

4<sup>th</sup> Floor, MTNL Admin Building, G. D. Somani Marg, Cuff Parade, Mumbai – 400005 Email – <u>ceo@mssds.in</u> Ph. No. 022-22160210/11

Ref. No.: MSSDS/AEP/ Date: 12.02.2018

# QUOTATION ENQUIRY FOR PROVIDING POWER BI AND FRESHDESK FOR MSSDS.

To.

Whomever It may Concern

Dear Sir/Madam,

- 1. Quotations in sealed cover are invited for **PROVIDING POWER BI and FRESHDESK** for period of one year. Please super scribe the above mentioned Title, date of opening of the Quotations on the sealed cover to avoid the Quotation being declared invalid.
- 2. The address and contact numbers for sending Quotations or seeking clarifications regarding this are given below:-
- (a) Quotation/queries to be addressed to: The Chief Executive Officer,

Maharashtra State Skill Development Society, 4<sup>th</sup> Floor, MTNL Admin Building, Cuffe Parade, Mumbai-400 005

(b) Postal address for sending the Quotation: do

#### 3. Terms and Conditions:-

- 3.1 This Quotation enquiry is being issued with no financial commitment and MSSDS reserves the right to change or vary any part thereof at any stage. MSSDS also reserves the right to withdraw the Invitation of Quotation, should it become necessary at any stage.
- 3.2 <u>Last Date and Time for submission the Quotation.</u>:- The sealed Quotation reach by 3.00 pm on 28<sup>th</sup> February 2018. The responsibility to ensure that the Quotations reach by the due date and time lies with the supplier.
- 3.3 Time and Date for Opening of Quotations:- On 01st March 2018@ 11.00 am
- 3.4 <u>Place of Opening of the Quotations.</u>:- The Quotations will be opened at MSSDS office. The supplier may depute their representatives, duly authorized in writing, to attend the opening of Quotation on the due date and time. This event will not be postponed due to non-presence of suppliers representative.

- 3.5 **Rejection of Quotations.**:- MSSDS reverse the rights to reject the any quotation or the whole process at any stage without giving any reasons to supplier and further no reason will be communicated to the supplier.
- 3.6 <u>Validity of Quotations.</u>:- The rates mentioned in the quotation should remain valid till 30 days from the opening date of the Quotations.
- 3.7 Delivery should be within 15 days from the date of issue of purchase order.
- 3.8 **Payments Terms**:- Quarterly Basis.
- 3.9 The detailed scope of work is attached separately.
- 3.10 The rate of item and other taxes should be mentioned in the quotation.
- 3.11 The Rate quotation will be decided upon the lowest price quoted only.
- 3.12 The undersigned reserves the rights to accept or reject any/all Quotation/s without assigning any reason thereof.

Sd/-

Chief Executive Officer, Maharashtra State Skill Development Society, Mumbai-400 005

## Maharashtra State Skill Development Society

4<sup>th</sup> Floor, MTNL Admin Building, G. D. Somani Marg, Cuff Parade, Mumbai – 400005 Email – ceo@mssds.in Ph. No. 022-22160210/11

Ref. No.: MSSDS/AEP/ Date: 05.02.2018

### QUOTATION ENQUIRY FOR PROVIDING G SUITE AND MANDRILL FOR MSSDS.

To,

Whomever It may concern

Dear Sir/Madam,

- 1. Quotations in sealed cover are invited for **PROVIDING G SUITE and MANDRILL** for period of one year. Please super scribe the above mentioned Title, date of opening of the Quotations on the sealed cover to avoid the Quotation being declared invalid.
- 2. The address and contact numbers for sending Quotations or seeking clarifications regarding this are given below:-
- (a) Quotation/queries to be addressed to: The Chief Executive Officer,

Maharashtra State Skill Development Society,

4<sup>th</sup> Floor, MTNL Admin Building, Cuffe Parade,

Mumbai-400 005

(b) Postal address for sending the Quotation: do

### 3. Terms and Conditions:-

- 3.1 This Quotation enquiry is being issued with no financial commitment and MSSDS reserves the right to change or vary any part thereof at any stage. MSSDS also reserves the right to withdraw the Invitation of Quotation, should it become necessary at any stage.
- 3.2 <u>Last Date and Time for submission the Quotation.</u>:- The sealed Quotation reach by 3.00 pm on 28<sup>th</sup> February 2018. The responsibility to ensure that the Quotations reach by the due date and time lies with the supplier.
- 3.3 Time and Date for Opening of Quotations:- On 01st March 2018@ 11.00 am
- 3.4 <u>Place of Opening of the Quotations.</u>:- The Quotations will be opened at MSSDS office. The supplier may depute their representatives, duly authorized in writing, to attend the opening of Quotation on the due date and time. This event will not be postponed due to non-presence of suppliers representative.

- 3.5 **Rejection of Quotations.**:- MSSDS reverse the rights to reject the any quotation or the whole process at any stage without giving any reasons to supplier and further no reason will be communicated to the supplier.
- 3.6 <u>Validity of Quotations.</u>:- The rates mentioned in the quotation should remain valid till 30 days from the opening date of the Quotations.
- 3.7 Delivery should be within 15 days from the date of issue of purchase order.
- 3.8 **Payments Terms**:- Quarterly Basis.
- 3.9 The detailed scope of work is attached separately.
- 3.10 The rate of item and other taxes should be mentioned in the quotation.
- 3.11 The Rate quotation will be decided upon the lowest price quoted only.
- 3.12 The undersigned reserves the rights to accept or reject any/all Quotation/s without assigning any reason thereof.

Sd/-

Chief Executive Officer, Maharashtra State Skill Development Society, Mumbai-400 005