

Qualification Pack



Specialist- Quality Assurance (Pharma, Biological Products and Medical Devices)

Stability studies

QP Code: LFS/Q0313 Instantiated QP Code: LFS/Q0313-SI005

Version: 1.0

NSQF Level: 5.5



Qualification Pack

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Qualification Pack

Contents

LFS/Q0313-SI005: Specialist- Quality Assurance (Pharma, Biological Products and Medical Devices) ...	4
<i>Brief Job Description</i>	4
Applicable National Occupational Standards (NOS)	4
<i>Compulsory NOS</i>	4
<i>Elective : Stability studies</i>	4
<i>Qualification Pack (QP) Parameters</i>	4
LFS/N0125: Ensure adherence to Environment, health and safety guidelines in a Manufacturing facility and GMP controlled areas	7
LFS/N0302: Coordinate with Manager, colleagues and auditors	13
LFS/N0348: Ensure GxP compliance, respond to issues and non-conformance to maintain regulatory standards and procedure	18
DGT/VSQ/N0103: Employability Skills (90 Hours)	25
LFS/N0309: Perform stability studies	34
LFS/N0310: Carry out reporting and documentation for QC Stability Studies	39
Assessment Guidelines and Weightage	44
<i>Assessment Guidelines</i>	44
<i>Assessment Weightage</i>	45



Qualification Pack

LFS/Q0313-SI005: Specialist- Quality Assurance (Pharma, Biological Products and Medical Devices)

Brief Job Description

A Specialist- Quality Assurance (Pharma, Biological Products and Medical Devices) performs physical checks, conducts document verification exercise, ensures compliance to quality management systems and procedures, undertakes risk control assessment, conducts/participates in internal/external audits and also carries out process and equipment validation and in-process sampling, finished product sampling activities.

Personal Attributes

The individual should have good communication and interpersonal skills. The person should possess investigational abilities, analytical and reasoning skills. The role holder should have critical thinking skills along with excellent organizational skills.

Applicable National Occupational Standards (NOS)

Compulsory NOS:

1. [LFS/N0125: Ensure adherence to Environment, health and safety guidelines in a Manufacturing facility and GMP controlled areas](#)
2. [LFS/N0302: Coordinate with Manager, colleagues and auditors](#)
3. [LFS/N0348: Ensure GxP compliance, respond to issues and non-conformance to maintain regulatory standards and procedure](#)
4. [DGT/VSQ/N0103: Employability Skills \(90 Hours\)](#)

Electives (mandatory to select at least one):

Elective : Stability studies

1. [LFS/N0309: Perform stability studies](#)
2. [LFS/N0310: Carry out reporting and documentation for QC Stability Studies](#)

Qualification Pack (QP) Parameters

Sector	Life Sciences
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Qualification Pack

Sub-Sector	Pharmaceutical, Bio Pharmaceutical
Occupation	Quality
Country	India
NSQF Level	5.5
Credits	18
Aligned to NCO/ISCO/ISIC Code	NCO-2015/2131.1300
Minimum Educational Qualification & Experience	<p>B.Tech ((in relevant field)) with 2 Years of experience Quality Assurance/Quality Control/production OR B.Pharma with 2 Years of experience Quality Assurance/Quality Control/production OR M.Sc (In relevant Subjects) with 2 Years of experience Quality Assurance/Quality Control/production OR M.Pharma (Final Year Student) OR M.Tech ((in relevant field) final year student) OR Previous relevant Qualification of NSQF Level (Level 5 Certificate of Chemist- In-process Quality Assurance (Pharma, Biologics and Medical Device)) with 1-2 Years of experience OR Previous relevant Qualification of NSQF Level (Level 5 Certificate of Analyst/ChemistQuality Contro) with 1-2 Years of experience OR Previous relevant Qualification of NSQF Level (Level 5 Certificate of Chemist- Production (Pharma, Cosmetics & Biologics)) with 1-2 Years of experience</p>
Minimum Level of Education for Training in School	
Pre-Requisite License or Training	NA
Minimum Job Entry Age	21 Years
Last Reviewed On	NA
Next Review Date	29/09/2026
NSQC Approval Date	29/09/2023



Qualification Pack

Version	1.0
Reference code on NQR	QG-5.5-LS-00998-2023-V1-LSSSDC
NQR Version	1.0



Qualification Pack

LFS/N0125: Ensure adherence to Environment, health and safety guidelines in a Manufacturing facility and GMP controlled areas

Description

This job function is about the job role holder ensuring adherence to the health, hygiene, safety and environment guidelines while working in the manufacturing facility and GMP controlled areas by self and subordinates

Scope

The scope covers the following :

- Follow health and hygiene protocols
- Adherence to safety and security procedures
- Adherence to emergency procedures

Elements and Performance Criteria

Follow health and hygiene protocols

To be competent, the user/individual on the job must be able to:

- PC1.** comply with health and personal hygiene-related protocols as per WHO standards and cGMP guidelines
- PC2.** wash hands and feet before entering in the manufacturing area with soap/alcohol based sanitizers
- PC3.** report any communicable or contagious diseases allergy, sickness or any other environment-related breach before entering the work premises to the designated person
- PC4.** take preventive actions on the report of any allergy, sickness or any other environment-related breach reported by subordinates
- PC5.** follow gowning procedures as per SoP while entering an environment controlled work area and ensure adherence to the same by others

Adherence to safety and security procedures

To be competent, the user/individual on the job must be able to:

- PC6.** comply with safety and security policies and procedures
- PC7.** ensure the use of appropriate safety gears like headgear, masks, gloves and other accessories as mentioned in the guidelines, by self and subordinates while carrying out work
- PC8.** take preventive and corrective actions based on the report of any identified deviations in safety and security policies and procedures by subordinates
- PC9.** ensure that discipline for material segregation and 5S system is followed at the storage area
- PC10.** comply with material handling, segregation, and storage guidelines for highly hazardous, poisonous and explosive material
- PC11.** take corrective actions for reported hazards in consultation with EHS personnel
- PC12.** complete the records of safety drills and trainings undertaken by self and subordinates

Adherence to emergency procedures



Qualification Pack

To be competent, the user/individual on the job must be able to:

- PC13.** report any hazards that he/she is not competent to deal with the relevant EHS personnel and warn other people who may be affected
- PC14.** raise the alarm and inform the concerned person immediately for action in the cases of spill, fall, injury, toxic inhale, fire or explosion
- PC15.** follow emergency protocols for any alarms and ensure the safety of subordinates in the area under supervision
- PC16.** follow emergency procedures efficiently
- PC17.** ensure injured employees are provided appropriate first aid and medical aid

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1.** company's procedures for the environment, health, and safety
- KU2.** implications that any non-compliance with health, safety and security may have on individuals and the organization
- KU3.** workplace hazards in the manufacturing facility in the life sciences sector, how and when to report hazards
- KU4.** limits of individual responsibility for dealing with hazards
- KU5.** chemical substances, their characteristics, and required precaution and safety measures
- KU6.** gowning procedure
- KU7.** the organization's emergency procedures for different emergencies and the importance of following these
- KU8.** evacuation procedures for employees, contract staff and visitors
- KU9.** health, safety and accident reporting procedures and the importance of reporting in GMP
- KU10.** different types of breaches in the environment, health, safety and security and how and when to report these
- KU11.** WHO guidelines for personal hygiene
- KU12.** type of safety gears and procedure to use them
- KU13.** the importance of material segregation and 5S system
- KU14.** WHO guidelines for handling and storing hazardous material

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** use reading and comprehension skills to understand the various coding systems and to read instructions, guidelines, procedures, rules, and signages to understand the procedure to be followed
- GS2.** use listening skills to follow the instructions and procedures during emergency alarms
- GS3.** use written communication skills to accurately record every information required to be reported as per SOP and GMP guidelines in the prescribed language



Qualification Pack

- GS4.** apply planning and organizing skills to plan and organize tools and material required for work to fulfil environment, health, safety and security requirements
- GS5.** use critical thinking skills to take relevant actions on the accidents and breach in compliance with EHS protocols
- GS6.** apply decision-making skills to make balanced judgments within the authority while dealing with hazards and breaches
- GS7.** apply problem-solving skills to find solutions for workflow-related difficulties
- GS8.** use verbal communication skills to communicate with supervisor/ manager/ EHS Incharge or any other concerned authority clearly for escalating any emergency or hazard

Qualification Pack

Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Follow health and hygiene protocols</i>	10	15	-	5
PC1. comply with health and personal hygiene-related protocols as per WHO standards and cGMP guidelines	-	-	-	-
PC2. wash hands and feet before entering in the manufacturing area with soap/alcohol based sanitizers	-	-	-	-
PC3. report any communicable or contagious diseases allergy, sickness or any other environment-related breach before entering the work premises to the designated person	-	-	-	-
PC4. take preventive actions on the report of any allergy, sickness or any other environment-related breach reported by subordinates	-	-	-	-
PC5. follow gowning procedures as per SoP while entering an environment controlled work area and ensure adherence to the same by others	-	-	-	-
<i>Adherence to safety and security procedures</i>	10	25	-	5
PC6. comply with safety and security policies and procedures	-	-	-	-
PC7. ensure the use of appropriate safety gears like headgear, masks, gloves and other accessories as mentioned in the guidelines, by self and subordinates while carrying out work	-	-	-	-
PC8. take preventive and corrective actions based on the report of any identified deviations in safety and security policies and procedures by subordinates	-	-	-	-
PC9. ensure that discipline for material segregation and 5S system is followed at the storage area	-	-	-	-
PC10. comply with material handling, segregation, and storage guidelines for highly hazardous, poisonous and explosive material	-	-	-	-



Qualification Pack

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC11. take corrective actions for reported hazards in consultation with EHS personnel	-	-	-	-
PC12. complete the records of safety drills and trainings undertaken by self and subordinates	-	-	-	-
<i>Adherence to emergency procedures</i>	10	15	-	5
PC13. report any hazards that he/she is not competent to deal with the relevant EHS personnel and warn other people who may be affected	-	-	-	-
PC14. raise the alarm and inform the concerned person immediately for action in the cases of spill, fall, injury, toxic inhale, fire or explosion	-	-	-	-
PC15. follow emergency protocols for any alarms and ensure the safety of subordinates in the area under supervision	-	-	-	-
PC16. follow emergency procedures efficiently	-	-	-	-
PC17. ensure injured employees are provided appropriate first aid and medical aid	-	-	-	-
NOS Total	30	55	-	15



Qualification Pack

National Occupational Standards (NOS) Parameters

NOS Code	LFS/N0125
NOS Name	Ensure adherence to Environment, health and safety guidelines in a Manufacturing facility and GMP controlled areas
Sector	Life Sciences
Sub-Sector	Pharmaceutical, Bio Pharmaceutical, Contract Research
Occupation	Generic
NSQF Level	5.0
Credits	2.00
Version	1.0
Last Reviewed Date	29/09/2023
Next Review Date	29/09/2026
NSQC Clearance Date	29/09/2023



Qualification Pack

LFS/N0302: Coordinate with Manager, colleagues and auditors

Description

This NOS unit is about the job holder coordinating with the manager, colleagues, and auditors

Scope

The scope covers the following :

- Coordination with manager
- Coordination with colleagues and auditors
- Sensitivity towards all genders and people with disability

Elements and Performance Criteria

Coordination with manager

To be competent, the user/individual on the job must be able to:

- PC1.** coordinate with the reporting manager to obtain work instructions
- PC2.** communicate to reporting supervisor about process-flow improvements, production defects received from the previous process, repairs and maintenance of equipment as required
- PC3.** communicate deviations / abnormal incidents to the reporting manager
- PC4.** communicate any potential hazards or expected process disruptions to the manager

Coordination with colleagues and auditors

To be competent, the user/individual on the job must be able to:

- PC5.** support team members and colleagues of other departments in work
- PC6.** train lab assistants and trainees
- PC7.** find solutions to workflow related difficulties with mutual agreement
- PC8.** coordinate with QA for audit related documentation for QC analysis
- PC9.** maintain sense of calm/equilibrium in self as well as team members
- PC10.** provide clear answers to the auditor's queries
- PC11.** produce the documented records of performed activities and operations to auditors
- PC12.** maintain data integrity while responding to auditors and regulatory inspectors

Sensitivity towards all genders and people with disability

To be competent, the user/individual on the job must be able to:

- PC13.** respect all genders, religions, and caste
- PC14.** empathize with the people with disability
- PC15.** offer support or help to a person with disability only when asked
- PC16.** ensure to adhere with the guidelines laid in Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act
- PC17.** report any violation of prevention of sexual harassment (POSH) rules immediately to the POSH committee



Qualification Pack

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1.** company's policies on preferred language of communication, reporting and escalation policy, quality delivery standards, and personnel management
- KU2.** importance of team building skills
- KU3.** stress management strategies to be applied within teams
- KU4.** the types of possible disabilities among people with disability (PwD)
- KU5.** the challenges faced by PwD
- KU6.** the importance of displaying empathy towards PwD
- KU7.** the right way to use the laws acts, and provisions defined for PwD by the statutory bodies
- KU8.** the guidelines laid on Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act
- KU9.** importance of respecting all gender identities, religion, caste, and culture
- KU10.** how to develop a collaborative culture for cross-culture and gender-inclusive team

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** use written communication skills to record information accurately in compliance with ALCOA principles as per SOP and GMP guidelines in the English language
- GS2.** use reading and comprehension skills to read the various coding systems, instructions, guidelines, procedures, rules, and signages
- GS3.** use listening skills to understand the instructions and procedures to be followed
- GS4.** use verbal communication skills to interact with colleagues effectively
- GS5.** use team-building skills while interacting with teammates and while managing the difficult/stressful or emotional situations at work
- GS6.** apply problem-solving skills to find solutions for workflow-related difficulties
- GS7.** apply planning and organizing skills to plan and organize tools and material required to fulfil work requirements
- GS8.** apply critical thinking skills to analyze and identify when to report an issue/concern to the lab in charge and when to deal with a colleague individually, depending on the type of concern
- GS9.** apply customer-centricity to remain compliant with data integrity rules, GMP/GLP guidelines and to evaluate the impact of wrongdoings
- GS10.** apply decision-making skills to make balanced judgments within the authority while dealing with daily work-life situations with clear choices and written instructions

Qualification Pack

Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Coordination with manager</i>	10	20	-	5
PC1. coordinate with the reporting manager to obtain work instructions	-	-	-	-
PC2. communicate to reporting supervisor about process-flow improvements, production defects received from the previous process, repairs and maintenance of equipment as required	-	-	-	-
PC3. communicate deviations / abnormal incidents to the reporting manager	-	-	-	-
PC4. communicate any potential hazards or expected process disruptions to the manager	-	-	-	-
<i>Coordination with colleagues and auditors</i>	15	25	-	5
PC5. support team members and colleagues of other departments in work	-	-	-	-
PC6. train lab assistants and trainees	-	-	-	-
PC7. find solutions to workflow related difficulties with mutual agreement	-	-	-	-
PC8. coordinate with QA for audit related documentation for QC analysis	-	-	-	-
PC9. maintain sense of calm/equilibrium in self as well as team members	-	-	-	-
PC10. provide clear answers to the auditor's queries	-	-	-	-
PC11. produce the documented records of performed activities and operations to auditors	-	-	-	-
PC12. maintain data integrity while responding to auditors and regulatory inspectors	-	-	-	-
<i>Sensitivity towards all genders and people with disability</i>	10	10	-	-
PC13. respect all genders, religions, and caste	-	-	-	-



Qualification Pack

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC14. empathize with the people with disability	-	-	-	-
PC15. offer support or help to a person with disability only when asked	-	-	-	-
PC16. ensure to adhere with the guidelines laid in Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act	-	-	-	-
PC17. report any violation of prevention of sexual harassment (POSH) rules immediately to the POSH committee	-	-	-	-
NOS Total	35	55	-	10



Qualification Pack

National Occupational Standards (NOS) Parameters

NOS Code	LFS/N0302
NOS Name	Coordinate with Manager, colleagues and auditors
Sector	Life Sciences
Sub-Sector	Pharmaceutical, Bio Pharmaceutical
Occupation	Quality
NSQF Level	5
Credits	2.00
Version	3.0
Last Reviewed Date	29/09/2023
Next Review Date	29/09/2026
NSQC Clearance Date	29/09/2023



Qualification Pack

LFS/N0348: Ensure GxP compliance, respond to issues and non-conformance to maintain regulatory standards and procedure

Description

This Job function is about the job holder ensuring the GxP compliance, respond to issues and non-conformance to maintain regulatory standards and procedure

Scope

The scope covers the following :

- The Scope covers the following:
- Regulatory Compliance and Non -Conformance
- Risk Assessment and Quality Management
- Handle Corrective Action and Preventive Action (CAPA)

Elements and Performance Criteria

Regulatory Compliance and Non -Conformance

To be competent, the user/individual on the job must be able to:

- PC1.** Identify key GxP (GMP ,GLP, GCP, GDP) regulations and their specific requirements in maintaining product quality, patient safety, and regulatory compliance.
- PC2.** Evaluate the potential consequences of non-conformance on product quality and regulatory compliance.
- PC3.** Collect information regarding the nature, context, and scope of the non-conformance incident.
- PC4.** maintain routine monitoring and auditing requirements as specified by SOPs and in accordance to GMP
- PC5.** ensure validation processes are in place and appropriately monitored and reviewed in line with SOPs and guidelines
- PC6.** plan and participate in self-inspections for various departments on the site as per predefined schedules and coordinate with cross functional teams
- PC7.** Apply root cause analysis techniques to investigate non-conformance incidents.
- PC8.** Analyse the potential consequences and risks associated with the non-conformance incident and determine the level of impact on product quality, patient safety, and regulatory compliance.

Risk Assessment and Quality Management

To be competent, the user/individual on the job must be able to:

- PC9.** Perform risk assessments to evaluate potential impact and likelihood of non-conformance.
- PC10.** Design risk mitigation strategies to ensure product quality and patient safety.
- PC11.** Document non-conformance incidents accurately, including relevant evidence
- PC12.** Prepare comprehensive reports suitable for cross-functional communication and regulatory purposes.



Qualification Pack

- PC13.** Communicate effectively to present issues, discuss solutions, and ensure coordinated actions.
- PC14.** Apply continuous improvement principles to suggest enhancements based on non-conformance insights.
- PC15.** Organize and maintain documentation for regulatory inspections related to non-conformance incidents.
- PC16.** Demonstrate readiness and competence during regulatory audits by explaining organizational processes.

Handle Corrective Action and Preventive Action (CAPA)

To be competent, the user/individual on the job must be able to:

- PC17.** take appropriate corrective and or preventative action in response to compliance issues
- PC18.** Conduct root cause analyses to determine the underlying causes of compliance issues.
- PC19.** communicate appropriately to the organization for any corrective and preventative actions in response to compliance Issues
- PC20.** provide document support to regulatory departments for compilation of various regulatory documents, including verification of in-process quality check documentation
- PC21.** collaborate with the production/packaging teams for providing line clearance regular documentation (online/offline) of all the activities to remove compliance
- PC22.** Monitor and report compliance metrics to track performance and identify areas for improvement.

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1.** Understanding the key regulations such as Good Manufacturing Practices (GMP), Good Laboratory Practices (GLP), Good Clinical Practices (GCP), and Good Distribution Practices (GDP) and their specific requirements.
- KU2.** Familiarity with Standard Operating Procedures (SOPs) and guidelines for routine monitoring, auditing, and validation processes.
- KU3.** Competence in root cause analysis techniques to investigate non-conformance incidents.
- KU4.** Ability to assess the potential consequences and risks associated with non-conformance incidents.
- KU5.** Understanding of continuous improvement principles and their application based on non-conformance insights.
- KU6.** Ability to organize and maintain documentation for regulatory inspections.
- KU7.** Effective communication within the organization regarding corrective and preventive actions.
- KU8.** Knowledge of appropriate corrective and preventive action procedures in response to compliance issues.
- KU9.** Understanding quality control and assurance principles, including the ability to ensure product quality meets established standards.
- KU10.** Proficiency in data analysis tools and techniques to assess compliance metrics and identify areas for improvement.

Generic Skills (GS)



Qualification Pack

User/individual on the job needs to know how to:

- GS1.** use reading and comprehension skills to understand the various coding systems and to read instructions, guidelines, procedures, rules, and signages to understand the procedure to be followed
- GS2.** use listening skills to follow the instructions and procedures during emergency alarms
- GS3.** use written communication skills to accurately record every information required to be reported as per SOP and GMP guidelines in the prescribed language
- GS4.** apply planning and organizing skills to plan and organize tools and material required for work to fulfil environment, health, safety and security requirements
- GS5.** apply decision-making skills to make balanced judgments within the authority while dealing with hazards and breaches
- GS6.** use critical thinking skills to take relevant actions on the accidents and breach in compliance with EHS protocols
- GS7.** use problem-solving skills to determine the root cause and devise a corrective action plan to address it effectively.

Qualification Pack

Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Regulatory Compliance and Non -Conformance</i>	10	15	3	3
PC1. Identify key GxP (GMP ,GLP, GCP, GDP) regulations and their specific requirements in maintaining product quality, patient safety, and regulatory compliance.	-	-	-	-
PC2. Evaluate the potential consequences of non-conformance on product quality and regulatory compliance.	-	-	-	-
PC3. Collect information regarding the nature, context, and scope of the non-conformance incident.	-	-	-	-
PC4. maintain routine monitoring and auditing requirements as specified by SOPs and in accordance to GMP	-	-	-	-
PC5. ensure validation processes are in place and appropriately monitored and reviewed in line with SOPs and guidelines	-	-	-	-
PC6. plan and participate in self-inspections for various departments on the site as per predefined schedules and coordinate with cross functional teams	-	-	-	-
PC7. Apply root cause analysis techniques to investigate non-conformance incidents.	-	-	-	-
PC8. Analyse the potential consequences and risks associated with the non-conformance incident and determine the level of impact on product quality, patient safety, and regulatory compliance.	-	-	-	-
<i>Risk Assessment and Quality Management</i>	10	15	3	3
PC9. Perform risk assessments to evaluate potential impact and likelihood of non-conformance.	-	-	-	-
PC10. Design risk mitigation strategies to ensure product quality and patient safety.	-	-	-	-

Qualification Pack

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC11. Document non-conformance incidents accurately, including relevant evidence	-	-	-	-
PC12. Prepare comprehensive reports suitable for cross-functional communication and regulatory purposes.	-	-	-	-
PC13. Communicate effectively to present issues, discuss solutions, and ensure coordinated actions.	-	-	-	-
PC14. Apply continuous improvement principles to suggest enhancements based on non-conformance insights.	-	-	-	-
PC15. Organize and maintain documentation for regulatory inspections related to non-conformance incidents.	-	-	-	-
PC16. Demonstrate readiness and competence during regulatory audits by explaining organizational processes.	-	-	-	-
<i>Handle Corrective Action and Preventive Action (CAPA)</i>	10	20	4	4
PC17. take appropriate corrective and or preventative action in response to compliance issues	-	-	-	-
PC18. Conduct root cause analyses to determine the underlying causes of compliance issues.	-	-	-	-
PC19. communicate appropriately to the organization for any corrective and preventative actions in response to compliance Issues	-	-	-	-
PC20. provide document support to regulatory departments for compilation of various regulatory documents, including verification of in-process quality check documentation	-	-	-	-
PC21. collaborate with the production/packaging teams for providing line clearance regular documentation (online/offline) of all the activities to remove compliance	-	-	-	-
PC22. Monitor and report compliance metrics to track performance and identify areas for improvement.	-	-	-	-



Qualification Pack

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
NOS Total	30	50	10	10



Qualification Pack

National Occupational Standards (NOS) Parameters

NOS Code	LFS/N0348
NOS Name	Ensure GxP compliance, respond to issues and non-conformance to maintain regulatory standards and procedure
Sector	Life Sciences
Sub-Sector	Pharmaceutical, Bio Pharmaceutical
Occupation	Quality
NSQF Level	5.5
Credits	4.0
Version	1.0
Last Reviewed Date	29/09/2023
Next Review Date	29/09/2026
NSQC Clearance Date	29/09/2023



Qualification Pack

DGT/VSQ/N0103: Employability Skills (90 Hours)

Description

This unit is about employability skills, Constitutional values, becoming a professional in the 21st Century, digital, financial, and legal literacy, diversity and Inclusion, English and communication skills, customer service, entrepreneurship, and apprenticeship, getting ready for jobs and career development.

Scope

The scope covers the following :

- Introduction to Employability Skills
- Constitutional values - Citizenship
- Becoming a Professional in the 21st Century
- Basic English Skills
- Career Development & Goal Setting
- Communication Skills
- Diversity & Inclusion
- Financial and Legal Literacy
- Essential Digital Skills
- Entrepreneurship
- Customer Service
- Getting ready for Apprenticeship & Jobs

Elements and Performance Criteria

Introduction to Employability Skills

To be competent, the user/individual on the job must be able to:

- PC1.** understand the significance of employability skills in meeting the current job market requirement and future of work
- PC2.** identify and explore learning and employability relevant portals
- PC3.** research about the different industries, job market trends, latest skills required and the available opportunities

Constitutional values – Citizenship

To be competent, the user/individual on the job must be able to:

- PC4.** recognize the significance of constitutional values, including civic rights and duties, citizenship, responsibility towards society etc. and personal values and ethics such as honesty, integrity, caring and respecting others, etc.
- PC5.** follow environmentally sustainable practices

Becoming a Professional in the 21st Century

To be competent, the user/individual on the job must be able to:

- PC6.** recognize the significance of 21st Century Skills for employment



Qualification Pack

- PC7.** practice the 21st Century Skills such as Self-Awareness, Behaviour Skills, time management, critical and adaptive thinking, problem-solving, creative thinking, social and cultural awareness, emotional awareness, learning to learn for continuous learning etc. in personal and professional life
- PC8.** adopt a continuous learning mindset for personal and professional development

Basic English Skills

To be competent, the user/individual on the job must be able to:

- PC9.** use basic English for everyday conversation in different contexts, in person and over the telephone
- PC10.** read and understand routine information, notes, instructions, mails, letters etc. written in English
- PC11.** write short messages, notes, letters, e-mails etc. in English

Career Development & Goal Setting

To be competent, the user/individual on the job must be able to:

- PC12.** identify career goals based on the skills, interests, knowledge, and personal attributes
- PC13.** prepare a career development plan with short- and long-term goals

Communication Skills

To be competent, the user/individual on the job must be able to:

- PC14.** follow verbal and non-verbal communication etiquette while communicating in professional and public settings
- PC15.** use active listening techniques for effective communication
- PC16.** communicate in writing using appropriate style and format based on formal or informal requirements
- PC17.** work collaboratively with others in a team

Diversity & Inclusion

To be competent, the user/individual on the job must be able to:

- PC18.** communicate and behave appropriately with all genders and PwD
- PC19.** escalate any issues related to sexual harassment at workplace according to POSH Act

Financial and Legal Literacy

To be competent, the user/individual on the job must be able to:

- PC20.** identify and select reliable institutions for various financial products and services such as bank account, debit and credit cards, loans, insurance etc.
- PC21.** carry out offline and online financial transactions, safely and securely, using various methods and check the entries in the passbook
- PC22.** identify common components of salary and compute income, expenses, taxes, investments etc
- PC23.** identify relevant rights and laws and use legal aids to fight against legal exploitation

Essential Digital Skills

To be competent, the user/individual on the job must be able to:

- PC24.** operate digital devices and use their features and applications securely and safely
- PC25.** carry out basic internet operations by connecting to the internet safely and securely, using the mobile data or other available networks through Bluetooth, Wi-Fi, etc.
- PC26.** display responsible online behaviour while using various social media platforms



Qualification Pack

- PC27.** create a personal email account, send and process received messages as per requirement
- PC28.** carry out basic procedures in documents, spreadsheets and presentations using respective and appropriate applications
- PC29.** utilize virtual collaboration tools to work effectively

Entrepreneurship

To be competent, the user/individual on the job must be able to:

- PC30.** identify different types of Entrepreneurship and Enterprises and assess opportunities for potential business through research
- PC31.** develop a business plan and a work model, considering the 4Ps of Marketing Product, Price, Place and Promotion
- PC32.** identify sources of funding, anticipate, and mitigate any financial/ legal hurdles for the potential business opportunity

Customer Service

To be competent, the user/individual on the job must be able to:

- PC33.** identify different types of customers and ways to communicate with them
- PC34.** identify and respond to customer requests and needs in a professional manner
- PC35.** use appropriate tools to collect customer feedback
- PC36.** follow appropriate hygiene and grooming standards

Getting ready for apprenticeship & Jobs

To be competent, the user/individual on the job must be able to:

- PC37.** create a professional Curriculum vitae (Résumé)
- PC38.** search for suitable jobs using reliable offline and online sources such as Employment exchange, recruitment agencies, newspapers etc. and job portals, respectively
- PC39.** apply to identified job openings using offline /online methods as per requirement
- PC40.** answer questions politely, with clarity and confidence, during recruitment and selection
- PC41.** identify apprenticeship opportunities and register for it as per guidelines and requirements

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1.** need for employability skills and different learning and employability related portals
- KU2.** various constitutional and personal values
- KU3.** different environmentally sustainable practices and their importance
- KU4.** Twenty first (21st) century skills and their importance
- KU5.** how to use English language for effective verbal (face to face and telephonic) and written communication in formal and informal set up
- KU6.** importance of career development and setting long- and short-term goals
- KU7.** about effective communication
- KU8.** POSH Act
- KU9.** Gender sensitivity and inclusivity
- KU10.** different types of financial institutes, products, and services



Qualification Pack

- KU11.** components of salary and how to compute income and expenditure
- KU12.** importance of maintaining safety and security in offline and online financial transactions
- KU13.** different legal rights and laws
- KU14.** different types of digital devices and the procedure to operate them safely and securely
- KU15.** how to create and operate an e- mail account
- KU16.** use applications such as word processors, spreadsheets etc.
- KU17.** how to identify business opportunities
- KU18.** types and needs of customers
- KU19.** how to apply for a job and prepare for an interview
- KU20.** apprenticeship scheme and the process of registering on apprenticeship portal

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** read and write different types of documents/instructions/correspondence in English and other languages
- GS2.** communicate effectively using appropriate language in formal and informal settings
- GS3.** behave politely and appropriately with all to maintain effective work relationship
- GS4.** how to work in a virtual mode, using various technological platforms
- GS5.** perform calculations efficiently
- GS6.** solve problems effectively
- GS7.** pay attention to details
- GS8.** manage time efficiently
- GS9.** maintain hygiene and sanitization to avoid infection

Qualification Pack

Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Introduction to Employability Skills</i>	1	1	-	-
PC1. understand the significance of employability skills in meeting the current job market requirement and future of work	-	-	-	-
PC2. identify and explore learning and employability relevant portals	-	-	-	-
PC3. research about the different industries, job market trends, latest skills required and the available opportunities	-	-	-	-
<i>Constitutional values – Citizenship</i>	1	1	-	-
PC4. recognize the significance of constitutional values, including civic rights and duties, citizenship, responsibility towards society etc. and personal values and ethics such as honesty, integrity, caring and respecting others, etc.	-	-	-	-
PC5. follow environmentally sustainable practices	-	-	-	-
<i>Becoming a Professional in the 21st Century</i>	1	3	-	-
PC6. recognize the significance of 21st Century Skills for employment	-	-	-	-
PC7. practice the 21st Century Skills such as Self-Awareness, Behaviour Skills, time management, critical and adaptive thinking, problem-solving, creative thinking, social and cultural awareness, emotional awareness, learning to learn for continuous learning etc. in personal and professional life	-	-	-	-
PC8. adopt a continuous learning mindset for personal and professional development	-	-	-	-
<i>Basic English Skills</i>	3	4	-	-
PC9. use basic English for everyday conversation in different contexts, in person and over the telephone	-	-	-	-

Qualification Pack

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC10. read and understand routine information, notes, instructions, mails, letters etc. written in English	-	-	-	-
PC11. write short messages, notes, letters, e-mails etc. in English	-	-	-	-
<i>Career Development & Goal Setting</i>	1	2	-	-
PC12. identify career goals based on the skills, interests, knowledge, and personal attributes	-	-	-	-
PC13. prepare a career development plan with short- and long-term goals	-	-	-	-
<i>Communication Skills</i>	2	2	-	-
PC14. follow verbal and non-verbal communication etiquette while communicating in professional and public settings	-	-	-	-
PC15. use active listening techniques for effective communication	-	-	-	-
PC16. communicate in writing using appropriate style and format based on formal or informal requirements	-	-	-	-
PC17. work collaboratively with others in a team	-	-	-	-
<i>Diversity & Inclusion</i>	1	1	-	-
PC18. communicate and behave appropriately with all genders and PwD	-	-	-	-
PC19. escalate any issues related to sexual harassment at workplace according to POSH Act	-	-	-	-
<i>Financial and Legal Literacy</i>	2	3	-	-
PC20. identify and select reliable institutions for various financial products and services such as bank account, debit and credit cards, loans, insurance etc.	-	-	-	-
PC21. carry out offline and online financial transactions, safely and securely, using various methods and check the entries in the passbook	-	-	-	-

Qualification Pack

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC22. identify common components of salary and compute income, expenses, taxes, investments etc	-	-	-	-
PC23. identify relevant rights and laws and use legal aids to fight against legal exploitation	-	-	-	-
<i>Essential Digital Skills</i>	3	5	-	-
PC24. operate digital devices and use their features and applications securely and safely	-	-	-	-
PC25. carry out basic internet operations by connecting to the internet safely and securely, using the mobile data or other available networks through Bluetooth, Wi-Fi, etc.	-	-	-	-
PC26. display responsible online behaviour while using various social media platforms	-	-	-	-
PC27. create a personal email account, send and process received messages as per requirement	-	-	-	-
PC28. carry out basic procedures in documents, spreadsheets and presentations using respective and appropriate applications	-	-	-	-
PC29. utilize virtual collaboration tools to work effectively	-	-	-	-
<i>Entrepreneurship</i>	2	3	-	-
PC30. identify different types of Entrepreneurship and Enterprises and assess opportunities for potential business through research	-	-	-	-
PC31. develop a business plan and a work model, considering the 4Ps of Marketing Product, Price, Place and Promotion	-	-	-	-
PC32. identify sources of funding, anticipate, and mitigate any financial/ legal hurdles for the potential business opportunity	-	-	-	-
<i>Customer Service</i>	1	2	-	-
PC33. identify different types of customers and ways to communicate with them	-	-	-	-



Qualification Pack

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC34. identify and respond to customer requests and needs in a professional manner	-	-	-	-
PC35. use appropriate tools to collect customer feedback	-	-	-	-
PC36. follow appropriate hygiene and grooming standards	-	-	-	-
<i>Getting ready for apprenticeship & Jobs</i>	2	3	-	-
PC37. create a professional Curriculum vitae (Résumé)	-	-	-	-
PC38. search for suitable jobs using reliable offline and online sources such as Employment exchange, recruitment agencies, newspapers etc. and job portals, respectively	-	-	-	-
PC39. apply to identified job openings using offline /online methods as per requirement	-	-	-	-
PC40. answer questions politely, with clarity and confidence, during recruitment and selection	-	-	-	-
PC41. identify apprenticeship opportunities and register for it as per guidelines and requirements	-	-	-	-
NOS Total	20	30	-	-



Qualification Pack

National Occupational Standards (NOS) Parameters

NOS Code	DGT/VSQ/N0103
NOS Name	Employability Skills (90 Hours)
Sector	Cross Sectoral
Sub-Sector	Professional Skills
Occupation	Employability
NSQF Level	5
Credits	3
Version	1.0
Last Reviewed Date	30/05/2024
Next Review Date	30/05/2027
NSQC Clearance Date	30/05/2024



Qualification Pack

LFS/N0309: Perform stability studies

Description

This NOS is about a stability specialist performing the required activities related to stability activities and effectively supporting in quality checks of the drug products.

Scope

The scope covers the following :

- Conducting Effective Stability Studies
- Stability Studies Management and Execution

Elements and Performance Criteria

Conducting Effective Stability Studies

To be competent, the user/individual on the job must be able to:

- PC1.** Develop robust stability study protocols aligned with guidelines and best practices.
- PC2.** Design an effective strategy for accurate sample collection over time
- PC3.** Maintain accurate and organized records of stability study activities.
- PC4.** Ensure studies comply with relevant regulatory requirements
- PC5.** Generate comprehensive stability study reports with insightful analysis.
- PC6.** Analyze stability data to identify trends and provide meaningful insights.
- PC7.** Collaborate effectively with different teams for coordinated execution
- PC8.** Address stability-related inquiries promptly and accurately.

Stability Studies Management and Execution

To be competent, the user/individual on the job must be able to:

- PC9.** Identify and resolve deviations from stability protocols effectively.
- PC10.** Regularly review stability test results for compliance and data integrity.
- PC11.** Implement process improvements for optimized execution.
- PC12.** Utilize knowledge to guide and assist team members effectively.
- PC13.** Ensure stability storage areas are well-maintained.
- PC14.** Ensure availability of backup power systems for stability equipment.
- PC15.** Provide expert guidance in resolving stability-related challenges.
- PC16.** Apply technical skills to assist in investigations
- PC17.** Conduct long-term stability studies to support ongoing trials.
- PC18.** Carry out short-term stability studies for formulation evaluation.

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:



Qualification Pack

- KU1.** In-depth knowledge of regulatory guidelines and best practices related to stability studies to ensure the development of robust protocols aligned with industry standards.
- KU2.** Expertise in designing an effective strategy for accurate sample collection over time, considering variables that may impact stability results.
- KU3.** Understanding the importance of maintaining accurate and organized records of stability study activities to ensure traceability and data integrity.
- KU4.** Proficiency in generating comprehensive stability study reports with insightful analysis, providing a clear understanding of the study outcomes.
- KU5.** Ability to analyze stability data, identify trends, and provide meaningful insights to support decision-making processes.
- KU6.** Ability to address stability-related inquiries promptly and accurately, fostering clear communication within and outside the team.
- KU7.** Knowledge and skills to identify and resolve deviations from stability protocols effectively, ensuring data accuracy and protocol adherence.
- KU8.** Knowledge of maintaining stability storage areas to ensure proper conditions for the storage of stability samples.
- KU9.** Providing expert guidance in resolving stability-related challenges, drawing on experience and technical knowledge.

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** use reading and comprehension skills to understand the various coding systems and to read instructions, guidelines, procedures, rules, and signages to understand the procedure to be followed
- GS2.** use listening skills to follow the instructions and procedures during emergency alarms
- GS3.** use written communication skills to accurately record every information required to be reported as per SOP and GMP guidelines in the prescribed language
- GS4.** apply planning and organizing skills to plan and organize tools and material required for work to fulfil environment, health, safety and security requirements
- GS5.** apply decision-making skills to make balanced judgments within the authority while dealing with hazards and breaches
- GS6.** use critical thinking skills to take relevant actions on the accidents and breach in compliance with EHS protocols
- GS7.** use problem-solving skills to determine the root cause and devise a corrective action plan to address it effectively.



Qualification Pack

Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Conducting Effective Stability Studies</i>	15	25	5	5
PC1. Develop robust stability study protocols aligned with guidelines and best practices.	-	-	-	-
PC2. Design an effective strategy for accurate sample collection over time	-	-	-	-
PC3. Maintain accurate and organized records of stability study activities.	-	-	-	-
PC4. Ensure studies comply with relevant regulatory requirements	-	-	-	-
PC5. Generate comprehensive stability study reports with insightful analysis.	-	-	-	-
PC6. Analyze stability data to identify trends and provide meaningful insights.	-	-	-	-
PC7. Collaborate effectively with different teams for coordinated execution	-	-	-	-
PC8. Address stability-related inquiries promptly and accurately.	-	-	-	-
<i>Stability Studies Management and Execution</i>	15	25	5	5
PC9. Identify and resolve deviations from stability protocols effectively.	-	-	-	-
PC10. Regularly review stability test results for compliance and data integrity.	-	-	-	-
PC11. implement process improvements for optimized execution.	-	-	-	-
PC12. Utilize knowledge to guide and assist team members effectively.	-	-	-	-
PC13. Ensure stability storage areas are well-maintained.	-	-	-	-
PC14. Ensure availability of backup power systems for stability equipment.	-	-	-	-



Qualification Pack

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC15. Provide expert guidance in resolving stability-related challenges.	-	-	-	-
PC16. Apply technical skills to assist in investigations	-	-	-	-
PC17. Conduct long-term stability studies to support ongoing trials.	-	-	-	-
PC18. Carry out short-term stability studies for formulation evaluation.	-	-	-	-
NOS Total	30	50	10	10



Qualification Pack

National Occupational Standards (NOS) Parameters

NOS Code	LFS/N0309
NOS Name	Perform stability studies
Sector	Life Sciences
Sub-Sector	Pharmaceutical, Bio Pharmaceutical
Occupation	Quality
NSQF Level	5.5
Credits	3.0
Version	2.0
Last Reviewed Date	29/09/2023
Next Review Date	29/09/2026
NSQC Clearance Date	29/09/2023



Qualification Pack

LFS/N0310: Carry out reporting and documentation for QC Stability Studies

Description

This NOS is about a stability specialist reporting, recording the incidents, and maintaining information security

Scope

The scope covers the following :

- Reporting
- Recording and documentation
- Information security

Elements and Performance Criteria

Reporting

To be competent, the user/individual on the job must be able to:

- PC1.** • report problems/incidents/quality issues/test results to the appropriate authority
• as applicable in a timely manner
- PC2.** follow reporting procedures as prescribed by the company
- PC3.** meet change control and SOP approver teams
- PC4.** help other R&D lab staff with any other testing required during the developmental work
- PC5.** provide expertise to ensure all issues related to continued product stability, and sample investigation are adequately addressed, tracked, and resolved
- PC6.** liaison with regulatory agencies for quality accreditation renewals and registrations at regular intervals

Recording and documentation

To be competent, the user/individual on the job must be able to:

- PC7.** identify documentation to be completed relating to one's role
- PC8.** record details accurately in appropriate format and timely review of master document
- PC9.** prepare matrices of SOP v/s standards and process maps
- PC10.** collect data for metrics collection/preparation, write/revise SOPs
- PC11.** write protocols and final study report
- PC12.** ensure that the final document meets regulatory and compliance requirements
- PC13.** distribute data, collect, and compile all analytical data associated with analytical testing/stability samples
- PC14.** assist in designing stability studies, author protocols, track and monitor completion of test results, and trend data
- PC15.** perform review of records and other documentation for compliance with established procedures and good documentation practices



Qualification Pack

- PC16.** program and administrate release specifications, stability studies, data, etc. into the site Lab Information Management System (LIMS)
- PC17.** prepare inspection reports as per the inspection activity performed
- PC18.** document the results of the inspections and testing
- PC19.** assist in preparation of the stability section of the annual report and annual product review
- PC20.** review on-going stability data
- PC21.** perform data review and statistical analyses to establish, extend and/or support expiration date

Information security

To be competent, the user/individual on the job must be able to:

- PC22.** respond to requests for information in an appropriate manner whilst following organizational procedures
- PC23.** inform the appropriate authority of requests for information received

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1.** importance of complete and accurate documentation
- KU2.** importance of identifying non-conforming materials
- KU3.** importance of quality control procedures
- KU4.** risk and impact of not following defined procedures/work instructions
- KU5.** escalation matrix for reporting identified issues
- KU6.** records to be maintained and implications of non-maintenance of the same
- KU7.** importance of stability of drugs
- KU8.** relevance of stability studies
- KU9.** factors that adversely affect integrity of the sample
- KU10.** use of basic computer applications/software
- KU11.** standard operating procedures for products non-conforming with quality standards

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** use reading and comprehension skills to understand the various coding systems and to read instructions, guidelines, procedures, rules, and signages to understand the procedure to be followed
- GS2.** use listening skills to follow the instructions and procedures during emergency alarms
- GS3.** use written communication skills to accurately record every information required to be reported as per SOP and GMP guidelines in the prescribed language
- GS4.** apply planning and organizing skills to plan and organize tools and material required for work to fulfil environment, health, safety and security requirements



Qualification Pack

- GS5.** apply decision-making skills to make balanced judgments within the authority while dealing with hazards and breaches
- GS6.** use critical thinking skills to take relevant actions on the accidents and breach in compliance with EHS protocols
- GS7.** use problem-solving skills to determine the root cause and devise a corrective action plan to address it effectively.

Qualification Pack

Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Reporting</i>	10	20	4	4
PC1. • report problems/incidents/quality issues/test results to the appropriate authority • as applicable in a timely manner	-	-	-	-
PC2. follow reporting procedures as prescribed by the company	-	-	-	-
PC3. meet change control and SOP approver teams	-	-	-	-
PC4. help other R&D lab staff with any other testing required during the developmental work	-	-	-	-
PC5. provide expertise to ensure all issues related to continued product stability, and sample investigation are adequately addressed, tracked, and resolved	-	-	-	-
PC6. liaison with regulatory agencies for quality accreditation renewals and registrations at regular intervals	-	-	-	-
<i>Recording and documentation</i>	15	20	3	3
PC7. identify documentation to be completed relating to one's role	-	-	-	-
PC8. record details accurately in appropriate format and timely review of master document	-	-	-	-
PC9. prepare matrices of SOP v/s standards and process maps	-	-	-	-
PC10. collect data for metrics collection/preparation, write/revise SOPs	-	-	-	-
PC11. write protocols and final study report	-	-	-	-
PC12. ensure that the final document meets regulatory and compliance requirements	-	-	-	-
PC13. distribute data, collect, and compile all analytical data associated with analytical testing/stability samples	-	-	-	-

Qualification Pack

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC14. assist in designing stability studies, author protocols, track and monitor completion of test results, and trend data	-	-	-	-
PC15. perform review of records and other documentation for compliance with established procedures and good documentation practices	-	-	-	-
PC16. program and administrate release specifications, stability studies, data, etc. into the site Lab Information Management System (LIMS)	-	-	-	-
PC17. prepare inspection reports as per the inspection activity performed	-	-	-	-
PC18. document the results of the inspections and testing	-	-	-	-
PC19. assist in preparation of the stability section of the annual report and annual product review	-	-	-	-
PC20. review on-going stability data	-	-	-	-
PC21. perform data review and statistical analyses to establish, extend and/or support expiration date	-	-	-	-
<i>Information security</i>	5	10	3	3
PC22. respond to requests for information in an appropriate manner whilst following organizational procedures	-	-	-	-
PC23. inform the appropriate authority of requests for information received	-	-	-	-
NOS Total	30	50	10	10



Qualification Pack

National Occupational Standards (NOS) Parameters

NOS Code	LFS/N0310
NOS Name	Carry out reporting and documentation for QC Stability Studies
Sector	Life Sciences
Sub-Sector	Pharmaceutical, Bio Pharmaceutical
Occupation	Quality
NSQF Level	5.5
Credits	3.0
Version	2.0
Last Reviewed Date	29/09/2023
Next Review Date	29/09/2026
NSQC Clearance Date	29/09/2023

Assessment Guidelines and Assessment Weightage

Assessment Guidelines

1. Criteria for assessment for each Qualification Pack will be created by Life Sciences Sector Skill Development Council (LSSSDC)
2. Each Element will be assigned marks proportional to its importance in NOS. LSSSDC will also lay down the proportion of marks for Theory, Practical, Project, and Viva for each Element.
3. The assessment for the theory part will be based on the knowledge bank of questions created by the LSSSDC.
4. Assessment will be conducted for all compulsory NOS, and where applicable, on the selected elective/option NOS/set of NOS.
5. LSSSDC as assessment and awarding body will create unique evaluations for each assessment component i.e. theory, practical, project and viva for every student at each examination/training center based on this criterion.
6. Wherever any assessment component is not applicable/ feasible, the balance assessment components will be used to assess the candidate and accordingly the total marks will be calculated only for the applied



Qualification Pack

assessment component.

7. To pass the Qualification Pack, every trainee should score a minimum of 50%-70% of marks in each NOS (depending on NSQF Level) to successfully clear the assessment. In the case of a Govt funded program, the program guidelines will be overarching on the pass percentage rules.

8. In case of unsuccessful completion, the trainee may seek re-assessment on the Qualification Pack.

Minimum Aggregate Passing % at QP Level : 70

(Please note: Every Trainee should score a minimum aggregate passing percentage as specified above, to successfully clear the Qualification Pack assessment.)

Minimum Passing % at NOS Level: 70

(Please note: A Trainee must score the minimum percentage for each NOS separately as well as on the QP as a whole.)

Assessment Weightage

Compulsory NOS

National Occupational Standards	Theory Marks	Practical Marks	Project Marks	Viva Marks	Total Marks	Weightage
LFS/N0125.Ensure adherence to Environment, health and safety guidelines in a Manufacturing facility and GMP controlled areas	30	55	0	15	100	15
LFS/N0302.Coordinate with Manager, colleagues and auditors	35	55	-	10	100	15
LFS/N0348.Ensure GxP compliance, respond to issues and non-conformance to maintain regulatory standards and procedure	30	50	10	10	100	20
DGT/VSQ/N0103.Employability Skills (90 Hours)	20	30	-	-	50	10
Total	115	190	10	35	350	60

Elective: 1 Stability studies



Qualification Pack

National Occupational Standards	Theory Marks	Practical Marks	Project Marks	Viva Marks	Total Marks	Weightage
LFS/N0309.Perform stability studies	30	50	10	10	100	20
LFS/N0310.Carry out reporting and documentation for QC Stability Studies	30	50	10	10	100	20
Total	60	100	20	20	200	40