

Date:

THE  
EMBASSY OF SWITZERLAND  
NEW DELHI

Dear Sir / Madam,

Subject: Tourist Visa

Kindly grant necessary visa to me and my wife / family, as I/we are visiting Europe for vacation.

**We shall be departing from Mumbai on dd/mm/yyyy.**

During our holiday to Europe, we shall stay for 17 nights & 18 days and visit Italy, Switzerland, France, Austria and Netherlands in Europe.

All the expenses towards this tour will be borne by me.

All arrangements towards this tour has been done by Heena Tours and Travels, Mumbai.

I am a self employed/ partner/ director/ salaried person with M/s ABC & Company, Sarojini Road, Chennai since 2010.

Our passport details are follows.

NAME	RELATION	PASSPORT NO

Thanking you

Yours faithfully

( Name )