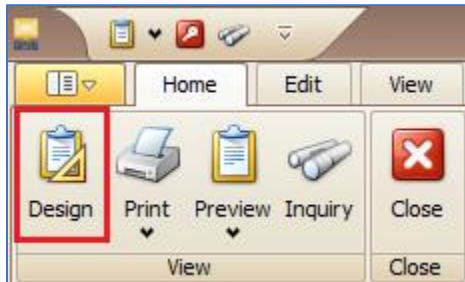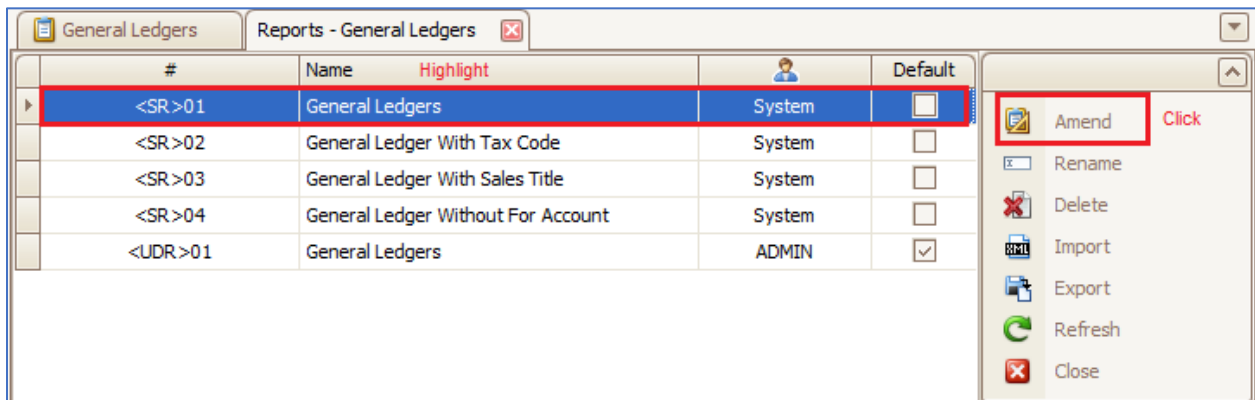**Set Page break per Group / GL Account into Report format**
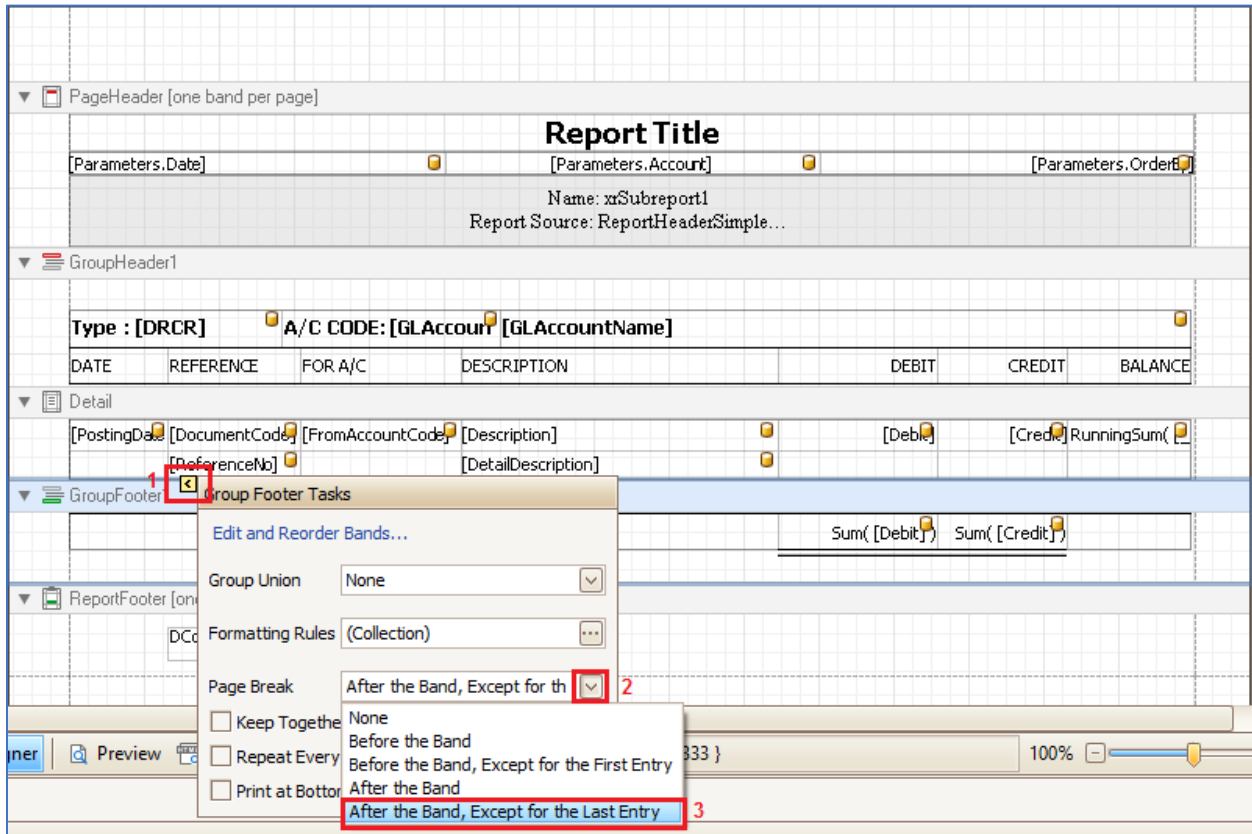
**Example: General Ledger Report

1. Go to Report > GL Report > Report > General Ledger
2. Select
3. Home > Design

4. Highlight the format you wish to customize and click "Amend"

5. Highlight "GroupFooter" and click on the [<] properties button
6. On Page Break's Column, select After the Band, Except for the Last Entry

7. Click File > Save As and key in the new name for your newly customized format and click Save.