

## Commodity Account Opening Form - Instructions

First, log onto [www.cvlkra.com](http://www.cvlkra.com), choose “KYC Inquiry” and check if your PAN is verified there. If your PAN is Verified or Registered, send the documents mentioned below along with your application form. If your PAN is not verified or rejected, you should either send us an original/notarized\* address proof or get in touch with your Sales Manager so we can arrange for a form pickup and verification. More information on various KYC statuses is [here](#).

1. Documents and Forms should be printed on A4 size paper
2. Signatures should be as per PAN Card (if not as per PAN Card, alternative proof to be provided)
3. Fill the forms as per the proofs provided – Name should be entered exactly as per PAN.
4. Second and Third Holders (if any) should sign only the Demat Form marked **S** or **T**

### Signature Guidelines

Page Numbers	Signatures
3 (KYC Form)	1 across your Photograph (F1) and 1 in the declaration box (F2)
5	F3 (a)
6	F4
7	F5
8	F6, F7
9	F8
10	F9
Annexure 1A	F10

### Documents Required

Photographs	One. Paste on the KYC form and sign across it.
AADHAAR Card	1 copy, self-attested OR complete your EKYC using our online application form
PAN Card	1 copy, self-attested
Address Proof	1 copy, self-attested - (Driving License, Voter ID, Passport, Aadhar Card, Bank statement, etc. - <b>any one</b> )
Income Proof	1 copy, self-attested - (Latest salary slip, ITR, Form 16, 6-month bank Statement, etc. - <b>any one</b> )
Canceled Cheque	Cheque should have your name printed on it, if not please attach your latest Bank Statement

### Account Opening Fee

1. We charge Rs. 200 for offline account opening.
2. You can give a cheque in favor of “Zerodha Commodities Pvt Ltd” for the above mentioned amount.
3. If we arrange a pickup of your application form, we will debit your account with a convenience fee of Rs. 100 after the account is opened.

\*List of people authorized to attest documents (Notarize)

1. Notary Public, Gazetted Officer, Manager of a Scheduled Commercial/ Co-operative Bank or Multinational Foreign Banks (Name, Designation & Seal should be affixed on the copy).