



TRICHY SRM MEDICAL COLLEGE HOSPITAL & RESEARCH CENTRE
IRUNGALUR, TRICHY – 621 105.

4.3.4 Number of annual expenditure for the purchase of books and journals (including e-resources) during the last five years

Year	Expenditure on the purchase of books (INR in lakhs).	Expenditure on the purchase of journals (INR in Lakhs)	Expenditure on subscription to e-journals and other e-resources (INR in Lakhs).
2017-2018	5.55	22.12	2.12
2018-2019	11.84	37.81	3.74
2019-2020	25.47	14.76	2.5
2020-2021	0.46	40.63	4.39
2021-2022	16.75	53.41	10.13

For Trichy SRM Medical College Hospital & Research Centre
(A unit of SRM IST- Chennai)

B. Karthik Kumar

Dy. General Manager (Finance)

P. Jeyaraj

Dean
DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105

TRICHY SRM MEDICAL COLLEGE HOSPITAL AND RESEARCH CENTRE, PHARMACY
IRUNGALUR, TRICHY
INCOME & EXPENDITURE ACCOUNT FOR THE PERIOD ENDED 31.03.2018

		Amount(Rs)	
EXPENDITURE	2017-18	INCOME	2017-18
Establishment Expenses	366,747,783	Fees Collections	231,789,460
Laboratory Consumables	89,204,974	Hospital Income	101,314,046
Electricity & Fuel Expenses	40,279,664	Pharmacy Income	910,037
Printing & Stationery	14,242,144		
Postage & Telegrams	93,588	Excess of expenditure over Income	365,923,641
Telephone charges	3,526,963		
Travelling expenses	2,354,871		
Vehicle Maintenance	20,620,075		
Advertisement	802,376		
Repairs & Maintenance	85,486,980		
Books & Periodicals	2,798,772		
Rent,Rates&Taxes	10,731,535		
Donation	116,500		
Insurance	111,578		
Staff welfare	28,023,457		
General Charges	244,924		
Hostel and Mess Expenses	23,132,451		
Academic Expenses	11,380,503		
Bank Charges	38,046		
TOTAL	699,937,184	TOTAL	699,937,184

For B.Purushottam & co
Chartered Accountants
Reg No: 002808S

B.S.Puram
B.S.Purshotham
Partner
M.No: 026785



For Trichy SRM Medical College Hospital And Research Centre

S. Chandramouli
S. Chandramouli
Chief Finance Officer

Date : 18-05-2020
Place : Chennai

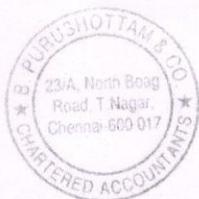
P. Jawahar
DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105

TRICHY SRM MEDICAL COLLEGE, HOSPITAL AND RESEARCH CENTER, PHARMACY
IRUNGALUR, TRICHY
INCOME & EXPENDITURE ACCOUNT FOR THE PERIOD ENDED 31.03.2019

		Amount(Rs)	
EXPENDITURE	2018-19	INCOME	2018-19
Establishment Expenses	38,29,71,735	Fees Collections	32,32,26,122
Laboratory Consumables	9,22,40,193	Hospital Income	13,09,09,245
Electricity & Fuel Expenses	5,13,19,428	Pharmacy Income	7,97,237
Printing & Stationery	2,48,92,802		
Postage & Telegrams	1,25,821	Excess of expenditure over Income	43,08,14,360
Telephone charges	24,70,593		
Travelling expenses	17,47,865		
Vehicle Maintenance	2,52,22,311		
Advertisement	14,79,754		
Repairs & Maintenance	11,68,57,393		
Books & Periodicals	51,74,222		
Rent,Rates&Taxes	18,37,770		
Donation	2,72,620		
Insurance	24,64,968		
Security Charges	1,28,46,375		
Staff welfare	3,57,80,073		
General Charges	1,50,58,331		
Hostel and Mess Expenses	7,41,29,920		
Academic Expenses	3,87,96,467		
Bank Charges	58,323		
TOTAL	88,57,46,964	TOTAL	88,57,46,964

For B.Purushottam & co
Chartered Accountants
Reg No: 002808S

B. S. Purushottam
B.S.Purshotham
Partner
M.No: 026785



For Trichy SRM Medical College, Hospital And Research Centre

S. S. Senthil
Finance Manager

Date : 22-01-2020
Place : Chennai

S. S. Senthil
DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105

Trichy SRM Medical College Hospital & Research Center
IRUNGALUR
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31.03.2020

		Amount(Rs)	
EXPENDITURE	2019-20	INCOME	2019-20
Establishment Expenses	399,724,775	Fees Collections	462,756,098
Laboratory Consumables	86,048,778	Hospital Income	141,457,101
Electricity & Fuel Expenses	49,557,668	Pharmacy Income	690,245
Printing & Stationery	9,050,912	Excess of Expenditure over Income	344,374,424
Postage, Tele & Telegrams	106,212		
Telephone Expenses	263,044		
Travelling expenses	2,076,777		
Vehicle Maintenance	28,187,994		
Advertisement	38,193		
Repairs & Maintenance	200,339,631		
Books & Periodicals	5,664,580		
Rent, Rates & Taxes	4,599,151		
Insurance	465,818		
Staff Welfare	42,171,154		
Examination Expenses	11,622		
Donation	80,000		
Hostel & Mess Expenses	68,743,508		
General Charges	18,673,692		
Academic / Exam. Exp.	30,912,432		
Bank Charges	2,561,927		
TOTAL	949,277,868	TOTAL	949,277,868

For Trichy SRM Medical College Hospital & Research Center

For B. Purushottam & co
Chartered Accountants
Reg No: 002808S

B. S. Purushottam

B.S. Purushottam
Partner
M.No: 026785

Date : 21-11-2020
Place : Chennai



S. Chandramouli

S. Chandramouli
CFO

P. S. Srinivasan

DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungar, Trichy-621 105

TRICHY SRM MEDICAL COLLEGE HOSPITAL AND RESEARCH CENTER
IRUNGALUR, TRICHY
INCOME & EXPENDITURE ACCOUNT FOR THE PERIOD ENDED 31.03.2021

Amount(Rs)		Amount(Rs)	
EXPENDITURE	2020-21	INCOME	2020-21
Establishment Expenses	35,86,35,751	Fees Collections	65,25,58,244
Laboratory Consumables	8,92,99,317	Hospital Income	18,75,05,163
Electricity & Fuel Expenses	3,97,70,425	Pharmacy Income	4,32,565
Printing & Stationery	40,54,413		
Postage & Telegrams	45,985		
Telephone charges	11,62,477		
Travelling expenses	7,84,790		
Vehicle Maintenance	2,27,40,322		
Advertisement	45,861		
Repairs & Maintenance	9,76,53,424		
Books & Periodicals	45,47,523		
Rent, Rates & Taxes	9,17,130		
Insurance	4,15,628		
Staff welfare	1,69,85,957		
General Charges	2,51,43,794		
Hostel and Mess Expenses	4,52,52,018		
Academic Expenses	2,72,81,896		
Bank Charges	3,27,253		
Excess of Income over Expenditure	10,54,32,008		
TOTAL	84,04,95,972	TOTAL	84,04,95,972

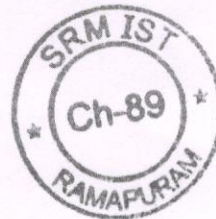
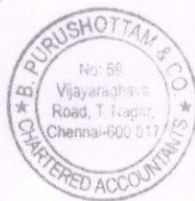
For B.Purushottam & co
Chartered Accountants
Reg No: 002808S

B. S. Purushottam
B.S.Purushottam
Partner
M.No: 026785

For Trichy SRM Medical College Hospital And Research Centre

S. Chandramouli
S. Chandramouli
CFO

Date : 28-12-2021
Place : Chennai



P. S. Senthil
DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungarur, Trichy-621 105

TRICHY SRM MEDICAL COLLEGE HOSPITAL AND RESEARCH CENTER
IRUNGALUR, TRICHY
INCOME & EXPENDITURE ACCOUNT FOR THE PERIOD ENDED 31.03.2022

	Amount(Rs)		Amount(Rs)
EXPENDITURE	2021-22	INCOME	2021-22
Establishment Expenses	47,93,87,417	Fees Collections	78,34,55,641
Laboratory Consumables	11,20,89,186	Hospital Income	26,87,69,977
Electricity & Fuel Expenses	3,95,97,619	Pharmacy Income	4,40,590
Printing & Stationery	47,40,099		
Postage & Telegrams	1,27,209		
Telephone charges	21,13,109		
Travelling expenses	16,16,974		
Vehicle Maintenance	2,34,66,260		
Advertisement	4,500		
Repairs & Maintenance	19,71,38,841		
Books & Periodicals	48,908		
Rent, Rates & Taxes	26,70,759		
Insurance	12,036		
Staff welfare	1,68,27,252		
General Charges	1,05,51,083		
Hostel and Mess Expenses	7,28,82,537		
Academic Expenses	8,23,75,570		
Donation	10,60,000		
Bank Charges	4,39,643		
Excess of Income over Expenditure	55,17,206		
TOTAL	1,05,26,66,208	TOTAL	1,05,26,66,208

For B. Purushottam & co
Chartered Accountants
Reg No: 0028085

B.S. Purushottam

B.S. Purushottam
Partner
M.No: 026785



UDIN: 22026785BEPL0Y6958

Date : 28-11-2022
Place : Chennai

For Trichy SRM Medical College, Hospital And Research Center

S. Chandramouli

S. Chandramouli
CFO

P. A. Perumal

DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105



CHENNAI MEDICAL COLLEGE, HOSPITAL & RESEARCH
CENTRE

(SRM Group)

Irungalur, Trichy - 621 105

No.:478 /CMCH/ME-1/2017

Dated: 03.05.2017

CIRCULAR

Sub: CMCHRC_Trichy_LIS_Library committee Meeting_Participation-
requested_Reg.

Library Committee Members and others noted in the dispatch entry are
requested to participate in the library committee meeting to be held on 10.05.2017 at
10.00am on the College Council Hall.

Agenda

- 1) Budget allocation for 2017-2018
- 2) Purchase of books & Journals
- 3) Subscription of online Journals
- 4) Binding of Back volumes of Print journals
- 5) Status of Supply of print journals
- 6) Additional Requirements
- 7) Any other issues brought by faculty

Dean

May 03 17

Copy to,

- ❖ Medical Superintendent
- ❖ Vice-Principal
- ❖ Dr.P.Thirumalaikolundusubramanian
Pro.&Head of Medicine and Secretary for Library and Information Science
- ❖ Library committee Members
- ❖ Dr.Kalavathy Ponnirivan,M.D. Prof.&Head of Biochemistry
- ❖ Dr.S.Elangovan M.D, Prof.&Head of Community Medicine
- ❖ Dr.D.Swaminathan, M.D. Prof.&Head of Paediatrics
- ❖ Dr.P.Karthik M.S. Prof.Head of Surgery
- ❖ Dr.K.Sivakumar,M.D Asso.prof. of Medicine
- ❖ Chief Librarian
- ❖ College Manager
- ❖ ME-1 Section
- ❖ Library file.

S. Senthil
DEAN
CHENNAI MEDICAL COLLEGE, HOSPITAL & RESEARCH CENTRE
(SRM Group)
Irungalur, Trichy - 621 105



CHENNAI MEDICAL COLLEGE HOSPITAL AND RESEARCH CENTRE
IRUNGALUR, TRICHY-621 105.
CENTRAL LIBRARY

No. 478 /CMCH/ME-1/2017 Date 10.05.17

Subject : Minutes of Library committee meeting - reg.

Presided by: Dr.Sukumaran Annamalai, M.D., D.H.H.M, Dean

Venue :College council hall

Date:10.05.17 & Time:1.00p.m.

The library committee was called to order by the Dean The Ex office Chairman. Dr.P.Thirumalaikolundusubramanian, Secretary, Library committee welcomed the Dean and library committee members.

1. Budget Allocation for 2017-2018

1.1 The member were informed about budget allotted for the academic year 2017 - 2018

Budget	In Rupees
Books	10,00,000
Journals	27,00,000
Binding	75,000
Repair Maintenance	75,000
Total	38,50,000

2. Books

2.1 Librarian presented ^{the} list the new books purchased.

2.2 He also stated that the books for PG's are under consideration and will be arriving within 3 months.

3. Journals:

3.1 Non arrival of new journals has been highlighted by the Librarian and he stated that necessary step are taken.

4. University online journals

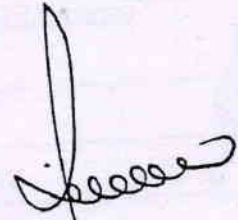
4.1 Librarian stated that, he has talked to the university and requested them to send the invoice for the payment for the year 2017 - 2018

5. Binding :

5.1 Details of binding of journals and books were presented by the Librarian

6. A/C , CCTV & Photocopier Machine :
Librarian informed that the A/Cs, CCTV and Photocopier machine were installed

Librarian proposed vote of thanks.
The meeting was adjourned

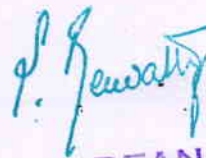


DEAN

10/17

Copy to,

- ❖ Medical Superintendent
- ❖ Vice-Principal
- ❖ Dr.P.Thirumalaikolundusubramanian
Pro.&Head of Medicine and Secretary for Library and Information Science
- ❖ Library committee Members
- Dr.Kalavathy Ponnirivan,M.D. Prof.&Head of Biochemistry
- Dr.S.Elangovan M.D, Prof.&Head of Community Medicine
- Dr.D.Swaminathan, M.D. Prof.&Head of Paediatrics
- Dr.P.Karthik M.S. Prof.Head of Surgery
- Dr.K.Sivakumar,M.D Asso.prof. of Medicine
- ❖ Chief Librarian
- ❖ College Manager
- ❖ ME-1 Section
- ❖ Library file.




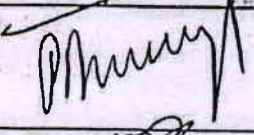


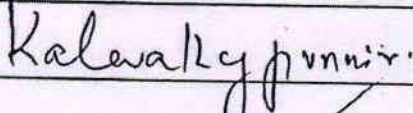
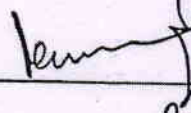




DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105



CHENNAI MEDICAL COLLEGE HOSPITAL & RESEARCH CENTRE

IRUNGALUR, TRICHY - 621 105.

LIBRARY COMMITTEE MEETING ON 10.05.2017

S.No.	Name	Signature
1	Dean	 10/5/2017
2	Medical Superintendent	 10/5/2017
3	Vice Principal	
4	Dr.P.Thirumalaikolundu-Subramanian, Secretary	
4	Dr.Kalavathy Ponnirivan	
5	Dr.S.Elango	
6	Dr.D.Swaminathan,	
7	Dr.P.Karthik	
8	Dr.K.Sivakumar,	
9	Chief Librarian	


DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105



CHENNAI MEDICAL COLLEGE HOSPITAL AND RESEARCH CENTRE
(SRM GROUP)

IRUNGALUR, TRICHY - 621 105.

Ref.No: 947/CMCH/ ME-4/2017

Date: 04.10.2017

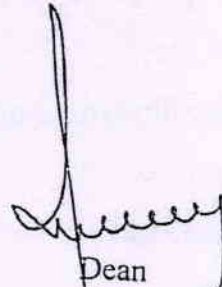
CIRCULAR

Sub: CMCHRC-Trichy_ - LIS - Library committee Meeting_ - Participation-
- Reg.

Library committee members noted in the dispatch entry are requested to attend the College Library Committee meeting to be held on 10.10.2017 (Tuesday) at 10.00 am, at College Council Hall.

Agenda

- 1) Budget demand for 2017-2018
- 2) Purchase of books & Journals
- 3) Subscription of electronic resources
- 4) Binding of back volumes of Print journals
- 5) Review of Library polices
 - ❖ Working Hours of the library
 - ❖ Issue of Book faculty and students
 - ❖ Staff position
- 6) IQAC - Bench marking & indication for Library
- 7) Any other issues brought by faculty


Dean

To

➤ Dr.P.Thirumalaikolundusubramanian
Prof. & Head of Medicine and Secretary for Library and Information Science

➤ Dr.Kalavathy Ponnirivan, M.D. Prof. & Head of Biochemistry

➤ Dr.S.Elango M.D, Prof. & Head of Community Medicine

➤ Dr.D.Swaminathan, M.D. Prof. & Head of Paediatrics

➤ Dr.P.Karthik M.S. Prof. & Head of Surgery

➤ Dr.K.Sivakumar, M.D Asso.prof. of Medicine

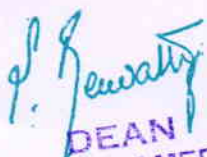
➤ Chief Librarian

➤ Finance Manager - Special Invitee

*Circulated to all Lib
Staff
B. Sanyal*

Copy to

- Chairman - Trichy Office (Mail)
- Registrar(Mail)
- Director - General(Mail)
- Director - Health Science(Mail)
- Co-Ordinator IQAC
- College Manager
- File


DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105

① A/V Secy - * 7002
Mr. Sanyal
Manager - To anu
Tea - 897



CHENNAI MEDICAL COLLEGE HOSPITAL AND RESEARCH CENTRE
(SRM Group)

Irungalur, Tiruchirappalli - 621 105.

Committee

Ref.No.478/CMCH/ME-1/2017

Date: 23.06.2017

Library Committee

The Library Committee of our College is reconstituted with the following members.

- | | | |
|-------------------------------|---|--|
| 1. Ex Officio Chairman | - | Dean |
| 2. Secretary | - | Dr.Thirumalaikolundusubramanian,
Professor of General Medicine. |

Members:

- | | | |
|-----------------------------|---|-------------------------------------|
| 1. Dr.Kalavathy Ponniraivan | - | Prof. and HOD of Biochemistry |
| 2. Dr.S.Elango | - | Prof. and HOD of Community Medicine |
| 3. Dr.D.Saminathan | - | Prof. and HOD of Pediatrics |
| 4. Dr.P.Karthik | - | Prof. and HOD of General Surgery |
| 5. Dr.K.Sivakumar | - | Asso.Professor of General Medicine |
| 6. Mr.B.Sasikumar | - | Chief Librarian |

To:

- The Individual - concerned
- All HODs with the request to circulate among their

Copy to:

- ❖ Chairman (Mail) & Trichy office
- ❖ Registrar (Mail)
- ❖ Director General (Mail)
- ❖ Director - Health Sciences (Mail)
- ❖ Dean - Hospital
- ❖ Medical Superintendent
- ❖ Coordinator - MEU
- ❖ Head of IRB
- ❖ Chief Librarian

[Signature]
Dean
June 23 17
DEAN

Chennai Medical College Hos;
& Research Centre
IRUNGALUR
TIRUCHIRAPALLI - 621 105

[Signature]
DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105



CHENNAI MEDICAL COLLEGE HOSPITAL AND RESEARCH CENTRE
IRUNGALUR, TRICHY-621 105.

CENTRAL LIBRARY

Minutes of Library committee meeting

Ref.No: /CMCH/ME-4/2017

Date:24-10-2017

Sub: CMCH&RC- Library committee meeting-Minutes-Circulated - reg.

Ref.No: 947/CMCH/ME-4/2017 of the DEAN,CMCH&RC, Irunglaur, Dated 4.10.2017

The second Library committee meeting for the year 2017 was called to order by the Dean, the Chairperson of the Library committee. The meeting was held at the college council Hall on 10.10.2017 between 10.00 am to 12 noon.

Dr. P.Thirumalaikolundusubramanian, Professor of Medicine, and Secretary of Library and information science welcomed the members, special invitee Finance Manager, Library staff and administration staff.

Mr.B.Sasikumar, Librarian presented the matters one after other and requested the members to express their suggestions and remarks. Librarian explained that we have spent Rs.38lakhs in their financial year 2017-18 for journals and books for our library.

1.Budget for the Library 2018-2019

1.1.Books:

- A request for Rs.30 lakhs for books was presented stating that we need books for clinical PG programme, at a rate of one lakh rupees for each department including super specialty. The request was resolved unanimously.
- It was resolved to replace the old editions by new edition books both for UG&PG students in view of forth coming inspection by university & MCI

1.2.Journals:

- It was resolved to maintain the journal ratio as 70:30 for national and international journals as per MCI norms
- It was resolved to go in for online journals for Orthopedics, ENT, Ophthalmology, Dermatology, Psychiatry, TB & Chest diseases, and Radiology, as it will be convenient to get current issues and back volumes of the respective journals for the same cost, and will be beneficial to PGs and Faculty.
- It was resolved to get online journals from Tamil Nadu Dr.MGR Medical University E-consortium and online journals supplied by Indianjournals.com. as this provides 42 additional Indian journals both current issues and back volumes
- It was resolved to request for an amount of Rs.28 Lakhs towards journals.

1.3.WHO publications: It was resolved to procure WHO publications as a package, since package is economical and useful for all departments

1.4. Budget for other matters: Librarian explained additional budget for book binding, newspapers, magazines, animation CDs, AMC for photocopier machine, repairs and maintenance of computers etc., The budget proposal was resolved unanimously.

The budget for the year 2018-19 is given below:

No.	Budget	Amount .Rs./-	Remarks
1	Books	30,00,000	a)PG inspection-University & MCI b)Books for all departments c)Replacement of old editions with new editions
2	Journals	26,00,000 (30:70 = Foreign: Indian)	As per MCI norms
		Additional foreign journals for seven clinical depts. one for each	Orthopedics, Ophthalmology, ENT, Radiology, Dermatology, Psychiatry, Chest diseases,-----
		2,00,000	University E-consortium online journals & indianjournals.c
3	WHO packages	1,00,000	Community Medicine, & for all departments
4	Newspapers and weekly magazines	25,000	Suggestions made by students and faculty
5	Binding books & journals	50,000	
6	Repairs & Maintenance	25,000	
7	Educational CDs	25,000	
8	AMC	50,000	
9	Total	60,75,000	

1.5. Subscription of journals and Purchase books: It was resolved to place the matter with regard to purchase of books and journals in the college council and get an approval.

2. Strengthening E-Library: Dr. S.Elango Prof.& HOD of Community Medicine asked to strengthen E-library. He suggested to develop memorandum of understanding (MOU) with Cochrane data base, WHO database and DELNET. It was resolved to have MOU with different data bases at national and international levels after finding out their usefulness. The Dean asked the

Secretary of Library and information science to look into these matters and put up the file.

3. Library utilization: Prof. S.Elango suggested that students shall motivated to utilize the library and try to enhance the present status of 10% attendance of students to 25%. The Dean suggested that faculty can give some assignment /write up works for which the students have to seek the textbooks. Prof.Dr.S.Elango said that students shall be asked to bring their own books and study in the library. The Secretary of Library and information science said that the utilization of library has improved considerably in the past two months.

4. Lending of Journals & Books :

a)Prof.Dr.S.Elango proposed that journals shall be given to departments by lending system for 2 or 3days. Secretary Dr. P.Thirumalaikolundusubramanian expressed that journals are costlier and difficult to replace. Hence, the library is unable to provide the current issues, outside the library. The Dean suggested placing this issue in the college council and final decision shall be taken subsequently.

b)It was resolved to issue two books to Professors and Associate Professors and one book to Assistant Professors. Decision on lending of books to students & residents shall be finalized at college council meeting.

5. Newspapers: The librarian thanked the Dean for getting eight newspapers (3 English and 5 Tamil) to the library which have attracted students much.

6. Weekly magazine Library: It was resolved to procure India today, Puthiya Thalimaurai (education) and Women's era for our library from November 2017 onwards.

7. Animation CDs: It was resolved to get one animation CD for each specialty and thereby increase the collections every year.

8. CD Drive: Librarian explained that only one CD drive is available at present. Hence, it was resolved to procure two more CD drives - one for skill lib and another for E- learning purposes.

9. Skill lab: Dean asked the librarian to prepare and put up the proposal for developing skill lab (LCD, screen, audio-visual system, etc.,) at the library and strengthen visual learning as well as utilize the space and materials for Tele-learning programmes.

10. Book exhibition: All the members unanimously resolved to have book exhibition preferably after Dipavali with different publishers and suppliers, and expose the faculty and students for new edition. The Dean asked the librarian to

take initiatives and keep all the records and activities related to book exhibition for IQAC with photography as a separate file.

11. Working Hours: Dr.H.Geetha Prof.of Biochemistry and Dr.S.Elango Suggested to have the library hours extended upto 10pm for a month before the university exam. The library currently works from 8Am to 8Pm on all working days and 8Am to 2Pm on holidays. It was also resolved to keep the library opened on 360 days in a year.

12. Working status of computers at Browsing centre: It was resolved to ask EDP division to check the working status of all the computers of the library and prepare report for remedial measures. The Dean asked the Librarian to take necessary action in these matters.

13. Feedback from every user of the library: Asst. Librarians Mrs.Meenakshi and Mrs.Vijayalakshmi explained that students wanted new editions. It was resolved to replace the old editions of UG books by new edition immediately.

14. Staff Status: The sanctioned post for library was 12, but we have seven only. There are five vacancies and hence it was resolved to address this matter separately to the Dean. The Dean assured of filling up the vacancies soon.

15. Responspitities of library staff: Librarian explained the responsibilities and works of library staff which were resolved smoothly.

16. Bench Marks and indicators for IQAC: The Librarian explained the Bench marks and indicators for library in terms of time for each of the services, cataloguing system in library, online journals, budget for purchase of books & journals, payment for them, purchase of newspapers and magazines ,working hours, ,administration and tangible aspects. All were resolved unanimously. The librarian was asked prepare a checkout list and follow each, and produce them for IQAC.

17. Teleconferencing /Tele Medicine Programme: Prof. Dr.S.Elango of community medicine suggested to contact Indian space research organization (ISRO) for procedures and eatablish them along with skill lab. for Tele-learning. All these were resolved unanimously

18. CCTV: Librarian informed that CCTV has been fixed in the library. It was resolved that the computer of the librarian and the DEAN shall have an access to the CCTV monitoring for administrative purposes, as well as maintain safety & security.

19. Switching on to generator: Librarian informed that the library is well connected to generator and it gets changed over within 30 to 60seconds whenever the electricity is tripped off.

22. Leave of absence: Dr. Kalavathy ponnirivan, Prof. & HOD of Biochemistry and Dr.D.Swaminathan, Prof. & HOD of Paediatrics ^{ere} was on leave and hence they were represented by their colleagues Dr.H.Geetha prof. of Biochemistry and Dr.K.Muthukumar Prof. of Paediatrics respectively.

B. S. W. 10/17
Librarian

Secretary 24/8/17

Dean 1/12

- Dr. Dr.P.Thirumalaikolundusubramanian
Pro.&Head of Medicine and Secretary for Library and Information Science
- Dr.Kalavathy Ponnirivan,M.D. Prof.&Head of Biochemistry
- Dr.S.Elango M.D, Prof.&Head of Community Medicine
- Dr.D.Swaminathan, M.D. Prof.&Head of Paediatrics
- Dr.P.Karthik M.S. Prof.Head of Surgery
- Dr.K.Sivakumar,M.D Asso.prof. of Medicine
- Finance Manager
- Chief Librarian

- Chairman-Trichy office (mail)
- Registrar (Mail)
- Director-General (Mail)
- Director-Health science (Mail)
- Co-ordinator IQAC
- College Manager
- File


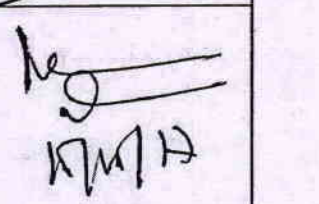
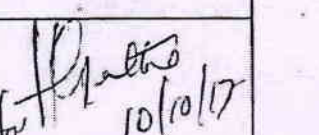
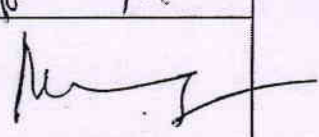
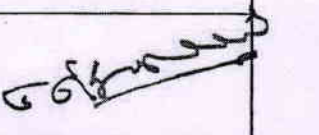
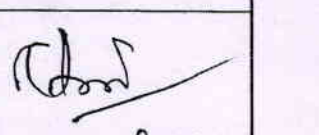

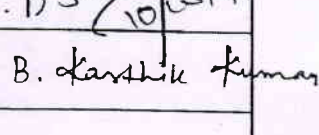
Page 5 of 5

CHENNAI MEDICAL COLLEGE HOSPITAL AND RESEARCH CENTRE

IRUNGALUR, TRICHY 621 105

CENTRAL LIBRARY

LIBRARY COMMITTEE MEETING HELD ON 10.10.2017

S.NO	NAME OF THE STAFF	DESIGNATION	SIGNATURE
1.	Ex Officio Chairman Dr.SukumaranAnnamalai M.D.,	Dean	
2.	Dr.Thirumalaikolundusubramanian	Library Secretary Prof. and HOD of General Medicine	
3	Dr. Kalavathy Ponniraivan	Prof and HOD of Biochemistry	
4	Dr.S.Elango	Prof and HOD of CommunityMedicine	
5	Dr.Swaminathan	Prof and HOD of Paediatrics	
6.	Dr.P.Karthik	Prof and HOD of Surgery	
7.	Dr.K.Sivakumar	Asso.Prof.of Medicine	
8.	Mr.B.Sasikumar	Chief Librarian	
9	B. KARTHIK KUMAR	MANAGER (FINANCE)	B. Karthik Kumar

DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105

CIRCULAR

09.03.18

Sub: CMCHRC_ Trichy_ LIS_ Library committee meeting_ Agenda-Approval-Reg.

The members of the Library committee are invited for the library committee meeting to be held on 13.03.2018 at the MEU conference hall (3 rd floor college block) between 11 am and 12 noon. The tentative agenda is furnished below.

Agenda

- 1) Library Budget
- 2) Purchase:
 - A]. Latest edition of books for UG and PG
 - B]. Journals - Indian and Foreign
- 3) WHO Global subscription for 2018
- 4) Online access: DELNET, University E-Consortium and Indianjournals.com
- 5) Learning Environment:
 - A]. Split AC for faculty reading room and journals section
 - B]. Sunlight control paper for window on south west side
- 6) Discussion on
 - A]. Library User data
 - B]. Library staff position
- 7) IQAC: Library related matters for IQAC
- 8) Audit of Central Library and Department Libraries
- 9) Any other issues brought by members

Dean

To,

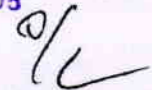
➤ Library committee members:

1. Dr.P.Thirumalaikolundusubramanian , Professor of Medicine and Secretary
2. Dr.Kalavathy Ponnirivan, M.D. Prof.&Head of Biochemistry
3. Dr.S.Elangovan M.D, Prof.&Head of Community Medicine
4. Dr.D.Swaminathan, M.D. Prof.&Head of Paediatrics
5. Dr.P.Karthik M.S. Prof.Head of Surgery
6. Dr.K.Sivakumar, M.D Asso.prof. of Medicine

Copy to:

- ❖ Chairman (Mail)& Trichy office
- ❖ Registrar (Mail)
- ❖ Director General (Mail)
- ❖ Dean -Hospital
- ❖ Medical superintendent
- ❖ Chief Librarian
- ❖ File


DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105



TRICHY SRM MEDICAL COLLEGE HOSPITAL & RESEARCH CENTRE
(Formerly Known as Chennai Medical College Hospital and Research Centre)
Irungalur, Trichy – 621 105

Ref.No:297/TSRMMCH/ME-1/2018

Date: 19.03.2018

Minutes of Library Committee Meeting

Subject: TSRMMCH-LIS-Minutes of Library Committee Meeting – Reg.

The Library Committee Meeting for the first quarter of 2018 was held at the Conference Hall of Medical Education Unit on 13.03.2018 between 11am and 12.30 Noon. The Following members participated,

- Dr. P.Anusuya, Prof. of OBG, Medical Superintendent & Deputy Director IQAC
- Dr.N.Balasubramanian, Prof. of Dermatology and Deputy Director
- Dr.M. Poongothai, RMO
- Dr.P.Thirumalaikolundusubramanian, Prof. of Medicine, & Secretary

Library Committee Members

- Dr.Kalavathy Ponnirivan, M.D. Prof. of Biochemistry
- Dr.S.Elango, M.D, Prof. of Community Medicine
- Dr.D.Swaminathan, M.D. Prof. of Paediatrics
- Dr.K.Sivakumar, M.D Asso. Prof. of Medicine
- B.Sasi Kumar, Chief Librarian

The minutes of previous library committee meeting held on Dated 4.10. were approved

The committee would like to place on record on the initiatives taken by the Dean for getting WHO global subscription for 2018. WHO Global subscription consists of the following:

- 1.WHO Bulletin 2018 : ISSN 0042 - 9686: Monthly Vol.96 1-12 issues
- 2.WHO Drug Information 2018:ISSN 1010 - 9609 QLY Vol.32 Approx. 1-4 issues
- 3.WHO Technical Report Series 2018: ISSN 0512 - 3054 (Approx. 4 -6 Volumes)
- 4.Weekly Epidemiological Record 2018 : ISSN 0048 - 8114 : Weekly : 93rd year
- 5 .Concise International Chemical Assessment documents (CICADS) - 2 Volumes


(if published in 2018)

6 . Environmental Health Criteria series - approx. 3 Volumes (if published in 2018)

7. World Health report 2018 (if published)

8 . Eastern Mediterrean Health journal (Monthly Journals)Approx. 1- 12 issues

9. Aprox. 25 – 30 books published in 2018 related to Community Medicine Department


DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105
P.T.O.

Resolution 1 :It was resolved to recommend a budget of Rs.92.1 Lakhs as given in table below for the financial year 2018-2019.

Resolution 2 :It was resolved to follow the utilization of budget allotted towards the library and submit a monthly report to Dr. P. Anusuya Deputy Director IQAC for the purposes of preparation of annual report.

Budget requested for 2018-19

S.No	Headings	Budget requested
1	Books	30 Lakhs
2	Journals	35 Lakhs
3	Indian Journal .com	1.8 Lakhs
4	University Consortium	2 Lakhs
5	WHO Subscription	1 Lakhs
6	Maintenance	1 Lakhs
7	Binding	30,000
8	Records and Registers	50,000
9	Educationals CDs	25,000
10	Newspaper	30,000
11	Computer accessories	10 Lakhs
12	DELNET	25,000
12	Miscellaneous	1 Lakhs
	Total	92.1 Lakhs

Resolution: 3: It was resolved to send a circular to Prof. & Head of all departments and get the list of latest edition of books and educational CDs, and numbers of copies on each for UG and PG purposes before 25th March to the Dean so as to finalise the list before 31st March 2018. Accordingly it was decided to send a circular to all departments.

Resolution:4:It was resolved to continue DELNET (funded by Govt. of India through JNU New Delhi) every year for the benefit of UG & PG students, Research scholars, Residents and faculties.

Resolution:5:It was resolved to inform and ask all our faculty, residents and students to make use of the journals supplied through DELNET, university E –consortium and indianjournals.com. Indian journals .com is available through online. The advantage being we can get the back and current issues using any computer within the campus.

Resolution:6:It was resolved to shift available A/C one to journal section and another to faculty reading room.

Resolution:7:It was resolved to display good quality screen instead of sunlight control paper to the windows on eastern side of library.


DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
P.T.O.
Irungalur, Trichy-621 105

Resolution:8: It was resolved to increase the number of Library users at the rate of 10% of our students, residents and faculties from the present status.

Resolution:9: It was resolved to fill up the five vacancies (Library Assistants-3 & Daftaries-2) of our library, since the library works on all days from 8.00 A.M. to 8.00 P.M. and in two shifts.

Resolution:10: It was resolved to get additional racks for central library and keep the books in the racks.

Resolution:11: It was resolved to dispose the news paper once in 3 months through the office the Dean.

Resolution:12: It was resolved to initiate measures to overcome rat menace.

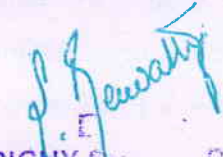
Resolution:13: It was resolved to replace the old and nonfunctional computers with accessories available at the Browsing centers with new ones.

Resolution:14: It was resolved to encourage faculty, residents and students to utilize the department library and update all the records of the department library.

Resolution:15: It was resolved to send the IQAC report related to the library to Deputy Director IQAC during first week of every month.

Resolution:16: It was resolved to have regular biannual audit of Central Library books, journals and back volumes during March-April and August - September by administrative staff belonging to material audit section of our college, and ask them to submit their report for further action.

Resolution:17: It was resolved to have monthly audit of the department libraries by library committee members with the assistance of Library staff, and ask them to submit their report to the Dean before the end of the month. The departments allotted to the members of library committee are given in the table.


TRICHY SKI MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105

Dr.Kalavathy Ponnirivan	Dr.S.Elango	Dr.D.Swaminathan,	Dr.P.Karthik	Dr.K.Sivakumar
Biochemistry	Community	Paediatrics	Surgery	Medicine
Pathology & Blood Bank	Medicine	TB & Chest	Orthopaedics	Dermatology
Pharmacology	Anatomy	ENT	Dentistry	Psychiatry
Microbiology	Physiology	Ophthalmology	Obst.&Gynec.	Radiology
IRB	Forensic Medicine	Pharmacy	Anesthesia	MRD
	ME Unit		ICU Nursing	

Library secretary proposed vote of thanks and the meeting was adjourned.

S. Swaminathan
24.11.18
DEAN

DEAN
Trichy SRM Medical College
Hospital & Research Centre
Irungalur, Trichy-621 105.

To

- Dr.P.Thirumalaikolundusubramanian, Pro.&Head of Medicine and Secretary Library
Library committee Members
- Dr.Kalavathy Ponnirivan, M.D. Prof.& Head of Biochemistry
- Dr.S.Elango, M.D, Prof. & Head of Community Medicine
- Dr.D.Swaminathan, M.D. Prof. & Head of Paediatrics
- Dr.P.Karthik M.S. Prof. Head of Surgery
- Dr.K.Sivakumar, M.D Asso. Prof. of Medicine
- B.Sasi Kumar, Chief Librarian

Copy To:

- Dean College/Hospital
- Deputy director
- Medical superintendent
- Vice principal

Copy Submitted to

- Chairman (E-Mail)
- Registrar (E-Mail)
- Director General (E-Mail)

S. Kalavathy
DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105

ENNAI MEDICAL COLLEGE HOSPITAL & RESEARCH CENTRE

IRUNGALUR, TRICHY - 621 105.

Library Committee Meeting Held on 13.03.2018

No.	Name	Signature
	Dean	
	Deputy Director	
	Medical Superintendent	
	Vice Principal	
	RMO	
	P. DHANUSKUMAR	
	Dr. K. SIVAKUMAR	
	Dr. D. Saminathan	
	S. BHARGO	
1	Dr. Kalavathy Jomonai	
1	B. Sasi Kumar	
2		


 DEAN
 TRICHY SRM MEDICAL
 COLLEGE HOSPITAL AND
 RESEARCH CENTRE
 Irungalur, Trichy-621 105

TRICHY SRM MEDICAL COLLEGE HOSPITAL AND RESEARCH CENTRE
IRUNGALUR, TRICHY - 621 105.

Ref.No:1116 /TSRMMCH/ME-4/2018

Date: 18.09.2018

CIRCULAR

Sub: TSRMMCH & RC, Trichy_ LIS_ Library committee meeting_ Agenda-Circular-Reg.

The members of the Library committee are invited for the library committee meeting to be held on 24.09.2018 (Monday) at the Dean's chamber (college block) at 12 Noon. The agenda is given below.

Agenda

- 1) Purchase of:-
 - A) Books - UG courses and PG courses (Latest editions)
 - B) Journal status- Indian and Foreign for 2018 and 2019
- 2) Online access: DELNET, University E-Consortium for 2018 -2019
- 3) Additional journals for PG courses :Indianjournals.com subscription for 2019
- 4) Responsibilities of Library committee members
- 5) Learning Environment: Sunlight control paper for windows on south west side
- 6) Study room for allied health science students
- 7) Padlock for suggestion box
- 8) Any other issues brought by members

To:

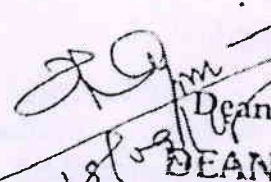
- Member Secretary -Library and Information science

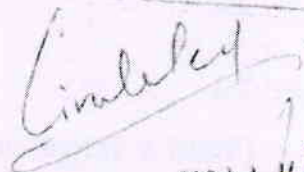
Library committee members:

1. Dr.Kalavathy Ponnirivan, Prof. & Head of Biochemistry
2. Dr.S.Elango, Prof. & Head of Community Medicine
3. Dr.S.Vinayagam, Prof. & HOD of Radiology
4. Dr.P.Karthik, Prof & Head of Surgery
5. Dr.K.Sivakumar, Asso.Prof. of Medicine
6. Mr.B.Sasi Kumar, Chief Librarian

Copy to

- ❖ Dean College/Hospital
- ❖ Deputy Director(Campus)
- ❖ Director(H.S.)
- ❖ Deputy Director(IQAC)
- ❖ Medical Superintendent
- ❖ Additional Medical Superintendent
- ❖ Vice Principal
- ❖ Coordinator -MEI I


Dean
Trichy SRM Medical College
Hospital & Research Centre
Irungalur, Trichy-621 105.


J. Kalavathy
DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105

TRICHY SRM MEDICAL COLLEGE HOSPITAL AND RESEARCH CENTRE
IRUNGALUR, TRICHY - 621 105.

Ref.No:1115/TSRMMCH/ME-1/2018

Date: 18.09.2018

Library committee

The Library Committee of our College is reconstituted with the following Members.

- | | |
|---------------------------|--|
| 1. Ex Officio Chairperson | -Dr.A.Jesudoss, Dean |
| 2. Member Secretary | -P.Thirumalaikolundusubramanian
Professor of Medicine |

Members:

- | | |
|-----------------------------|---------------------------------------|
| 1. Dr.Kalavathy Ponniraivan | - Professor of Biochemistry |
| 2. Dr.S.Elango | - Professor of Community Medicine |
| 3. Dr.S.Vinayagam | - Professor of Radiology |
| 4. Dr.P.Karthik | - Professor of General Surgery |
| 5. Dr.K.Sivakumar | - Asso. Professor of General Medicine |
| 6. Mr.B.Sasi Kumar | - Chief Librarian |

To

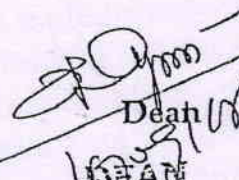
- The Individuals -concerned

Copy to

- ❖ Dean College/Hospital
- ❖ Deputy Director(Campus)
- ❖ Director(H.S.)
- ❖ Deputy Director(IQAC)
- ❖ Medical Superintendent
- ❖ Additional Medical Superintendent
- ❖ Vice Principal
- ❖ Coordinator -MEU
- ❖ Chief Librarian
- ❖ File

Copy Submitted To

- ❖ Chairman (Mail) & Trichy office
- ❖ Registrar (Mail)
- ❖ Director General (Mail)


Dean
Trichy SRM Medical College
Hospital & Research Centre
Irungalur, Trichy-621 105.


DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105

TRICHY SRM MEDICAL COLLEGE HOSPITAL AND RESEARCH CENTRE
IRUNGALUR, TRICHY - 621 105.

Ref.No:1116 /TSRMMCH/ME-4/2018

Date: 18.09.2018

CIRCULAR

Sub: TSRMMCH & RC, Trichy_ LIS_ Library committee meeting_ Agenda-Circular-Reg.

The members of the Library committee are invited for the library committee meeting to be held on 24.09.2018 (Monday) at the Dean's chamber (college block) at 12 Noon. The agenda is given below.

Agenda

- 1) Purchase of:-
 - A) Books - UG courses and PG courses (Latest editions)
 - B) Journal status- Indian and Foreign for 2018 and 2019
- 2) Online access: DELNET, University E-Consortium for 2018 -2019
- 3) Additional journals for PG courses :Indianjournals.com subscription for 2019
- 4) Responsibilities of Library committee members
- 5) Learning Environment: Sunlight control paper for windows on south west side
- 6) Study room for allied health science students
- 7) Padlock for suggestion box
- 8) Any other issues brought by members

To :

- Member Secretary -Library and Information science

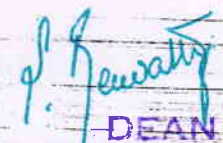
Library committee members:

1. Dr.Kalavathy Ponnirivan, Prof. & Head of Biochemistry
2. Dr.S.Elango, Prof. & Head of Community Medicine
3. Dr.S.Vinayagam, Prof. & HOD of Radiology
4. Dr.P.Karthik, Prof & Head of Surgery
5. Dr.K.Sivakumar, Asso.Prof. of Medicine
6. Mr.B.Sasi Kumar, Chief Librarian

Copy to

- ❖ Dean College/Hospital
- ❖ Deputy Director(Campus)
- ❖ Director(H.S.)
- ❖ Deputy Director(IQAC)
- ❖ Medical Superintendent
- ❖ Additional Medical Superintendent
- ❖ Vice Principal
- ❖ Coordinator -MEU
- ❖ Chief Librarian
- ❖ File


Dean
Trichy SRM Medical College
Hospital & Research Centre
Irungalur, Trichy-621 105.


DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621-105

TRICHY SRM MEDICAL COLLEGE HOSPITAL & RESEARCH CENTER
Irungalur, Trichy - 621 105

Ref.No. 94/TSRMMCH/LIB/2018

Date 25.09.2018

MINUTES OF THE LIBRARY COMMITTEE MEETING

Presided by: Dr.A.JESUDOSS, M.D.,D.L.O , Dean

The library committee meeting was presided by Dr.A.Jesudoss, DEAN, Ex office chairperson who called the meeting to order. Dr.P.Thirumalaikolundusubramanian, Member Secretary, Library committee welcomed the Dean and library committee members.

1.The library committee meeting was held at Dean's chamber (college) on 24.09.2018 between 12 noon and 1.15 pm.

The following members participated.

- | | |
|-------------------|---------------------------------------|
| 1. Dr.S.Elango | - Professor of Community Medicine |
| 2. Dr.S.Vinayagam | - Professor of Radiology |
| 3. Dr.P.Karthik | - Professor of General Surgery |
| 4. Dr.K.Sivakumar | - Asso. Professor of General Medicine |
| 5.Mr.B.Sasi Kumar | - Chief Librarian |

2. Minutes of the previous library committee meeting held on 13.03.2018 was approved

Resolutions

- Resolved to have good quality window screen on eastern side of the library
- Resolved to have A/C for faculty reading room and journals section
- Resolved to fill up the vacant posts of the library
- Resolved to get additional foreign journals for the departments going for PG in 2019.

S. Kewaly
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105

e) Resolved to get renewal of DELNET services for 2019

f) Resolved to submit the library data to IQAC through Dean on monthly basis

g) Resolved to prepare key performance index (KPI) for Library and submit the achievement to the Dean.

h) Resolved to replace the defects in the computers

3. Books

a) The Librarian was asked to follow the purchase of UG text books

b) Members asked for a circular and which shall be sent to all HODs and ask them to prepare the list of books and journals (ENT, Ophthalmology, Orthopaedics, Radiology, Dermatology, Chest Medicine and Psychiatry departments) for PG's inspection purposes in the order of priority.

4. Journals

Members were informed the status of journals including payment for journals for the year 2018

5. University E-Consortium for 2018 -2019

a) Members were informed that an amount of Rs.2 laksh was paid by D.D on 06.09.2018 for University online journals for 2018-2019

6. Suggestion from Members

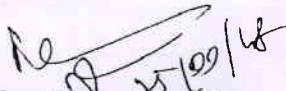
a) Automation of the Library and RFID ID card were suggested


7. Administration

Existing library policies with regard to working hours, holidays, allocation of works to library staff and lending services were approved unanimously.

The meeting was adjourned by 1.15 pm


Chief Librarian


Member Secretary (LIS)


DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105


DEAN
25/09/18


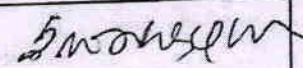
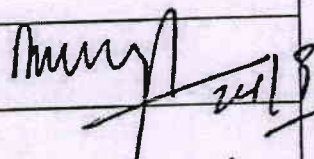

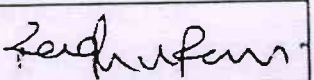
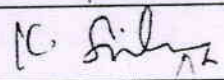
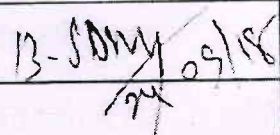
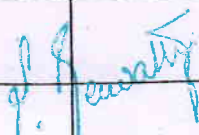
TRICHY SRM MEDICAL COLLEGE HOSPITAL & RESEARCH CENTRE
IRUNGALUR, TRICHY - 621 105.

Library Committee Meeting

Venue : Dean's Chamber

Time:12.00PM

Date : 24.09.2018

Sl. No	Name	Signature
1.	Dr.A.Jesudoss, Dean	
2.	Dr.N.Balabusramanian, Deputy Director -Campus	
3.	Dr.S.Vinayagam, Director H.S	
4.	Dr.P.Anusuya, Deputy Director - IQAC	
5.	Dr.S.Revwathy, Medical Superintendent	
6.	Dr.P.Karthick, Additional Medical Superintendent	
7.	Dr.P.Thirumalaikolundusubramanian, Vice Principal	
8.	Dr.Kalavathy Ponnirivan, Prof. & Head of Biochemistry	
9.	Dr.S.Elango, Prof. & Head of Community Medicine	
10.	Dr.K.Sivakumar, Asso.Prof. of Medicine	
11.	B. SASI KUMAR Chief Librarian	
12.		
13.		
14.		
15.		
16.		
17.		
18.		DEAN
19.		TRICHY SRM MEDICAL COLLEGE HOSPITAL AND RESEARCH CENTRE
20.		Irungalur, Trichy-621 105



TRICHY SRM MEDICAL COLLEGE HOSPITAL AND RESEARCH CENTRE
IRUNGALUR, TRICHY - 621 105.

Ref.No.690 /TSRMMCH/ME-4/2019

Date: 18.07.2019

Minutes of Library committee meeting

Presided by : Dr.A.Jesudoss, M.S., D.L.O., Dean

Venue : College council hall

Date : 12.07.2019 & Time : 02.00 P.M

The Secretary Library committee welcomed the Dean, Library committee members, invitees, Librarians and staff of Library for the library committee meeting and requested the Dean to conduct the proceedings.

1. Books:

A total of 280 reference Books were requested by Prof.& Head of various departments (12 Clinical PG departments and Community Medicine). Out of 280 books, 191 Books were received and the rest 89 books will be available in few days.

The total cost of 280 books comes to Rs.18 Lakhs. We thank the Dean and management for the financial support. After Library processing procedures; these will be transferred to department library only after an approval of Dean

Dr.Bansal has given a list of books for PG departments. Many of them are available already. Prof.&Head of departments have recommended certain books for their PG purposes and we have processed them. Dr.Bansal's list was circulated already and awaiting for reply.

2.Usage of Books and Journals in Departments

- HOD of each department were requested to monitor the usage of books and Journals and help during audit.
- Every department shall maintain an issue register for the books and journals issued and keep it with the Dept. for MCI purposes.
- Head of department shall verify the stock Register and issue register at the end each month and sign in the register.

3.Audit: Central Library was audited in December 2018 and Central library will be audited again in August 2019.

4.WHO Global subscription 2019: We thank the Dean for getting an approval for WHO global subscription for 2019. We are happy to inform that WHO issues are arriving regularly.

5.Journals: We have subscribed 100 journals and all these are arriving regularly. We have ordered additional 13 journals for PG MCI inspection 2019, and payment is under process. Now we have 113 journals with a total of Rs.43 Lakhs.

6.Non receipt of Journals : During 2017 and 2018, we did not received many issues of the journals and we have informed the purchase office at Chennai with a request to provide back the issues or refund the money paid for journals.

[Handwritten signature]
DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105

P.T.O

7. DELNET: We have a MoU with DELNET approved by Govt. of India through JNU New Delhi and We have paid membership and subscription fees.
8. Online Journals from our University: Our college has paid 2 lakhs to our university e-consortium, which provides 750 Indian and International journals through online.
9. Library information for SAF Form: Library information was given to all departments for MCI SAF Form
10. Photocopy of Journals to Department Library. As Photo coping of full journal is violation of rights, the request was discouraged, and original journal issues are given to the department on request.
11. Library user : A total of 1425 students and 110 faculty used the library during June 2019.
12. Browsing center of the Library is made free for Library users as per resolution of the college council meeting held on 02.07.2019 and separate register is maintained for MCI and University inspection purposes.
13. It is proposed to have an independent reading Hall for Allied Health science students and PGs separately
14. Filling up vacant post: To fill up the vacant post of Library early
15. Working hours of Library: As per the decision made in the college council meeting held on 02.07.2019, the working hours of the library will be from 8.00 am to 10.00 pm on all days and for 8.00 am to 2 pm on Holidays.
16. Photocopier Machine: Photocopier machine is not working and we have requested for the replacement of the existing one.

The meeting was adjourned at 3 pm with the thanks delivered by the Mr.B.Sasi Kumar, Chief Librarian.

[Signature]
22/07/19
DEAN
DEAN
Trichy SRM Medical College
Hospital & Research Centre
Trichy - 621 105.

To

- Dr.P.Thirumalaikolundusubramanian, Professor of Medicine and Head of Physiology
- Dr.Nachal Annamalai, MD., Prof. & Head of Physiology
- Dr.P.Karthick M.S., Prof. & Head of Surgery
- Dr.K.Sivakumar, M.D, Prof. & Head of Medicine

Special Invitee

- Dr.Ramachandra Goyal, M.D., Head of MCI Cell
- Dr.S.Nalina Kumari, Prof.& Head of Anatomy & Vice Principal (AHS)

Copy to:-

- Dean (College / Hospital)
- Deputy Director (Campus)
- Medical Superintendent
- Vice Principal (Academic)
- Vice Principal (AHS)
- Additional Medical Superintendent
- Chief Librarian
- File

Copy Submitted to:-

- ❖ Chairman (E-mail) & Trichy Office
- ❖ Registrar (E-mail)
- ❖ Executive Director (E-mail)

[Signature]
DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Trichy - 621 105



TRICHY SRM MEDICAL COLLEGE HOSPITAL & RESEARCH CENTRE
Irungalur, Trichy - 621 105

Ref.No.647/TSRMMCH/ME-4/2019

Date: 05.07.2019

CIRCULAR

The members of the Library Committee noted in the dispatch entry are invited for the library committee meeting to be held on 12.07.2019 at the College Council Hall (College Block) between 02.00 P.M to 03.00 P.M. The tentative agenda is furnished below.

AGENDA:

1. Books
2. Journals
3. Online access: DELNET, University E-Consortium
4. Library information for SAF Form
5. Photocopy of journals transfer to Department Library
6. Discussion on
 - a) Library user data
 - b) Browsing Centre
7. Reading Hall for Allied Health Science students and PGs
8. Any other issues brought by members

Handwritten notes:
 - "online E-Consortium" with an arrow pointing to item 3.
 - "Xerox 2x2 pages" circled in a bubble, with an arrow pointing to item 5.

To

- Dr.P.Thirumalaikolundusubramanian, Professor of Medicine and Secretary for IIS
- Dr.Nachal Annamalai, MD., Prof. & Head of Physiology
- Dr.P.Karthik M.S., Prof. & Head of Surgery
- Dr.K.Sivakumar, M.D, Prof. & Head of Medicine

Trichy SRM Medical College
 Hospital & Research Centre
 Irungalur, Trichy-621 105.

Special Invitee

- Dr.Ramachandra Goyal, M.D., Head of MCI Cell

Copy to:-

- Dean (College / Hospital)
- Deputy Director (Campus)
- Medical Superintendent
- Vice Principal (Academic)
- Vice Principal (AHS)
- Additional Medical Superintendent
- Chief Librarian
- File

Copy Submitted to:-

- ❖ Chairman (E-mail) & Trichy Office
- ❖ Registrar (E-mail)
- ❖ Executive Director (E-mail)

Handwritten: 158, 93

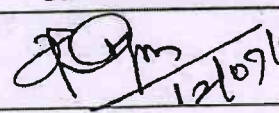
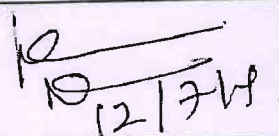
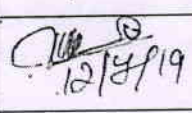
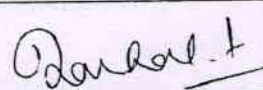
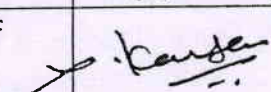
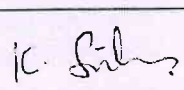
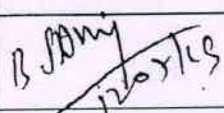
DEAN
TRICHY SRM MEDICAL COLLEGE HOSPITAL AND RESEARCH CENTRE
 Irungalur, Trichy-621 105.

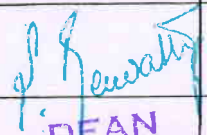
2

CENTRAL LIBRARY
TRICHY SRM MEDICAL COLLEGE HOSPITAL &
RESEARCH CENTER
Irungalur, Trichy - 621 105

LIBRARY COMMITTEE MEETING HELD ON 12.07.2019

VENUE:College Council Hall , TIME:2.00 pm to 3.00 pm

S.No	NAME OF THE STAFF	DESIGNATIO&DEPT.	SIGNATURE
1	Dr.A.Jesudoss	DEAN	 12/07/19
2	Dr.S.Revwathy	Medical Supertendent	
3	Dr.Thirumalaikolundhusubramanian	Vice Principal (Academic.)& Secretary (LIS)	 12/7/19
	Special Invitee		
4	Dr.Ramachandra Goyal	Head of MCI Cell	
5	Dr.S.Nalina Kumari	Vice Principal (AHS)	 12/7/19
	Library Committee Members		
6	Dr Nachal Annamalai	Prof. and HOD Of Physiology	
7	Dr. P.Karthik	Prof and HOD of Surgery	
8	Dr.K.Sivakumar	Prof.and HOD of Medicine	
9	Mr.B.Sasikumar	Chief Librarian	 12/07/19


DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105

**TRICHY SRM MEDICAL COLLEGE HOSPITAL & RESEARCH
CENTER**
Irungalur, Trichy - 621 105

Ref.No: 306 (A) /TSRMMCH/ME-4/2020

10.07.20

CIRCULAR

Sub: _ Trichy_ LIS_ Library committee meeting_ Agenda-Circular-Reg.

The members of the Library committee are invited for the library committee meeting to be held on 15.07.2020 at the Hospital Board Room between 02.00 pm to 3.00 pm. The tentative agenda is furnished below.

Agenda:

- 1) Books for the year 2020-2021
- 2) Journals for the year 2020
- 3) Renewal of Online access: DELNET, University E-Consortium
- 4) To conduct Webinar for Library Utilization "Awareness, Access of E-resources among faculty members, students and Research scholars.
- 5) Library related matters for IQAC
- 6) Any other issues brought by members

To,

➤ **Library committee members:**

1. Dr.Ramachandra Goyal M.D, Head, MCI Cell
2. Dr.Nachal Annamalai ,M.D. Prof.&Head of Physiology
3. Dr.K.Sivakumar,M.D Prof.&Head of Medicine

Copy To ,

- Dean- College / Hospital
- Deputy Director (Campus)
- Director- Medical Sciences
- Medical Superintendent
- Additional Medical Superintendent
- Vice Principal
- Vice Principal -Allied Health Science Courses
- Head of MCI cell
- Head of IQAC
- Manager (College)

Copy submitted to

- ❖ Chairman (E-mail) and Trichy office
- ❖ Registrar (E-mail)
- ❖ Executive Director (E-mail)


DEAN

DEAN

Trichy SRM Medical College
Hospital & Research Centre
Irungalur, Trichy-621 105


DEAN

TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105

MINUTES OF LIBRARY COMMITTEE MEETING

The library committee meeting was held at Hospital Board Room on 15.07.2020 between 2 pm to 3pm. The Library Secretary welcomed Dean, Library committee members, and staff of library.

Dean Presided over the Meeting

The following were discussed

1. Purchase of books for the year 2020.

Indent (No.6906, Date 17.02.2020) was raised and submitted to Dean on 17.02.2020 and are yet to receive approval for the same. The cost of total 395 books approximately comes to Rs.23,44,548/- (Twenty Three Lakhs Forty Four Thousands and Five Hundreds Forty Eight Rupees Only) for UG and PG courses for the year 2020 and the books were indented as recommended by Prof. & Head of respective departments and follow up the matter regularly and get approval at the earliest.

2. Journals for the year 2020.

Purchase order was placed for 113 journals for the year 2020 for UG and PG courses, and the total cost for journals come to Rs.45,10,171/- and 50% payment was made on 16.05.2020 to the supplier. The supplier has sent the journal issues continuously.

3. Renewal of Online access:

a) DELNET

We have a MoU with DELNET approved by Govt. of India through JNU New Delhi and we have paid membership and subscription fees and it was resolved to pay subscription for online journals to the DELNET database for the year 2021

Next Renewal Date: 13.12.2020

Amount: Rs.13,570/- (Thirteen Thousands Rupees and Five Hundreds seventy Rupees Only)

[Signature]
DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105

b) E-CONSORTIUM

Every year the university will send a reminder to our college one month prior to renewal date after which payment will be made through online transfer (NEFT) to university beneficiaries account number and a hard copy will be submitted to university. It was resolved to pay subscription for online journals to the Tamilnadu Dr.MGR university e-journal consortium for the year 2021-2022

Next Renewal Date: 15.10.2020

Amount: 2,36,000/- (Two Lakhs and Thirty six Thousands Rupees only)

4. To conduct WEBINAR for Library Utilization

Our Central Library will be conducting webinar on library utilization. The topic suggested is "Awareness and Access of E-resources among faculty, residents, students and research scholars. To create awareness among faculty members, UG Students, PG Students for the various e-resources.

E-resources can be accessed anywhere 24x7x365 days. The major goal of the library E-resources is to provide interactive information services to all faculty, residents and students and improved quality of services. It was resolved.

5. Library related matters for IQAC

The following questions mentioned in NAAC 4.3 Part A-900 weightage for Library as learning resources and preparing for Library NAAC information were discussed and it was informed that these are all available.

- a) Library is automated using Integrated Library Management System (ILMS)
- b) Total number of textbooks, reference volumes, journals, collection of rare books, manuscripts, Digitalized traditional manuscripts, Discipline-specific learning resources from ancient Indian languages, special reports or any other knowledge resource for library enrichment - Available.
- c) Does the Institution have an e-Library with membership / registration yes

S. Senthil
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105

- d) Average annual expenditure for the purchase of books and journals including e-journals during the last five years. -Available
- e) In-person and remote access usage of library and the learner sessions/library usage programmes organized for the teachers and students (data for the preceding academic year) -Available
- f) E-content resources used by teachers:

The above information was prepared and updated in our college website for IQAC purposes.

6. Any other issues brought by members,

It is resolved to display good quality screen instead of sunlight control paper to eastern side of library.

The Librarian proposed a vote of thanks and the meeting was adjourned.



DEAN

DEAN

Trichy SRM Medical College
Hospital & Research Centre
Irungalur, Trichy-621 105

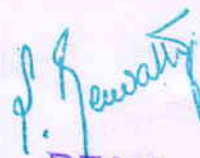
To,

➤ **Library committee members:**

1. Dr.Ramachandra Goyal M.D, Head, MCI Cell
2. Dr.Nachal Annamalai ,M.D. Prof.&Head of Physiology
3. Dr.K.Sivakumar,M.D Prof.&Head of Medicine

Copy To ,

- Dean- College / Hospital
- Deputy Director (Campus)
- Director- Medical Sciences
- Medical Superintendent
- Additional Medical Superintendent
- Vice Principal
- Vice Principal -Allied Health Science Courses
- Head of MCI cell
- Head of IQAC
- Manager (College)
- Library File



DEAN

TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur Trichy 621 105



TRICHY SRM MEDICAL COLLEGE HOSPITAL & RESEARCH CENTRE
SRM Nagar, Chennai - Trichy Highway, Trichy - 621 105

Ref. No.496/TSRMMCH&RC/ME-1/2021

Date:12.07.2021

LIBRARY COMMITTEE

- | | |
|-------------------------------|---|
| 1. Ex Officio Chairman | - Dean |
| 2. Secretary | - Dr.D.H.Rajendra, Professor of Physiology |

Members:

- | | |
|-------------------|-----------------------------|
| 1. Dr.R.Thamarai | - Prof. of Biochemistry |
| 2. Dr.R.Pramila | - Prof. of Pathology |
| 3. Dr.P.Karthik | - Prof. of General Surgery |
| 4. Dr.K.Sivakumar | - Prof. of General Medicine |
| 5. Mrs.S.Meenashi | - Chief Librarian |

DEAN

DEAN

TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105

To

1. The Individuals concerned

Copy To

- ❖ Dean - College / Hospital
- ❖ Deputy Director(Campus)
- ❖ Director Medical Sciences
- ❖ Associate Dean - PG
- ❖ Medical Superintendent
- ❖ Additional Medical Superintendent
- ❖ Vice Principal-Academic
- ❖ Head of IQAC
- ❖ Coordinator - MEU
- ❖ Chief Librarian
- ❖ File

Copy Submitted to

- ❖ Chairman, Trichy office (Mail)
- ❖ Management Representative (Mail)
- ❖ Executive Director (Mail)


DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105

TRICHY SRM MEDICAL COLLEGE HOSPITAL AND RESEARCH CENTRE
Irungalur, Tiruchirappalli - 621 105.

Ref.No.509/TSRMMCH & RC/ME-4/2021

Date: 15.07.2021

CIRCULAR

The Dean cordially invites the Secretary and Members for the Library Committee meeting to be held in the College Council Hall, Ground Floor, College Block on 16.07.2021, Friday at 02.00 pm.

AGENDA:

1. Review of availability / Required as per NMC of Books and Journals
2. Equipments, Amenities
3. DELNET
4. Budget for the year 2021 – 2022
5. Binding of back volumes of journals and books
6. Any other issues with the permission of the Chair

To

- ❖ Dr.D.H.Rajendra, Professor of Physiology - Secretary
- ❖ Dr.R.Thamarai, Professor of Biochemistry -Member
- ❖ Dr.R.Pramila, Professor of Pathology - Member
- ❖ Dr.P.Karthick, Professor of General Surgery - Member
- ❖ Dr.K.Sivakumar, Professor of General Medicine - Member
- ❖ Mrs.S.Meenakshi, Chief Librarian – Member

Copy submitted to

- Chairman (Mail) & Trichy Office
- Chief Director (Mail)
- Executive Director (Mail)

[Signature]
DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105.

[Signature]
DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105.

TRICHY SRM MEDICAL COLLEGE HOSPITAL AND RESEARCH CENTRE
Irungalur, Tiruchirappalli - 621 105.

Ref.No.517/TSRMMCH & RC/ME-4/2021

Date: 24.07.2021

Minutes of Library Committee Meeting

The Library Committee Meeting was held at College Council Hall on 16.07.2021 at 2.00 pm The Dean and Chairman of the Library Committee chaired the meeting.

Dr.D.H.Rajendra Professor of Physiology took over the charge of secretary of the Library Committee. The Secretary welcomed the Dean and members Library committee members.

Initially, the Library Committee members observed two minutes silence to honor the soul of demised Chief Librarian Mr.B.Sasikumar and appreciated the service rendered by Mr.B.Sasikumar, Chief Librarian of our college since its inception. The committee expressed their condolence to the family members of Mr.B.Sasikumar.

The following agenda were discussed

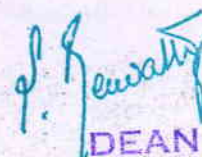
1. Review of availability / Required as per NMC of Books and Journals

a) Books

At present the Central library is in possession of a total of 15,587 books. The National Medical Commission (NMC) has specified 7,500 books in the Central Library for Medical Colleges going in for 250 seats admission. Despite the possession of surplus books in terms of numbers, there is a paucity of newer editions of books required for both UG & PG courses. In this connection, the process of procurement has already begun in the form of request of newer (latest) editions of books from the heads of various departments. A total of 450 books (250 titles) with an approximate cost of Rs 27,72,845/- is pending approval from the higher authorities.

b) Journals

Purchase order has been placed for 113 Journals (43 International & 70 Indian) for the year 2021 for UG and PG courses, with a total cost of Rs.49,95,892/-. A sum of 50% of the total cost payment has already been made on 13.05.2021 to the supplier. The journals is been sent on a regular basis.


DEAN

TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105

2. Equipments, Amenities

a) Browsing Centre with 63 terminals (Ist Floor 43 & IInd Floor 20) is required for proposed 250 seats admission. The work is under process and reminder request is being done for completion at the earliest. Indent for a total of 27 cushion chairs for the browsing centre is being submitted.

b) Air Conditioned establishment for IInd Floor (reading section for students sitting outside) has been proposed and request for the same has been submitted and it is pending approval from the higher authorities.

3. DELNET

The institution has a MOU with DELNET approved by Govt. of India, New Delhi and a sum of Rs.13,570/- (Rupees Thirteen Thousand Five Hundred and Seventy only) towards membership and subscription fees up to 13.12.2021 has been paid already. It was brought to the notice of the members that the next Renewal Date is on 13.12.2021.

4. Budget for the year

The budget for the year 2021-22 was discussed and the details are given below.

	Contents	Amount for 2021-22
1.	Books	50,00,000
2.	Journals	55,00,000
3.	CD and Digital Library Materials	2,00,000
4.	Online Journals (E-Consortium, Delnet, Medical Database)	3,00,000
5.	Plagiarism Software	Request letter submitted
6.	Binding Works	50,000
7.	Stationeries & Furniture	1,50,000
8.	Photocopier Machine	2,00,000
9.	Computer Related	1,00,000
	Total	1,15,00,000/-

S. Jeyaraj
DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105

Binding of Back Volumes of Journals and Books

It was proposed to get binding of back volumes of journals and books. It was agreed to complete the work in a phased manner.

6. Any other suggestion from members:

a) Members put forth a request to the Dean to procure new edition and latest edition of books for Pre and Para clinical departments as these departments are going in for PG renewal of recognition inspection by NMC in 2022.

b) The Secretary of the Library Committee introduced a new format for collecting the Library Books from the Prof. and Head of Department while they recommended the list. The Library committee approved the new format.

c) The suggestion on downloading E-Books and keeping a copy in the Library was brought by members. The secretary stated that such action among the copy right violation and the suggestion was dropped.

d) The committee member requested the Dean and the Chairman of Library Committee to submit the list of faculty members and PGs to University E-consortium in order to facilitate the utilization of Journals provided by University E-consortium.

e) As the Library area is vast and functioning in two different places and in three sections, and working in two shifts, the committee members suggested for at least a total of six attenders to facilitate the existing Staff.

The Secretary thanked the Dean and the chairman of the Library Committee for promoting Smt S.Meenakshi as Chief Librarian.

The meeting ended with a vote of thanks.

To

- ❖ Dr.D.H.Rajendra, Professor of Physiology - Secretary
- ❖ Dr.R.Thamarai, Professor of Biochemistry - Member
- ❖ Dr.R.Pramila, Professor of Pathology - Member
- ❖ Dr.P.Karthick, Professor of General Surgery - Member
- ❖ Dr.K.Sivakumar, Professor of General Medicine - Member
- ❖ Mrs.S.Meenakshi, Chief Librarian - Member

S. Rajendra
DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungar, Trichy, 621 105

S. Meenakshi
DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungar, Trichy, 621 105

Library Committee Meeting

Venue: College Council Hall

Time: 02.00 P.M

Date: 16.07.2021

[illegible]

**TRICHY SRM MEDICAL COLLEGE HOSPITAL AND RESEARCH
CENTRE**

Irungalur, Tiruchirappalli - 621 105.

Ref.No. 08 /TSRMMCH & RC/ME-4/2022

Date: 05.01.2022

CIRCULAR

The Dean cordially invites the Secretary and Members for the Library Committee Meeting to be held on 10.01.2022 in the College Council Hall at 02.00 pm.

The Agenda consist of:

1. Review of availability / required as per NMC Books and Journals
2. Equipments (Software) Amenities
3. DELNET
4. Budget for the year 2022.
5. E-Consortium and E-Resources for NAAC Purpose
6. Any other issues with the permission of the Chair.

To:

- ❖ Dr.D.H. Rajendra, Prof. of Physiology - Secretary
- ❖ Dr.R.Thamarai, Prof. of Biochemistry - Member
- ❖ Dr.R. Pramila, Prof. Of Pathology - Member
- ❖ Dr.P.Karthik, Prof. of General Surgery - Member
- ❖ Dr.K.Sivakumar, Prof. of General Medicine - Member
- ❖ Mrs.S.Meenakshi, Chief Librarian - Member

Copy to

- Dean - College / Hospital
- Deputy Director (Campus)
- Medical Superintendent
- Additional Medical Superintendent
- Vice Principal - Academic
- Head of NMC Cell & Community Health Services
- Head of IQAC
- Coordinator - NAAC

Copy Submitted to:

- ❖ Chairman (Mail) and Trichy office
- ❖ Chief Director (Mail)

S. R. Rajendran
DEAN
DEAN 5/1/22
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105.

S. R. Rajendran
DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105

LIBRARY COMMITTEE MEETING AGENDA

1. REVIEW OF AVAILABILITY / REQUIRED AS PER NMC BOOKS AND JOURNALS

A) BOOKS

- We have received the list of books and journals from the various departments through office of the Dean.
- Department (Microbiology, Ent, O& G) have not provided the list of books and Journals.
- Repeated reminders are being given to the department.

B) BOOKS AVAILABLE AND THE NEED

- Total number of books available in the Central Library are 15680 books. Out of which 40% and more belongs to old edition.
- We do not have the latest edition in each subject. So we request the committee members for approval the book list(Annexure- I) so as to enable the library to procure latest edition. Since latest edition is expected from the inspectors of NMC and NAAC so we need come up to their expectations.
- This year (2022) an amount of 60 Lakhs have been requested for books in the library budget.
- As per NMC, the requirement is 7500 books for 250 seats admission of UG. The expectation is all these 7500 books to be of latest edition.

C) JOURNALS

- At present there is subscription for 113 journals of which 43 are International and 70 Indian Journals.
- The journal list is being prepared as per the requirement of the department
- The request for 2022 is to be completed after receiving the list from the departments.
- This year 2 new departments such as Emergency Medicine and Rehabilitation Medicine have begun. So, there is a need additional journals for these 2 departments.
- The budget proposed for the journal 2022 is 60 Lakhs and I request for the approval of the same.

2. EQUIPMENTS

- New software for automation and OPAC
- Book racks for new books 4 Nos.


P. S. Senthil
DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105

- Journal racks for the journal section 4 Nos.
- CD drive provision system for the Digital Library 4 Nos.
- New computer system 4 Nos. for Library server, Librarian, Library Office 2 Nos. (these computer systems are old model request letter to the EDP Department to do the needful for replacement)
- AC provision for students outside reading room 2nd floor.
- Grill for the 1st floor

Sl. No.	ITEM	REQUIRED
1.	Book Racks	4 Nos.
2.	Journal Racks	4 Nos.

3. DELNET (Developing Library Network)

DELNET National Resource Center for exchange / sharing of information and utilize the library materials of member libraries, as union catalogue, database book, periodicals etc., Thereby obtain access to E-Journals, network, Digital library of thesis and dissertation, full text medical journals. DELNET renewed up to December 2022.

Circular has to be sent for all departments for effective utilization of the Delnet.

4. BUDGET FOR THE YEAR 2022

S.No.	Contents	Amount proposed for 2022
1.	Books	60,00,000
2.	Journals	60,00,000
3.	CD and Digital Library Materials	2,00,000
4.	Online Journals (E-Consortium, Delnet, Medical Database)	3,00,000
5.	Plagiarism Software	Request letter submitted
6.	Binding works	60,000
7.	Stationeries & Furniture	1,00,000
8.	Photocopier Machine	2,00,000
9.	Computer Related	2,00,000
	Total	1,30,60,000

[Signature]
DEAN
 TRICHY SRM MEDICAL
 COLLEGE HOSPITAL AND
 RESEARCH CENTRE
 Irungalur, Trichy-621 105

5. E-CONSORTIUM AND E-RESOURCES

E-Consortium of Dr. MGR Medical University not functioning since July 2021.

A request has been sent through the e mail with a permission of the Dean and so far there has been no response. The matter is being persisted with Dr. MGR Medical University.

E-Consortium from DELNET Database one can access E-Books and E-Journals. Faculty, research scholars and students is being requested for utilization of the services.

For the purpose of NMC and NAAC we have to become a member of E- resources such as E-SHODH SINDHU (for peer-reviewed journals), SHODHGANGA (for Thesis and Dissertations)

SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) A Programme initiated by Government of India.

So, the honorable members are requested for the approval.

To do immediate

6. OTHER ISSUES

a. Additional staff Requirement for functioning of the library at 2nd floor which are essential for enhancement to 250 seats admission.

b. NEWSPAPERS

We are getting 8 newspapers for the purpose of faculty and students. These are expected from NAAC.

We request for the approval for these 8 newspapers for 2022. ✓

c. PLAGIARISM SOFTWARE.

Now we are have PG students and publishing papers. So, we need of plagiarism software for the thesis submission. The letter was pending for approval.

d. AUDIT OF CENTRAL LIBRARY AND DEPARTMENT LIBRARY.

Central Library and Department Library was Audit^{ed} in the month of March 2021. Now there is a need for auditing in the Central Library and Department Library.

e. BINDING.

Since the journals binding work to be complete^d for the purpose of NMC and NAAC. So we request to get permission to journals binding.

J. K. Senthil
DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungar, Trichy-621 105

Computers — 4

CD enabled Syst —

Plagiarism software —

Book rack —

Journal rack —

Repair of Copier machine —

Approved.

J. Jewarthy
10/1/22

S. Karthi
10.1.22

Secretary (LIS)

J. Karthi
10/1/2022

Dr. R. Pramila Prof
of Pathology

Dr. R. Thamarai

10/1/2022

Dr. R. Thamarai,
Prof of Biochemistry

J. Jewarthy
DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105

Minutes of Library Committee Meeting held on 10.01.2022.

The Library Committee Meeting was held at College Council Hall on 10.01.2022 at 2.00 p.m. The Dean and Chairman of the Library Committee chaired the meeting.

The Secretary welcomed the Dean and Library committee members.

The following agenda were discussed

1. Review of availability / Required as per NMC of Books and Journals

a) BOOKS

At present the total number of books available in Central Library is 15680. Out of which 40% and more are of old edition. The requirement of books as per NMC was discussed with emphasis on latest editions. A circular was sent to all departments for the purchase of new books of latest editions in their respective subjects. The list of books indent from various departments was placed for approval before the committee. The committee approved for the purchase new books.

An amount of 60 lakh has been requested in this academic year 2022-23 for books in the library budget.

b) JOURNALS

At present there is subscription for 113 journals of which 43 are International and 70 Indian Journals. The journal list is being prepared as per the requirement of the department. The request for year 2022 is to be completed after receiving the list from the departments.

In this academic year 2022-23, 3 new departments namely, Emergency Medicine and Rehabilitation Medicine, Medical education have commenced. The need for procuring additional journals for these 3 departments was discussed.

The budget proposed for the journal during the academic year 2022-23 is 60 Lakhs.

2. EQUIPMENTS (Requirement of the following items were discussed)

- New software for automation and OPAC
- Book racks for new books 4 Nos.
- Journal racks for the journal section 4 Nos.
- CD drive provision system for the Digital Library 4 Nos.


DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105

- New computer system 4 Nos. for Library server, Librarian, Library Office 2 Nos. (these computer systems are of old model, the EDP Department is being requested for replacement)

Sl. No.	ITEM	REQUIRED
1.	Book Racks	4 Nos.
2.	Journal Racks	4 Nos.

3. DELNET (Developing Library Network)

DELNET National Resource Center for exchange / sharing of information. We can utilize the library materials of member libraries, various resources such as database, e-book, online journals, CD-Roms, Videos, e-thesis etc., Circular has been sent to all departments for effective utilization of the DELNET. Which has renewed up to December 2022.

4. BUDGET FOR THE YEAR 2022

S.No.	Contents	Amount proposed for 2022
1.	Books	60,00,000
2.	Journals	60,00,000
3.	CD and Digital Library Materials	2,00,000
4.	Online Journals (E-Consortium, Delnet, Medical Database)	3,00,000
5.	Plagiarism Software	Request letter submitted
6.	Binding works	60,000
7.	Stationeries & Furniture	1,00,000
8.	Photocopier Machine	2,00,000
9.	Computer Related	2,00,000
	Total	1,30,60,000

5. E-CONSORTIUM AND E-RESOURCES

E-Consortium of Dr. MGR Medical University not functioning since July 2021.

A request has been sent through the e mail with a permission of the Dean and so far there has been no response. The matter is being persisted with Dr. MGR Medical University.

E-Consortium from DELNET Database one can access E-Books and E-Journals. Faculty, research scholars and students are informed for utilization of the services. For the purpose of NMC and NAAC the institute need to become a member of E- resources such as E-SHODH SINDHU (for peer-reviewed journals), SHODHGANGA (for Thesis and Dissertations) SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) A Programme initiated by Government of India.

6. OTHER ISSUES

a. Additional Staff Requirement for functioning of the library at 2nd floor which are essential for enhancement to 250 seats admission was discussed.

b. NEWSPAPERS

A total of 8 newspapers is being supplied to the library for the purpose of faculty and students. The committee approved for the same.

c. PLAGIARISM SOFTWARE.

The institute is running various postgraduate courses with submission of dissertation. Plagiarism software purchase is under process.

d. AUDIT OF CENTRAL LIBRARY AND DEPARTMENT LIBRARY.

Central Library and Department Library was Audited last in the month of March 2021. The process of auditing is to be done in the month of March 2022.

e. BINDING.

Since the journals binding work to be completed for the purpose of NMC and NAAC. It was decided to issue a circular to all departments for the return of the unbound journals up to 2019 to the central library. After the return, the process of binding could be undertaken.

f) COPIER MACHINE:

The photocopy machine is out of order. The repair of the same was discussed and approved by the committee.

The meeting ended with a vote of thanks.


DEAN
TRICHY SRM MEDICAL
COLLEGE HOSPITAL AND
RESEARCH CENTRE
Irungalur, Trichy-621 105

