EMD):** Earnest Money Deposit (EMD) furnished by all unsuccessful bidders should be returned to them without any interest whatsoever, at the earliest after the expiry of the final bid validity period but not later than forty five days after the award of the contract. Earnest Money Deposit (EMD) of the successful tenderer should be returned, without any interest whatsoever, after receipt of performance security from him as stipulated in the contract.
8. **Forfeiture of Earnest Money Deposit (EMD):** Earnest Money Deposit (EMD) of a tenderer shall be forfeited, if the tenderer withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of his tender. Further, if the successful tenderer fails to furnish the required performance security within the specified period, his Earnest Money Deposit (EMD) shall be forfeited.
9. **Performance Security:** To ensure due performance of the contract, performance security is to be obtained from the successful bidder awarded the contract except those who are registered with National Small Industries Corporation (NSIC). Performance Security should be of an amount of ten per cent of the value of the contract. Performance Security should be furnished in the form of an Account Payee Demand Draft, or Bank Guarantee from a Nationalized Bank in an acceptable form safeguarding the purchaser's interest in all respects. Performance Security is to be furnished within twenty one days after notification of the award of contract and it should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier, including warranty obligations.
10. **Refund of Performance Security:** Performance Security should be refunded to the supplier without any interest, whatsoever, after he duly performs and completes the contract in all respects but not later than sixty days of completion of all such obligations under the contract.
11. **Forfeiture of Performance Security:** Performance security is to be forfeited and credited to University of Calcutta in the event of a breach of contract by the tenderers, in terms of the relevant contract.
12. **Verification of the Bank Guarantees:** Bank Guarantees submitted by the tenderers as Earnest Money Deposit (EMD)/Performance Security need to be immediately verified from the issuing bank before its acceptance, through written communication.
13. If the successful contractor's bid rate is 80% or less than the estimated amount put to tender the contractor will have to submit a Bank Guarantee amounting to 10% of the Tendered amount before issue of Work order failing which the EMD will be forfeited and the agency may be blacklisted. The Bank Guarantee should be valid till the end of the contract period and shall be renewed accordingly if required. This bank Guarantee is an Additional Performance Security. So provision of deducting Security deposit from bills will hold goods per relevant clause of the contract. The bank Guarantee shall be returned immediately on successful completion of contract.

14 Security Deposit: The University authority will retain a sum amounting to 10% of the bill of the contract for a period of six months from the date of completion of work as Security Deposit which will be released after a period of six months from the date of completion of the work on application.

15 EMD and Performance security should be paid in favour of UNIVERSITY OF CALCUTTA payable at Kolkata. EMD must be attached with the tender in sealed envelope, failing which the tender will be treated as cancelled.

16 EMD Amount:-Rs

D.D No..... Dated / /20

Name of Issuing

Bank

Branch

17 Work is to be carried out as per specification laid in the B.O.Q or PWD specification as per instruction of the University Engineer or his representative.

18 The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

19 The rates must be quoted in words and in figure, otherwise the tender will be cancelled.

20 The accepting authority reserves the right to reject any or all the quotations without any assigning any reason thereof and he does not bind himself to accept the lowest quotation as he can negotiate with lowest bidder to lower down the rate.

21 The University will not supply any materials to the contractor.

22 The contractor will work under the strict supervision of the Engineer/Sub-Assistant Engineer. The estimate given along with the tender are provisional payment will be made on the actual work done jointly measured by the Engineer or his representative (Sub-Assistant Engineer) & the contractor or his representative. The contractor will have to submit bill in printed format in duplicate.

23 The contractor will have to take necessary instruction from the Engineer CU/Sub-Assistant Engineer regarding the execution of work.

24 Defect & liability Period :-The defect & liability period will be for a period of 6(six) months from the date of completion of the job. Any defects pointed out during this period has to be mend good by the agency at his/her own cost, failing which the retention money will be forfeited.

- 25 After issuing the work order to the successful tenderer, if he fails to commence the work or unable to complete the work, then the EMD /Performance security amount of the said tenderer will be forfeited and no claim will be entertained.

Sd/-

University Engineer

Name of the Agency:

Address :-

SIGNATURE OF THE CONTRACTOR WITH SEAL AND DATE:

Name of the work:- False ceiling with other necessary civil works at ground floor electric control panel room of Technology campus, Salt lake, Kolkata-700 106, under University of Calcutta.

Bill of Quantity (BOQ)

IT. No	Sch. Page No	DESCRIPTION OF WORK	nos	QUANTIT Y	UNIT	RATE	AMOUN Rs.
1		Page - Stripping off worn out plaster and raking out joints of walls, ceilings etc. 11/ It - upto any height and in any floor including removing rubbish within a lead 10 of 75m as directed.			Sq.M.	19	485.64
		ceiling	2	7.20			
		Wall	2	10.80			
			3	7.56			
				<u>25.56</u>			
2		Page - Plaster (to wall, floor, ceiling etc.) with sand and cement mortar including 189/ It rounding off or chamfering corners as directed and raking out joints - 1 including throating, nosing and drip course, scaffolding/staging where necessary (Ground floor).[Excluding cost of chipping over concrete surface]					
		(i) With 1:6 cement mortar					
		(a) 25 mm thick plaster wall	2	10.80	Sq.M	195	3580.2
			3	7.56			
				<u>18.36</u>			
		(ii) With 1:4 cement mortar					
		(a) 10 mm thick plaster ceiling	2	7.20	Sq.M	129	928.80
3		Page - Wood work in door and window frame fitted and fixed in position 114/ It complete including a protective coat of painting at the contact surface of - 1 the frame excluding cost of concrete, Iron Butt Hinges and M.S clamps. (The quantum should be corrected upto three decimals). (c) Sal : Siliguri.	2	0.05	Cu.M	98112	4897.74

IT. No	Sch. Page No	DESCRIPTION OF WORK	nos	QUANTIT Y	UNIT	RATE	AMOUN Rs.
4		Page - Taking out shutter of door and window, dismantling by parts (for repair 152/ It or replacement of damaged parts) , reassembling and refitting and - 31 rehanging same with old fittings but with new screws as necessary. (Where different arts of same shutter are renewed under different item, payment under item 73 will be made once only).	1	2.78	Sq.M	126	350.78
5		Page - Iron butt hinges of approved quality fitted and fixed with steel screws, 152/ It with ISI mark. (viii) 100mm. X 75mm. X .50mm. - 31	1	4.00	Each	85.8	343.20
6		Page - i) Hydraulic door closer of approved quality as per I.S.I. standard fitted 143/ It and fixed complete. (a) Heavy type (I.S.I. size) - 23	1	1.00	Each	1665	1665
7		Page - Supplying profiles of required section made of Aluminium Alloy 233/ It Extrusions conforming to IS: 732-1983 and IS: 1285- 1975; Annodized -1 (with required film thickness and specified colour / natural) matt finished conforming to IS: 1868-1983 for fabrication of composit door, sliding & casement windows, partitions, formed of basic sections of any ISI embossed / certified make and brand as per direction of Engineer - In-Charge. (Payment will be made on finished length of the work).					
		(A) In 10-12 Micron thickness Annodizing film					
		I) Natural white					
		b) 3- track sliding window					
		i) Bottom frame	1	2	Metre	311	622
		ii) Top and side frame.	1	2	Metre	311	622
			2	3	Metre	270	810
		d) Shutter for all track sliding window.					
		i) Bottom & Top member. bott. -4x0.515, Top - 4x0.515	8	4.12	Metre	117	482.04
		ii) Style side member. 2x1.50	2	3	Metre	119	357

iii) Interlock member. 6x1.50

6

9

Metre

148

1332

P - 3 of 6

IT. No	Sch. Page No	DESCRIPTION OF WORK	nos	QUANTIT Y	UNIT	RATE	AMOUN Rs.
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- 8 Page- Labour charge for fabrication and installation of composite door,
239 / window, partitions made from annodized extruded alloy aluminium
Sl. sections for the following units:-
No.2

(A) Glazed aluminium sliding windows made of extruded and annodized alloy aluminium sections, fabrications, including cutting to proper shape and size, drilling and aligning of window shutter frame fitted with in built locking arrangements, sliding rollers and other necessary fittings, fixture, adhesives and joineries along with extruded neoprine or EPDM gasketing in between window frame and masonry work (walls, column, beam.lintels etc.) as well as between glass and shutter frame for fixing glass and Polysulphide sealant and in between shutter and window frame

where necessary including cutting to requisite size and fixing glass as per drawing, specification and direction of EIC.

The rate includes the hire charge of all tools and plants, including all incidental charges, adhesive, joineries such as screw, cleat angle etc. but excluding the cost of extruded aluminium sections, glass, neoprene / EPDM gasket, locking arrangement and rollers.

ii) 3 /4 track sliding window.

1

3

Sq.M

941

2823

- 9 Page- Supplying EPDM gasket of approved make and brand as per direction of
242 / Engineer in charge.
Sl. i) For sliding windows
No.8

b) 'U' shaped EPDM gasket for frames.

1

4.04

Metre

15

60.6

10 Page- Supplying PVC rollers for sliding windows as per direction of Engineer in 8 8 Each 14 112
 242 / charge.
 Sl.
 No.6

IT. No	Sch. Page No	DESCRIPTION OF WORK	nos	QUANTIT Y	UNIT	RATE	P - 4 of t
							AMOUN Rs.
11	Page- 242 /	Supplying maruti lock (100mm)	2	2	Pair	46	92
	Sl. No.7						
12	Page- 243 /	Supplying bubble free float glass of approved make and brand conforming to IS: 2835-1987.			Sq.M	468	1446.12
	Sl. No.9						
		ii) 4mm thick coloured / tinted / smoke glass.	4	3.09			

- 13 Page - (A) Providing and fixing of false ceiling with powder coated exposed G.I. 158/ It grid suspension system (E-Grid T 2430 or uivalent load carrying - 3 capacity with mid span deflection not exceeding 1/360 span with hanger spacing of 1200mm c/c) consisting of Main Runner 3600 mm long, Cross Tee 1200 mm / 600 mm long and Wall Angle. The Wall Angle shall be fixed on PVC Dash Fasteners on the perimeter of the wall by steel screws with distance 300mm c/c. The Main Runners to be placed @ 1200 mm. The Cross Tee 1200mm will be inserted in the pre-cut slots of Main Runner at a regular interval of 600 mm to form a modular grid of 1200mm X 600mm. Additional Cross Tees of 600 mm shall be placed perpendicular to the Cross Tee 1200 mm long to finally form a grid of 600 mm X 600 mm. Grid of module size 600 mm X 600 mm shall be supported by 6 mm dia G.I. wire from purlins / soffit. 6 mm thick High Pressure Steam Cured Non Asbestos Fibre Cement Standard Ceiling Board (Density > 1300 Kg/m3) of size 595 mm X 595 mm, conforming IS 14862 & Type B Category III of ISO 8336, tested as per AS-1530 part 3 & BS-476 Part 4,5,6,7 & 8, should be placed in the Grid module to form a False Ceiling. All complete as per the drawing & directions of Engineer-in-charge. In ground floor. A) False Ceiling (with 6mm thick Fibre Cement Designer Board and E-Grid T-2430).

24

In ground floor. A) False Ceiling 1 32.37 Sq.M 686 22205.8
(with 6mm thick Fibre Cement Designer Board and E-Grid T-

IT. Sch.		DESCRIPTION OF WORK	nos	QUANTIT Y	UNIT	RATE	P - 5 of t
No	Page						AMOUN Rs.

- 14 Page -Applying Interior grade Acrylic Primer of approved quality and brand on 195/ It plastered or concrete surface old or new surface to receive Distemper/
- 7 Acrylic emulsion paint including scraping and preparing the surface thoroughly, complete as per manufacturer's specification and as per direction of the EIC. (In Ground Floor)
(a) one Coat

Sq.M 30.8 2413.2

ceiling	1	32.37
wall	1	35.10
	1	11.95
Less- Door opening	1	-1.07
		<u>78.35</u>

15 Page - Acrylic Distemper to interior wall, ceiling with a coat of solvent based
196/ Lt interior grade acrylic primer (as per manufacturer's specification)
- 10 including cleaning and smoothening of surface. Two Coats

Sq.M 70 5484.5

The Qty. comes from item no 14

78.35

16 Page- Supplying,fitting and fixing approved brand 32 mm dia.P.V.C. waste
43 / pipe, with PVC coupling at one end fitted with necessary clamps. Iii)
SI. 900 mm long.
No.10

(iii) 900 mm long each 75.00

10 10 Each 75 750

17 Page- Supplying,fitting and fixing approved brand P.V.C. CONNECTOR white
43 / flexible, with both ends coupling with heavy brass C.P. nut, 15 mm dia.
SI. (v) 900 mm long.
No.9

(v) 900 mm long

10 10 Each 147 1470

18 Page- Supplying, fitting and fixing shower of approved brand and make. f)
3 / SI. Hand shower (Health Faucet)
No.3

f) Hand Shower(Health Faucet) with 1mtr Flexible Tube with Wall
Hook(Equivalent to Code No.573 & Model -ALLIED of Jaquar or similar).

10 10 Each 1251 12510

19 Page- Supplying, fitting and fixing bib cock or stop cock. (e) PTMT (Polytetra
6 / SI. Bib Cock/ Stop Cock (Prayag or equivalent) 15 mm.
No.7

IT. No	Sch. Page No	DESCRIPTION OF WORK	nos	QUANTIT Y	UNIT	RATE	AMOUN Rs.	P - 6 of t
		(e) PTMT (Polytetra Bib Cock / Stop Cock (Prayag or equivalent) mm	15	10	Each	154	1540	

20 Page- Removal of rubbish,earth etc. from the working site and disposal of the
12 / Sl. same beyond the compound, in conformity with the Municipal /
No. 13 Corporation Rules for such disposal, loading into truck and cleaning the
site in all respect as per direction of Engineer in charge

Cu.M 166 106.24

The Qty. comes from the item no - 1 (i.e 25.56 Sqm.) 1 0.64

Add @ 18 % for GST charge

	Rs. -	67489.9
		<u>12148.1</u>
Total	Rs. -	<u>79638.1</u>

(Rupees seventy nine thousand six hundred thirty eight and fifteen paisa only.)

Name of the Contractor. –

Address of the Contractor.=

Amount quoted by the contractor (in figure and words).-
.....(Rs.)

Signature with stamp and date.-