

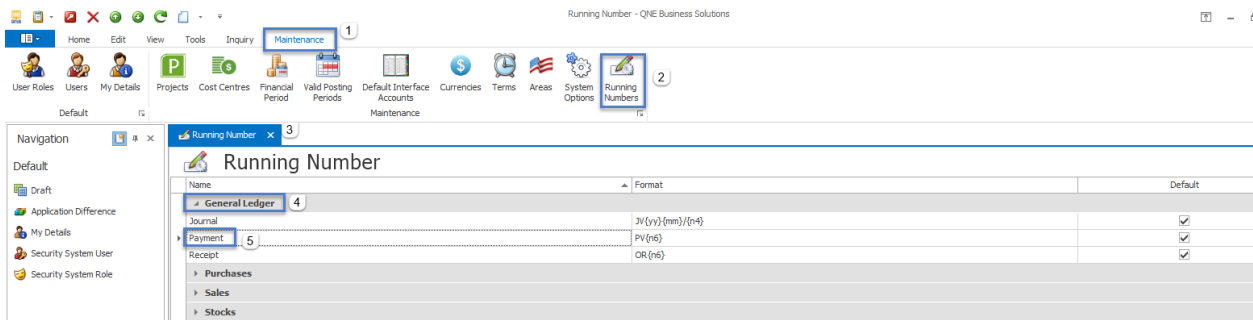


Title: How to enable multiple set of running number for Optimum?

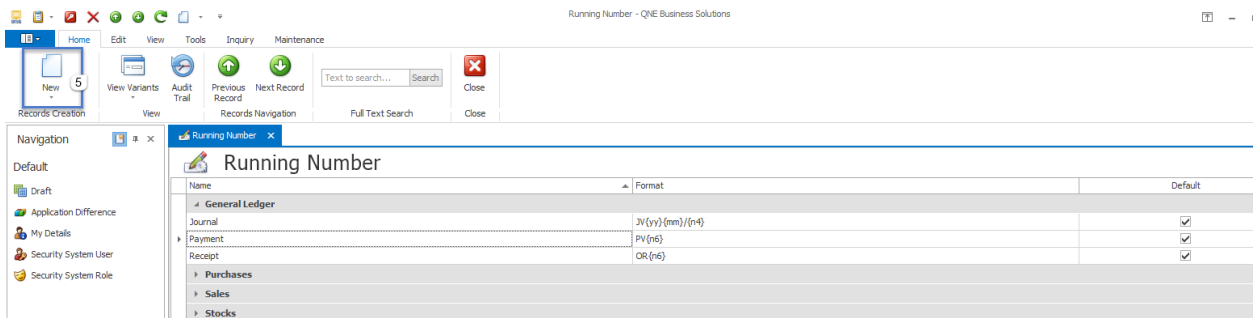
Example: Allow using different set of formats for transactions. Example in payment voucher, user may pay by cash or by cheque sometimes. So user would like to differentiate it by running number.

Steps:

1. Maintenance > Running Number > General Ledger > Payment



2. Click > New



3. If by cash, the running number format may set like this :

Running Number

What you key in format there eg : "CASHPV" will display as title for each running number.

Table: Payments

Name: Cash

Format: CASHPV(n6)

Sample: CASHPV000028

Start Sequence: 0

Space Holder: 0

Date Type: Transaction date Current working date System date

Start sequence = start with what running number?

Space Holder = Do you need a space between?



4. If by cheque, the running number format may set like this :

Running Number

Table: Payments | Sample: CHEQPV000019

Name: Cheque | Start Sequence: 0 | Default

Format: CHEQPV{n6} | Space Holder: 0 | Different Project Different Running No.

Date Type: Transaction date | Current working date | System date

5. Results will be like this >>

Payment Vouchers

Payment

Pay To: [] | Doc Date: 20/09/2016

Description: [] | Post Description To GL

Payment By: HONG LEONG BANK BHD | Cheque/Ref No.: []

Currency: MYR | Rate: 1.0000000

Payment No: PV{n6} | Bank Charges: P. D. Cheque, Tax Inclusive, Rounding

6. User can set multiple set of running number for payment voucher.



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