

Roll No.

D-3828**B. C. A. (Part I) EXAMINATION, 2020****(Old Course)**

Paper Eighth

COMMUNICATION SKILLS

(106)*Time : Three Hours]**[Maximum Marks : 50***Note :** Attempt all questions.**Unit—I**

1. Do as directed : 10
- (A) Use the following phrases and idiomatic expressions in meaningful sentence :
- Take away
 - Take off
 - High spirits
 - As far as
- (B) Give antonyms (any *three*) :
- Timid
 - Courageous
 - Modern
 - Joy

- (C) Give synonyms (any *three*) :
- Discourse
 - Selfish
 - Counterfeit
 - False

Unit—II

2. (A) Convert the following compound sentences into simple sentence (any *five*) : 5
- My friend arrived and we went for a walk.
 - I continually invited him to visit me, but he never came.
 - The ink had dried up and I could not write.
 - I ordered him to halt but he took no notice.
 - He found himself getting weaker and weaker, so he consulted a doctor.
 - He escaped several times but was finally caught.
 - He is a good steady worker, only he is rather slow.
- (B) Convert the following simple sentences into complex sentences (any *five*) : 5
- I expect to meet Rama tonight.
 - I request your help.
 - He confessed his fault.
 - I wish you to be quiet.
 - He hoped to win the prize.
 - The man near me is my brother.
 - I was the first to hear the news.

Unit—III

3. (A) Choose the correct or more suitable forms of the verbs to in the blanks (any *five*) : 5
- (i) I will phone you when he back.
(comes, will come)
- (ii) I the Joshi's this evening.
(visit, am visiting)
- (iii) Hurry up! the programme
(will start, about to start)
- (iv) I a lot of work today.
(did, have done, had done)
- (v) She unconscious since four o'clock.
(is, was, has been)
- (vi) Did you think you me somewhere before.
(have seen, had seen, were seeing)
- (vii) When I my dinner I went to bed.
(had, have, had had)
- (B) Combine together the following pairs of sentences (by using infinitives) : 5
- (i) He could not have even a rupee with him.
He could not buy a loaf of bread.
- (ii) Every cricket team has a captain.
He directs the other players.
- (iii) He has five children.
He must provide for them.
- (iv) I speak the truth.
I am not afraid of it.
- (v) He went to Amritsar.
He wanted to visit the Golden Temple.

Unit—IV

4. Change the voice (any *ten*) : 10
- (i) Premchand wrote novel.
- (ii) He made his wife do the work.
- (iii) Shall I ever forget those happy days ?
- (iv) We must listen to his words.
- (v) Somebody has put out the light.
- (vi) I have kept the money in the safe.
- (vii) Did you never hear that name ?
- (viii) I saw him opening the box.
- (ix) He ordered police to pursue the thief.
- (x) Do not insult the weak.
- (xi) This question will be discussed at the meeting tomorrow.
- (xii) I was offered a chair.
- (xiii) By whom was this jug broken ?

Unit—V

5. (A) Write a letter from a mother to her daughter on receiving a bad report from her boarding school. 5
- Or*
- Write a letter to your friend, giving a brief description of a holding four you intend to make.
- (B) Write an application to the Director of Education, applying for appointment as a teacher in the Educational Service. 5
- Or*
- Write an application to the Municipal Commissioner on the necessity of public parks in your town.