



**UNIVERSITY OF CALCUTTA**  
OFFICE OF THE UNIVERSITY ENGINEER  
87/1, College Street  
Darbhanga Building, Ground Floor  
Kolkata-700073  
Website :-[www.caluniv.ac.in](http://www.caluniv.ac.in)

**NOTICE INVITING TENDER**

University of Calcutta invites **sealed** tender from resourceful and bonafide contractors for the following work

|     |                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-----|----------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.  | N.I.T. No:                                                                 | Eng /CT-25/25-26 Dated: 29/04/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 2.  | Name of the work:                                                          | <b>:- Repairing and painting of the office of Calcutta University Pensioners Association at Chatrabhavan , College Street Campus , University of Calcutta.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 3.  | Estimated Cost put to Tender:                                              | <b>99155.52 (inclusive of all taxes)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 4.  | Earnest Money:                                                             | A sum of 2% of the estimated/quoted amount in the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful tenders on application after issuing of work order to the successful bidder. In case of successful tender the EMD will be returned on application after an equal amount of security deposit is deducted by the University from the running bills. <b>EMD is not exempted in any case.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 5.  | Time of completion:                                                        | 15 DAYS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 6.  | Eligibility Criteria and Documents to be submitted along with Application. | Valid trade License , GST & PAN and credential for satisfactory completion of similar nature of job amounting 75 % of the estimated value in a single tender in the last three financial years in Government /Government Undertaking or University of Calcutta. Original documents may be asked for verification of technical checking on the date of issuing tender paper . Failing to produce original documents, the tender will be rejected.<br>The participant bidder must submit the following documents in sealed envelope in the tender box kept at the <b>Office of the Engineer at the Ground Floor of the Darbhanga Building, University of Calcutta, 87/1, College Street, Kolkata – 700073 within the last date of submission of the tender.</b> <ol style="list-style-type: none"><li>1. NIT documents duly filled and signed by the intending bidder.</li><li>2. Bank Draft for EMD in favour of the University of Calcutta.</li><li>3. Self-attested copy of Valid trade License , GST &amp; Pan and credentials for satisfactory completion of similar nature of jobs under Government, Government Undertaking and Universities etc. within last three years.</li><li>4. <b>Application through postal service or courier service is not accepted.</b></li></ol> |
| 7.  | Date of receipt of application for tender                                  | On 02/05/2025 from 11 am to 4 pm (Must contain above mentioned. Documents. The application duly signed by Engineer CU should be enclosed with tender documents                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 8.  | Date of Sale/ issue of tender papers                                       | BE DOWNLOADED FROM WEBSITE. ( <a href="http://www.caluniv.ac.in">www.caluniv.ac.in</a> )                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 9.  | Date and Time of tender Submission                                         | Duly filled and signed tender/quotation to be submitted 08/05/2025 from 11am to 2.00 PM in to the Tender Box kept in the Office of the University Engineer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 10. | Date and Time of Tender Opening                                            | At or 08/05/2025 at the Office of the University Engineer. Intending bidders are requested to be present at the time of opening tenders/quotations.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

N.B:

- (i) N.I.T /NIQ no ,Name of work, name of the bidder and the date of opening tender/quotation should be written on the sealed envelope, failing which the tender/quotation will not be opened and thus cancelled.  
(ii) The undersigned reserves the right to reject any or all Tenders/quotations without assigning any reason whatsoever.

UNIVERSITY ENGINEER (C.U.)



## UNIVERSITY OF CALCUTTA

**Name of the work:-** Repairing and painting of the office of Calcutta University Pensioners Association at Chatrabhavan , College Street Campus , University of Calcutta

**N. I.T. no :** Eng /CT-25/25-26      **Dated:.**29/04/2025

**Estimated cost Put to Tender:-** 99155.52 (inclusive of all taxes)

**Name of Agency:-**

**Address of Agency:-**

**Rate quoted by Agency:-** ..... (in figure and words)

**Signature of the Agency with date & stamp:-**



# UNIVERSITY OF CALCUTTA

N. I.T. no : Eng /CT-25/25-26      Dated:..29/04/2025

## Item Rate contract

### GENERAL TERMS AND CONDITION

1. Eligible Tenders will have to download the tender papers from the website & drop the filled tender papers signed with seal and date at every page along with copy of Valid Trade license's, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least seventy five percent of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year in sealed envelope in the Tender box kept in the Office of the undersigned with in the specified time mentioned in the NIT which will be opened by the undersigned or by his representative with in **the specified time and date mentioned in the NIT** The tendered must write the name of the work , NIT no , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc as well as the Water, Electricity charges which are to be paid as per rules .
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. Liquidated damage will be charged to the contractor if they fail to complete the work within the stipulated time, 0.01% per day to a maximum limit of 10 % of the contract value .



5. The allotted time for completion of the work as specified in the NIT from the date of receipt of work order .Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.

6. (a) If the successful contractor's bid rate is 80% or less than the estimated amount put to tender the contractor will have to submit a Bank Guarantee amounting to 10% of the Tendered amount before issue of Work order failing which the EMD will be forfeited and the agency may be blacklisted. The Bank Guarantee should be valid till the end of the contract period and shall be renewed accordingly if required. This bank Guarantee is an Additional Performance Security .So provision of deducting Security deposit from bills will hold goods per relevant clause of the contract. The bank Gurrantee shall be returned immediately on successful completion of contract.

(b) The University authority will retain a sum amounting to 10% of the bill of the contract for a period of six months from the date of completion of work as **Security Deposit**. Which will be released after a period of six months from the date of completion of the work on application.

7. A sum of 2% of the quoted amount in the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful tenders on application after issuing of work order to the successful bidder. In case of successful tender the EMD will be returned on application after an equal amount of security deposit is ducted by the University from the running bills. EMD is not exempted in any case. The earnest money will be returned to unsuccessful tenderers on application after issue of work order to the successful bidder for successful tenderer the EMD will be returned on application after an equal amount of security deposit is deducted from the running bills.

**Amount:-Rs**

**D.D No**..... **Dated**        /        /20

**Name of Issuing Bank:--**

**Branch**                        :-

8. Work is to be carried out as per specification laid in the B.O.Q or PWD specification as per instruction of the University Engineer or his representative.



**9.**The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

**10.** The rates must be quoted in words in figure otherwise the tender will be cancelled.

**11.** The University will not be bound to accept the lowest bidder.

**12.**The University will not supply any materials to the contractor.

**13.** The contractor will work under the strict supervision of the Engineer/ Sub-Assistant Engineer. The estimate given along with the tender are provisional payment will be made on the actual work done jointly measured by the Engineer or his representative ( Sub-Assistant- Engineer) & the contractor or his representative. The contractor will have to submit bill in printed format in duplicate.

**14.** The contractor will have to take necessary instruction from the Engineer CU/ Sub-Assistant Engineer regarding the execution of work.

**15.**Defect&liability Period:-The defect & liability periodwill be for a period of six months from the date of completion of the job. Any defects pointed out during this period has to be mend good by the agency at their own cost failing which the retention money will be forfeited. For AMC work the DLP period is restricted only upto the completion of work.

Sd/-

University Engineer

Name of the Agency:

Address :-

**Signature of the Agency with date & stamp:-**

**Dated:..29/04/2025**

[illegible]

[illegible]

|    |  |                                                                                                                                                                                                                                                                                                                                                                                            |  |  |  |  |  |  |  |        |     |        |          |
|----|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|--|--|--------|-----|--------|----------|
| 9  |  | Rendering the Surface of walls and ceiling with White Cement base WATER PROOF wall putty of approved make & brand.(1.5 mm thick)                                                                                                                                                                                                                                                           |  |  |  |  |  |  |  | 116.83 | Sqm | 122.00 | 14252.77 |
| 10 |  | Applying Interior grade Acrylic Primer of approved quality and brand on plastered or concrete surface old or new surface to receive Distemper/ Acrylic emulsion paint including scraping and preparing the surface throughly, complete as per manufacturer's specification and as per direction of the EIC. (In Ground Floor) (a) One Coat<br>i) Water based interior grade Acrylic Primer |  |  |  |  |  |  |  | 116.83 | Sqm | 30.80  | 3598.24  |
|    |  |                                                                                                                                                                                                                                                                                                                                                                                            |  |  |  |  |  |  |  |        |     |        |          |
|    |  |                                                                                                                                                                                                                                                                                                                                                                                            |  |  |  |  |  |  |  |        |     |        |          |
| 11 |  | Applying Acrylic Emulsion Paint of approved make and brand on walls and ceiling including sand papering in intermediate coats including putty (to be done under specific instruction of Superintending Engineer) : (Two coats)ii) Luxury Quality                                                                                                                                           |  |  |  |  |  |  |  | 116.83 | Sqm | 70.00  | 8177.82  |
|    |  |                                                                                                                                                                                                                                                                                                                                                                                            |  |  |  |  |  |  |  |        |     |        |          |
|    |  |                                                                                                                                                                                                                                                                                                                                                                                            |  |  |  |  |  |  |  |        |     |        |          |
| 12 |  | (a) Priming one coat on timber or plastered surface with synthetic oilbound primer of approved quality including smoothening surfaces by sand papering etc.                                                                                                                                                                                                                                |  |  |  |  |  |  |  | 10.92  | Sqm | 38.00  | 414.96   |



|    |  |                                                                                                                                                                                                                                                                                                                     |  |  |  |  |  |  |  |       |      |         |         |
|----|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|--|--|-------|------|---------|---------|
| 13 |  | b) Priming one coat on steel or other metal surface with synthetic oil bound primer of approved quality including smoothening surfaces by sand papering etc.                                                                                                                                                        |  |  |  |  |  |  |  | 19.20 | Sqm  | 29.00   | 556.80  |
| 14 |  | Painting with best quality synthetic enamel paint of approved make and brand including smoothening surface by sand papering etc. including using of approved putty etc. on the surface, if necessary :(a) On timber or plastered surface :With super gloss (hi-gloss) -(iv) Two coats (with any shade except white) |  |  |  |  |  |  |  | 10.92 | Sqm  | 81.00   | 884.52  |
|    |  |                                                                                                                                                                                                                                                                                                                     |  |  |  |  |  |  |  |       |      |         |         |
| 15 |  | (b) On steel or other metal surface :(iv) Two coats (with any shade except white)                                                                                                                                                                                                                                   |  |  |  |  |  |  |  | 19.20 | Sqm  | 79.00   | 1516.80 |
| 16 |  | Supplying, fitting and fixing Flat back urinal (half stall urinal) in white vitreous chinaware of approved make in position with brass screws on 75 mm X 75 mm X 75 mm wooden blocks complete.470x280x340                                                                                                           |  |  |  |  |  |  |  | 1.00  | Each | 945.00  | 945.00  |
| 17 |  | Supplying, fitting and fixing E.W.C. in white glazed vitreous chinaware of approved make complete in position with necessary bolts, nuts etc.                                                                                                                                                                       |  |  |  |  |  |  |  | 1.00  | Each | 1412.00 | 1412.00 |

|    |  |                                                                                                                                                                                                                                  |  |  |  |  |  |  |  |      |      |        |         |
|----|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|--|--|------|------|--------|---------|
| 18 |  | Supplying, fitting and fixing Closet seat of approved make with lid and C.P. hinges, rubber buffer and brass screws complete.                                                                                                    |  |  |  |  |  |  |  | 1.00 | Each | 715.00 | 715.00  |
| 19 |  | Supplying, fitting and fixing 10 litre P.V.C. low-down cistern conforming to I.S. specification with P.V.C. fittings complete, C.I. brackets including two coats of painting to bracket etc.                                     |  |  |  |  |  |  |  | 1.00 | Each | 1015   | 1015.00 |
| 20 |  | Wash basin vitreous china of approved make (without fittings) supplied, fitted and fixed in position on 75mm X 75 mm X 75 mm wood blocks and C.I. brackets including two coats of painting of C.I. brackets 630 mm X 450 mm size |  |  |  |  |  |  |  | 1.00 | Each | 2435   | 2435.00 |
| 21 |  | Supplying, fitting and fixing bevelled edged mirror 5.5 mm thick silver red as per I.S. 3438 / 1965 together with brass C.P. hinges.                                                                                             |  |  |  |  |  |  |  | 1.00 | EACH | 484.00 | 484.00  |
| 22 |  | Supplying, fitting and fixing approved brand P.V.C. CONNECTOR white flexible, with both ends coupling with heavy brass C.P. nut, 15 mm dia.                                                                                      |  |  |  |  |  |  |  | 3.00 | Each | 117.00 | 351.00  |

|    |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |  |  |  |  |  |  |      |      |        |         |
|----|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|--|--|------|------|--------|---------|
| 23 |  | Supplying,fitting and fixing 32 mm dia. Flush Pipe of approved make with necessary fixing materials and clamps complete.i) Polythene Flush Pipe                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |  |  |  |  |  |  | 2.00 | Each | 155.00 | 310.00  |
| 24 |  | Supplying ,fitting & fixing ptmtbib/stopcock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |  |  |  |  |  |  | 4.00 | Each | 154.00 | 616.00  |
|    |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |  |  |  |  |  |  |      |      |        |         |
| 25 |  | Supplying, fitting and fixing CPVC (Chlorinated Polyvinyl Chloride) pipes of approved make conforming to IS-15778: 2007 . with all necessary accessories, specials viz. socket, bend, tee, union, cross, elbo, nipple, longscrow, reducing socket, reducing tee, short piece etc. fitted with holder bats clamps, including cutting pipes, fitting, fixing etc. complete in all respect including cost of all necessary fittings as required,jointing materials in any position above ground. (Payment will be made on the centre line measurements of total pipe line including all specials. No separate payment will be made for accesories, specials. |  |  |  |  |  |  |  |      |      |        |         |
|    |  | 15mm dia                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |  |  |  |  |  |  | 10   | RM   | 106    | 1060.00 |
|    |  | 25mm dia                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |  |  |  |  |  |  | 5    | RM   | 208    | 1040.00 |
|    |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |  |  |  |  |  |  |      |      |        |         |
| 26 |  | Repairing steel shutter with new rivets including taking out and refixing, adjusting, welding, cleaning cutting holes, mending good damage to match with the existing one.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |  |  |  |  |  | 14.4 | Sq.M | 401    | 5774.40 |

|    |  |                                                                                                                                                                                                                      |  |  |  |  |  |  |  |       |      |        |         |
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|    |  |                                                                                                                                                                                                                      |  |  |  |  |  |  |  |       |      |        |         |
| 27 |  | Renewing M.S. members of steel shutters by welding including taking out the old, mending good damages complete, including taking out and refixing the glass panes.                                                   |  |  |  |  |  |  |  | 21.60 | RM   | 211    | 4557.60 |
|    |  |                                                                                                                                                                                                                      |  |  |  |  |  |  |  |       |      |        |         |
| 28 |  | Easing, oiling and adjusting the steel shutters including scraping all members and fitting so as to make the shutters easily operable (no extra payment will be made for taking out and fixing glass, if necessary). |  |  |  |  |  |  |  | 8.00  | Pair | 42     | 336.00  |
|    |  |                                                                                                                                                                                                                      |  |  |  |  |  |  |  |       |      |        |         |
| 29 |  | Renewing two point steel plated or oxidised handle of steel doors and windows as directed including painting complete.                                                                                               |  |  |  |  |  |  |  | 25.00 | Each | 66     | 1650.00 |
| 30 |  | Renewing steel plated or oxidised casement stay or peg stay of steel window frames including painting two coats with approved paint complete.                                                                        |  |  |  |  |  |  |  | 25.00 | Each | 70.00  | 1750.00 |
|    |  |                                                                                                                                                                                                                      |  |  |  |  |  |  |  |       |      |        |         |
| 30 |  | Supplying best Indian sheet glass panes set in putty and fitted and fixed with nails and putty complete. (In all floors for internal wall & upto 6 m height for external wall)i) 3 mm thick (weighing 7.4 kg/Sq.m)   |  |  |  |  |  |  |  | 14.40 | Sq.M | 477.00 | 6868.80 |

|   |  |                                   |  |  |  |  |  |  |  |  |  |  |                 |
|---|--|-----------------------------------|--|--|--|--|--|--|--|--|--|--|-----------------|
|   |  |                                   |  |  |  |  |  |  |  |  |  |  |                 |
|   |  |                                   |  |  |  |  |  |  |  |  |  |  |                 |
|   |  | <b>Total Tentative Basic Cost</b> |  |  |  |  |  |  |  |  |  |  | <b>84030.10</b> |
| B |  | Goods & Service Tax onA@18%       |  |  |  |  |  |  |  |  |  |  | <b>15125.42</b> |
| C |  | total Tentative cost+GST (A+B)    |  |  |  |  |  |  |  |  |  |  | <b>99155.52</b> |
|   |  |                                   |  |  |  |  |  |  |  |  |  |  |                 |
|   |  |                                   |  |  |  |  |  |  |  |  |  |  |                 |

Name of the Agency:

Address of the Agency:

Rate quoted by the Agency in words and figure:

Signature of the Agency with date and stamp.