WORKSHOP COMMITTEE

Purpose: To organize workshops/CME’s for continued education for faculty and students.

Scope: This SOP applies to the constitution of the Workshop committee, roles and responsibilities of members of the Workshop committee and maintenance of all activities and documents.

Teaching faculty and students

Meetings: Monthly and as and when required

Objectives:

1. To organise academic, value edition and welfare workshops for faculty and students with permission of the Chair.
2. To organise mandatory workshops for students and faculty from MUHS.
3. To schedule the workshop dates with due approval of the permission granting body.
4. To organise workshops regarding newer techniques and skills.
5. To organise CME’s by National and International experts of the field.
6. To maintain documentation of the workshop attendees, faculty members, and feedback forms.
7. To submit all documentation proof to the concerned bodies.

Responsibilities:

- Dr Anjali Puntambekar
- Dr Supriya Dhumale

Principal: Dr. Shweta Manwadkar (PT)