



MINUTES OF THE MEETING OF THE CENTRE FOR INTERNAL QUALITY ASSURANCE (CIQA) HELD ON 18TH AUGUST 2025 AT 2:30 PM IN THE CONFERENCE ROOM #2 OF THE UNIVERSITY

The first CIQA meeting AY 2025-2026 was held on 18th August 2025, and the following members were present.

1	Dr. Ramesh Bhat, Vice Chancellor, NMIMS Deemed University	Chairperson
2	Dr. Abhishek Ranjan, Pro-Vice Chancellor, NMIMS	Member
3	Dr. Priya Mary Mathew	Director - NCDOE
4	Dr. Vikas Gaundare, Assistant Professor, NCDOE	Member (attended online)
5	Dr. Arun Mohan Sherry, IIIT, Director	External Member (attended online).
6	Dr. Madhulika Kaushik, Vice-Chancellor, Usha Martin University, Ranchi	Two experts from Open and Distance Learning and/or Online Education
7	Dr. Sandeep Tomar, Additional Registrar	Special invitee
8	Dr. Yogesh Kulkarni, Professor, Shobhaben Pratapbhai Patel School of Pharmacy & Technology Management, NMIMS	A senior teacher of a Higher Educational Institute (attended online)
9	Dr. Chandan Dasgupta, Professor, School of Business Management, NMIMS	A senior teacher of a Higher Educational Institute
10	Dr. Brinda Sampat, Associate Professor (IT), NCDOE	Director CIQA, Member Secretary

Leave of absence

Leave of absence was granted to the following members:

1	Dr. Tohid T. Kachwala, Professor, School of Business Management, NMIMS	A senior teacher of a Higher Educational Institute
2	Ms. Karuna Bhaya, Finance Officer, NMIMS	Member

Welcome and Introductory remarks by the Vice Chancellor.

Dr. Ramesh Bhat, Vice Chancellor of NMIMS, extended a warm welcome to the members, mentioned regarding the recent NAAC A++ accreditation, which is a testament to the institution's commitment to academic excellence, innovation, and a high-quality learning environment, and invited suggestions to strengthen the work undertaken by CIQA.

Thereafter, the following Agenda items were discussed in the meeting:

Agenda item # 1: To apprise the committee of the actions undertaken in response to the previous meeting

Director CIQA, NCDOE, outlined initiatives to enhance synchronous session delivery, including

co-teaching, co-hosting, use of breakout rooms, and industry-expert sessions. Updates on assessments, learner engagement, faculty development, and publications were also shared.

Recommendations from the Committee:

1. The committee appreciated the efforts and recommended continuing the initiatives.

Agenda item # 2: To inform the committee about the compliance initiatives that have been implemented across all departments to ensure adherence to regulatory requirements

Director CIQA, NCDOE, outlined the comprehensive compliance review demonstrating that all key regulatory and quality assurance requirements are currently being fulfilled across all monitored areas. The institution maintains full compliance with UGC-DEB recognition processes and AICTE approvals.

Recommendations from the Committee:

1. The committee acknowledged the presented report.

Agenda item # 3: To inform the committee about the academic delivery overview

Director CIQA, NCDOE, provided an overview of the Academic Delivery, Lecture Delivery Snapshot, Session Feedback, and "Post My Query" analytics, highlighting key insights for continuous improvement in teaching and learner engagement.

Recommendations from the Committee:

1. The committee appreciated the efforts and recommended continuing the initiatives.

Agenda item # 4: To enlighten the committee about the current initiatives undertaken

The committee reviewed current initiatives, including ongoing program revisions, mechanisms for addressing student grievances, and the introduction of learner engagement analytics with digital badges to enhance participation and recognition. Further, the application of AI to enhance the student learning process was discussed, including using Nyraa, an in-house developed bot, to address student queries. Additionally, AI-enabled features on the student portal were presented that supported faculty in providing faster responses to numerous student queries, thereby reducing turnaround times.

Recommendations from the Committee:

1. The committee suggested exploring including content from other sources, such as the Swayam portal and YouTube, which do not have copyright restrictions, and including them in the discussion forum or integrating them as a part of additional learning material to foster better student engagement.
2. The committee suggested providing a clear distinction between queries and grievances and presenting the nature of grievances in the next meeting.

Agenda item # 5: To inform the committee about the admission details across all programs

Recommendations from the Committee:

1. The committee recommended encouraging students to enroll in the APAAR ID
2. The committee suggested introducing AI-related programs, in line with the HEI offering.

Agenda item # 6: To inform the committee about the Faculty Development Programs

A comprehensive overview of the faculty and management development programs attended by faculty members and Heads of Departments (HoDs) was presented. These programs ranged from pedagogy-focused training to specialized training to enhance faculty skills in specific areas of expertise.

Recommendations from the Committee:

1. The committee appreciated the efforts of the faculty members.

Agenda item # 7: To inform the committee about the Faculty Publications from June 2024-May 2025

A detailed list of the faculty publications, patents, published book chapters, and conferences attended was presented.

Recommendations from the Committee:

1. The committee acknowledged the efforts and encouraged faculty to pursue increased publications in high-quality journals.

The meeting ended with a discussion on the way forward for the committee and a vote of thanks by the Chair.

Confirmed:
Dr. Ramesh Bhat
Vice Chancellor, NMIMS
Chairperson, CIQA



Dr. Brinda Sampat
Associate Professor, NMIMS
Director, CIQA

