

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: OLD SECRETARIAT BUILDING
(CARETAKING BRANCH)**

No.F.1/CTB/Misc/04

Dated:- 28-3-2020

ORDER

This has reference with the complete lockdown enforced in Delhi for containment of spread of Corona virus (COVID-19). Food Centres/Hunger Relief Centres have been set up in various Government Schools under all Districts/Zones of Directorate of Education for distribution of cooked food/meal to homeless/poor/distressed/deprived persons of society. Distribution of cooked food/meal will be done twice (Lunch- 11:00 am to 03:00 pm & Dinner- 06:00 pm to 09:00 pm) everyday till further orders.

At the time of distribution of cooked food/meal, protocol related to distancing and other measures as applicable in view of COVID-19 shall be followed strictly.

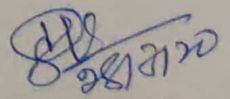
In above connection, HOSs/Contact Persons of such schools (Identified as Food Centres/Hunger Relief Centres) are hereby directed to ensure the management as well as utmost hygienic & sanitized atmosphere by way of utilizing outsourced security guards & housekeeping staff deployed in concerned school by Caretaking Branch (HQ). In case, additional outsourced security guards/housekeeping staff are required for the purpose, the HOSs/Contact Persons will inform the Caretaking Branch and accordingly the Caretaking Branch will provide the same. The HOSs/Contact Persons shall issue necessary directions to security guards & housekeeping staff regarding nature of work, duty hours etc.

Further, the HOSs/Contact Persons shall also issue Passes to such outsourced security guards & housekeeping staff in format prescribed by Delhi Government. (Format Annexed).

Further, all outsourced service provider (Security Services & Housekeeping Services) are hereby directed to continue the deployment of required number of manpower in all such schools under their respective area cluster. All Sanitation & Housekeeping Service Provider shall maintain the utmost hygienic atmosphere using the required cleaning materials (Consumables & Nonconsumables) and frequent sanitization of school premises.

This issues with the prior approval of the competent authority.

Encl: - as above.


(RAVINDER KUMAR)
OSD (CTB)

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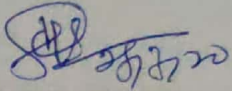
Dated:- 28/2/20

Copy for information to:-

1. P.S to the Secretary (Education)
2. P.S to the Director (Education)

Copy for necessary action to:-

1. All DDEs (District) / All DDEs (Zone)
2. All Concerned HOSs/Contact Person
3. M/S R.D Excellent Services Pvt Ltd (Security Service Provider – Cluster 'A')
4. M/S Orion Security Solutions Pvt. Ltd (Security Service Provider- Clusters B, C & D)
5. M/S Sainath Sales & Service Pvt Ltd (Housekeeping Service Provider- Cluster A)
6. M/S Krystal Integrated Service Pvt Ltd (Housekeeping Service Provider–Clusters B & D)
7. M/S ACME Excellent Management Pvt. Ltd (Housekeeping Service Provider-Cluster C)
8. OS (IT) for uploading it on Official Website of Education Department.


(RAVINDER KUMAR)
OSD (CTB)

**EDUCATION DEPARTMENT
GOVERNMENT OF NCT OF DELHI**

ON COVID-19 DUTY

Name.....

Type of Service- Essential

Office/Place of Engagement.....

Date: From.....To.....

Time: From.....To.....

**Signature
Authorized Signatory**

Seal

