

# Islamia College of Science & Commerce

**Autonomous**

**NAAC Reaccredited "Grade – 'A'"**



## Statutes Governing NEP Implementation

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## 1. INTRODUCTION

Education plays a significant role in building a nation. There are quite a large number of educational institutions, engaged in imparting education in our country. However, our present education system is churning out youth who have to compete locally, regionally, nationally as well as globally. The 21st Century has opened up many new challenges in the field of Higher Education. The present alarming situation necessitates transformation and/or redesigning of the system, not only by introducing innovations but developing a “learner centric” approach. But the majority of our higher education institutions have been following the system which obstructs the flexibility for the students to study the subjects/courses of their choice and their mobility to different institutions. Thus, there is a need to allow flexibility in the education system, so that students depending upon their interests can choose inter-disciplinary, intra-disciplinary and skill-based courses. It should be holistic to train the student into a perfect human being and a useful member of society. The aim of higher education is to develop good, well rounded and creative individuals. It has to enable an individual to study one or more specialized areas of interest at a deeper level, while at the same time building character, ethical and constitutional values, intellectual curiosity, spirit of service and capabilities across disciplines including sciences, social sciences, arts, humanities as well as professional, technical and vocational crafts. At the society level higher education must enable development of an enlightened, socially conscious, knowledgeable and skilled nation that can uplift its people and construct and implement solutions to its own problems. It is also to bridge the increasing gap between an undergraduate degree and employability. The New Education Policy (2019) initiated and developed by the Ministry of Human Resource Development (HRD), Govt. of India, has been approved by the Central cabinet on 29th July 2020. The National Education Policy (NEP) has brought several reforms in Indian education which includes broad based multidisciplinary Undergraduate Education with 21<sup>st</sup> Century skills while developing specialized knowledge with disciplinary rigor. It is to bring equity, efficiency and academic excellence in National Higher Education System. The important ones include innovation and improvement in course-curricula, introduction of paradigm shift in learning and teaching pedagogy, evaluation and education system.

The University Grants Commission has asked all the universities/College in the country to implement the multidisciplinary and holistic education across disciplines for a multidisciplinary world, further the task force, of the college is suggesting a model curriculum framework and an implementation plan for the College based on the policy document of the UGC. It is to lay and facilitate the implementation of schemes and programs, which improve not only the level of academic excellence but also improve the academic and research environment in the state.

The curriculum framework endeavours to empower the students and help them in their pursuit for achieving overall excellence with focus on critical thinking and problem solving. Conscious efforts to develop cognitive and non-cognitive problem-solving skills among the learners shall be part of the curriculum.

The programs designed shall craft graduates as expert problem solvers using their disciplinary knowledge and collaborating in multi-disciplinary teams.

Hence the college thought it fit to implement holistic education in all the under-graduate programs and the consequential post-graduate programs in sync with UGC regulations under nep 2020, with multiple entry and exit options with multiple certificate/diploma/degrees in the Faculties of Arts, Science, Commerce and Management to replace the present undergraduate degree programs effective from the academic year 2022. Hence these Regulations.

Students will have the option to exit after one year with a certificate, 2-years with award of the diploma and after 3-years with the award of the bachelor degree. Successful completion of the four-year program will lead to award of the bachelor degree with honours in particular subjects. Continuation of the undergraduate program for the fourth year in colleges is conditional.

## **2. TITLE AND COMMENCEMENT**

- a) These regulations shall be called “The Regulations Governing the National Education Policy Implementation based on credits under Semester Scheme with Multiple Entry and Exit Options in the Undergraduate, Integrated Post Graduate and Postgraduate Degree Programmes in the Faculties of Arts, Science and Commerce.
- b) These regulations shall come into force from the Academic Year 2022.

### 3. DEFINITIONS OF KEY WORDS:

- A. **Academic Year:** Two consecutive (one odd + one even) semesters constitute one academic year.
- B. **Choice Based Credit System (CBCS):** The CBCS provides choice for students to select courses from the prescribed courses (core, open elective, discipline elective, ability and skill enhancement language, soft skill etc. courses).
- C. **Course:** Usually referred to, as „papers“ is a component of a programme. All courses need not carry the same weight. The courses should define learning objectives and learning outcomes. A course may be designed to comprise lectures/ tutorials/laboratory work/ field work/ project work/ vocational training/viva/ seminars/term papers / assignments / presentations/ self-study etc. or a combination of some of these.
- D. **Credit Based Semester System (CBSS):** Under the CBSS, the requirement for awarding a degree /diploma /certificate is prescribed in terms of number of credits to be earned.
- E. **Credit:** A unit by which the course work is measured. It determines the number of hours of instruction required per week in a semester. One credit is equivalent to one hour of lecture or tutorial or two hours of practical work/field work per week in a semester. It will be generally equivalent to 13-15 hours of instructions
- F. **Grade Point:** It is a numerical weight allotted to each letter grade on a 10-point scale.
- G. **Credit Point:** It is the product of grade point and number of credits for a course.
- H. **Letter Grade:** It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, C, P and F.
- I. **Programme:** A framework of courses whose successful completion leads to award of a Degree, diploma or certificate.
- J. **Semester:** A semester is one half of academic year. It determines the number of hours of instruction required per week over the duration of a semester (minimum 15 weeks). A semester comprises 90 working days and an academic year is divided into two semesters.

A summer/winter term is for eight weeks. During summer/winter vacation, Internship/apprenticeship/work-based vocational education and training can be carried out during the summer term, especially by students who wish to exit after two semesters or four semesters of study. Regular courses may also be offered during the summer on a fast-track mode to enable students to do additional courses or complete backlogs in coursework.

- K. **Semester Grade Point Average (SGPA):** It is a measure of performance of work done in a semester. It is the ratio of total credit points secured by a student in various courses 6 registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.
- L. **Cumulative Grade Point Average (CGPA):** It is a measure of overall cumulative performance of a student over all the semesters of a programme. The CGPA is the ratio of total credit points secured by a student in various courses in all the semesters and sum of the total credits of all courses in all the semesters. It is expressed up to two decimal places.
- M. **Transcript or Grade Card or Certificate:** Based on the grades earned, a Result Sheet shall be visible to all the registered students in online mode only. The result will display details pertaining to the examinations course details (code, title, number of credits, grade secured etc.).

## 4. PROGRAMME STRUCTURES:

College as per NEP Shall offer the following programme structures:

### 4.1 UG DEGREE SINGLE MAJOR.

### 4.2 UG DEGREE DOUBLE MAJOR.

### 4.3 UG DEGREE MULTI- DISCIPLINARY.

## 4.1 UG DEGREE WITH SINGLE MAJOR.

The college shall offer UG degree under Single major as per the following nomenclature:

1. Three-year UG degree with Single Major.
2. Four Year UG Degree Honours with Single Major.
3. Four Year UG Degree Honours with Research with Single Major.

The programme Structure(s) for the above with regard to Credits breakup and courses to be taken is listed under:

Semester	MAJOR-Discipline Specific Courses - Core	Minor	(MD)-Inter-disciplinary courses	Ability Enhancement courses (language)	Skill Enhancement courses	Summer/WINTER Internship	Common Value-Added Courses	Dissertation	Total Credits
1	4	4	3	3	3	0	4	0	21
2	4	4	3	3	3	0	4	0	21
3	6	6	3	3	3	0	0	0	21
4	16	4	0	0	0	0	0	0	20
5	14	4	0	0	0	2	0	0	20
6	16	4	0	0	0	0	0	0	20
<b>TOTAL(A)</b>	<b>60</b>	<b>26</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>2</b>	<b>8</b>	<b>0</b>	<b>123</b>
<b>Three Year UG Degree with single Major</b>									
7	12	8	0	0	0		0	0	20
8	16	4	0	0	0		0	0	20
<b>TOTAL(B)</b>	<b>60+28 = 88</b>	<b>26+12=38</b>							<b>163</b>
<b>Four Year UG Degree Honour's with single Major</b>									
7	12	8	0	0	0		0	0	20
8	16	4	0	0	0		0	12	32
<b>TOTAL(C)</b>	<b>60+28= 88</b>	<b>26+12=38</b>						<b>12</b>	<b>175</b>
<b>*Four Year UG Degree Honours with research in Honour's in single Major</b>									

## Courses and Credit breakup:

A Course in a programme can have a maximum of six credits. Six (6) credit course must have the (4+2) breakup wherein 4 credits are for theory and two credits for Practical's/tutorial's/fieldtrips etc.

4 credit courses will have the following breakup viz 2+2 or 4 only, wherein the Departments can specify the type of credits that the students have to take whether in 4 only or in 2 +2 pattern. Further all the departments of a particular faculty need to explicitly specify the nomenclature of 2+2 indicating credits for theory and practical's /tutorials/ fieldtrips etc.

The workload relating to a course is measured in terms of credit hours. A credit is a unit by which the coursework is measured. It determines the number of hours of instruction required per week over the duration of a semester (minimum 15 weeks).

Each course may have only a lecture component or a lecture and tutorial component or a lecture and practicum component or a lecture, tutorial, and practicum component, or only practicum component.

*The instances of calculation for various credits credit types are depicted as under:*

<i>Credit Type</i>	<i>Credits</i>	<i>Hours Class</i>	<i>40 minutes classes</i>
<b>Theory</b>	<b>4</b>	<b>15x4 = 60</b>	<b>(60x60)/40 = 90</b>
<b>Tutorial</b>	<b>2</b>	<b>15x2 = 30</b>	<b>(30x60)/ 40 = 45</b>
<b>Practical</b>	<b>2</b>	<b>15x4 = 60</b>	<b>(60x60) /40 = 90</b>

## Credit Breakup

A one credit course in theory means One hour engagement per week, i.e in a semester of 15 weeks duration one credit tutorial is equivalent to 15 hours of engagement.

A one-credit course in practicum or lab work, community engagement and services, and fieldwork in a semester means two-hour engagement per week. In a semester of 15 weeks duration, a one-credit practicum in a course is equivalent to 30 hours of engagement. Further

A one credit course in Tutorials means One hour engagement per week, i.e in a semester of 15 weeks duration one credit tutorial is equivalent to 15 hours of engagement.

A course can have a combination of lecture credits, tutorial credits, and practicum credits.

**The credits breakup pattern can be devised as under:**

Total Credits	Breakup 1	Breakup 2	Breakup 3	Breakup 4
3	2+1	3	--	--
4	4 ONLY FOR SEM 1 AND SEM 2 THEORY ONLY	4 CREDITS THEORY , NON – EVALUATIVE LAB WORK PERMISSIBLE	4 LAB Course/ Theory	2+2 Theory + L/T/FW
6	4 +2 ( 4 Theory ) 2( P/T/FW)	----	----	----
8	4+4	6+2	----	----
16	6+6+4	----	----	----
12	6+6	----	----	----

Departments have to adhere to the following Course levels while framing the syllabi for programmes.

## Course Levels

Semester	1	2	3	4	5	6	7	8
MAJOR-Discipline Specific Courses - Core	L 100	L 100	L 200	L 200	L 300	L 300	L 400	L 400
Minor	L 100	L 100	L200 & ABOVE	L200 & ABOVE	L200 & ABOVE	L200 & ABOVE	L 300 & Above	L 300 & Above

## Course Types

The following types of courses/activities constitute the programmes of study. Each of them will require a specific number of hours of teaching/guidance and laboratory/studio/workshop activities, field-based learning/projects, internships, and community engagement and service

- **Lecture courses:** Courses involving lectures relating to a field or discipline by an expert or qualified personnel in a field of learning, work / vocation or professional practice.
- **Tutorial courses:** Courses involving problem-solving and discussions relating to a field or discipline under the guidance of qualified personnel in a field of learning, work/vocation, or professional practice.
- **Practicum or Laboratory work:** A course requiring students to participate in a project or practical or lab activity that applies previously learned/studied principles/theory related to the chosen field of learning, work/vocation, or professional practice under the supervision of an expert or qualified individual in the field of learning, work/vocation or professional practice.

### Marks breakup for the above credits for internal (continuous Assessment):

Every theory course offered during the programme will follow the continuous assessment methodology as per section Para (13.2), with minimum of 40% of marks for Continuous assessments across credits.

For Practical"s/tutorial"s/fieldtrips etc. credit component the department has to evaluate students for the total credits as assigned to the component in terms of Internal or external assessment as may be deemed fit by the department.

## Infrastructure Requirement:

The Departments offering a 4-year UG Degree (Honours with Research) must have the required infrastructure such as the library, access to journals, computer lab and software, laboratory facilities to carry out experimental research work, *\*and at least two permanent faculty members who are recognized as Ph.D. supervisors. The Departments already recognized for conducting the Ph.D. programme may conduct a 4-year UG Degree (Honours with Research) without obtaining any approval from the affiliating University.*

## 4.2 UG DEGREE DOUBLE MAJOR.

Semester	MAJOR-Discipline Specific Courses - Core	Minor Major2	Inter-disciplinary courses	Ability Enhancement courses (language)	Skill Enhancement courses	Internship	Common Value-Added Courses	Dissertation	Total Credits	
1	4	4	3	3	3	0	4	0	21	
2	4	4	3	3	3	0	4	0	21	
3	8	8	3	3	3	0	0	0	25	
4	16	12	0	0	0	0	0	0	28	
5	12	12	0	0	0	2	0	0	26	
6	16	12	0	0	0	0	0	0	28	
TOTAL(A)	60	52	9	9	9	2	8	0	149	
			<b>Three Year UG Degree with Double Major</b>							
7	10	10	0	0	0		0	0	20	
8	10	10	0	0	0		0	0	20	
TOTAL(B)	60+20 = 80	52+20=72	9	9	9	2	8		189	
			<b>Four Year UG Degree Honours with Double Major</b>							
7	10	10	0	0	0		0	0	20	
8	10	10	0	0	0		0	12	32	
TOTAL(C)	60+20=80	52+20=72	9	9	9	2	8	12	201	
			<b>*Four Year UG Degree Honours with research in Double Major</b>							

### 4.3 UG Degree Multi- Disciplinary

Semester	MAJOR-1 Courses - Core	Major2	Major 3	(MD)-Inter-disciplinary courses	Ability Enhancement courses (language)	Skill Enhancement courses	Summer WINTER Internship	Common Value-Added Courses	Dissertation	Total Credits	
1	4	4	0	3	3	3	0	4	0	21	
2	4	4	0	3	3	3	0	4	0	21	
3	6	6	6	3	3	3	0	0	0	27	
4	6	6	8	0	0	0	0	0	0	20	
5	8	8	10	0	0	0	2	0	0	28	
6	8	8	12	0	0	0	0	0	0	28	
TOTAL(A)	36	36	36	9	9	9	2	8	0	145	
				Three Year UG Degree Multi-Disciplinary EXIT after 3 Years (Anchor Major Mandatory)							

**Major 1 & Major 2:** Core (Major) and Minor of Semesters 1 and 2

**Major 3:** Any Course pertaining to relevant domain feasible for award of UG Multi- disciplinary degree as per defined combinations.

Combination of Multi- disciplinary degree will be as under:

**Life science Stream:**

1. Zoology, Botany and Chemistry
2. Zoology, Botany and Bio-Chemistry.
3. Zoology Botany and Bio Technology.
4. Chemistry, Zoology, Bio-Technology.
5. Chemistry, Botany, Bio-Technology.
6. Chemistry, Zoology, Bio-Chemistry.
7. Chemistry, Botany, Bio-Chemistry.

**Physical Science Streams:**

1. Physics, Chemistry, Mathematics,
2. Physics, Chemistry, Nano Science,
3. Electronics, Mathematics, Physics.
4. EEM, Mathematics, Physics.
5. Electronics, Mathematics, Computer Applications

6. Electronics, Mathematics, Information Technology
7. Electronics, Physics, Computer Applications
8. Electronics, Physics, Information Technology

**Social Science/ Humanities:**

1. Commerce, BBA and Economics.
2. Commerce, BBA, Mathematics.
3. English Literature, Economics, Commerce.
4. English Literature, Economics, Mathematics.

*For Multi- disciplinary 3-year UG programme a student has to opt three Courses across faculties as per the credit table (ID 1.2)*

**Eligibility for switching to Multi - disciplinary 3-year degree programme will be as under:**

*A student switching over to Multi - disciplinary 3-year degree will be as under:*

- a) Choice for opting third course in Multi-disciplinary Programme will be offered from semester 3<sup>rd</sup> only in the programmes, where the college is offering Major (core) course of study.
- b) Switch shall be subject to availability of vacancy in the Third Course Designated as Major 3.
- c) Major and Minor taken by the student shall remain fixed and shall be considered as Major-1 and Major-2 from Semester- 3 onwards.
- d) Switch will be allowed to only those students who have:
  - a. No backlogs in the first semester, and have secured an SGPA of not less than 7 on a grading scale of 10 in semester 1.
  - b. Cleared all Continuous assessment/ Practical's/Tutorials of Second semester successfully.
  - c. Appeared in all the Courses in term end examination of semester -2.

## **5. PROGRAMME DURATION**

- a) The duration of the UG programme is 4 years or 8 semesters. Students who desire to undergo a 3-year UG Programme will be allowed to exit after completion of the 3<sup>rd</sup> year. If a student wants to leave after the completion of the first or second year, the student will be given a UG Certificate or UG Diploma, respectively, provided they secure the prescribed number of credits (as given in table 3). Students who exit with a UG certificate or UG diploma are permitted to re-enter within three years and complete the degree programme.
- b) Students may be permitted to take a break from the study during the period of study but the total duration for completing the programme shall not exceed 7 years.

## 6. PROGRAMMES OFFERED BY THE COLLEGE UNDER NEP:

S.NO	Degree	Programme offered	Eligibility for the programme
1	<b>Integrated M.Sc. (B.Sc-M.Sc)</b>	<b>IPG Botany (4+1 Years)</b>	Passed Higher Secondary Part II Examination with Biology as one of the subjects and marks obtained not less than 45% (in aggregate at 10+2 level) or equivalent grade scale of respective Boards/ Universities. (40% marks for reserved categories)
2	<b>Integrated M.Sc. (B.Sc-M.Sc)</b>	<b>IPG Chemistry (4+1 Years)</b>	Passed Higher Secondary Part II Examination with Chemistry as one of the subjects and marks obtained not less than 45% (in aggregate at 10+2 level) or equivalent grade scale of respective Boards/Universities. (40% marks for reserved categories).
3	<b>Integrated M.Sc. (B.Sc-M.Sc)</b>	<b>IPG Zoology (4+1 Years)</b>	Passed Higher Secondary Part II Examination with Biology as one of the subjects and marks obtained not less than 45% (in aggregate at 10+2 level) or equivalent grade scale of respective Boards/Universities. (40% marks for reserved categories).
4	<b>B. Sc.</b>	<b>B. Sc. Hons. in Botany (3+1 Years)</b>	Passed Higher Secondary Part II Examination with Biology as one of the subjects and marks obtained not less than 45% (in aggregate at 10+2 level) or equivalent grade scale of respective Boards/ Universities. (40% marks for reserved categories)
5	<b>B. Sc.</b>	<b>B. Sc. Hons. in Chemistry (3+1 Years)</b>	Passed Higher Secondary Part II Examination with Chemistry as one of the subjects and marks obtained not less than 45% (in aggregate at 10+2 level) or equivalent grade scale of respective Boards/Universities. (40% marks for reserved categories).
6	<b>B. Sc.</b>	<b>B. Sc. Hons. in Zoology (3+1 Years)</b>	Passed Higher Secondary Part II Examination with Biology as one of the subjects and marks obtained not less than 45% (in aggregate at 10+2 level) or equivalent grade scale of respective Boards/Universities. (40% marks for reserved categories).
7	<b>B. Sc.</b>	<b>B. Sc. Hons. in Bio- Chemistry (3+1 Years)</b>	Passed Higher Secondary Part II Examination with Biology/ Bio-chemistry/ Chemistry as one of the subjects and marks obtained not less than 45% (in aggregate at 10+2 level) or equivalent grade scale of respective Boards/ Universities. (40% marks for reserved categories)
8	<b>B. Sc.</b>	<b>B. Sc. Hons. in Bio- Technology (3+1 Years)</b>	Passed Higher Secondary Part II Examination with Biology/Bio-Technology / Chemistry as one of the subjects and marks obtained not less than 45% (in aggregate at 10+2 level) or equivalent grade scale of respective Boards/ Universities. (40% marks for reserved categories)
9	<b>B. Sc.</b>	<b>B. Sc. Hons. in Nano Science &amp; Nano Technology (3+1 Years)</b>	Passed Higher Secondary Part II Examination with Physics / Chemistry as one of the subjects and marks obtained not less than 45% (in aggregate at 10+2 level) or equivalent grade scale of respective Boards/ Universities. (40% marks for reserved categories).
10	<b>B. Sc.</b>	<b>B. Sc. Hons. in Electronics (3+1 Years)</b>	Passed Higher Secondary Part II Examination with Physics as one of the subjects and marks obtained not less than 45% (in aggregate at 10+2 level) or equivalent grade scale of respective Boards/ Universities. (40% marks for reserved categories).
11	<b>B. Sc.</b>	<b>B. Sc. Hons. in Mathematics (3+1 Years)</b>	Passed Higher Secondary Part II Examination with Mathematics as one of the subjects and marks obtained not less than 45% (in aggregate at 10+2 level) or equivalent grade scale of respective Boards/ Universities. (40% marks for reserved categories).
12	<b>B. Sc.</b>	<b>B. Sc. Hons. in Physics (3+1 Years)</b>	Passed Higher Secondary Part II Examination with Physics as one of the subjects and marks obtained not less than 45% (in aggregate at 10+2 level) or equivalent grade scale of respective Boards/ Universities. (40% marks for reserved categories).

13	<b>B. Sc.</b>	<b>B. Sc. Hons. in Computer Applications (3+1 Years)</b>	Passed Higher Secondary Part II Examination with Mathematics as one of the subjects and marks obtained not less than 45% (in aggregate at 10+2 level) or equivalent grade scale of respective Boards/ Universities. (40% marks for reserved categories).
14	<b>B. Sc.</b>	<b>B. Sc. Hons. in Information Technology (3+1 Years)</b>	Passed Higher Secondary Part II Examination with Mathematics as one of the subjects and marks obtained not less than 45% (in aggregate at 10+2 level) or equivalent grade scale of respective Boards/ Universities. (40% marks for reserved categories).
15	<b>Bachelor of Commerce (B.Com)</b>	<b>Bachelor of Commerce Hons. in Accounting and Taxation (3+1 Years)</b>	Passed Higher Secondary Part II Examination in any stream and marks obtained not less than 45% (in aggregate at 10+2 level) or equivalent grade scale of respective Boards/ Universities. (40% marks for reserved categories).
16	<b>Bachelor of Commerce (B.Com)</b>	<b>Bachelor of Commerce Hons. in Finance (3+1 Years)</b>	Passed Higher Secondary Part II Examination in any stream and marks obtained not less than 45% (in aggregate at 10+2 level) or equivalent grade scale of respective Boards/ Universities. (40% marks for reserved categories).
17	<b>B. A</b>	<b>B.A Hons. in Economics (3+1 Years)</b>	Passed Higher Secondary Part II Examination in any stream and marks obtained not less than 45% (in aggregate at 10+2 level) or equivalent grade scale of respective Boards/ Universities. (40% marks for reserved categories).
18	<b>Bachelor of Business Administration (BBA)</b>	<b>BBA Hons.in Marketing (3+1 Years)</b>	Passed Higher Secondary Part II Examination in any stream and marks obtained not less than 45% (in aggregate at 10+2 level) or equivalent grade scale of respective Boards/ Universities. (40% marks for reserved categories).
19	<b>Bachelor of Business Administration (BBA)</b>	<b>BBA Hons. in Human Resource Management (3+1 Years)</b>	Passed Higher Secondary Part II Examination in any stream and marks obtained not less than 45% (in aggregate at 10+2 level) or equivalent grade scale of respective Boards/ Universities. (40% marks for reserved categories).
20	<b>B. A.</b>	<b>B.A Hons. in English Literature (3+1 Years)</b>	Passed Higher Secondary Part-II Examination in any stream and marks obtained not less than 45% (in aggregate at 10+2 level) or equivalent grade scale of respective Boards/Universities. (40% marks for reserved categories).

## 7. ADMISSION METHODOLOGY:

College may choose to adopt admission procedure as per any of the following methodologies:

### 1. ON MERIT OBTAINED BY THE STUDENT AT 10+2 LEVEL.

College can invite applications for grant of admission to Level -5, - (First semester of programmes offered under 3+1 / 4+1 categories ) to the students based on the major field of study as diverged above, the college can make selections to the in various fields of study based on the merit obtained by the student at 10+2 level.

### 2. CUET (CENTRAL UNIVERSITY COMMON ENTRANCE TEST)

College may choose to grant admission to Level – 5 - (First semester of programmes offered under 3+1 / 4+1 categories ) to the students based on CUET Scores, Eligibility matrix for CUET shall be farmed by the college in consonance to the requirements of the CUET / NTA.

### 3. ENTRANCE TEST THAT CAN BE CONDUCTED BY THE COLLEGE:

College may also conduct a common entrance test for grant of admission to level – 5 - (First semester of programmes offered under 3+1 / 4+1 categories ) to the students who have the above requisite eligibility. The common entrance test mechanism to be adopted by the college is broadly detailed as under:

- a) MCQ test to be conducted by the college.
- b) The domains of examination for each stream of Major offered by the college, whose Eligibility matrix shall be farmed by the college in consonance to the requirements of Major Domain.
- c) Maximum marks of 100 for the test
  - a. Subjective (domain Specific 60%) with level to check the competence & understanding of a student at level not exceeding the class12th level.
  - b. General aptitude (20%)
  - c. General knowledge (20%)
  - d. Test will be based on faculty domains like bio-sciences, physical sciences, social sciences and humanities.
- d) There shall be no negative marking

## 8. PROGRESSION

**3-year UG Degree:** Students who wish to undergo a 3-year UG programme will be awarded UG Degree in the Major discipline after successful completion of three years, securing Minimum of 120 credits and satisfying the minimum credit requirement as given in table (CREDIT TABLE Section -9)

**4-year UG Degree (Honours):** A four-year UG Honours degree in the major discipline will be awarded to those who complete a four-year degree programme with minimum 160 credits and have satisfied the credit requirements as given in table (CREDIT TABLE Section -9)

**4-year UG Degree (Honours with Research):** Students who secure minimum of 7.5 on grade point scale of 10 or (75% marks or more) in the first six semesters and wish to undertake research at the undergraduate level can choose a research stream in the fourth year. They should do a research project or dissertation under the guidance of a faculty member of the College. The research project/dissertation will be in the major discipline. The students who secure minimum of 160 credits, including 12 credits from a research project/dissertation, are awarded UG Degree (Honours with Research).

## **8.1 PROGRESSION FROM SEMESTER ONE ONWARDS:**

The college offers education in regular mode of study, as such the components that will dictate the progression of student from semester one onwards shall be governed by the following guidelines:

### **1. Attendance**

- Attendance of students shall be mandatory for the courses which are intended to be delivered via contact at campus. Attendance less than 75% may render student in -eligible to clear a semester / appear in term end examination. However, in special cases competent authority can wave off attendance requirements for a student to a maximum extent of 35%. special cases may include cases such as medical grounds, sports activity, late admissions, participation in co-curricular activities, or any other exigency that the student may face during the course of study.
- In case a student enrolled in a semester does not obtain attendance requirements for all the courses of a programme, the progression for such students shall be governed by the table 2 at para 8.2
- further if a student clears attendance component for some of the courses of a programme ( not all) , those courses not cleared shall have to be re-taken by the student either as shall be decided by departments for provisioning supplementary classwork for such students or after competition of Level 7 or level 8 by the student. Such students shall be allowed to progress to subsequent semesters.
- Students who have a total backlog of more than 50% of credits up to semester 3, shall not be allowed to progress and barred from seeking admission in semesters 5<sup>th</sup> onwards, till student clears the eligibility of clearing 50% credits in first three semesters.

## 8.2 PROGRESSION TABEL

S.no	From Sem	To Sem	Attendance	Continuous Assessment	Progression
01.	One	Two	<75%	Not passing	Re-admission in sem 1 with next batch.
02.	Two	Three	<75%	Not passing	Allowed to seek admission in Sem 3, however student needs to complete the requisite contact hours for semester 2 either as shall be decided by departments for provisioning supplementary classwork for such students or after competition of Level 7 or level 8 by the student.
03.	Three	Four	<75%	Not passing	Allowed to seek admission in Sem 4, however student needs to complete the requisite contact hours for semester 3 either as shall be decided by departments for provisioning supplementary classwork for such students or after competition of Level 7 or level 8 by the student.
04.	Four	Five	<75%	Not passing	Allowed to seek admission in Sem 5, however student needs to complete the requisite contact hours for semester 3 either as shall be decided by departments for provisioning supplementary classwork for such students or after competition of Level 7 or level 8 by the student.
05.	Five	Six	<75%	Not passing	Allowed to seek admission in Sem 6, however student needs to complete the requisite contact hours for semester 3 either as shall be decided by departments for provisioning supplementary classwork for such students or after competition of Level 7 or level 8 by the student.
06.	Six	Seven	<75%	Not passing	Allowed to seek admission in Sem 7, however student needs to complete the requisite contact hours for semester 3 either as shall be decided by departments for provisioning supplementary classwork for such students or after competition of Level 7 or level 8 by the student.
07.	Six	Seven	75% and CGPA of NOT less than 7.5 on Grade point scale of 10 (<75%)	passing	Allowed to seek admission in Sem 7, in honour's programme only.
08.	Six	Seven	75% and CGPA of NOT less than 7.5 on Grade point scale of 10 (<75%)	passing	Allowed to seek admission in Sem 7, in honour's with research where ever offered by the departments.
09.	Seven	Eight	<75%	Not passing	student needs to complete the requisite contact hours for semester 7 either as shall be decided by departments for provisioning supplementary classwork for such students or after competition level 8 by the student.

## 8.3 PROGRESSION TO FOURTH YEAR:

Course	Eligibility for progression	Minimum Class Strength	Remarks
FOR FOUR YEAR DEGREE COURSE HONOR'S WITH RESEARCH	75% and CGPA of NOT less than 7.5 on Grade point scale of 10	25	For progression to this level the college will start batch only on satisfaction of eligibility and minimum strength conditions else exit may be offered to such students.
FOR FOUR YEAR DEGREE COURSE HONOR'S	Nil	25	For progression to this level the college will start batch only on satisfaction of eligibility and minimum strength conditions else exit may be offered to such students.

## 9. ENTRY AT VARIOUS LEVELS

Students who opt to exit after **successful** completion of the first year of study and evaluation must **have secured a minimum of 40 credits and** will be awarded a UG certificate and Students who opt to exit after successful completion Second Year of study and evaluation **and have secured a minimum of 80 Credits will be awarded UG Diploma**, subject to the condition that, they complete **one vocational course of 04 credits for award of Certificate /Diploma). These additional Vocational 04 credits are to be earned** during the summer / winter vacation of their respective years of exit.

These students will be allowed to re-enter the degree programme **within three years of exit** and complete the degree programme within the stipulated maximum period of **seven years**.

- All the students who enrol with the college have to register with Academic Bank of Credits (ABC), so as to facilitate exit - Transfer/ Exit shall be allowed as **per the following procedure:**
  - Students will be allowed exit at various levels only after the successfully completion of level and earning of required number of credits as listed below:

Exit Level	Total credits Earned	Vocation Credits
Level 5	> = 40	04
Level 6	> = 80	04

- Exiting students will have to apply with the head of the institution as per the prescribed format for seeking exit from the institution.
- Students will be granted Certificate/diploma/degree by the institution only when the student completes the requisite vocational credits as listed above from:
  - Degree Colleges/ Universities other institutions recognized by UGC, AICTE offering such course.
  - Government recognised ITI's, NSFQ approved Skill Centres, NIELIT, B.Voc offering Institutions and other recognized technical institutions.
  - On-line Vocational Courses on MOOCS offered by NPTEL &SWAYAM or any other platform launched/ Approved by UGC-AICTE.

**Exit after 3-year UG Degree:** Students who wish to undergo a 3-year UG programme will be awarded UG Degree in the Major discipline after successful completion of three years, securing minimum of 120 credits and satisfying the minimum credit requirement as given in table below:

CREDIT TABLE			
S.No	Broad Course of Study	Minimum Credit Requirement	
		3-Year UG	4- Year UG
1	Major (Core)	60	80
2	Minor- Stream	24	32
3	Multidisciplinary	9	9
4	Ability Enhancement Course (AEC)	9	9
5	Skill enhancement Courses	9	9
6	Value added Course common for all UG (VA)	08	08
7	Summer Internship	2-4	2-4
8	Research Project/ Dissertation	-	12
	Total	123	163

## **9.1 ENTRY CRITERIA FOR STUDENTS SEEKING ENTRY TO THIS COLLEGE FROM OTHER COLLEGE:**

Institution will have to create seat matrix of vacancies across all programmes for levels 6, level 7 and level 8.

Procedure for Grant of Admission for students who intend to seek admission from other institutions at levels 6 and level 7:

Students desirous of seeking admission in the college will have adhere to the following :

- a) The programme in which the student is desirous of seeking admission must be available in the college and shall have clear vacancy as per the intake capacity/available seat matrix.
- b) Must have qualified the previous year from the exiting institution. with all the credits available on Academic Bank of Credits (ABC). / verifiable certificate issued by exiting institution.
- c) College will only accept students of affiliated colleges/ university recognized by UGC-AICTE across the country.
- d) Students will be granted admission to a programme purely based on merit if number of the applicants is more than the number of vacancies.
- e) Level 8 admission is subject to eligibility criteria viz of having more than or equal to 7.5 SGPA at level 7

## **10. SWITCHING FROM MIONR / MULTIDISCIPLINARY to MAJOR SUBJECT:**

College may add 10% additional seats over and above the sanctioned strength of pre programme to accommodate the request for a change of major. These or vacant seats may be filled with those seeking a change of Major. Preference will be given to those who have got highest Average SGPA of not less than 8 on a grading scale of 10 with no backlogs in the first year (Semester 1 and semester 2).

Further, in case of any student wishing to switch from multidisciplinary subject to Major, this switch shall be governed by the following:

- a) The Switch will be allowed in the subject which the student has taken as multidisciplinary in any of the first 3 semesters.
- b) Choice will be offered from semester 3<sup>rd</sup> only in the programmes, where the college is offering Major (core) course of study.
- c) Switch will be allowed to only those students who have no backlogs in the first three semesters, and have secured an SGPA of not less than 8 on a grading scale of 10 in the multidisciplinary course taken by the student in semesters 1 & Semester 2.

- d) In case result of second semester is not declared, the student shall be provisionally considered, subject to fulfilment of merit obtained by the student in the Multidisciplinary Course chosen by student and must have cleared all the papers in the first two semesters.
- In case of switch from Multi-disciplinary to Major the candidate has to opt for only among two Multi-disciplinary courses taken in 1<sup>st</sup> and 2<sup>nd</sup> semester.
  - The programme (Major) in which the student intends to switch, must be available as Major (3+1) Programme in the college.
  - Switch will be allowed only in case of clear vacancy with the Department in terms of intake capacity.
  - Student switching to new major course, shall have to complete deficient 8 credits of 1<sup>st</sup> and 2<sup>nd</sup> semester. These 8 credits shall be evaluative and will replace the already cleared Old major courses taken by the student in 1<sup>st</sup> and 2<sup>nd</sup> semester.
  - These two evaluative **courses** of 4 credits each can be obtained by the student either on campus by joining classwork and examination with the subsequent batches, or through on-line mode over MOOCS, NPTEL or any other on-line platform as may be notified by Institution /UGC from time to time.
  - Scheme of single major shall be applicable to such students.

## 11. SKILL COURSES

### 11.1 Embedded Skill Courses

These courses will be imparted to the students by the college as a part of the curriculum. The courses will be taught to the students in first three semesters and are aimed at imparting practical skills hands on training soft skills etc., to enhance the employability of students.

**Scheme of embedded skill courses is detailed as under:**

S.NO	Skill Credits	Spread Across Semesters	
<b>Maximum of Three Credits have to be earned by a student in one semester</b>			
			<b>Outcome</b>
<b>01.</b>	<b>03 Credits</b>	<b>Three individual Skill Courses to be taken by student in each semester</b>	<b>If outcome of skill is realized in THREE credits.</b>
<b>02.</b>	<b>06 Credits</b>	<b>Two skill Courses to be taken by student in two consecutive semesters.</b>	<b>If outcome of skill is realized in SIX credits.</b>
<b>03.</b>	<b>09 Credits</b>	<b>Three skill Courses to be taken by student in two consecutive semesters.</b>	<b>If outcome of skill is realized in NINE credits.</b>

- Every skill course is to be devised by the departments as 2+1 with a flexibility to offer 2 credits as Theory and One credit as /Partials/fieldtrip/ Tutorials etc.

**Departments can design Skill Courses as under:**

- **03 credit Skill Course independent in each semester.**

- Any student who enrolls for such course will have to choose three different Skill courses in first three semesters.
  - **06 Credit Skill courses spread over two semesters:**
    - Any student who enrolls for such Course shall be assigned the same in first semester for Semester – 1 and Semester- II. There shall be no lateral entry in semester two for such course.
  - **09 Credit Skill courses spread over three semesters:**
    - Any student who enrolls for such Course shall be assigned The same in first semester for First , Second and third Semester. There shall be no lateral entry in semester two and three for such course.
- a) Students can take up three different Skill Courses each of three credits during 1<sup>st</sup>,2<sup>nd</sup> and 3<sup>rd</sup> semester.
- b) Students opting for 6 credit (3+3) SEC course the same SEC is to be carried on for 1<sup>st</sup> and 2<sup>nd</sup> semester as part 1 and part 2 and a different 3 credit SEC in 3<sup>rd</sup> semester.
- c) Students who take up 9 credit (3+3+3) SEC in 1<sup>st</sup> semester have to carry on the same SEC in semester 1st 2<sup>nd</sup> and 3<sup>rd</sup> as part1 , part 2 ,and part 3.

## 11.2 ADD ON SKILL COURSES

College may design and offer Add-On Skill courses, these skill courses will also be open for other aspirants who are not on rolls of the college.

- The eligibility for such courses will be 12th pass with no age bar.
- The courses will be of (12 + 18) credit format.
- 12 credits (40%) known as professional knowledge will be imparted by the college and 18 credits (60%) known as professional skill will be imparted by some suitable NSDC certified training partner.
- The course/s will span from 3rd semester to 6th semester divided equally in terms of credits; 7.5 credits per semester (3 credits professional knowledge and 4.5 credits professional skill).
- 1 professional knowledge credit equals 14-15 hours of teaching and 1 professional skill credit equals 28-30 hours of practical training.
- The courses identified by the college should be at least of NSQF level 3 or higher.
- The assessment for professional knowledge component will be done by the college and concerned sector skill council will assess the professional skill component.
- The overall certificate will be issued by the concerned affiliating university / autonomous college.

## **12. INTEGRATION OF ON-LINE COURSES WITH THE CURRICULA**

40% of the credits in any category may be earned through online courses approved by the Department and Institution as per the existing UGC regulations - University Grants Commission (Credit framework for on-line learning courses through SWAYAM) Regulations, 2021 dated 25-03-2021

## **13 EXAMINATION**

### **13.1 EXAMINATION PROCEDURES**

The candidates admitted to various programmes in the college as per the semesterised curricular framework shall be assessed and evaluated during the course of study through a variety of formative assessments (internal continuous tests) by the concerned teachers/department and also at the end of Academic session in each semester through a well-structured summative end semester examination which shall be conducted by the examination cell of the college. The components of evaluation and assessment shall comprise of the following:

#### *A) Continuous Assessments*

The continuous assessments tests shall be one Test per credit or can be re structured from time to time, it is recommended that 25% of the total marks allotted for each course be reserved for continuous assessments.

The students need to qualify the assessment tests by securing an aggregate of at least 40% marks of the total allotted marks in each course of study, to make the student eligible to appear in end semester examination.

#### *B) Practicals/Internals/projects/field reports/assignments/internships*

The students shall also be assessed and evaluated in terms of practicals/Internals/projects/field reports/assignments/internships for the portion of courses prescribed under the tutorials/practical/internships/industrial visit/research etc.

#### *A) End semester Examination*

End Semester examination shall be conducted by the examination unit of the college for eligible students of college at the end of each semester as per the academic calendar.

The student needs to qualify all the three components viz

A) Continuous assessment, B) Practical/internals etc., C) End semester Examination in each course of study, to be declared successful in that particular course of evaluation.

The Transcripts and the result shall be declared in terms of Grading scheme the description of which is as under.

PERCENTAGE	GRADE	GRADE LETTER	PERCENTAGE	GRADE	GRADE LETTER
90 to 100	OUTSTANDING	O	55 to <60	ABOVE AVERAGE	B
80 to < 90	EXCELLENT	A+	50 to <55	AVERAGE	C
70 to <80	VERY GOOD	A	40 to <50	PASS	P
60 to < 70	GOOD	B+	< 40	FAIL	F

**Semester Grade Point Average (SGPA)** shall be calculated only for those students who have qualified all the subjects (courses) in a particular semester.

**Cumulative Grade point average (CGPA)** shall be calculated after the successful completion of certificate/ Diploma/Degree.

## 13.2 CONTINUOUS ASSESSMENT

Continuous assessments form an essential component under NEP; as such the continuous assessments shall be conducted as per the following statuses:

Continuous assessment tests (CAT) mean assessment that is conducted on a continuous basis throughout the learning of a course for assessing various aspects of learners' progress. CAT often provides a more accurate and complete picture of the learner's level and has a positive impact on learning. It generates immediate results, or at least quick ones, for both the teacher and students to analyse their learning progression. This process shall serve specially to strengthen teaching and learning and may help them to improve their performance and future outcomes.

It may include class tests (Subjective/Objective), writing assignments, presentations, group projects, etc. It shall be carried out at **pre-determined points** of the total learning process of an academic calendar. These consecutive assessment tests will have **predetermined weightages**. A student needs to pass these tests in aggregate (score at least 40% marks out of maximum marks allotted) to qualify for the candidature of the end-of term subject examination. All the assessments shall contribute to the final pass/fail marks of the student; the marks obtained in these tests (out of 25% of total marks\* prescribed for a course) will be added to the marks obtained (out of 75% of total marks\* prescribed for a course) in the end-of-term subject examination, counting for of the total grade.

The mode of continuous Assessment adopted by the college is shown in the table below. For each course there shall be one test per credit.

No. of Course Credits	Mode of T1	Mode of T2	Mode of T3	Mode of T4
Four	Subjective type class test based on short answers	Objective type class test based on MCQs and fill ups	Subjective type class test based on essay/ single long answer with focus on creative and critical thinking	writing well documented assignments/Flip mode**
Three	Subjective type class test based on short answers	Objective type class test based on MCQs and fill ups	Subjective type class test based on essay/ single long answer with focus on creative and critical thinking	xxxxxxxxxx
Two	Subjective type class test based on short answers	xxxxxxxxxx	Subjective type class test based on essay/ single long answer with focus on creative and critical thinking	xxxxxxxxxx

\*Subjected to change as and when Exam statutes are amended college

\*\*Flip-mode: In this mode of learning, class-room teaching flips with homework. In this learning approach, face-to-face interaction is mixed with independent study—usually via technology (pre-recorded videos/ e-content of the subject). Students might watch pre-recorded videos at home, review online course material, read physical or digital texts to prepare for some predefined topic of their syllabus at home and then come to classroom to do the homework including debate, presentations, interacting with the teacher, solving problems given by the teacher etc. This doubles student access to teachers—once with the videos at home, and again in the classroom, increasing the opportunity for more precise guiding of learning. In the flipped classroom model, students practice under the guidance of the teacher, while accessing content on their own.

### 13.3 ACADEMIC BANK OF CREDITS

The college needs to establish and operationalize of Academic Bank of Credits (ABC), including Creation of Digi locker and National Academic Depository (NAD) repository. for the interest of students and institution. The need for creation of ABC is mandated under *University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Educational Institutions Regulations, 2021 [Notification No. 14-31/2018(CPPJI) dated 28th July, 2021], amended on 28th December, 2021, UGC letter no.: - D.O. No. 14-31/2018 (CPP-II) Dated: - January 12, 2022 to all higher educational institutions (HEIs) & UGC letter no. D.O.F. No. 1-1/2022 (ABC) Dated 13<sup>th</sup> May, 2022 for digital empowerment of students enabling students' mobility across HEIs in India.*

**The detailed and Comprehensive description of all examination related procedures are available in Examination statutes of the Colleges.**

### 14. SWITCHING FROM CBCS TO FYUGP

Students who have already enrolled and are pursuing UG programme as per Choice Based Credit System (CBCS) are eligible to pursue 4-year undergraduate programme and the university concerned may provide bridge courses (including online courses) to enable them for transition to CCFUGP.

The students who have completed their 3 year degree Programme under CBCS and are desirous of seeking admission in 3+1 Honour's course may be admitted provided that the student passes a bridge course of 8 credits in the Major subject which will be Subject in which maximum credits acquired by the student.

- The candidate full fills all the conditions as laid down at Para 10.
- Student has to clear bridge course (With No Credit Weightage) to be identified by the offering department, in On-line mode over MOOCS , NPTEL or any other on-line platform as may be notified by Institution and UGC within the time frame as may be notified by the institution. **Or** in off line mode if Department / College offers the same on campus.

The scheme that college needs to adopt in order to incorporate switching from CBCS to FYUGP will be as under:

<i>Entry Semester</i>		<i>Bridge</i>	<i>Entry to</i>
3 <sup>rd</sup>	Registered with college in first two semesters/ dropout of the college of previous scheme.  The gap of seeking admission to FYUGP should not exceed the quantum of time applicable for the completion of total degree. ( not more than 3 years ideally)	Students" need to complete the requisite course work / credits as bridge which may include courses other than major and minor.  Student has to clear this bridge course( with No Credit Weightage) by qualifying the required courses through On-line mode over MOOCS , NPTEL or any other on-line platform as may be notified by Institution /UGC from time to time or This Bridge Course can be taken up by the candidate on campus if the college/institution offers the same. If student opts to carry our bridge course on campus, the evaluation such bridge course shall be carried out by the Department offering Such Major Programme.  In case of on-line bridge course, List of these courses shall be made available by the Institution well in advance.  In case of on campus bridge course, Time table for courses shall be made available by the Institution well in advance.	Admission shall be granted in Major field of study only.
5 <sup>th</sup>	Registered with college in first FOUR semesters/ dropout of the college of previous scheme.  The gap of seeking admission to FYUGP should not exceed the quantum of time applicable for the completion of total degree. ( not more than 3 years ideally)	Students need to complete the requisite course work / credits as bridge which may include courses other than major and minor.  Student has to clear this bridge course( with No Credit Weightage) by qualifying the required courses through On-line mode over MOOCS , NPTEL or any other on-line platform as may be notified by Institution /UGC from time to time or This Bridge Course can be taken up by the candidate on campus if the college/institution offers the same. If student opts to carry our bridge course on campus, the evaluation such bridge course shall be carried out by the Department offering Such Major Programme.  In case of on-line bridge course, List of these courses shall be made available by the Institution well in advance.  In case of on campus bridge course, Time table for courses shall be made available by the Institution well in advance.	Admission shall be granted in Major field of study only.

These guidelines can be amended as and when required as per the norms/directions issued by UGC form time to time.

\_\_\_\_\_  
Dr. Aijaz Ahmad Bhat.(HOD Mathematics/ Controller Examinations)

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Dr. Nayer Rizwana.(Dean Humanities)

\_\_\_\_\_  
Dr. Sheik Mairaj Mohammad Akram.(Dean Physical Sciences)

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Prof. Javaid Hussain. (Dean Life Sciences)

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Dr. Nasreen ( Dean Commerce, Management & Economics)

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Prof. Abdul Majid.(HOD PG Department of English)

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Prof. Qayoom Ahmad.(HOD Computer Applications/ Convenor Admissions)

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Dr. Mir Mohammad Hanif (Convenor UGC)

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Dr. Khurshid Tariq.(Incharge NAD)

\_\_\_\_\_  
Dr. Nighat Nazir (Convenor Academic Excellence )

**Guidelines governing NEP Implementation for College Submitted for approval.**

\_\_\_\_\_  
Prof(Dr.) Khurshid Ahmad Khan  
Principal/ Chairman NEP Implementation Task Force



## **Islamia College of Science & Commerce.**

**NAAC Re-Accredited Grade – “A”**

**Hawal, Srinagar.**

**[Islamiacollege.edu.in](http://Islamiacollege.edu.in)**