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M. A. (First Semester)

EXAMINATION, Dec. - Jan., 2021-22

ENGLISH

Paper Fifth

**(Language Management and Communication
Skills- I)**

Time : Three Hours]

[Maximum Marks:80

Note : Attempt all sections as directed.

Section - A

(1 mark each)

(Objective/Multiple Choice Questions)

Note: Attempt all questions.

Choose the correct answer and write in your answer book:

1. Which of the following is not an element of the communication cycle?
(A) Channel
(B) Receiver
(C) Time
(D) Sender

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2. _____ is an instance of non-verbal communication.
(A) a speech
(B) Proximity
(C) a notice
(D) an e-mail
3. Which of the following can be used to overcome the communication barrier?
(A) Using a translator
(B) By writing a letter
(C) Not communicating at all
(D) Using your own language
4. "Two girls taking over a phone" is an example of -
(A) Interpersonal communication
(B) Written communication
(C) Small group communication
(D) Public communication
5. The main objective of communication is -
(A) Information and Persuasion
(B) Skill and Personality development
(C) Control and management
(D) Need
6. The self absorbed listener is primarily focused on -
(A) Connecting with the speaker
(B) Their own needs
(C) Writing patiently for the speaker to finish
(D) The idea being communicated by others

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7. Which of these is not a step in the listening process?

- (A) To stop talking
- (B) Receiving
- (C) Misinterpreting
- (D) responding

8. The news _____ true.

- (A) is
- (B) am
- (C) has
- (D) been

9. Our train is late by _____ hour.

- (A) a
- (B) an
- (C) the
- (D) some

10. There are _____ fine flowers in the garden.

- (A) a
- (B) an
- (C) some
- (D) any

11. I am afraid _____ spiders.

- (A) of
- (B) off
- (C) with
- (D) for

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12. The diver jumped _____ the pool.

- (A) into
- (B) on
- (C) of
- (D) above

13. An _____ is a person who supervises the people taking an examination.

- (A) alien
- (B) accomplice
- (C) Invigilator
- (D) None of these

14. Analyse the above sentence. In this sentence above is-

- (A) Preposition
- (B) Noun
- (C) Adverb
- (D) Adjective

15. Recitation will provide a chance to improve -

- (A) Listening skill
- (B) Reading skill
- (C) Acting skill
- (D) Speaking skill

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16. Our _____ concern is that the project may not be completed before the deadline.

- (A) Principle
- (B) Principal

17. Feedback is one of the essential elements of communication.

- (A) True
- (B) False

18. Which of the following is not an element of the speaking technique?

- (A) Voice quality
- (B) Word stress
- (C) Appearance
- (D) Correct with tones

19. Hearing means perceiving with ears -

- (A) True
- (B) False

20. To understand the message properly the receiver need to _____ the message properly.

- (A) Transmit
- (B) Throw
- (C) Listen
- (D) Ignore

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Section - B

(Very Short Answer Type Questions)

(2 marks each)

Note: Attempt all questions in two or three sentences.

1. Define communication.
2. What are the 7C's of effective communication?
3. Give two example of oral communication within an organization.
4. What are the five listening skills?
5. Give two examples of Homonyms and Homophones each.
6. What are the form basic greetings?
7. Match the words in 'A' with the words in 'B' to form commonly used collections.

A	B
to do	effort
to take	attention
pay	a risk
make	homework

8. Give two rules for subject-verb Agreement with examples.

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Section - C

(Short Answer Type Questions)

(3 marks each)

Note: Answer the following questions in about 75 words.

1. What are the elements of verbal communication skills? Explain any two of them.
2. What do you understand by Interpersonal skill? Give examples
3. Comment on four types of listening.
4. Write a brief note on the basic sentence patterns (any six). Give Examples.
5. Provide one word substitute for the following -
(A) A_____ is a person who never drinks alcohol.
(B) Strongness is human behaviour.
(C) The habit of talking about ourself.
6. Name the part of speech of the underlined words in the following sentences -
(A) The moral law is above the civil.
(B) I know better.
(C) We went away after they had left.
(D) Ask either of them.
(E) Draw near and listen.
(F) His house is near the temple.
7. Write a note on barriers to communication.
8. Define Preposition. Make three sentences using prepositions.

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Section - D

(Long Answer Type Questions)

(5 marks each)

Note- Attempt any four of the following in about 150 words.

1. Describe the process of communication.
2. Discuss the advantages and disadvantages of speaking communication.
3. How can the listening skills be developed?
4. Use the following homophones in sentences of your own.
(A) Eye I
(B) Dew due
(C) ate eight
(D) air heir
(E) be bee
5. What term is used in asking and giving direction? Why giving directions are important?