Date:			
THE AUSTRALIAN HIGH COMMISSION MUMBAI			
Dear Sir / Madam,			
Subject: Tourist Visa			
Kindly grant necessary visa to me and my wife / family, as I/we are visiting Australia for vacation.			
We shall be departing from Mumbai on dd/mm/yyyy.			
During our holiday to Australia, we shall stay for 09 nights & 10 days and visit Sydney, Melbourne, Cairns and Gold Coast in Australia.			
All the expenses towards this tour will be borne by me.			
All arrangements towards this tour has been done by Heena Tours and Travels, Mumbai.			
I am a self employed/ partner/ director/ salaried person with M/s ABC & Company, Sarojini Road, Chennai since 2010.			
Our passport details are follows.			
NAME	RELATION	PASSPORT NO	
Thanking you			
Yours faithfully			
(Name)			

Date:			
THE AUSTRALIAN HIGH COMMISSION MUMBAI			
Dear Sir / Madam,			
Subject: Tourist Visa			
Kindly grant necessary visa to my son and daughter in law, as they are visiting Australia for Holiday.			
They shall be departing from Mumbai on dd/mm/yyyy.			
During their visit to Australia, they shall stay for 09 nights & 10 days and visit Sydney, Melbourne, Cairns and Gold Coast in Australia.			
As this is my wedding gift to them all the expenses towards their tour will be borne by me.			
All arrangements towards this tour has been done by Heena Tours and Travels, Mumbai.			
I am running a business in the name of M/s ABC & Company, Sarojini Road, Chennai and my son is assisting me since-2011.			
Their passport details are follows.			
NAME	RELATION	PASSPORT NO	
Thanking you			
Yours faithfully			
(Name)			
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