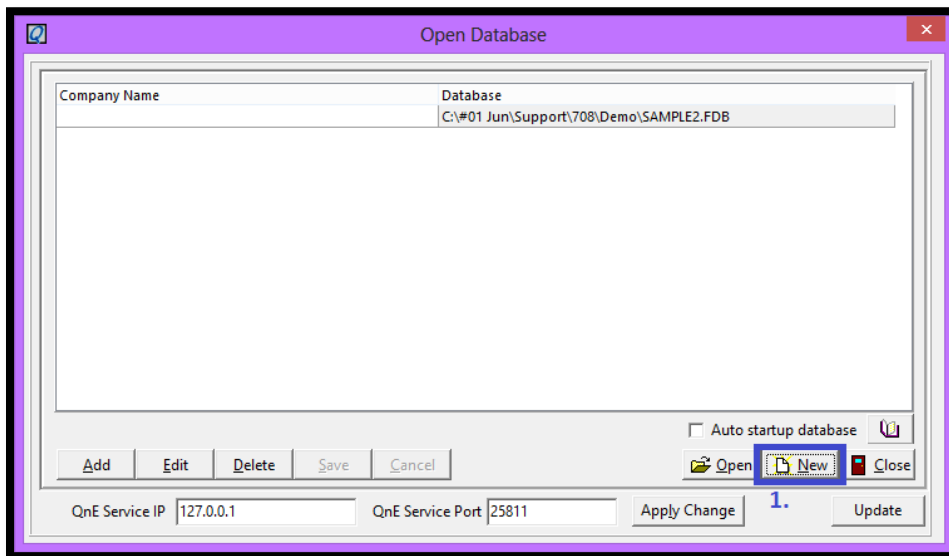


## How to Create New Company Database

To create new company please follow the step below:

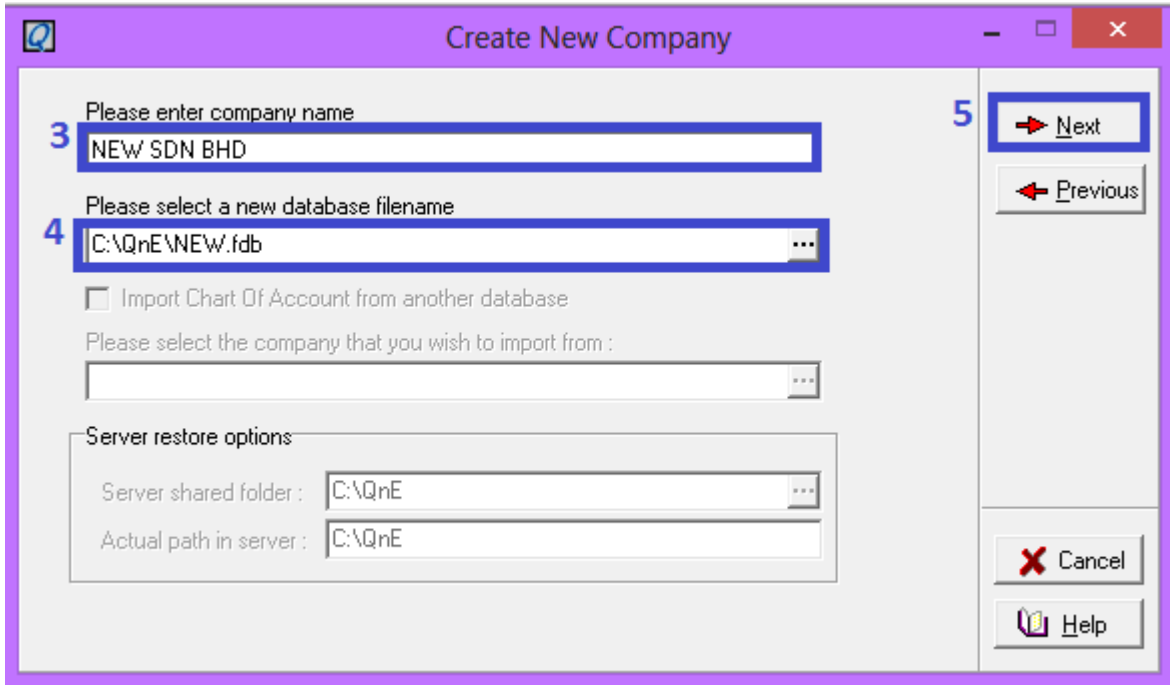
1. Select 'New' to create database



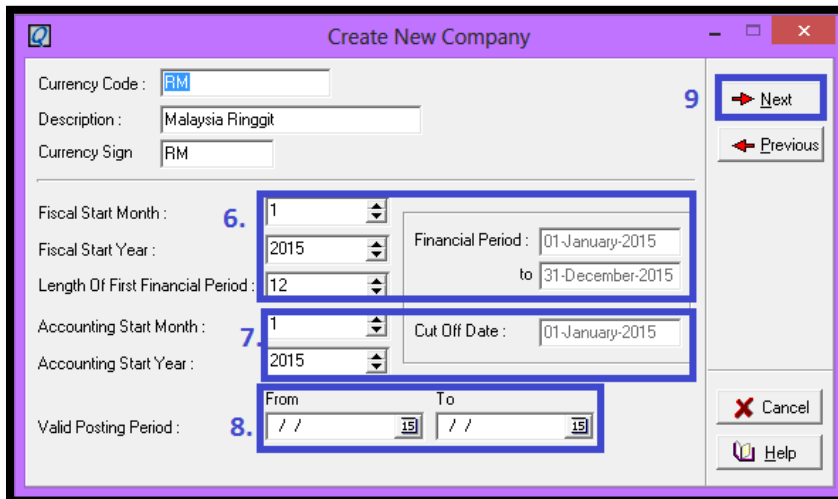
2. Select type of database to create:
  - a. Sample Database (For Testing/Demo purpose)
  - b. Working Database (Select to create new database)
    - i. Select a template: General Business



3. Insert Company Name
4. Select database location



5. Next to proceed
6. Insert Financial Period.
7. Insert transaction start date.
8. Valid date range allows saving transaction.
9. Next

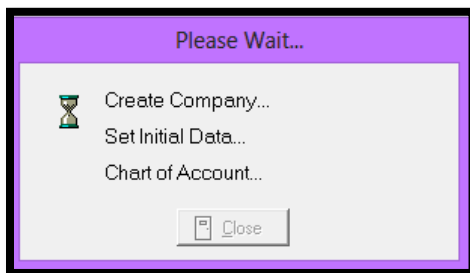


10. New Company Summary

11. Finish



12. Creating



13. Complete

