



Qualification Pack



Store Assistant - Construction

QP Code: CON/Q1501

Version: 3.0

NSQF Level: 3

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CON/Q1501: Store Assistant - Construction

Brief Job Description

A Store Assistant - Construction is responsible for assisting in store operation by identifying, handling, storing and issuing tools, equipment and materials used at construction sites.

Personal Attributes

The individual should be physically fit with the ability to work in varying conditions. The person should be able to work coordinately and as per the given instructions. The individual should have appropriate verbal and written communication skills.

Applicable National Occupational Standards (NOS)

Compulsory NOS:

1. [CON/N1501: Select and shift construction tools, equipment and materials to the store](#)
2. [CON/N1502: Stack and store tools, equipment and materials in the store/ yard at the construction site](#)
3. [CON/N8001: Work effectively in a team to deliver desired results at the workplace](#)
4. [CON/N9001: Work according to personal health, safety and environment protocols at construction site](#)
5. [DGT/VSQ/N0101: Employability Skills \(30 Hours\)](#)

Qualification Pack (QP) Parameters

Sector	Construction
Sub-Sector	Real Estate and Infrastructure construction
Occupation	Store Keeping
Country	India
NSQF Level	3
Credits	11
Aligned to NCO/ISCO/ISIC Code	NCO-2015/4321.0100



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Minimum Educational Qualification & Experience	10th Class OR 8th grade pass (with 2-year of (NTC/ NAC) after 8th) OR 9th grade pass with 1 Year of experience in the relevant field OR 8th grade pass with 2 Years of experience in the relevant field OR 5th grade pass with 5 Years of experience in the relevant field OR Previous relevant Qualification of NSQF Level (2) with 3 Years of experience in the relevant field OR Previous relevant Qualification of NSQF Level (2.5 with 1.5 Years of experience in the relevant field)
Minimum Level of Education for Training in School	10th Class
Pre-Requisite License or Training	NIL
Minimum Job Entry Age	18 Years
Last Reviewed On	NA
Next Review Date	31/08/2026
NSQC Approval Date	31/08/2023
Version	3.0
Reference code on NQR	QG-03-CO-00814-2023-V2-CSDCI
NQR Version	1



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CON/N1501: Select and shift construction tools, equipment and materials to the store

Description

This occupational standards unit is about selecting, and shifting construction tools, equipment and materials to the store/ yard at the construction site

Scope

The scope covers the following :

- Select tools, equipment and materials for storage
- Shift tools, equipment and materials to the store/ yard

Elements and Performance Criteria

Select tools, equipment and materials for storage

To be competent, the user/individual on the job must be able to:

- PC1.** select the appropriate hand and power tools commonly used at construction sites
- PC2.** select the appropriate Personal Protective Equipment (PPE) used at construction sites, such as safety helmets, gloves, safety shoes, respiratory mask, ear plug, etc
- PC3.** select different construction materials, such as cement, aggregate, reinforcement steel, timber, plywood, bricks, concrete blocks, bitumen, admixtures, tiles, natural stones, paints, doors, windows, etc
- PC4.** identify toxic, inflammable and other hazardous materials used at construction sites
- PC5.** identify materials such as structural steel sections, cutting, grinding and welding equipment and other associated accessories
- PC6.** identify the basic electrical and plumbing items commonly used at construction sites
- PC7.** select different types of formwork material and components based on their size
- PC8.** select rigging gear, such as slings, shackles, lifting belts, steel ropes, chain pulleys for lifting heavy materials, as per the given instructions

Shift tools, equipment and materials to the store/ yard

To be competent, the user/individual on the job must be able to:

- PC9.** use the appropriate Personal Protective Equipment (PPE) to handle construction tools, equipment, materials and components
- PC10.** select the appropriate tools, equipment and accessories for loading, unloading and shifting, as per the given instruction
- PC11.** check the route for tools, equipment, and material movement is clear from any obstructions
- PC12.** shift the construction material through identified/specified route to the store/ yard as per the given instructions
- PC13.** apply appropriate tags for the easy identification of materials based on their type and size
- PC14.** select, shift and hand over required tools, equipment and materials, as per the indent requirement and instruction provided



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- PC15.** store plywood, timber, gypsum boards, fibre board on a flat platform above the ground level in a covered clean and dry place up to the recommended height
- PC16.** follow appropriate techniques while lifting and moving tools, equipment materials, and components
- PC17.** follow the recommended measures to prevent damage to construction items and harm to personnel
- PC18.** follow the appropriate methods for handling toxic, inflammable, hazardous, and delicate materials appropriately
- PC19.** use the appropriate rigging gear, such as slings, shackles, lifting belts, wire ropes, for lifting and shifting heavy construction materials, components and equipment, as per the given instructions

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1.** the standard practices of construction storekeeping
- KU2.** the applicable safety practices concerning the handling and storage of tools, equipment and materials
- KU3.** the importance of personal protection and the use of relevant safety gear and equipment
- KU4.** the tools, equipment and material request procedures
- KU5.** the maintenance of relevant tools and equipment
- KU6.** the classification of hand and power tools based on their use, types and size
- KU7.** the classification of different construction materials based on their grade, such as cement and reinforcement bar
- KU8.** the selection of reinforcement steel on basis of its grade, type and diameter
- KU9.** how to identify toxic, inflammable and other hazardous material basis on their tags/labels
- KU10.** how to identify basic electrical and plumbing items on the basis of use, types, size, etc
- KU11.** different types of formwork material, fixtures, components, their unit weight and size
- KU12.** the correct method of loading, lifting, shifting and unloading different construction materials
- KU13.** the unit weight and size of different types of formwork material, fixtures, and components

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** maintain the appropriate data and records
- GS2.** read the appropriate reports and literature concerning the field of work
- GS3.** communicate professionally with all the stakeholders
- GS4.** listen attentively to understand the information/ instructions being shared and take appropriate action
- GS5.** coordinate with the co-workers to achieve the work objectives
- GS6.** plan and execute tasks based on priority



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- GS7.** identify possible disruptions to work and take appropriate mitigation measures
- GS8.** take prompt action to deal with workplace emergencies and accidents
- GS9.** evaluate all possible solutions to work-related problems and select the best one
- GS10.** follow the recommended practices for the timely completion of work and achievement of organizational objectives



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Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Select tools, equipment and materials for storage</i>	16	25	-	6
PC1. select the appropriate hand and power tools commonly used at construction sites	-	-	-	-
PC2. select the appropriate Personal Protective Equipment (PPE) used at construction sites, such as safety helmets, gloves, safety shoes, respiratory mask, ear plug, etc	-	-	-	-
PC3. select different construction materials, such as cement, aggregate, reinforcement steel, timber, plywood, bricks, concrete blocks, bitumen, admixtures, tiles, natural stones, paints, doors, windows, etc	-	-	-	-
PC4. identify toxic, inflammable and other hazardous materials used at construction sites	-	-	-	-
PC5. identify materials such as structural steel sections, cutting, grinding and welding equipment and other associated accessories	-	-	-	-
PC6. identify the basic electrical and plumbing items commonly used at construction sites	-	-	-	-
PC7. select different types of formwork material and components based on their size	-	-	-	-
PC8. select rigging gear, such as slings, shackles, lifting belts, steel ropes, chain pulleys for lifting heavy materials, as per the given instructions	-	-	-	-
<i>Shift tools, equipment and materials to the store/ yard</i>	14	35	-	4
PC9. use the appropriate Personal Protective Equipment (PPE) to handle construction tools, equipment, materials and components	-	-	-	-
PC10. select the appropriate tools, equipment and accessories for loading, unloading and shifting, as per the given instruction	-	-	-	-
PC11. check the route for tools, equipment, and material movement is clear from any obstructions	-	-	-	-



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Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC12. shift the construction material through identified/specified route to the store/ yard as per the given instructions	-	-	-	-
PC13. apply appropriate tags for the easy identification of materials based on their type and size	-	-	-	-
PC14. select, shift and hand over required tools, equipment and materials, as per the indent requirement and instruction provided	-	-	-	-
PC15. store plywood, timber, gypsum boards, fibre board on a flat platform above the ground level in a covered clean and dry place up to the recommended height	-	-	-	-
PC16. follow appropriate techniques while lifting and moving tools, equipment materials, and components	-	-	-	-
PC17. follow the recommended measures to prevent damage to construction items and harm to personnel	-	-	-	-
PC18. follow the appropriate methods for handling toxic, inflammable, hazardous, and delicate materials appropriately	-	-	-	-
PC19. use the appropriate rigging gear, such as slings, shackles, lifting belts, wire ropes, for lifting and shifting heavy construction materials, components and equipment, as per the given instructions	-	-	-	-
NOS Total	30	60	-	10



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National Occupational Standards (NOS) Parameters

NOS Code	CON/N1501
NOS Name	Select and shift construction tools, equipment and materials to the store
Sector	Construction
Sub-Sector	Real Estate and Infrastructure construction
Occupation	Store Keeping
NSQF Level	3.0
Credits	4
Version	3.0
Last Reviewed Date	31/08/2023
Next Review Date	31/08/2026
NSQC Clearance Date	31/08/2023



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CON/N1502: Stack and store tools, equipment and materials in the store/yard at the construction site

Description

This occupational standards unit is about stacking and storing tools, equipment and materials in the store/yard at construction sites

Scope

The scope covers the following :

- Stack and store tools, equipment and materials in the store/ yard

Elements and Performance Criteria

Stack and store tools, equipment and materials in the store/ yard

To be competent, the user/individual on the job must be able to:

- PC1.** check the condition of tools, equipment and materials for breakage, dampness, deterioration before storing them
- PC2.** check the storage area for moisture, lighting, direct sun-light and ventilation before stacking and storing
- PC3.** store and stack different types of material and equipment separately, e.g. separate storage of hand, and power tools, or construction, and formwork material, etc
- PC4.** use appropriate partitions and racks for the efficient storage of tools, equipment and materials
- PC5.** check the store regularly to ensure it is free from accumulated materials that may cause fire or materials that may harbour rats and other pests
- PC6.** store cement bags in a covered area free from moisture and stack them on pallets above ground level up to a specified height as per the supervisor's instructions
- PC7.** store bricks and blocks on the firm ground, up to a specified height as per instructions
- PC8.** store plywood, timber, gypsum boards, fibre board on a flat platform above the ground level in a covered clean and dry place up to a recommended height
- PC9.** stack reinforcement, and structural steel separately above the ground level based on their classification, size and length
- PC10.** store toxic, inflammable and other hazardous material separately as per instructions
- PC11.** maintain the recommended stack height for different types of materials
- PC12.** protect appropriate tools, equipment and materials from exposure to the natural environment
- PC13.** carry out regular cleaning in the store/yard to ensure health and safety

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:



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- KU1.** the process of checking the physical condition of construction tools, equipment and materials to identify breakage and deterioration
- KU2.** the importance of proper storage area, lighting and ventilation
- KU3.** how to store Personal Protective Equipment
- KU4.** the procedure for storing and stacking construction tools, equipment and materials based on their type, size, use, etc
- KU5.** the appropriate conditions for storing cement bags, reinforcement steel, timber/plywood, PVC pipes, electrical items, mechanical parts, etc
- KU6.** the recommended stacking height for different types of construction materials, such as cement, bricks/blocks, timber/plywood, fibre boards, etc
- KU7.** the importance of storing toxic, inflammable and hazardous materials separately
- KU8.** the procedure of receiving and issuing material in the store/ yard
- KU9.** the basics of First in-First out (FIFO) process
- KU10.** the importance of indenting procedure
- KU11.** the appropriate measures to be taken to protect the construction tools, equipment and materials from external environment
- KU12.** the importance of housekeeping in the store/ yard

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** maintain the appropriate data and records
- GS2.** read the appropriate reports and literature concerning the field of work
- GS3.** communicate professionally with all the stakeholders
- GS4.** listen attentively to understand the information/ instructions being shared and take appropriate action
- GS5.** coordinate with the co-workers to achieve the work objectives
- GS6.** plan and execute tasks based on priority
- GS7.** identify possible disruptions to work and take appropriate mitigation measures
- GS8.** take prompt action to deal with workplace emergencies and accidents
- GS9.** evaluate all possible solutions to work-related problems and select the best one
- GS10.** follow the recommended practices for the timely completion of work and achievement of organizational objectives



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Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Stack and store tools, equipment and materials in the store/ yard</i>	30	60	-	10
PC1. check the condition of tools, equipment and materials for breakage, dampness, deterioration before storing them	-	-	-	-
PC2. check the storage area for moisture, lighting, direct sun-light and ventilation before stacking and storing	-	-	-	-
PC3. store and stack different types of material and equipment separately, e.g. separate storage of hand, and power tools, or construction, and formwork material, etc	-	-	-	-
PC4. use appropriate partitions and racks for the efficient storage of tools, equipment and materials	-	-	-	-
PC5. check the store regularly to ensure it is free from accumulated materials that may cause fire or materials that may harbour rats and other pests	-	-	-	-
PC6. store cement bags in a covered area free from moisture and stack them on pallets above ground level up to a specified height as per the supervisor's instructions	-	-	-	-
PC7. store bricks and blocks on the firm ground, up to a specified height as per instructions	-	-	-	-
PC8. store plywood, timber, gypsum boards, fibre board on a flat platform above the ground level in a covered clean and dry place up to a recommended height	-	-	-	-
PC9. stack reinforcement, and structural steel separately above the ground level based on their classification, size and length	-	-	-	-
PC10. store toxic, inflammable and other hazardous material separately as per instructions	-	-	-	-
PC11. maintain the recommended stack height for different types of materials	-	-	-	-



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Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC12. protect appropriate tools, equipment and materials from exposure to the natural environment	-	-	-	-
PC13. carry out regular cleaning in the store/yard to ensure health and safety	-	-	-	-
NOS Total	30	60	-	10



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National Occupational Standards (NOS) Parameters

NOS Code	CON/N1502
NOS Name	Stack and store tools, equipment and materials in the store/ yard at the construction site
Sector	Construction
Sub-Sector	Real Estate and Infrastructure construction
Occupation	Store Keeping
NSQF Level	3.0
Credits	4
Version	3.0
Last Reviewed Date	31/08/2023
Next Review Date	31/08/2026
NSQC Clearance Date	31/08/2023



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DGT/VSQ/N0101: Employability Skills (30 Hours)

Description

This unit is about employability skills, Constitutional values, becoming a professional in the 21st Century, digital, financial, and legal literacy, diversity and Inclusion, English and communication skills, customer service, entrepreneurship, and apprenticeship, getting ready for jobs and career development.

Scope

The scope covers the following :

- Introduction to Employability Skills
- Constitutional values - Citizenship
- Becoming a Professional in the 21st Century
- Basic English Skills
- Communication Skills
- Diversity & Inclusion
- Financial and Legal Literacy
- Essential Digital Skills
- Entrepreneurship
- Customer Service
- Getting ready for Apprenticeship & Jobs

Elements and Performance Criteria

Introduction to Employability Skills

To be competent, the user/individual on the job must be able to:

PC1. understand the significance of employability skills in meeting the job requirements

Constitutional values – Citizenship

To be competent, the user/individual on the job must be able to:

PC2. identify constitutional values, civic rights, duties, personal values and ethics and environmentally sustainable practices

Becoming a Professional in the 21st Century

To be competent, the user/individual on the job must be able to:

PC3. explain 21st Century Skills such as Self-Awareness, Behavior Skills, Positive attitude, self-motivation, problem-solving, creative thinking, time management, social and cultural awareness, emotional awareness, continuous learning mindset etc.

Basic English Skills

To be competent, the user/individual on the job must be able to:

PC4. speak with others using some basic English phrases or sentences

Communication Skills

To be competent, the user/individual on the job must be able to:

PC5. follow good manners while communicating with others

PC6. work with others in a team



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Diversity & Inclusion

To be competent, the user/individual on the job must be able to:

PC7. communicate and behave appropriately with all genders and PwD

PC8. report any issues related to sexual harassment

Financial and Legal Literacy

To be competent, the user/individual on the job must be able to:

PC9. use various financial products and services safely and securely

PC10. calculate income, expenses, savings etc.

PC11. approach the concerned authorities for any exploitation as per legal rights and laws

Essential Digital Skills

To be competent, the user/individual on the job must be able to:

PC12. operate digital devices and use its features and applications securely and safely

PC13. use internet and social media platforms securely and safely

Entrepreneurship

To be competent, the user/individual on the job must be able to:

PC14. identify and assess opportunities for potential business

PC15. identify sources for arranging money and associated financial and legal challenges

Customer Service

To be competent, the user/individual on the job must be able to:

PC16. identify different types of customers

PC17. identify customer needs and address them appropriately

PC18. follow appropriate hygiene and grooming standards

Getting ready for apprenticeship & Jobs

To be competent, the user/individual on the job must be able to:

PC19. create a basic biodata

PC20. search for suitable jobs and apply

PC21. identify and register apprenticeship opportunities as per requirement

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

KU1. need for employability skills

KU2. various constitutional and personal values

KU3. different environmentally sustainable practices and their importance

KU4. Twenty first (21st) century skills and their importance

KU5. how to use basic spoken English language

KU6. Do and dont of effective communication

KU7. inclusivity and its importance

KU8. different types of disabilities and appropriate communication and behaviour towards PwD

KU9. different types of financial products and services



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- KU10.** how to compute income and expenses
- KU11.** importance of maintaining safety and security in financial transactions
- KU12.** different legal rights and laws
- KU13.** how to operate digital devices and applications safely and securely
- KU14.** ways to identify business opportunities
- KU15.** types of customers and their needs
- KU16.** how to apply for a job and prepare for an interview
- KU17.** apprenticeship scheme and the process of registering on apprenticeship portal

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** communicate effectively using appropriate language
- GS2.** behave politely and appropriately with all
- GS3.** perform basic calculations
- GS4.** solve problems effectively
- GS5.** be careful and attentive at work
- GS6.** use time effectively
- GS7.** maintain hygiene and sanitisation to avoid infection



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Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Introduction to Employability Skills</i>	1	1	-	-
PC1. understand the significance of employability skills in meeting the job requirements	-	-	-	-
<i>Constitutional values – Citizenship</i>	1	1	-	-
PC2. identify constitutional values, civic rights, duties, personal values and ethics and environmentally sustainable practices	-	-	-	-
<i>Becoming a Professional in the 21st Century</i>	1	3	-	-
PC3. explain 21st Century Skills such as Self-Awareness, Behavior Skills, Positive attitude, self-motivation, problem-solving, creative thinking, time management, social and cultural awareness, emotional awareness, continuous learning mindset etc.	-	-	-	-
<i>Basic English Skills</i>	2	3	-	-
PC4. speak with others using some basic English phrases or sentences	-	-	-	-
<i>Communication Skills</i>	1	1	-	-
PC5. follow good manners while communicating with others	-	-	-	-
PC6. work with others in a team	-	-	-	-
<i>Diversity & Inclusion</i>	1	1	-	-
PC7. communicate and behave appropriately with all genders and PwD	-	-	-	-
PC8. report any issues related to sexual harassment	-	-	-	-
<i>Financial and Legal Literacy</i>	3	4	-	-
PC9. use various financial products and services safely and securely	-	-	-	-



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Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC10. calculate income, expenses, savings etc.	-	-	-	-
PC11. approach the concerned authorities for any exploitation as per legal rights and laws	-	-	-	-
<i>Essential Digital Skills</i>	4	6	-	-
PC12. operate digital devices and use its features and applications securely and safely	-	-	-	-
PC13. use internet and social media platforms securely and safely	-	-	-	-
<i>Entrepreneurship</i>	3	5	-	-
PC14. identify and assess opportunities for potential business	-	-	-	-
PC15. identify sources for arranging money and associated financial and legal challenges	-	-	-	-
<i>Customer Service</i>	2	2	-	-
PC16. identify different types of customers	-	-	-	-
PC17. identify customer needs and address them appropriately	-	-	-	-
PC18. follow appropriate hygiene and grooming standards	-	-	-	-
<i>Getting ready for apprenticeship & Jobs</i>	1	3	-	-
PC19. create a basic biodata	-	-	-	-
PC20. search for suitable jobs and apply	-	-	-	-
PC21. identify and register apprenticeship opportunities as per requirement	-	-	-	-
NOS Total	20	30	-	-



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National Occupational Standards (NOS) Parameters

NOS Code	DGT/VSQ/N0101
NOS Name	Employability Skills (30 Hours)
Sector	Cross Sectoral
Sub-Sector	Professional Skills
Occupation	Employability
NSQF Level	2
Credits	1
Version	1.0
Last Reviewed Date	30/04/2025
Next Review Date	30/04/2028
NSQC Clearance Date	30/04/2025

Assessment Guidelines and Assessment Weightage

Assessment Guidelines

1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC.
2. The assessment for the knowledge part will be based on knowledge bank of questions created by Assessment Bodies subject to approval by SSC.
3. Individual assessment agencies will create unique question papers for knowledge/theory part for assessment of candidates as per assessment criteria given below.
4. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/training center based on assessment criteria.
5. The passing percentage for each QP will be 50%. To pass the Qualification Pack, every trainee should score a minimum of 50% individually in each NOS.
6. The Assessor shall check the final outcome of the practices while evaluating the steps performed to achieve the final outcome.



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7. The trainee shall be provided with a chance to repeat the test to correct his procedures in case of improper performance, with a deduction of marks for each iteration.
8. After the certain number of iteration as decided by SSC the trainee is marked as fail, scoring zero marks for the procedure for the practical activity.
9. In case of successfully passing only certain number of NOS's, the trainee is eligible to take subsequent assessment on the balance NOS's to pass the Qualification Pack within the specified timeframe set by SSC.
10. Minimum duration of Assessment of each QP shall be of 4hrs/trainee.

Minimum Aggregate Passing % at QP Level : 50

(Please note: Every Trainee should score a minimum aggregate passing percentage as specified above, to successfully clear the Qualification Pack assessment.)

Assessment Weightage

Compulsory NOS

National Occupational Standards	Theory Marks	Practical Marks	Project Marks	Viva Marks	Total Marks	Weightage
CON/N1501.Select and shift construction tools, equipment and materials to the store	30	60	0	10	100	35
CON/N1502.Stack and store tools, equipment and materials in the store/ yard at the construction site	30	60	0	10	100	35
CON/N8001.Work effectively in a team to deliver desired results at the workplace	30	70	0	0	100	10
CON/N9001.Work according to personal health, safety and environment protocols at construction site	30	70	0	0	100	10
DGT/VSQ/N0101.Employability Skills (30 Hours)	20	30	-	-	50	10
Total	140	290	0	20	450	100



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Acronyms

NOS	National Occupational Standard(s)
NSQF	National Skills Qualifications Framework
QP	Qualifications Pack
TVET	Technical and Vocational Education and Training
EHS	Environment Health and Safety
FIFO	First in-First out
MCQ	Multiple Choice Question
PPE	Personal Protective Equipment



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Glossary

Sector	Sector is a conglomeration of different business operations having similar business and interests. It may also be defined as a distinct subset of the economy whose components share similar characteristics and interests.
Sub-sector	Sub-sector is derived from a further breakdown based on the characteristics and interests of its components.
Occupation	Occupation is a set of job roles, which perform similar/ related set of functions in an industry.
Job role	Job role defines a unique set of functions that together form a unique employment opportunity in an organisation.
Occupational Standards (OS)	OS specify the standards of performance an individual must achieve when carrying out a function in the workplace, together with the Knowledge and Understanding (KU) they need to meet that standard consistently. Occupational Standards are applicable both in the Indian and global contexts.
Performance Criteria (PC)	Performance Criteria (PC) are statements that together specify the standard of performance required when carrying out a task.
National Occupational Standards (NOS)	NOS are occupational standards which apply uniquely in the Indian context.
Qualifications Pack (QP)	QP comprises the set of OS, together with the educational, training and other criteria required to perform a job role. A QP is assigned a unique qualifications pack code.
Unit Code	Unit code is a unique identifier for an Occupational Standard, which is denoted by an 'N'
Unit Title	Unit title gives a clear overall statement about what the incumbent should be able to do.
Description	Description gives a short summary of the unit content. This would be helpful to anyone searching on a database to verify that this is the appropriate OS they are looking for.
Scope	Scope is a set of statements specifying the range of variables that an individual may have to deal with in carrying out the function which have a critical impact on quality of performance required.



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Knowledge and Understanding (KU)	Knowledge and Understanding (KU) are statements which together specify the technical, generic, professional and organisational specific knowledge that an individual needs in order to perform to the required standard.
Organisational Context	Organisational context includes the way the organisation is structured and how it operates, including the extent of operative knowledge managers have of their relevant areas of responsibility.
Technical Knowledge	Technical knowledge is the specific knowledge needed to accomplish specific designated responsibilities.
Core Skills/ Generic Skills (GS)	Core skills or Generic Skills (GS) are a group of skills that are the key to learning and working in today's world. These skills are typically needed in any work environment in today's world. These skills are typically needed in any work environment. In the context of the OS, these include communication related skills that are applicable to most job roles.
Electives	Electives are NOS/set of NOS that are identified by the sector as contributive to specialization in a job role. There may be multiple electives within a QP for each specialized job role. Trainees must select at least one elective for the successful completion of a QP with Electives.
Options	Options are NOS/set of NOS that are identified by the sector as additional skills. There may be multiple options within a QP. It is not mandatory to select any of the options to complete a QP with Options.