ACADEMIC AUDIT REPORT

2022-2023

DOMKAL GIRLS' COLLEGE

DOMKAL, MURSHIDABAD PIN- 742303

Website: https://domkalgirlscollege.ac.in

CONTENTS

1. INSTITUTIONAL DATA

1. NAME OF THE COLLEGE   : DOMKAL GIRLS' COLLEGE

    Address   : Domkal, Murshidabad, West Bengal, PIN-742303

    Website   : www.domkalgirlscollege.ac.in

2. FOR COMMUNICATION

    Principal   : **Dr. Alak Kumar Das,** M. Com, Ph. D.

    Mobile   **7980991487**

    Email   : alak66@rediffmail.com

3. IQAC Co-Ordinator   : **Dr. Anasua Bagchi, M.A., Ph. D**

    Mobile   **9830428183**

    Email   : ana.bagchi@gmail.com

4. STATUS OF THE COLLEGE : Affiliated to University of Kalyani

5. TYPE OF INSTITUTION : Girls' College

6. SHIFT OF THE COLLEGE : Day

7. SOURCE OF FUNDING : Grant-in-Aid

8. DATE OF ESTABLISHMENT : **23rd February, 2011**

9. AFFILIATED UNIVERSITY : **University of Kalyani, Nadia**

10. LISTED UNDER : **UGC 2f.**

11. LOCATION : Rural

12. CAMPUS AREA : 20234.3 sq. mts.

13. BUILT UP AREA : 4624.71 sq. mts.

2. DETAILS OF THE COURSES OFFERED

ডোমকল গার্লস্ কলেজ
স্থাপিত-২০১১
ডোমকল, মুর্শিদাবাদ, ৭৪২-৩০৩

[Govt. Aided]
Affiliated to University of Kalyani

DOMKAL GIRLS' COLLEGE
ESTD-2011
Domkal, Murshidabad, 742303

Ref. No. DGC/N/167/22

Date: 13/07/2022

P.O. Domkal, Dist. Murshidabad, Pin-742303, W.B
Telephone No.: 03481-230149/ 7407000788
Category wise Seats Availability for 2022-23
(Revised Intake Capacity Vide Ref. No. IC/58(DGC)/Seat Increment/2021 Dt. 19/08/2021)

Sl. No.	Subject/ Course	Total Seat	UR(55%)		SC (22%)		ST (6%)		OBC-A (10%)		OBC-B (7%)	
			Without PwD	With PwD (5%)	Without PwD	With PwD (5%)	Without PwD	With PwD (5%)	Without PwD	With PwD (5%)	Without PwD	With PwD (5%)
1	B.A. Honours in Bengali	170	89	5	35	2	9	1	16	1	11	1
2	B.A. Honours in English	140	73	4	29	2	8	0	13	1	9	1
3	B.A. Honours in History	140	73	4	29	2	8	0	13	1	9	1
4	B.A. Honours in Education	140	73	4	29	2	8	0	13	1	9	1
5	B.A. Honours in Political Science	140	73	4	29	2	8	0	13	1	9	1
6	B.A. Programme/ Gen with Geography	100	52	3	21	1	6	0	9	1	7	0
7	B.A. Programme/ Gen with Physical Education	100	55	NA	22	NA	6	NA	10	NA	7	NA
8	B.A Programme/ General	2000	1045	55	418	22	114	6	190	10	133	7

Principal
Domkal Girls' College
Domkal, Murshidabad
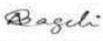
Nodal Officer
Admission Sub-Committee
Domkal Girls' College
Domkal, Murshidabad

Convenor
Admission Sub-Committee
Domkal Girls' College
Domkal, Murshidabad

Azimganjagola, West Bengal, India
4HF2+R4P, Azimganjagola, West Bengal 742303, India
Lat 24.124538°
Long 88.550247°
06/09/23 11:54 AM GMT +05:30

Azimganjagola, West Bengal, India
4HF2+VCR, Azimganjagola, West Bengal 742303, India
Lat 24.124686° Long 88.550924°
16/02/23 03:38 PM GMT +05:30

Raghunathpur, West Bengal, India
4HFC+33X, Raghunathpur, Taraf Rasulpurpatnipara, West Bengal 742303, India
Lat 24.123148°
Long 88.570845°
06/09/23 11:52 AM GMT +05:30

Raghunathpur, West Bengal, India
4HFC+33X, Raghunathpur, Taraf Rasulpurpatnipara, West Bengal 742303, India
Lat 24.123148°
Long 88.570845°
06/09/23 11:12 AM GMT +05:30

Raghunathpur, West Bengal, India
4HFC+33X, Raghunathpur, Taraf Rasulpurpatnipara, West Bengal 742303, India
Lat 24.123148°
Long 88.570845°
06/09/23 11:11 AM GMT +05:30

3. COLLEGE PROFILE

DOMKAL GIRLS' COLLEGE, a pioneering institution committed for dissemination of higher education in the district of Murshidabad of West Bengal. The glorious educational history and academic tradition developed by the college has so far attracted students inhabiting a basically agrarian economically disadvantaged region of West Bengal to join the institution for higher education. Since the inception of DOMKAL GIRLS' COLLEGE, the institution has been tirelessly functioning to realize the vision of its legendary founder President, Mr. Anisur Rahaman, Former Minister-in-Charge of Animal Resource Development Department, Government of West Bengal of empowering the women, who are socially and economically marginalized classes of a backward district chiefly populated by the minority, offering them scopes for quality education and helping them to achieve excellence in higher education. From the Beginning the college is affiliated under the University of Kalyani and subsequently enlisted under UGC 2(f) on 13th July, 2021 Through innovations and adoption of best practices, the institution has been striving hard to meet the demands of quality higher education which in turn would lead to the empowerment of its student community, extension activities and sustainable socio-economic growth of the adjoining underdeveloped territory. So many measures have been undertaken to improve quality in every aspect. The College is now prepared for going 1st Cycle of Assessment and Accreditation to evaluate the quality of Institutions serve its stakeholders better. With this aim in focus, the Academic Audit Report, reflecting the quality sustenance and enhancement measures adopted by the institution in last five years as well as the performance of and procedures maintained by the college in areas related to all the seven Criteria, has been prepared in detail.

Since its inception in 2011, the activities of the college have always been fueled by the need to empower the weaker rural community of the adjoining areas through education. The college has been offering General Degree programmes in B.A. The college is girls with large student strengths in most courses.

DOMKAL GIRLS' COLLEGE, being a multi-faculty institution, offers a variety of subjects, such as History, Bengali, English, Education, Political Science, Sociology, Philosophy, Geography, Physical Education and Computer Application which are taught by competent faculty members in a peaceful academic environment, along with providing ample number of educational resources. The vision of DOMKAL GIRLS' COLLEGE is to transform the institution into a centre of excellence in the arena of higher education and contribute to the inclusive development of the country by generating quality women resources in a basically rural and underdeveloped region of West Bengal. The college also seeks to stimulate scientific temper and promote awareness about heritage and culture among the students.

Recently this institution plan to adopt different add-on course and certificate course regarding tailoring, Yoga, Computer Application, Poultry Farming etc. which will help the students to empower them economically.

Domkal, West Bengal, India
09, Domkal - Jalangi Rd, Domkal, West Bengal 742303, India
Lat 24.123995° Long 88.55051°
14/03/23 01:08 PM GMT +05:30

Azimganjagola, West Bengal, India
Domkal Natunpara Near - Domkal Girls High School, Azimganjagola, West
Bengal 742303, India
Lat 24.124723° Long 88.551091°
23/05/23 02:13 PM GMT +05:30

4. OBJECTIVES OF ACADEMIC AUDIT

4.1 NEED FOR ACADEMIC AUDIT

The IQAC of DOMKAL GIRLS' COLLEGE in its endeavor to ensure quality in academic matters opted for Academic Audit by internal and external peers.

To assess the institutional performance in academic matters the Governing Body of Domkal Girls' College in its meeting held on 01/11/2022 and 27/02/2023, instructed the Principal to arrange academic Audit of the college for different academic session and constructed an academic audit committee after inclusion of internal and external peers in the meeting of GB dated 01/11/2022 in agenda No. 8 (eight). The Principal from his desk has taken initiation to identify the strength and weakness of different department and has taken the suggestion of academic committee to rectify the weakness of different departments, Institution and other academic hindrance of the academic atmosphere.

It was desired that the audit would help the institution take corrective measures and go for betterment of its performance, wherever needed.

4.2 AIMS OF THE ACADEMIC

The aim of the academic audit was to determine whether the delegated responsibilities for quality and standards of academic provision are being appropriately discharged in the institution. The college aimed at benefitting from the insights and experiences in teaching, research and administration of the senior academicians belonging to the Peer team formed for external academic audit. The objective assessment made and recommendations provided by these members were expected to help the institution maintain and improve quality in teaching-learning, research and support services provided to the students by the institution. It is important for an institution to identify its strengths, weaknesses, opportunities and challenges for further progress. The academic audit instructed by Governing Body and organized by the IQAC aimed at such identification and self-assessment by external peers to ascertain quality in academic matters.

4.3 GUIDING PRINCIPLES OF THE ACADEMIC AUDIT

The guiding principle of the Academic Audit has been fair, transparent and objective evaluation of various aspects of institutional functioning and performance in academic matters following standards set by NAAC for self-correction, academic betterment and quality management in effective and efficient manner.

4.4 STEPS FOR ACADEMIC AUDIT

The Principal placed an agenda no. 8 to discuss the formation of Academic Audit Committee, in the meeting of GB held on 01/11/2022 for conducting an Academic, Administrative Audit.

SL NO	DATE	ACTIVITIES
1	April 1st Week, 2023	Internal departmental audit reports submitted by all departments
2	10th & 11th October 2023	External Academic Audit Team visited the college and conducted the Audit

The Academic Audit Team met the teachers of each department, went through the Internal Audit Reports submitted by them, verified the records, visited the laboratories and finally came to their conclusions.

5. INTERNAL MEMBERS OF THE AUDIT TEAM

Convener & Chairperson of Audit Committee

Dr. Alak Kumar Das, Principal, DOMKAL GIRLS' COLLEGE

SL. NO.	NAME	DESIGNATION	INSTITUTION
1.	Dr. Anasua Bagchi,	Asst. Prof., Dept. of History	Co-Ordinator, IQAC
2.	Dr. Tulika Chakraborty	Asst. Prof., Dept. of Education	Convener of Academic -Sub-Committee
3.	Mrs. Fahmeeda Ghezaal Kazmi	Asst. Prof. Dept. of English	NAAC Co-Ordinator
4.	Mr. Rajib Saha	Asst. Prof. of Political Science	Teachers Council
5.	Mrs. Mahuya Sen		GB Member, University Nominee
6.	Mr. Ganga Sagar Rajak	Accountant	Invitee GB Member

6. EXTERNAL MEMBERS OF THE AUDIT TEAM

SL. NO.	NAME	DESIGNATION	INSTITUTION
1.	Dr. Ashis Kumar Sana	Professor	Department of Commerce, Calcutta University
2.	Dr. Dilip Kumar Karak	Principal	Bethuadahari College, Nadia
3.	Dr. Arup Kumar Maity	Principal	Ranaghat College, Nadia
4	Dr. Tarun Mandal	Principal	Sundarban Hazi Desarat College

7. SUMMARY OF OBSERVATIONS

7.1 Curricular Aspects

DOMKAL GIRLS' COLLEGE at present offers option to the students to opt for both Honours and General subjects in Credit Based Choice System for the academic session 21-22 under the affiliation of Kalyani University. The selection of Hons and General Subjects is followed by the rules of Kalyani University. The college has also introduced U. G. Courses under NEP from the session 2023-24. The courses under NEP are approved by the affiliating university.

For effective implementation of the curriculum, various action plans are meticulously developed and deployed. At the beginning of every academic year, Principal conducts a meeting of teachers' council including teachers of all departments to discuss the curriculum and changes in the syllabus, if any, and a strategy is formulated for its effective implementation. In tune with the changes of syllabi made by University, College procures required number of books and research Journals for our College Library. Students can search their books and availability in library by using computer searching system by means of KOHA software. Each department has also a departmental book bank from where students can issue books on small scale. Our college is now well equipped with sufficient computers and internet facilities. Most of the departments have their own computers with internet connectivity. Teachers are encouraged to make power point presentation in classes.

The head of the department in departmental meeting assigns each faculty member a particular portion of the curriculum for teaching. Teachers frame a teaching plan according to the given framework of time, and proceed for the implementation of curriculum accordingly. At the event of a faculty member's failure to complete the assignment within the stipulated time, the teacher arranges extra classes for his/her subject. Consistent monitoring of student learning outcomes is accompanied by special emphasis on the weak students. At the end of each semester, the students have to appear for final examination. Each department implemented Mock test or internal assessment, to improve the writing skill of their students.

Each department also organizes Seminar or Special lecture inviting some eminent persons in their field for benefit and enrichment of the students. The college also organizes many seminars and lectures time to time. Our institution of higher education also observes Netaji Birth Day, Republic Day, Rabindra Jayanti, etc. every year. To develop their personalities and to engage in outreach activities, students opt for NSS. NSS units organize blood donation camp every year and conduct seminars on World Environment Day, AIDS day, World Women's Day etc. Students are encouraged to participate in games and sports events and to develop their creativity through the making of wall magazine. All these activities help them to improve their personality and to develop a social bonding with the institution.

The college also aims at empowering the women students i.e. underprivileged section of the society by imparting quality education. The College is affiliated to Kalyani University and offers

B.A. in 9 subjects.

- ➢ Systematic curriculum delivery is attempted through utilization of syllabus and preparation and implementation of the Academic calendar. Documents have been verified.

- ➢ Departmental profile has been prepared by all the departments.

- ➢ Students' attendance registers and registers of Departmental activities are maintained.

- ➢ The student-teacher ratio should be increased in a few departments like sociology, geography and Physical Education.

- ➢ A few add-on courses are being run by various departments of the college.

- ➢ A MOU is implemented in the field of faculty exchange and student exchange programme with neighbouring college

7.2 Teaching, Learning and Evaluation

The college ensures publicity and transparency in the admission process. A public notice is displayed on the College website as well as on the college notice board soon after the publication of the result of the H. S. Examinations of West Bengal Council, displaying the admission rules, eligibility criteria, intake capacity, reservation policy according to government rules, dates of submission of application forms and other r elevant information about the admission process. Apart from admission related information is available from local newspapers and TV channels also. The admission process is totally online and it is done through counselling. Admission is done strictly on the basis of merit. There is no management quota. The admission committee of the college, which consists under the chairman of the Principal, plays an important role in framing out the admission criteria based on the guidelines of Kalyani University and recommendations of the departments of the college. The student intake capacity for each course and the norms for preparing the merit lists are displayed on the college notice board as well as college website. Application forms for admission can be downloaded from college website, and the same can only be submitted through online under college website. The merit list of all Applicants is also published in the College website along with their ranks. After the first phase admission, if there is any vacancy, the next phase of admission is done from the waiting list. The candidates eligible for the next phase of admission are also duly notified. The afore mentioned system of admission ensures total transparency. The institution ensures hundred percent transparency in admission process since the college strictly adheres to the rules and regulations formulated by the government and the University for Aided Affiliated Colleges. The institution also follows the guidelines regarding reservations to the backward classes unfailingly.

- ➢ Mentoring system has been introduced.
- ➢ Remedial classes are held.
- ➢ Result analysis is done.
- ➢ Records of Internal assessments are maintained.
- ➢ ICT is used in teaching-learning process.

7.3 Research and Consultancy

The institution is an undergraduate College, and hence has a little scope for developing scientific temper and research culture among the students of the college. However, the institution arranges lecture talks and national and international seminars and student's seminar to develop scientific temper among the students.
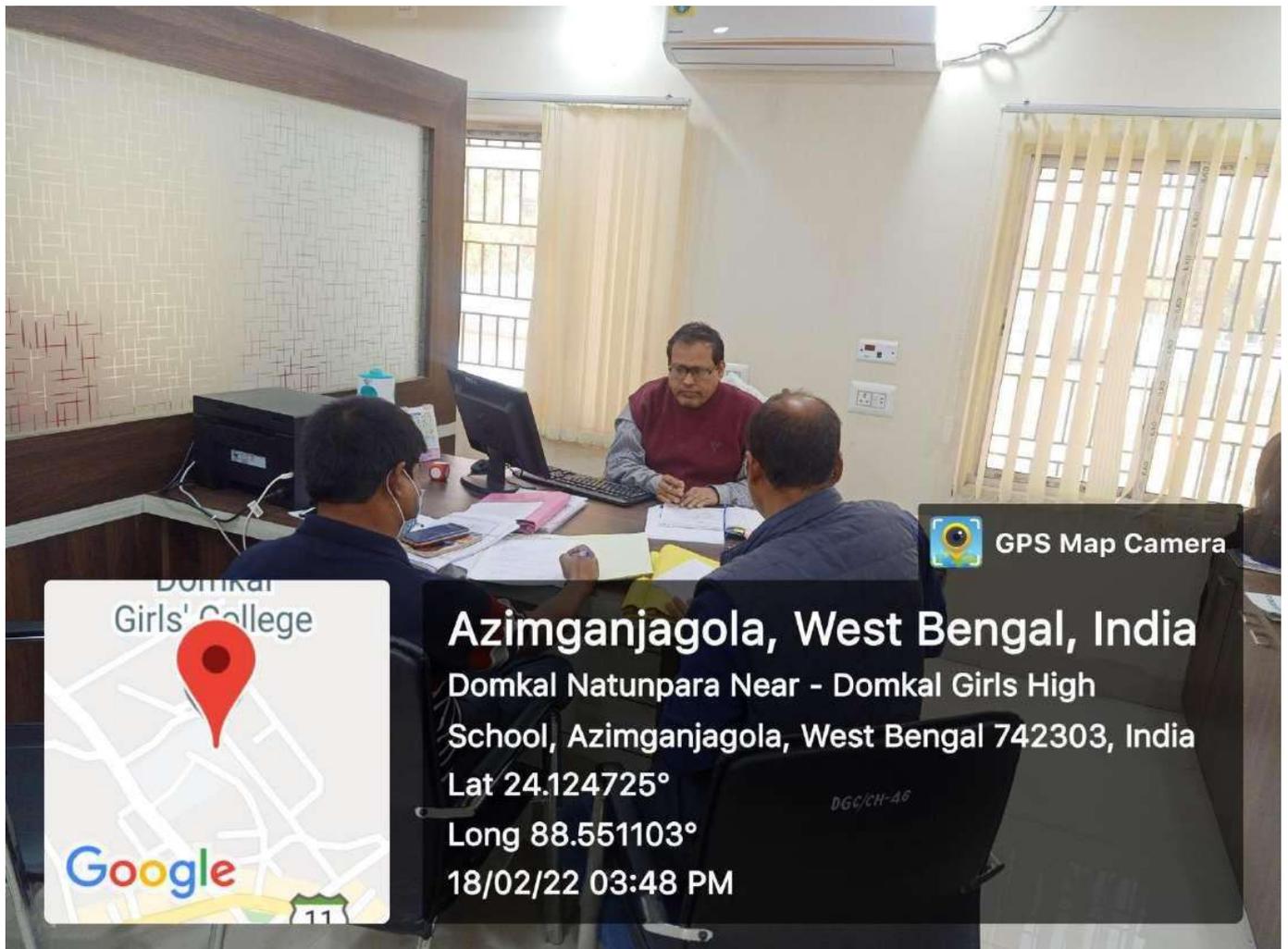
As part of the curriculum, departments like Geography, History and Bengali arrange excursion every year and conduct project works; similarly, students of the departments like Environment science also undertake project works. Students of these departments prepare their projects works under the guidance of the departmental teachers. This helps in developing scientific temper as well as in increasing interest in research among the students. Students of the College are also encouraged to participate in different cultural competitions.

- Seminars are regularly organized by Departments at state, national and international levels.
- Students' seminars are also organized.
- Most of the departments have computers and internet connectivity.
- Some departments like Geography. are equipped with computer, printers, scanners etc.
- Central and departmental libraries have sufficient books.
- Procurement of research-oriented journals and e-journals.
- Access to E-journals and E-books through INFLIBNET.
- Well-equipped Laboratories for Geography department.
- Funding for organization of Research-oriented seminar by Department.
- College sponsored field works or research projects by students are a creditable initiative.
- Faculty research and publication should be increased.
- Opportunities for consultancy have not been pursued.

7.4 Extension Activities

The units of National Service Scheme, Bigyan Chetana Club, ECO- Club and the Women's Cell of our college play active role of interaction with the community. These Units undertake social welfare activities such as community health and hygiene awareness camps.

- In our college there are one NSS units. These units organize special winter camp to generate health awareness in adopted villages.
- Blood donation camps, medical camps, Health Awareness programmes are conducted by NSS units.
- Gatherings to protect environment and campaigns like "Not to use Polythene" are organized by our NSS volunteers.
- Free medical camps and blood donation camps are also organized.
- NSS volunteers meet the patients and offer fruit packets to the patients in Domkal Rural Hospital.
- Tree Plantation programmes are undertaken in the college campus.
- A large number of students are involved in extension activities and community services through NSS.
- Number of industrial visits are limited.

8. SUMMARY OF RECOMMENDATIONS

8.1 Curricular aspects

➢ More use of ICT/Smart class in teaching-learning is suggested.
➢ More special lectures should be arranged.
➢ New full-time faculties should be recruited in departments like Geography & Bengali.
➢ Number of student enrolment may be increased, particularly in the department of sociology and Geography.
➢ Add-on courses, especially for the students of all departments should be designed by faculty members in consultation with corporate experts.
➢ An innovative idea already implemented in the college to use the reading room by the Students. it is needed more library facilities with in the library.
➢ Some departments may introduce certificate courses considering the necessity of students of the region.
➢ Feedback mechanism should be strengthened by introducing online feedback system.

8.2 Teaching, Learning & Evaluation:

➢ Mentoring system has been introduced, but needs to be upgraded and modified as per NAAC module. Students may be asked to narrate their mentorship experience.
➢ Emphasis should be given on organizing special lectures by eminent academicians, coming from outside the state.
➢ Online examination system may be introduced for internal assessments of different departments.

8.3 Research and Consultancy:

➢ The experts recommended that teachers should be encouraged to take up more research projects.
➢ Post-seminar publications should be made regularly.
➢ There is scope for increasing number of publications by individual teachers.
➢ Independent students' projects and seminars may be increased and students may be asked to provide feedback on these.
➢ The Computer Science department should have a separate software laboratory for the department.
➢ To access research data the software should be installed in the college library.
➢ Infrastructure of Physical education department should also be improved.
➢ Opportunities for consultancy should be explored.

8.4 Extension

Extension also is the aspect of education which emphasizes community services. These are often integrated with curricula as extended opportunities, intended to help, serve, reflect and learn. The curriculum-extension interface has an educational value, especially in rural India.

- ➢ To arouse social consciousness of the students by providing them opportunities to work with and among the people.
- ➢ To develop an awareness and knowledge of social realities to have concern for the well-being of the community and engage in creative and constructive social action.
- ➢ To provide with rich and meaningful educational experiences to them in order to make their education complete and meaningful.
- ➢ To develop skill needed in the exercise of democratic leadership and programme development to help them get self-employed.
- ➢ To give them the opportunities for their personality development.
- ➢ Understand the community in which they work.
- ➢ Understand themselves in relation to their community.
- ➢ Identify the needs and problems of the social and involve them in problem solving process.
- ➢ Develop among themselves a sense of civic responsibility.
- ➢ Utilize their knowledge in finding practical solution to individual and community problems.
- ➢ Develop competence required for group-living and sharing of responsibilities.
- ➢ Gain skill in mobilizing community participation.
- ➢ Acquire leadership qualities and democratic attitude.
- ➢ Develop capacity to meet emergencies and natural disasters.
- ➢ Practice national integration and social harmony.

SPECIAL CLASS BENGALI DEPARTMENT

# 9. SUGGESTIONS AND RECOMMENDATIONS GIVEN BY THE ACADEMIC AUDIT COMMITTEE FOR EACH DEPARTMENT

9.1 DEPARTMENT OF BENGALI

RECOMMENDATIONS

1. More research publication in reputed journals or books by faculty is required.
2. Importance should be given to conducting student seminars.
3. Frequent parent-teacher meeting is required.
4. Frequent departmental meetings should be conducted.
5. Motivated students for higher educations.
6. Report regarding Seminar/Conferences (National/International) attended (Documents verified)
7. One teacher acted as resource persons in an Academic Institution (Documents verified)
8. No Academic/Corporate memberships.
9. Students and teachers regularly participate in extension services (Documents verified)
10. Two teachers have been doing PhD research work (Registration report along with present status of research work) (Documents verified)
11. Teachers spent satisfactory amount of time in college library or any reputed Institutional library or National library per month for Academic work/Lesson for lecture preparation/Research work (Documents verified)

DECLARATION BY ACADEMIC AUDITOR AND HEAD OF THE DEPARTMENT

Recommendation by Academic Audit Expert.

1. More research publication in reputed journals or books by faculty is required.
2. Importance should be given on conducting Minor/Major research projects.
3. Frequent parent-teacher meeting requires to be done.
4. Frequent departmental meeting should be conducted
5. Membership in academic/corporate organization of teachers is needed.

The above recommendation done by Academic Audit Team after physical verification of Infrastructure of the department and after verifying the relevant documents produced before us by the Head of the Department.
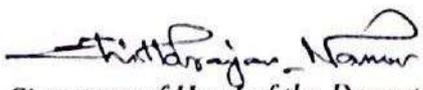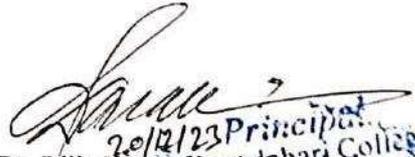
Signature of Academic Auditor with Seal and Date
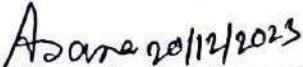
Dare 20/12/2023 Dr. Ashish Kumar Sana
Professor
Department of Commerce
University of Calcutta

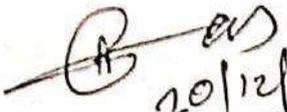Dr. Ashis Kumar Sana, Professor, Department of Commerce, Calcutta University
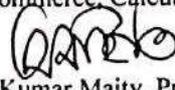
20/12/23

Dr. Arup Kumar Maity, Principal, Ranaghat College, Nadia
Principal
Ranaghat College

20/12/23 Principal

Dr. Dilip Kumar Kundu, Principal, Bethuadahari College, Nadia

Dr. Tarun Mandal, Principal, Sundarban Hazi Desarat College
Sundarban Hazi Desarat College
Pathankhali, South 24 Parganas

With my full knowledge and information provided by Department, I am accepting the above report done by Academic Auditor and also approve the suggestions recommended by Academic auditor. Also take action for fulfilment of the recommendations by Academic Auditor for Academic progress of my Department.

20.12.2023

Signature of Head of the Department with Seal and date
Head of the Department
Bengali
Domkal Girls' College

20/12/2023
PRINCIPAL
Domkal Girls' College
Domkal, Murshidabad

9.2 DEPARTMENT OF ENGLISH

RECOMMENDATIONS

1. More care to be taken for the academic (research and pedagogic) improvement of the teachers.
2. Interdisciplinary research is yet to pick up. More substantial endeavour in this area is required
3. More research publications in reputed journals or books by faculty are required.
4. Importance should be given to developing the communicative and writing skills of the students.
5. More care to be taken for documentation.

The above recommendations done by Academic Audit Team after physical verification of infrastructure of the department and after verifying the relevant documents produced before us by the Head of the Department.

Signature of Academic Auditor with Seal and Date

Dr. Ashis Kumar Sana, Professor, Department
of Commerce, Calcutta University

Dr. Ashish Kumar Sana
Professor
Department of Commerce
University of Calcutta

Dr. Arup Kumar Maity, Principal, Ranaghat
College, Nadia

Principal
Ranaghat College

Dr. Dilip Kumar Karak, Principal, Di-Nadia
Bethuadahari College, Nadia
Principal
Bethuadahari College

Dr. Tarun Mandal, Principal, Sundarban
Hazi Desarat College
Principal
Sundarban Hazi Desarat College
Pathankhali, South 24 Parganas

With my full knowledge and Information provided by Department, I am accepting the above report done by Academic Auditor and also approve the suggestions recommended by Academic auditor. Also take action for fulfilment the recommendation by Academic Auditor for Academic progress of my Department.

Parantap Chakraborty 20/12/23

Signature of Head of the Department with Seal and date

Head of the Department
English
Domkal Girls' College

20/12/2023
PRINCIPAL
Domkal Girls' College
Domkal, Murshidabad

9.3 DEPARTMENT OF EDUCATION

RECOMMENDATIONS

1. Need to engage the students in the preparation of various projects.
2. More research work by the teachers is required.
3. Smart class to be used more frequently.
4. Importance should be given to conducting student seminars.
5. Frequent parent-teacher meeting is required.

The above recommendations done by Academic Audit Team after physical verification of infrastructure of the department and after verifying the relevant documents produced before us by the Head of the Department.

Signature of Academic Auditor with Seal and Date

Asana 20/12/2023
Dr. Ashis Kumar Sana, Professor, Department
of Commerce, Calcutta University

Dr. Ashish Kumar Sana
Professor
Department of Commerce
University of Calcutta

20/12/23
Dr. Arup Kumar Maity, Principal, Ranaghat
College, Nadia
Principal
Ranaghat College

20/12/23 Principal
Dr. Dilip Kumar Karak, Principal, dahari College
Bethuadahari College, Nadia

Tarun Mandal 20/12/23
Dr. Tarun Mandal, Principal, Sundarban
Hazi Desarat College
Principal
Sundarban Hazi Desarat College
Pathankhali, South 24 Parganas

With my full knowledge and information provided by Department, I am accepting the above report done by Academic Auditor and also approve the suggestions recommended by Academic auditor. Also take action for fulfilment the recommendation by Academic Auditor for Academic progress of my Department.

Tulika Chakraborty
20.12.2023

Signature of Head of the Department with Seal and date
Head,
Department of Education
Domkal Girls' College

20/12/2023
PRINCIPAL
Domkal Girls' College
Domkal, Murshidabad

9.4 DEPARTMENT OF PHILOSOPHY

RECOMMENDATIONS

1. Requirement of more faculties in the department.
2. Full abbreviation of the teacher's name is to be incorporated in the preparation of the teaching& and curriculum plan.
3. Importance should be given to conducting interdisciplinary seminars.
4. Frequent parent-teacher meeting is required

The above recommendation/sdone by Academic Audit Team after physical verification of infrastructure of the department and after verifying the relevant documents produced before us by the Head of the Department.

Signature of Academic Auditor with Seal and Date

Dr. Ashis Kumar Sana, Professor, Department of Commerce, Calcutta University

Dr. Ashish Kumar Sana
Professor
Department of Commerce
University of Calcutta

20/12/23
Dr. Arup Kumar Maity, Principal, Ranaghat College, Nadia

Principal
Ranaghat College

20/12/23
Dr. Dilip Kumar Karak, Principal
Bethuadahari College, Nadia Sri College
Bethuadahari, Dt-Nadia

20/12/23
Dr. Tarun Mandal, Principal, Sundarban Hazi Desarat College

Principal
Sundarban Hazi Desarat College
Pathankhali, South 24 Parganas

With my full knowledge and information provided by Department, I am accepting the above report done by Academic Auditor and also approve the suggestions recommended by Academic auditor. Also take action for fulfilment the recommendation by Academic Auditor for Academic progress of my Department.

20/12/23
Signature of Head of the Department with Seal and date

Head,
Department of Philosophy
Domkal Girls' College

20/12/2023
PRINCIPAL
Domkal Girls' College
Domkal, Murshidabad

Academic Audit 2022-23

9.5. DEPARTMENT OF SOCIOLOGY

RECOMMENDATIONS

1. More care should be taken for academic (Research and pedagogic) improvement of teachers.
2. Teachers should take more care to prepare teaching materials in the classroom.
3. Interdisciplinary research is yet to be picked up by the department. More substantial endeavour is required.
4. Full-time teachers should be recruited.
5. Need to engage the students in the preparation of various projects on social problems of the locality.
6. Encourage more students to take the subject as a minor or MDC.

The above recommendations done by Academic Audit Team after physical verification of Infrastructure of the department and after verifying the relevant documents produced before us by the Head of the Department.

Signature of Academic Auditor with Seal and Date

Asars 20/12/2023
Dr. Ashis Kumar Sana, Professor, Department
of Commerce, Calcutta University

Dr. Ashish Kumar Sana
Professor
Department of Commerce
University of Calcutta

20/12/23
Dr. Arup Kumar Maity, Principal, Ranaghat
College, Nadia

Principal
Ranaghat College

Principal
20/12/23 uadahari College
Dr. Dilip Kumar Karak, Principal ari,Dt-Nadia
Bethuadahari College, Nadia

Tarun Mandal
20/12/23
Dr. Tarun Mandal, Principal, Sundarban
Hazi Desarat College

Principal
Sundarban Hazi Desarat College
Pathankhali, South 24 Parganas

With my full knowledge and Information provided by Department, I am accepting the above report done by Academic Auditors and also approve the suggestions recommended by Academic auditor. Also take action for fulfilment the recommendation by Academic Auditor for Academic progress of my Department.

Priyankar Das 20.12.23

Signature of Head of the Department with Seal and date

Head of the Department
Sociology
Domkal Girls' College

20/12/2023
PRINCIPAL
Domkal Girls' College
Domkal, Murshidabad

9.6. DEPARTMENT OF HISTORY

RECOMMENDATIONS

1. Need to prepare the teaching plan in a more detailed manner (mentioning the subthemes more specifically)
2. Departments may encourage the students to use the college library through INFLIBNET.
3. The department must try to use technology as much as possible.
4. Students may be encouraged to present papers in seminars organized by them. They may address local issues, local institutions, local history, etc.
5. Teachers may try to find innovative, interactive methods for the students to draw their interest. Students must be properly motivated.
6. A small Museum can be built by the department.

The above recommendation done by Academic Audit Team after physical verification of Infrastructure of the department and after verifying the relevant documents produced before us by the Head of the Department.

Signature of Academic Auditor with Seal and Date

Adara 20/12/2023

Dr. Ashis Kumar Sana, Professor, Department of Commerce, Calcutta University

Dr. Ashish Kumar Sana
Professor
Department of Commerce
University of Calcutta

20/12/23

Dr. Arup Kumar Maity, Principal, Ranaghat College, Nadia

Principal
Ranaghat College

20/12/23 Principal ...chari College ...adia

Dr. Dilip Kumar Karak, Principal, Bethuadahari College, Nadia

Tarun Mandal 20/12/23

Dr. Tarun Mandal, Principal, Sundarban Hazi Desarat College

Principal
Sundarban Hazi Desarat College
Pathankhali, South 24 Parganas

With my full knowledge and Information provided by Department, I am accepting the above report done by Academic Auditors and also approve the suggestions recommended by Academic auditor. Also take action for fulfilment the recommendation by Academic Auditor for Academic progress of my Department.

Bageli 20.12.2023

Head of the Department
History
Domkal Girls' College

Signature of Head of the Department with Seal and date

20/12/2023
PRINCIPAL
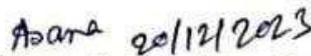Domkal Girls' College
Domkal, Murshidabad
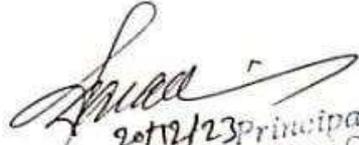
9.7 DEPARTMENT OF POLITICAL SCIENCE
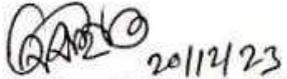
RECOMMENDATIONS

1. Students should be encouraged to the students to use the college library through INFLIBNET and must be helped to access the National Digital Library.
2. Teachers and students may be encouraged to enrol in MOOC discipline specific courses.
3. Teachers must try to use innovative, interactive methods in teaching-learning for the students to grow and develop their interests.
4. Tutorial/remedial registers are to be maintained properly.
5. Students may be encouraged to present papers in seminars organized by them. They may address local issues, local socio-political/ administration, etc.
6. Need to motivate students for administrative and other services.
7. Teachers should be focused on their own research work (Ph. D)/ higher studies.
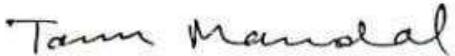
The above recommendations done by Academic Audit Team after physical verification of Infrastructure of the department and after verifying the relevant documents produced before us by the Head of the Department.

Signature of Academic Auditor with Seal and Date

Asara 20/12/2023
Dr. Ashis Kumar Sana, Professor, Department
of Commerce, Calcutta University

Dr. Ashish Kumar Sana
Professor
Department of Commerce
University of Calcutta

20/12/23 Principal
Dr. Dilip Kumar Karak, Principal, College
Bethuadahari College, Nadia udhari, Dt-Nadia

20/12/23
Dr. Arup Kumar Maity, Principal, Ranaghat
College, Nadia
Principal
Ranagha' College

Tarun Mandal 20/12/23
Dr. Tarun Mandal, Principal, Sundarban
Hazi Desarat College
Principal
Sundarban Hazi Desarat College
Pathankhali, South 24 Parganas

With my full knowledge and Information provided by Department, I am accepting the above report done by Academic Auditors and also approve the suggestions recommended by Academic auditor. Also take action for fulfilment the recommendation by Academic Auditor for Academic progress of my Department.

20/12/2023
Signature of Head of the Department with Seal and date
Head,
Dept of Political Science
Domkal Girls' College

20/12/2023
PRINCIPAL
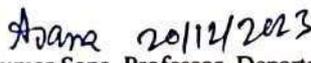Domkal Girls' College
Domkal, Murshidabad
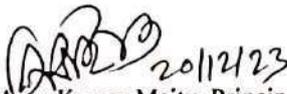
9.8 DEPARTMENT OF PHYSICAL EDUCATION

RECOMMENDATIONS

1. Academic lesson diary to be prepared.
2. Shortfall of class records to be maintained.
3. Faculties should be more active in research/paper publications.
4. Encourage more students to take the subject as a minor or MDC.
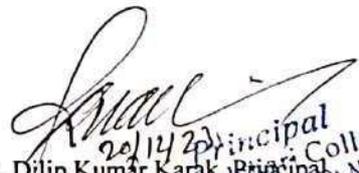5. Encourage more students to take participation in State and national sports and others.

The above recommendations done by Academic Audit Team after physical verification of Infrastructure of the department and after verifying the relevant documents produced before us by the Head of the Department.
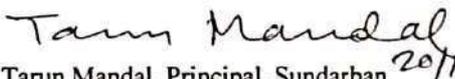
Signature of Academic Auditor with Seal and Date

Ajara 20/12/2023
Dr. Ashis Kumar Sana, Professor, Department
of Commerce, Calcutta University

Dr. Ashish Kumar Sana
Professor
Department of Commerce
University of Calcutta

20/14/23 incipal
Dr. Dilip Kumar Karak, Principal, College
Bethuadahari College, Nadia, Dt-Nadia

20/12/23
Dr. Arup Kumar Maity, Principal, Ranaghat
College, Nadia

Principal
Ranaghat College

Tarun Mandal 20/12/23
Dr. Tarun Mandal, Principal, Sundarban
Hazi Desarat College
Principal
Sundarban Hazi Desarat College
Pathankhali, South 24 Parganas

With my full knowledge and Information provided by Department, I am accepting the above report done by Academic Auditors and also approve the suggestions recommended by Academic auditor. Also take action for fulfilment the recommendation by Academic Auditor for Academic progress of my Department.

20.12.2023

Signature of Head of the Department with Seal and date
Head of the Department
Physical Education
Domkal Girls' College

20/12/2023
PRINCIPAL
Domkal Girls' College
Domkal, Murshidabad

9.10 DEPARTMENT OF GEOGRAPHY

RECOMMENDATIONS

1. Teaching and non-teaching posts need to be filled up at the earliest.
2. Add-on courses on tourism management can be introduced.
3. In order to make the students more prepared for higher studies, teaching-learning in English medium should be encouraged.
4. Recommended that the teachers try to engage themselves in extramural research programmes and devote more time in research.
5. More programs can be undertaken to involve the departmental students in developing health awareness among the local community.
6. A students' fan club can be introduced to motivate the students in social works.
7. The department may install more sophisticated instruments like Total station etc.
8. The department should procure Remote Sensing & GIS Software

The above recommendations done by Academic Audit Team after physical verification of Infrastructure of the department and after verifying the relevant documents produced before us by the Head of the Department

Signature of Academic Auditor with Seal and Date

Dr. Ashis Kumar Sana, Professor, Department of Commerce, Calcutta University

Dr. Ashish Kumar Sana
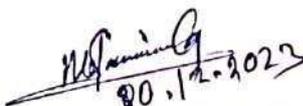Professor
Department of Commerce
University of Calcutta

Dr. Dilip Kumar Kuruk, Principal,
Bethuadahari College, Nadia

Principal
Bethuadahari College Nadia

Dr. Arup Kumar Maity, Principal, Ranaghat College, Nadia

Principal
Ranaghat College

Dr. Tarun Mandal, Principal, Sundarban Hazi Desarat College

Principal
Sundarban Hazi Desarat College
Pathankhali, South 24 Parganas

With my full knowledge and Information provided by Department, I am accepting the above report done by Academic Auditors and also approve the suggestions recommended by Academic auditor. Also take action for fulfilment the recommendation by Academic Auditor for Academic progress of my Department.

Nabin Mandal 20|12|2023

Signature of Head of the Department with Seal and date

Head of the Department
Geography
Domkal Girls' College

PRINCIPAL
Domkal Girls' College
Domkal, Murshidabad

ডোমকল গার্লস্ কলেজ
স্থাপিত-২০১১

ডোমকল, মুর্শিদাবাদ, ৭৪২৩০৩
ই-মেইল: domkalgirlscollege@gmail.com
ফোন নং: ৭৪০৭০০০৭৮৮

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Affiliated to University of Kalyani
Recognised by the UGC u/s 2(f)
AISHE Code: C-53416
Website: domkalgirlscollege.ac.in

DOMKAL GIRLS' COLLEGE
ESTD-2011

Domkal, Murshidabad, 742303
E-mail: domkalgirlscollege@gmail.com
Ph: 7407000788

Follow up and the Action Taken Report of Academic Audit Report (2022-2023)

Sl. No.	Recommendations (Department of Bengali)	Follow-Up/ATR
1	More research publication in reputed journals or books by faculty is required.	Teachers are taking necessary actions
2	Importance should be given on conducting Minor/Major research projects	Teachers will apply for the same
3	Frequent parent-teacher meeting requires to be done.	HoDs of the various departments are conducting PTMs at regular intervals.
4	Frequent departmental meeting should be conducted	Followed up
5	Membership in academic/corporate organisation of teachers is needed.	Followed up

Sl. No.	Recommendations (Department of English)	Follow-Up/ATR
1	More care to be taken for the academic (research and pedagogic) improvement of the teachers	Recently, two Assistant Professors of this Department, Dr Parantap Chakraborty and Dr Sahina Akhtar were awarded with the Ph.D. Degree.
2	Interdisciplinary research is yet to pick up. More substantial endeavour in this area is required	Work in progress
3	More research publications in reputed journals or books by faculty are required.	Followed-up
4	Importance should be given to developing the communicative and writing skills of the students.	Work in progress
5	More care to be taken for documentation.	Followed up

Sl. No.	Recommendations (Department of Education)	Follow Up/ATR
1	Need to engage the students in the preparation of various projects.	Work in progress

1 | Page

Das
05/09/24
PRINCIPAL
Domkal Girls' College
Domkal, Murshidabad

Das
Dr. Alak Kumar Das
Principal
Domkal Girls College
PRINCIPAL
Domkal Girls' College
Domkal, Murshidabad

ডোমকল গার্লস্ কলেজ

স্থাপিত-২০১১

ডোমকল, মুর্শিদাবাদ, ৭৪২৩০৩
ই-মেইল: domkalgirlscollege@gmail.com
ফোন নং: ৭৪০৭০০০৭৮৮

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Website: domkalgirlscollege.ac.in

DOMKAL GIRLS' COLLEGE

ESTD-2011

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Ph: 7407000788

2	More research work by the teachers is required.	Followed up
3	Smart class to be used more frequently.	Followed up
4	Importance should be given to conducting student seminars.	Followed up
5	Frequent parent-teacher meeting is required.	Followed up
Sl. No.	Recommendations (Department of Philosophy)	Follow-Up/ATR
1	Requirement of more faculties in the department.	The institution follows the Government order and instruction in this matter
2	Full abbreviation of the teacher's name is to be incorporated in the preparation of the teaching- and curriculum plan.	Followed up
3	Importance should be given to conducting interdisciplinary seminars.	Work in progress
4	Frequent parent-teacher meeting is required	Work in progress
Sl. No.	Recommendations (Department of Sociology)	Follow-Up/ATR
1	More care should be taken for academic (Research and pedagogic) improvement of teachers.	Followed up
2	Teachers should take more care to prepare teaching materials in the classroom.	Followed up
3	Interdisciplinary research is yet to be picked up by the department. More substantial endeavour is required.	Work in progress
4	Full-time teachers should be recruited.	The institution follows the Government order and instruction in this matter
5	Need to engage the students in the preparation of various projects on social problems of the locality.	Followed up
6	Encourage more students to take the subject as a Minor or MDC.	Followed up

05/09/24
PRINCIPAL
Domkal Girls' College
Domkal, Murshidabad

Dr. Alak Kumar Das
Principal
Domkal Girls College
PRINCIPAL
Domkal Girls' College
Domkal, Murshidabad

ডোমকল গার্লস্ কলেজ
স্থাপিত-২০১১
ডোমকল, মুর্শিদাবাদ, ৭৪২৩০৩
ই-মেইল: domkalgirlscollege@gmail.com
ফোন নং: ৯৪০৭০০০৭৮৮

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DOMKAL GIRLS' COLLEGE
ESTD-2011
Domkal, Murshidabad, 742303
E-mail: domkalgirlscollege@gmail.com
Ph: 7407000788

Sl. No.	Recommendations (Department of History)	Follow-Up/ATR
1	Need to prepare the teaching plan in a more detailed manner (mentioning the sub themes more specifically)	Followed up
2	Departments may encourage the students to use the college library through INFLIBNET.	Followed up
3	The department must try to use technology as much as possible	Started to use LMS
4	Students may be encouraged to present papers in seminars organised by them. They may address local issues, local institutions, local history, etc	Followed up
5	Teachers may try to find innovative, interactive methods for the students to draw their interest. Students must be properly motivated.	Followed up
6	A small Museum can be built by the department.	Followed up
Sl. No.	Recommendations (Department of Political Science)	Follow-Up/ATR
1	Students should be encouraged to the students to use the college library through INFLIBNET and must be helped to access the National Digital Library	Followed up
2	Teachers and students may be encouraged to enrol in MOOCs discipline specific courses	Followed up
3	Teachers must try to use innovative, interactive methods in teaching-learning for the students to grow and develop their interests.	Followed up
4	Tutorial/remedial registers are to be maintained properly.	Followed up
5	Students may be encouraged to present papers in seminars organized by them. They may address local issues, local socio-political/ administration, etc.	Followed up

05/09/24
PRINCIPAL
Domkal Girls' College
Domkal, Murshidabad

Dr. Alak Kumar Das
Principal
Domkal Girls College
PRINCIPAL
Domkal Girls' College
Domkal, Murshidabad

ডোমকল গার্লস্ কলেজ
স্থাপিত-২০১১
ডোমকল, মুর্শিদাবাদ, ৭৪২৩০৩
ই-মেইল: domkalgirlscollege@gmail.com
ফোন নং: ৭৪০৭০০০৭৮৮

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ESTD-2011
Domkal, Murshidabad, 742303
E-mail: domkalgirlscollege@gmail.com
Ph: 7407000788

6	Need to motivate students for administrative and other services.	**Followed up**
7	Teachers should be focused on their own research work (Ph. D)/ higher studies.	**Teachers are taking care of it.**
Sl. No.	**Recommendations (Department of Physical Education)**	**Follow-Up/ATR**
1	Academic lesson diary to be prepared.	**Followed up**
2	Shortfall of class records to be maintained.	**Followed up**
3	Faculties should be more active in research/paper publications	**Followed up**
4	Encourage more students to take the subject as a minor or MDC.	**Followed up**
5	Encourage more students to take participation in State and national sports and others.	**Motivated the students**
Sl. No.	**Recommendations (Department of Geography)**	**Follow-Up/ATR**
1	Teaching and non-teaching posts need to be filled up at the earliest	**The institution follows the Government order and instruction in this matter**
2	Add-on courses on tourism management can be introduced.	**Department of History Conducted an add on Course on the same**
3	In order to make the students more prepared for higher studies, teaching-learning in English medium should be encouraged.	**Followed**
4	More programs can be undertaken to involve the departmental students in developing health awareness among the local community.	**Work in progress**
5	A students' fan club can be introduced to motivate the students in social works.	**Work in progress**
6	The department may install more sophisticated instruments like Total station etc.	**Work in progress**
7	The department should procure Remote Sensing & GIS Software	**Followed.**

4 | P a g e

05/09/24

PRINCIPAL
Domkal Girls' College
Domkal, Murshidabad

Dr. Alak Kumar Das
Principal
Domkal Girls College
PRINCIPAL
Domkal Girls' College
Domkal, Murshidabad

MANAGEMENT SYSTEM CONSULTANCY

Service Provided: Legal, Safety, Fire, Environment, Energy Audit and ISO, Information Security, Automotive, NABL, NABH, CSR, Food, Medical Certification and Training services

ACADEMIC AND ADMISTRATIVE AUDIT CERTIFICATE

The External Quality Assurance Cell has conducted Academic and Administrative Audit of the AcademicYear **2018-19** for **"DOMKAL GIRLS' COLLEGE, PO+PS : DOMKAL, DIST : MURSHIDABAD, STATE : WEST BENGAL, PIN : 742303".**

The purpose of the audit was to ensure that the practices followed in the campus are in accordance with the Academic policies adopted by the institution. With this in mind, the specific objectives of the audit were to evaluate the adequacy of the management control framework the Departments to ensure that they are in compliance with the applicable regulations, policies and standards.

During the initial planning of the audit, an analysis was conducted in order to identify, evaluate and prioritize the quality parameters in line with the global accreditation standards. The analysis was based upon an examination of the policies, manuals and standards that govern the academic quality and sustainability, on data analysis, and on the results of preliminary interviews with personnel considered key in the academic/administrative management in the campus. The criteria and methods used in the audit were based on the identified risks.

The methodology used included physical inspection, review of the relevant documentation, and interviews. Reliance was placed on the third-party data provided by the institution.

Statement of Assurance

This audit has been conducted in accordance with the International Standards for the Professional Practice of Internal Auditing.

In our professional judgment, sufficient and appropriate audit procedures were completed and evidence gathered to support the accuracy of the conclusions reached and contained in this report. The conclusions are based on a comparison of the situations as they existed at the time of the audit with the established Criteria.

MANAGEMENT SYSTEM CONSULTANCY

Authorization:

- ISO 9001:2015 (Quality) (NABET Accredited, Certificate No. IRCLASS/QMS/2016/02/03/01 of 07) Lead Auditor Certificate
- ISO 9001:2015 (Quality) (CQI-IRCA Accredited, Certificate No. 44514, CQI-IRCA Delegate ID: 111285) Lead Auditor Certificate

UMA Apartment, Rishi Arobindo Road, Madhyamgram, Kolkata-700130
Email ID: managementsystemconsultancy@gmail.com
Website: www.mangementsystemconsultancy.in

Dr. Alak Kumar Das
Principal
Domkal Girls College
PRINCIPAL
Domkal Girls' College
Domkal, Murshidabad

MANAGEMENT SYSTEM CONSULTANCY

ACADEMIC AND ADMISTRATIVE AUDIT CERTIFICATE

The External Quality Assurance Cell has conducted Academic and Administrative Audit of the Academic Year **2019-20** for **"DOMKAL GIRLS' COLLEGE, PO+PS : DOMKAL, DIST : MURSHIDABAD, STATE : WEST BENGAL, PIN : 742303".**

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Dr. Alak Kumar Das
Principal
Domkal Girls College
PRINCIPAL
Domkal Girls' College
Domkal, Murshidabad

MANAGEMENT SYSTEM CONSULTANCY

Service Provided: Legal, Safety, Fire, Environment, Energy Audit and ISO, Information Security, Automotive, NABL, NABH, CSR, Food, Medical Certification and Training services
Govt.Reg.No.200252020048281, MSME Reg.No.UDYAM-WB-14-0014572, GST No. 19FIIPM3803A1ZH

ACADEMIC AND ADMISTRATIVE AUDIT CERTIFICATE

The External Quality Assurance Cell has conducted Academic and Administrative Audit of the Academic Year **2020-21** for **"DOMKAL GIRLS' COLLEGE, PO+PS : DOMKAL, DIST : MURSHIDABAD, STATE : WEST BENGAL, PIN : 742303".**

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MANAGEMENT SYSTEM CONSULTANCY

Authorization:

- ISO 9001:2015 (Quality) (NABET Accredited, Certificate No. IRCLASS/QMS/2016/02/03/01 of 07) Lead Auditor Certificate
- ISO 9001:2015 (Quality) (CQI-IRCA Accredited, Certificate No. 44514, CQI-IRCA Delegate ID: 111285) Lead Auditor Certificate

UMA Apartment, Rishi Arobindo Road, Madhyamgram, Kolkata-700130
Email ID: managementsystemconsultancy@gmail.com
Website: www.mangementsystemconsultancy.in

Dr. Alak Kumar Das
Principal
Domkal Girls College
PRINCIPAL
Domkal Girls' College
Domkal, Murshidabad

MANAGEMENT SYSTEM CONSULTANCY

Service Provided: Legal, Safety, Fire, Environment, Energy Audit and ISO, Information Security, Automotive, NABL, NABH, CSR, Food, Medical Certification and Training services
Govt.Reg.No.200252020048281, MSME Reg.No.UDYAM-WB-14-0014572, GST No. 19FIIPM3803A1ZH

ACADEMIC AND ADMISTRATIVE AUDIT CERTIFICATE

The External Quality Assurance Cell has conducted Academic and Administrative Audit of the Academic Year **2021-22** for **"DOMKAL GIRLS' COLLEGE, PO+PS : DOMKAL, DIST : MURSHIDABAD, STATE : WEST BENGAL, PIN : 742303".**

The purpose of the audit was to ensure that the practices followed in the campus are in accordance with the Academic policies adopted by the institution. With this in mind, the specific objectives of the audit were to evaluate the adequacy of the management control framework the Departments to ensure that they are in compliance with the applicable regulations, policies and standards.

During the initial planning of the audit, an analysis was conducted in order to identify, evaluate and prioritize the quality parameters in line with the global accreditation standards. The analysis was based upon an examination of the policies, manuals and standards that govern the academic quality and sustainability, on data analysis, and on the results of preliminary interviews with personnel considered key in the academic/administrative management in the campus. The criteria and methods used in the audit were based on the identified risks.

The methodology used included physical inspection, review of the relevant documentation, and interviews. Reliance was placed on the third-party data provided by the institution.

Statement of Assurance

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Email ID: managementsystemconsultancy@gmail.com

UMA Apartment, Rishi Arobindo Road, Madhyamgram, Kolkata-700130
Email ID: managementsystemconsultancy@gmail.com
Website: www.msystemcon.com

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- ISO/IEC 17020:2012 (Quality Inspection) (QCI Accredited, Certificate No. EQUEST/QCI/031023/06-001) Auditor ship training Certificate.

Dr. Alak Kumar Das
Principal
Domkal Girls College
PRINCIPAL
Domkal Girls' College
Domkal, Murshidabad