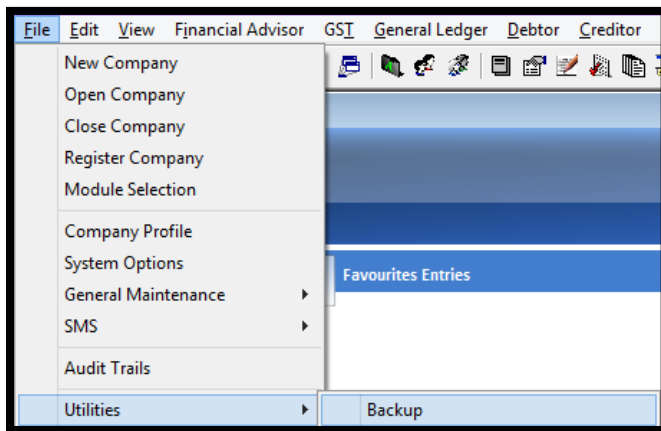


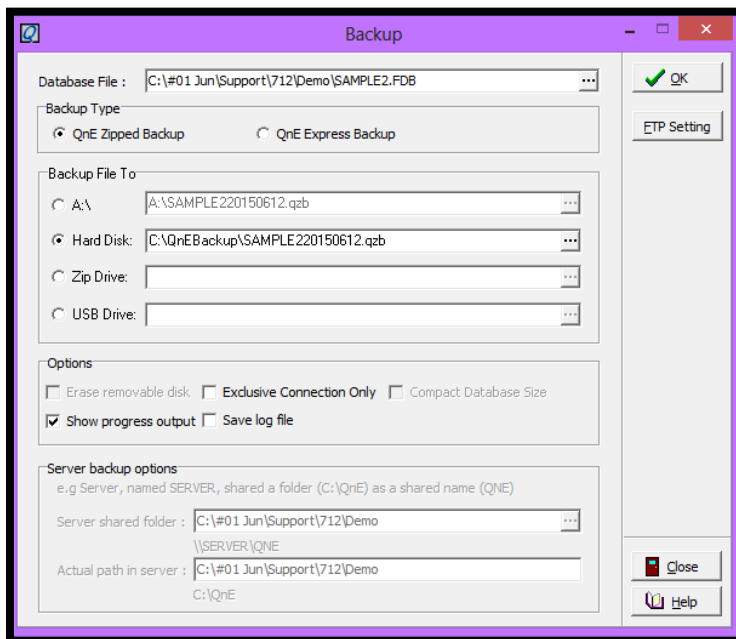
## How to Backup ?

GOTO File > Utilities > Backup



Database File: Database to backup and Database location

Backup Type: QnE Zipped Backup (Fix)



Backup File To: (Select one option only)

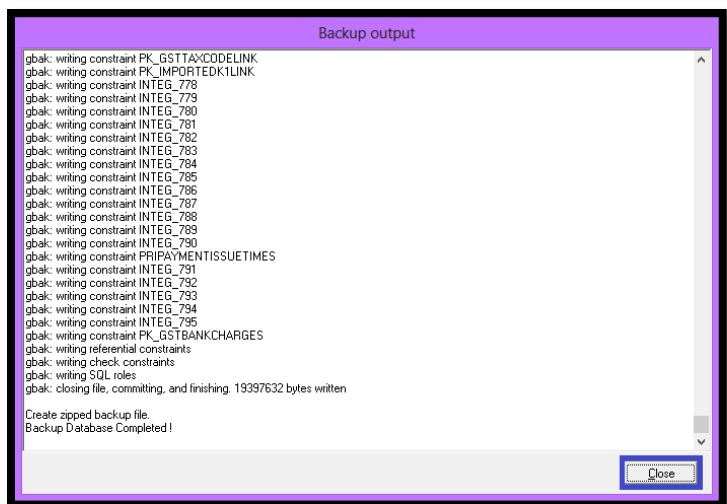
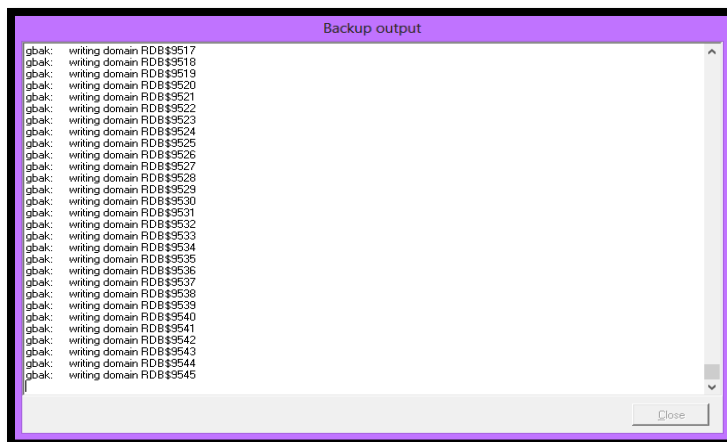
A:\ > A diskette drive is a term used to describe a floppy disk drive. (NO USED)

Hard Disk: > Normally point to Computer hard disk drive.

Zip Drive: > Extra memory backup location of hard disk drive.

USB Drive: > Extra memory backup location of hard disk drive.

Click OK to backup



Backup Complete and close. (If the close button was missing may press space bar OR [Alt+c] to close the backup screen)