



University of Calcutta

ITEM RATE E-TENDER

**REGISTRAR DEPARTMENT
DARBHANGA BUILDING**

87/1 College Street
Kolkata - 700073

University of Calcutta

Notice Inviting e-Tender

(Bidding through e-tendering mode only)

E-Tender No. : R/379/25

Dated: 16.10.2025

The University of Calcutta invites e-tenders for the following work from experienced & bonafide firms/ organizations having credential of similar nature of work in any Government/ Semi-Govt./State Aided University/Autonomous Govt. aided Institution.

Name of Work: Supplying, installation and commissioning of different types of servers at various department such as Computer Science Department, Dept. of Applied Optics and Photonics and Radio Physics and Electronics Department under the University of Calcutta.

- 1) **Earnest Money (EMD):** Rs 170000/- only. **(To be deposited Online).**
- 2) No interest will be paid on the EMD (if any).
- 3) **Completion time of the work:** 120 days from the date of issuing work order.
- 4) **Bid Validity Period:** 180 days.
- 5) **Name of the Concerned Department:** Office of the Registrar Department, University of Calcutta.
- 6) **Eligibility criteria for participation in the tender (up to date as on date):**
 - The intending bidder must attach the photo-copies of all the relevant documents such as **Valid Trade License in similar nature of work**, P.Tax, GST & Pan and credential for satisfactory completion of **similar nature of job amounting to 75% of the quoted value** in a single tender in the last three (03) financial years in Government, or Government Undertaking or any State Aided University. **Only completion certificate of the work will be considered as Credential of works.** Original documents **(up to date as on date)** may be asked for verification of technical checking on the date of tender opening. Failing to produce original documents, the tender will be rejected.

N.B: – Completion certificate should contain a) Name of work, b) Name and address of Client, c) Amount put to tender, d) Date of commencement of work e) Date of completion of work.

- a) The Bidder should be an Original Equipment Manufacturer (OEM) or an authorized firm/agent of reputation having sufficient expertise and experience in the subject tender with sound warranty/service support capability and tender specific authorization from Manufacturer.
- b) Either the Indian agent on behalf of the Principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product.
- c) If an agent submits bid on behalf of the Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same tender for the same item/product.

- d) The tenderer should clearly mention whether they are the OEM or authorized dealer/agent of the Manufacturers. In the case of dealer/distributor/agent, latest letter of authorization from the OEM specifically for this tender should be submitted along with the Technical Bid.
- e) Submission of duly filled in and signed compliance certificate by OEM must with the Technical Bid.
- f) Equipment offered must be supported with printed catalogue & description on OEM website.
- g) **Past Experience:** The Bidder should have supplied Minimum 3 High Performance Compute facility during last three financial years before the bid publication date to any Central/State Govt. organization/ PSU/ Public Listed Company. Each order value should be Minimum INR 1.5 Cr. Copies of relevant contracts along with completion certificates must be submitted as part of RFP response.
- h) Bidder must have valid ISO 9001:2015, 14001:2015, ISO/IEC 27001, ISO/IEC 20000-1:2018. If the bidder does not have the above ISO certificates, they will have to upload an undertaking that they will complete those certifications within 7 days of technical evaluation if they are declared L1.
- i) Server OEM should have ISO 9001, ISO 45001, ISO 14001, ISO 27001, ISO 50001.
- j) The Server OEM should have minimum 10 entries in <https://top500.org/lists>.
- k) All Servers should be from same OEM.
- l) MII Class I OR II should be mentioned.
- m) Bidder should enclose copy of following documents. Each document including ATC to be signed by the authorized person of bidder with company stamp.
 - i. Trade license.
 - ii. Company Registration certificate.
 - iii. Bid specific OEM Authorization certificate is mandatory.
 - iv. The compliance Certificate of Server should be provided on the OEM letterhead with the Bid number duly signed by the manufacturer.
 - v. GST registration certificate.
 - vi. PAN GST certificate to be submitted.
 - vii. Similar 3 Purchase Orders copy.(as detailed in point 7 above)
 - viii. Income Tax Return (for the last 3 years).
 - ix. Cancelled Cheque/ Bank Mandate (authorized by Branch Manager).
 - x. Audited Balance Sheet (for the last 3 financial years).
 - xi. A list of clients where these type of Servers has been supplied and installed should also be provided.
 - xii. Documentary proof of Service facility of OEM & Bidder.
 - xiii. Documentary proof of the bidder having similar experience for at least last 3 years.
 - xiv. Annexure-I in letter head with company seal and sign.
- n) **Technical Supporting Staff**– The bidder should have trained and qualified customer support staff with ample experience in the required field. Complete details of service centres and support staff should be provided. They should have service centre at eastern Region preferably in Kolkata. The details of the service centres should be provided. As lot of service is involved this is mandatory.
- o) All hardware components should be from same OEM.
- p) The OEM of the active product should have well established manufacturing plant/Research & Development Lab in India or abroad.

- q) All active devices quoted by the bidder should be from a single OEM only.
- r) The OEM of active devices to be quoted by the bidder should have local Technical Assistance Centre (TAC) support in India through a toll-free number and Returned Materials Authorization (RMA) depot in India.
- s) The OEM and Bidders should be present in the country for at least past 10 years.
- t) Products (active) being quoted should be available as on date with the OEM and should be publicly available.
- u) As per OEM/manufacturer terms and conditions, warranty as mentioned in the above BOQ after successful installation & commissioning of the equipment. In case of any replacement during warranty period the same shall be replaced free of cost on CIF. Warranty/service will be irrespective of delivery location of the items installed at different branches of the **University of Calcutta**. The warranty of the items must be verifiable from OEM website. OEM & Bidder Must have 24x7 telephonic/help desk support system facility. Further, the warranty status should be verifiable from the OEM website against the serial number of the supplied products. The website address where from such verification can be done must be mentioned in the bid document. No parts, accessories of the systems should be excluded from such warranty.

1. GENERAL INSTRUCTIONS

- i. Validity of tender: Tender submitted should remain valid for at least six months from the date of opening the tender. Validity beyond six months from the date of opening of the tender shall be lapsed by mutual consent.
- ii. Incomplete and conditional tenders as well as tenders received after the due date will be summarily rejected without assigning any reasons thereof.
- iii. All contracts related to this tender will be interpreted under the Indian Law.
- iv. Bidder should have local office in Eastern Region. Office registration certificate/trade license should be submitted.
- v. Service facility: Supplier should mention their details of service setup and man powers that are responsible for after sales support. Response time should be within 48hrs.
- vi. Delivery should be made within 120 days of the receipt of the Purchase Order by the Vendor. CU reserves the right to impose penalty in the form of Liquidated damage (LD) as per GoI rules in case of delayed delivery.
- vii. Warranty certificate, user's manuals etc. are to be handed over to the user after successful commissioning of the system.
- viii. In the even to date being declared a closed holiday for purchaser's office, the due date for submission of bids and opening of the technical bids will be the following working day at the appointed time.
- ix. In case of any dispute, the decision of CU authority shall be final and binding on the bidders.
- x. Escalation Matrix for Support Service: After sales service/facilities are to be elaborated clearly. Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.
- xi. Bidder should have a Toll free Number and online call reporting system. The number should be provided and the URL should be mentioned. In case the bidder does not possess these facilities, it has to be created within 10 days of award of the contract if becomes L1. Undertaking in this regard has to be uploaded with the bid.
- xii. The bidder should not be under liquidation, court receivership or similar proceedings

- and should not be bankrupted. Bidder must upload undertaking in this regard with all the relevant documents.
- xiii. The bidder should be of positive net worth for the last three years ending 2024-25. Bidder and OEM should be in same line of business for last 10 years in India.
 - xiv. Local delivery and insurance shall be obtained by the bidder at their own cost to the final destination of installation. For delivery goods at site, the insurance shall be obtained by the supplier at their own cost from warehouse of the supplier to the final destinations of installation defined as project site on "All Risks" basis including war risks and strikes. It will be the sole responsibility of the supplier to file the claim, if any, with the insurance company immediately after delivery of goods at project sites. CU shall not be responsible for any loss to the supplier.
 - xv. Bidder should be strictly as per technical specification elaborated in the bid document; no deviation will be accepted. Data Sheets of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers will match and verify the Data Sheet with the product specifications offered. Such offered specifications have to outline the offered parameters. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection. For Server : Technical compliance statement of the offered products along with public URL of the quoted products in OEM letterhead to be submitted in the bid.
 - xvi. During evaluation, the bidders may be invited for clarification/ information or additional documents or original hard copy of any of the documents already submitted, may be sought from them & if these are not produced within the stipulated time frame, their bid will be liable to rejection.
 - xvii. Bidders who do not comply with any of the conditions are liable to be rejected. No bidder shall be entitled for any compensation whatsoever for rejection / non consideration of the tender.
 - xviii. If any information furnished by the bidder is found incorrect or false at a later stage, he/she shall be liable to be debarred from tendering /ordering.
 - xix. Carrying, loading, unloading, installation, testing, commissioning and integration of the components/equipment purchased are to be done by supplier(s) at our premises. It will be treated that all the charges for the same is included in quoted price. Compatibility on new system with existing system has to be ensured by the bidder.
 - xx. Bidder and OEM must not be blacklisted at CU or any Government Organization in Country. A declaration to the effect must be submitted.
 - xxi. The final order quantities may be varied at the time of ordering as per Guidelines.
 - xxii. The tender/contract/order shall be interpreted in accordance with the laws of the Union of India and all disputes shall be subject to local jurisdiction.
 - xxiii. 100% payment of the total price of all the goods given in the purchase order shall be paid by the **University of Calcutta** to the supplier/bidder against delivery, inspection at site in good condition, installation, commissioning, testing and acceptance by the concerned department. **University of Calcutta** will make the payment through electronic transfer i.e. RTGS/NEFT for which details (Name of the Bank, Branch name, Account Number, IFSC & MICR Code) shall be provided by the supplier.
 - xxiv. The supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination i.e. CU. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage. The packing, making and documentation within and outside the packages shall comply strictly with such special requirements as shall be provided for in the contract.
 - xxv. Bid should be strictly as per Technical Specifications elaborated in the Bid documents; no deviations will be accepted.

- xxvi. Bidder (s) should sign on all the pages of the relevant documents.
- xxvii. Bid documents can be downloaded from Website site. The downloaded documents shall be treated as valid document for participation in the tender. Documents to be uploaded must be signed.
- xxviii. Price bid will be opened only of the technically eligible bidders.
- xxix. It will be responsibility of the bidders to check Website portal for updating , if any.
- xxx. Any change request of change from the bidder should be submitted through Website Portal.
- xxxi. The delivery, installation, testing & commissioning of above shall be made/completed within 120days from the date of receipt of the purchase order.
- xxxii. It will be the responsibility of bidders to supply, assemble, install and commission of the all systems along with OS installation in the Server. The bidders are requested to mention their complete address with mobile number and e-mail ID in the bid.
- xxxiii. Consortium is not allowed and No Partial Quote will be accepted.
- xxxiv. Force majeure Clause: If the work(s) be delayed for the following reasons: -
Due to war, internal emergency and other conditions such as abnormally bad weather, flood, cyclone natural calamity or serious loss or damage by fire or civil commotion, the contractor shall immediately give notice thereof in writing to the Website portal, but shall nevertheless use constantly his/her best endeavors to prevent or make good the delay and shall do all that may be reasonably required to the satisfaction of CU to proceed with the works.
- xxxv. The bidder must upload the declaration with supporting document/s related to countries sharing land border with India on their Letterhead as they have registered with the competent authority to participate in this bid.
- xxxvi. CU reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
- xxxvii. Land Border clause to be filled up as per annexure.

- 7) **BOQ for the respective work should be uploaded along with valid trade license, P.Tax, PAN, GST & completion certificate for last 03 financial years (up to date as on date).**
- 8) **Time Extension:** Time is the essence of the contract, generally no time of extension will be allowed. But, in case of Force Majeure, the extension of time may be considered on the basis of actual situation and subject to consideration of the Tender Inviting Authority.
- 9) **Liquidated damage:** Liquidated damage will be charged to the contractor, if they fail to complete the work within the stipulated time as per contract@0.01% per day to a maximum limit of 10 % of the contract value.
- 10) **Defect & Liability Period:** The defect & liability period will be for a period of manufacturer guarantee from the date of completion of the job or 03 years whichever is more. Any defects pointed out during said period has to be mending good damages by the agency at their own cost failing which the retention money will be forfeited.
- 11) **No extra payment will be paid beyond the tendered amount.**

- 12) The Tender Inviting Authority reserves the right to accept or reject any tender without assigning any reasons.
- 13) The intending bidder must quote all item/s rate on the BOQ, failing which his/her tender, will be cancelled. The Bidder should inspect the site for the mentioned work before bidding of the tender.

Technical Specification (H100 GPU Card Server) Computer Science Department		
SI No.	Parameter	Minimum specification
1	Make & model	<i>(Please specify make & unique model name)</i>
2	Form Factor	Maximum 2U rack mount server with front locking bezel, cable manager, sliding rails & accessories
3	Processor	2 x AMD EPYC 9224 2.50GHz, 24C/48T, 64M Cache (200W) DDR5-4800
4	Memory	512 GB (8 x 64GB) RDIMM, 5600MT/s, Dual Rank scalable upto 2TB
5	Storage controller	12Gbps PCIe controller, 8GB non-volatile cache supporting RAID 1, 5, 6, 10
6	Hard Disk Drive	2 x 960GB SSD SATA Read Intensive 6Gbps 512 2.5in Hot-plug AG Drive, 1 DWPD and 5 x 2.4TB Hard Drive SAS ISE 12Gbps 10K 512e 2.5in Hot-Plug
7	I/O Slots	Minimum PCIe 5.0 2 x16 slots.
8	Network Port	Minimum 2 x 1GbE (RJ-45) and 2 x 10G Base-T
9	FC interface	Should support 32G, 16G, 8G
10	GPU	1 x NVIDIA H100 NVL, PCIe, 350W-400W, 94GB Passive, Double Wide, Full Height GPU
11	OS certification	Certified for latest version of Red Hat Enterprise Linux, SUSE Linux Enterprise Server, Microsoft Windows Server, Ubuntu & VMWare
12	EAL certification	System's integrated remote management hardware & tool should be minimum Evaluation Assurance Level (EAL) EAL2+ certified. Certificate from Common Criteria Portal to be submitted
13	RPS	80Plus Platinum certified redundant power supplies (certification evidence from 80Plus portal to be submitted)
14	Fans	Fully populated redundant hot-swap system fans
15	Other Interfaces	1 x 1Gbps system management port (RJ-45), 1 x video port, 3 x USB ports
16	System health	Monitoring fan, power supply, memory, CPU, RAID, NIC & proactive reporting for impending failure
17	BIOS	System should boot with & run the BIOS of the OEM make (manufacturer) that is quoted to evaluate intellectual property, MII compliance & security. All updates should happen only using quoted OEM's access controller & management software to enforce security.
18	Security	Publicly available links, verifiable evidence must be submitted against each of the feature below
		Silicon-based Hardware Root of Trust
		Automatic BIOS recovery
		Firmware drift detection & alerting
		Cryptographically signed firmware updates
		Cryptographically verified trusted booting standards meeting NIST SP 800-147B, NIST SP 800-155, protection standards meeting NIST SP 800-193 standards & secure media sanitization standards meeting NIST SP 800-88

		System lockdown support to lock down configuration and firmware, protecting the server from inadvertent or malicious changes
		Secure default passwords during transit
		Persistent event logging including user activity
		Drive security, including secure system erase for HDD, SSD & NVMe
		Dynamically enabled / disable USB ports to protect from USB-based attacks
		Protection against compromised firmware execution
		UEFI secure boot with custom certificates
		Intrusion alert in case chassis being opened
19	System Management	Manufacturer's system management software supporting virtual media, virtual folders, remote file share & virtual console
20	Access & management	Integrated remote access controller & software should support advanced agent-free local and remote server administration & support for features like configuration, firmware updates, OS deployment, health monitoring & diagnostics, automation of routine management activities with perpetual license
21	Certifications & benchmarks	Relevant product datasheets, certification, benchmark or reference documents verifiable from publicly available data sources must be submitted along with bill of material for detailed bid evaluation. Links for certifications to be submitted.
22	Authorization	"Manufacturer Authorization Letter" specific to the tender, signed digitally or by OEM's Board authorized signatory has to be submitted.
23	MII local content	MII Local Content declaration signed digitally or by OEM's Board authorized signatory has to be submitted.
24	Warranty	3 years comprehensive warranty with 24x7x365 remote hardware support & next business day on-site support. Warranty listing in OEM support site

Technical Specification Dept. of Applied Optics and Photonics		
SI No.	Parameter	Minimum specification
1	Make & model	<i>(Please specify make & unique model name)</i>
2	Form Factor	Maximum 1U rack mount server with front locking bezel, cable manager, sliding rails & accessories
3	Processor	1 x Intel® Xeon® Silver 4410Y 2G, 12C/24T, 16GT/s, 30M Cache, Turbo, HT (150W) DDR5-4000
4	Memory	128GB (4 x 32GB) RDIMM, 5600MT/s, Dual Rank scalable upto 1TB
5	Storage controller	12Gbps PCIe controller, 8GB non-volatile cache supporting RAID 1, 5, 6, 10
6	Hard Disk Drive	3 x 960GB SSD SATA Read Intensive 6Gbps 512e 2.5in Hot-plug AG Drive, 1 DWPD
7	I/O Slots	Minimum PCIe 4.0 1 x16 slots.
8	Network Port	Minimum 2 x 1GbE (RJ-45) and 4 x 1G Base-T
9	OS certification	Certified for latest version of Red Hat Enterprise Linux, SUSE Linux Enterprise Server, Microsoft Windows Server, Ubuntu & VMWare
10	EAL certification	System's integrated remote management hardware & tool should be minimum Evaluation Assurance Level (EAL) EAL2+ certified. Certificate from Common Criteria Portal to

		be submitted
11	RPS	80Plus Platinum certified redundant power supplies (certification evidence from 80Plus portal to be submitted)
12	Fans	Fully populated redundant hot-swap system fans
13	Other Interfaces	1 x 1Gbps system management port (RJ-45), 1 x video port, 3 x USB ports
14	System health	Monitoring fan, power supply, memory, CPU, RAID, NIC & proactive reporting for impending failure
15	BIOS	System should boot with & run the BIOS of the OEM make (manufacturer) that is quoted to evaluate intellectual property, MII compliance & security. All updates should happen only using quoted OEM's access controller & management software to enforce security.
16	Security	Publicly available links, verifiable evidence must be submitted against each of the feature below
		Silicon-based Hardware Root of Trust
		Automatic BIOS recovery
		Firmware drift detection & alerting
		Cryptographically signed firmware updates
		Cryptographically verified trusted booting standards meeting NIST SP 800-147B, NIST SP 800-155, protection standards meeting NIST SP 800-193 standards & secure media sanitization standards meeting NIST SP 800-88
		System lockdown support to lock down configuration and firmware, protecting the server from inadvertent or malicious changes
		Secure default passwords during transit
		Persistent event logging including user activity
		Drive security, including secure system erase for HDD, SSD & NVMe
		Dynamically enabled / disable USB ports to protect from USB-based attacks
		Protection against compromised firmware execution
		UEFI secure boot with custom certificates
		Intrusion alert in case chassis being opened
17	System Management	Manufacturer's system management software supporting virtual media, virtual folders, remote file share & virtual console
18	Access & management	Integrated remote access controller & software should support advanced agent-free local and remote server administration & support for features like configuration, firmware updates, OS deployment, health monitoring & diagnostics, automation of routine management activities with perpetual license
19	Certifications & benchmarks	Relevant product datasheets, certification, benchmark or reference documents verifiable from publicly available data sources must be submitted along with bill of material for detailed bid evaluation. Links for certifications to be submitted.
20	Authorization	"Manufacturer Authorization Letter" specific to the tender, signed digitally or by OEM's Board authorized signatory has to be submitted.

21	MII local content	MII Local Content declaration signed digitally or by OEM's Board authorized signatory has to be submitted.
22	Warranty	3 years comprehensive warranty with 24x7x365 remote hardware support & next business day on-site support. Warranty listing in OEM support site

Technical Specification
Radio Physics and Electronics Department

SI No.	Parameter	Minimum specification
1	Make & model	<i>(Please specify make & unique model name)</i>
2	Form Factor	Maximum 1U rack mount server with front locking bezel, cable manager, sliding rails & accessories
3	Processor	2 x Intel® Xeon® Silver 4410Y 2G, 12C/24T, 16GT/s, 30M Cache, Turbo, HT (150W) DDR5-4000
4	Memory	128GB (4 x 32GB) RDIMM, 5600MT/s, Dual Rank scalable upto 1TB
5	Storage controller	12Gbps PCIe controller, 8GB non-volatile cache supporting RAID 1, 5, 6, 10
6	Hard Disk Drive	2 x 480GB SSD SATA Read Intensive 6Gbps 512e 2.5in Hot-plug AG Drive, 1 DWPD and 3 x 2.4TB Hard Drive SAS ISE 12Gbps 10K 512e 2.5in Hot-Plug
7	I/O Slots	Minimum PCIe 5.0 2 x16 slots.
8	Network Port	Minimum 4 x 1GbE (RJ-45)
9	OS certification	Certified for latest version of Red Hat Enterprise Linux, SUSE Linux Enterprise Server, Microsoft Windows Server, Ubuntu & VMWare
10	EAL certification	System's integrated remote management hardware & tool should be minimum Evaluation Assurance Level (EAL) EAL2+ certified. Certificate from Common Criteria Portal to be submitted
11	RPS	80Plus Platinum certified redundant power supplies (certification evidence from 80Plus portal to be submitted)
12	Fans	Fully populated redundant hot-swap system fans

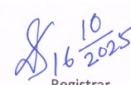
13	Other Interfaces	1 x 1Gbps system management port (RJ-45), 1 x video port, 3 x USB ports
14	System health	Monitoring fan, power supply, memory, CPU, RAID, NIC & proactive reporting for impending failure
15	BIOS	System should boot with & run the BIOS of the OEM make (manufacturer) that is quoted to evaluate intellectual property, MII compliance & security. All updates should happen only using quoted OEM's access controller & management software to enforce security.
16	Security	Publicly available links, verifiable evidence must be submitted against each of the feature below
		Silicon-based Hardware Root of Trust
		Automatic BIOS recovery
		Firmware drift detection & alerting
		Cryptographically signed firmware updates
		Cryptographically verified trusted booting standards meeting NIST SP 800-147B, NIST SP 800-155, protection standards meeting NIST SP 800-193 standards & secure media sanitization standards meeting NIST SP 800-88
		System lockdown support to lock down configuration and firmware, protecting the server from inadvertent or malicious changes
		Secure default passwords during transit
		Persistent event logging including user activity
		Drive security, including secure system erase for HDD, SSD & NVMe
		Dynamically enabled / disable USB ports to protect from USB-based attacks
		Protection against compromised firmware execution
		UEFI secure boot with custom certificates
		Intrusion alert in case chassis being opened
17	System Management	Manufacturer's system management software supporting virtual media, virtual folders, remote file share & virtual console

18	Access & management	Integrated remote access controller & software should support advanced agent-free local and remote server administration & support for features like configuration, firmware updates, OS deployment, health monitoring & diagnostics, automation of routine management activities with perpetual license
19	Certifications & benchmarks	Relevant product datasheets, certification, benchmark or reference documents verifiable from publicly available data sources must be submitted along with bill of material for detailed bid evaluation. Links for certifications to be submitted.
20	Authorization	"Manufacturer Authorization Letter" specific to the tender, signed digitally or by OEM's Board authorized signatory has to be submitted.
21	MII local content	MII Local Content declaration signed digitally or by OEM's Board authorized signatory has to be submitted.
22	Warranty	3 years comprehensive warranty with 24x7x365 remote hardware support & next business day on-site support. Warranty listing in OEM support site

Bill of Quantity (BOQ) :

Name of Work: Supplying, installation and commissioning of different types of servers at various department such as Computer Science Department, Dept. of Applied Optics and Photonics and Radio Physics and Electronics Department under the University of Calcutta.

SL No.	Name of the Item	Qty	Unit	Basic Rate (Including loading, unloading, carriage etc. all complete)	GST	Total amount (Including All taxes including loading, unloading, carriage etc. all complete)
01.	High-end GPU Server for Computer Science Department. (Specification as per tender documents)	01	each			
02.	Server for Dept. of Applied Optics and Photonics (Specification as per tender documents)	01	each			
03.	Server for Radio Physics and Electronics Department Specification as per tender documents)	03	Nos.			


 16/10/2025
 Registrar
 University of Calcutta

INSTRUCTIONS TO BIDDERS

Earnest Money (EMD):- Intending bidders are requested to deposit Rs. 170000/- online through his net banking enabled bank account, maintained at any bank or: offline – through any bank generating NEFT/RTGS challan from the e-tendering portal. Intending bidder will get the beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per the Beneficiary Name & Account No., Amount, Beneficiary Bank name (ICICI Bank) & IFSC Code and e-Proc Ref No. Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from E-Procurement site.

For getting exemption of EMD: - Bidders are requested to upload the relevant NSIC / MSME Registered Certificate against each item work for getting exemption of EMD, failing which their Tender will be rejected. For that they need to select the EMD page as Yes and provide the exemption type as fixed and put the actual EMD amount in Rupees and upload the exemption document.

(Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires considerable time for processing of Payment of EMD.)

N.B.: During evaluation of the tender, the bidder may be requested to produce original hard copy of any of the documents for verification, failing which his/her tender will be liable to rejection.

Important Dates:

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other documents (Online)	16.10.2025 ; 06:00 pm
2	Start of downloading documents (Online)	16.10.2025 ; 06:00 pm
3	Start of Bid submission (Online)	16.10.2025 ; 06:00 pm
4	Close of Bid Submission (Online)	10.11.2025 ; 01:00 pm
5	Date of opening of technical bid (Online)	12.11.2025 ; 01:00 pm
6	Date of uploading list of Technically Qualified Bidders (Online)	To be communicated later
7	Date of opening of Financial Bid (Online)	To be communicated later

Instructions / guidelines for electronic submission of tenders have been annexed for assisting the contractors to participate in e- tendering.

- I. Registration of Bidder:** - Any bidder willing to take part in the process of e –tendering will have to be enrolled & registered with the Government e – Procurement system through logging on to <https://wbtenders.gov.in>. The bidder is to click on the link for e – Tendering site as given on the web portal.
- II. Digital Signature Certificate (DSC):** - Each bidder is required to obtain a class - II or class – III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider.
- III. Collection of Tender documents:** - The bidder can search & download NIT & Tender documents electronically from computer once he/she logs on to the website mentioned in Clause 1 using the Digital Signature Certificate. This is the only mode of collection of Tender documents.
- IV. Cost of Earnest Money (EMD)**

Earnest Money (EMD) Quoted INR
Rs. 170000/- (To be deposited Online)

V. Submission of Tenders:-

- a. General process of submission:** - Tenders are to be submitted through online to the website <https://wbtenders.gov.in> in two folders at a time for each work, one is Technical bid and other is Financial Bid, before the prescribed date and time using the Digital Signature Certificates.
- b. Technical Bid:-** Technical Bid contains scanned copies of the followings further in two covers (folder)
- c. Online bid submission (Bidder/Contractor) process in <https://wbtenders.gov.in> portal,** download the pdf file.
<https://wbtenders.gov.in/>

VI. Statutory Cover Containing

- i. For NIT and Corrigendum if any (Download the NIT and upload the same by through digital signature).

VII. NON-STATUTORY DOCUMENTS containing the following documents (Up to date as on date):

Sl.No.	Category	Sub Category	Sub-Category Description
A.	Certificates	Certificates	1. PAN Card
			2. Professional Tax Registration Certificate
			3. GST Registration Certificate
			4. Valid Trade License in similar nature of job.
			5. NSIC / MSME Registered Certificate for getting Exemption of EMD.
			6. For non-registered organizations under NSIC/MSME, EMD documents are to be enclosed.
B.	Credential	Credential for satisfactory completion of similar nature of job amounting to 75% of the quoted value in a single tender in the last three (03) financial years in Government, or Government Undertaking or any State Aided University. Only completion certificate of the work will be considered as Credential of works.	

C.	Financial Information	P/L AND BALANCE SHEET FOR LAST 03 (three) FINANCIAL YEAR.
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Rejection of Bid:

Tender Committee reserves the right to accept or reject any Bid and to cancel the Bidding processes & reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Tender Committee's action.

Note: Failure of submission of any of the above mentioned documents, the tender will be rejected.

VIII. Financial Bid:- BOQ in INR (in excel sheet)

- i) The financial bid should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The Bidder has to quote the rate through online in the space marked for quoting rate in the BOQ.
- ii) Only downloaded copies of the above documents are to be uploaded, virus scanned & digitally signed by the contractor.

IX. Opening & Evaluation of Tender:-

Opening of Technical Bid:

- i) Technical bid will be opened by the Central Tender Committee. Intending bidders may remain present if they so desire. Statutory Cover (folder) would be opened first & if found in order and correct Non Statutory Cover (folder) will be opened. If there be any deficiency in the Statutory & Non statutory documents the tender will summarily be rejected.
- ii) Decrypted (transformed in to readable formats) documents of the non statutory cover will be downloaded & handed over to the evaluation committee.
- iii) List of technically qualified bidders would be uploaded.

NB: While evaluation, the Tender committee may invite the bidders & seek clarification/ information or additional documents or original hard copy of any of the documents already submitted. For any anomaly or deviation in this regard, his/her tender will be rejected.

X. Opening and evaluation of Financial Bid:

Financial bid of bidders declared technically eligible by the Committee will be opened electronically from the web portal on the prescribed date and time.

XI. Penalty for suppression / distortion of facts:

Submission of false document by bidder is strictly prohibited and will be liable for rejection of the tender and blacklisted.

Sd/-
Registrar
University of Calcutta

GENERAL TERMS AND CONDITIONS OF THE CONTRACT

1. **Time Extension:** Time is the essence of the contract, generally no time of extension will be allowed. But, in case of Force Majeure, the extension of time may be considered on the basis of actual situation and subject to consideration of the Tender Inviting Authority.

2. **Refund of Earnest Money Deposit (EMD):** Earnest Money Deposit (EMD) furnished by all unsuccessful bidders should be returned to them without any interest whatsoever, at the earliest after the expiry of the final bid validity period but not later than forty five days after the award of the contract.

Earnest Money Deposit (EMD) of the successful tenderer should be returned, without any interest whatsoever, after receipt of performance security Deposit from him as stipulated in the contract.

3. **Forfeiture of Earnest Money Deposit (EMD):** Earnest Money Deposit (EMD) of a tenderer shall be forfeited, if the tenderer withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of his tender. Further, if the successful tenderer fails to furnish the required performance security within the specified period, his Earnest Money Deposit (EMD) shall be forfeited.

4. **Security Deposit :** The University authority will retain a sum amounting to 10% of the bill of the contract for a period of six months from the date of completion of work as **Security Deposit**. This will be released after a period of six months from the date of completion of the work on application.

5. **Refund of Performance Security:** Performance Security will be refunded to the contractor without any interest, whatsoever, after he/she duly performs and completes the contract in all respects but not later than sixty days of completion of all such obligations under the contract.

6. **Forfeiture of Performance Security deposit :** Performance security will be forfeited and credited to University of Calcutta in the event of a breach of contract by the tenderers, in terms of the relevant contract.

7. **Verification of the Bank Guarantees:** Bank Guarantees submitted by the tenderers as Earnest Money Deposit (EMD)/Performance Security need to be immediately verified from the issuing bank before its acceptance, through written communication.

8. Work is to be carried out as per specification mentioned in the tender documents.

9. The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Registrar C.U.

10. The University will not be bound to accept the lowest bidder.

11. The University will not supply any materials to the contractor.

12. The contractor will work under the strict supervision of the undersigned. The contractor will have to submit bill in printed format in duplicate.

18. The contractor will have to take necessary instruction from the **concerned department** regarding the execution of work.

13. **After issuing the work order to the successful tenderer, if he/she fails to commence the work or unable to complete the work, then the EMD and Performance security amount of the said tenderer will be forfeited and no claim will be entertained.**

14. Termination Clause:

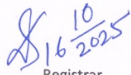
- i. Failing to supply and commissioning of the items as per work order within the stipulated time, the contract will be rejected except application of Force majeure Clause and EMD will be forfeited.
- ii. If any deviation of quality and specification from the stipulated specification as per B.O.Q observed, the purchase order will be cancelled and EMD will be forfeited.

15. Force majeure Clause: If the work(s) be delayed for the following reasons:-

Due to war, internal emergency and other conditions such as abnormally bad weather, flood, cyclone natural calamity or serious loss or damage by fire or civil commotion, the contractor shall immediately give notice thereof in writing to the Central Tender Committee but shall nevertheless use constantly his/her best endeavors to prevent or make good the delay and shall do all that may be reasonably required to the satisfaction of the Central Tender Committee to proceed with the works.

16. Mode of payment: -

After completion of the work as per work order or any subsequent work order against the original work order the triplicates bills (RA/Final bill) duly checked and verified by the concern department with the completion certificate by the concern department and should be submitted to the office of the undersigned within 10 days after completion of the work.


Registrar
University of Calcutta