# YEARLY STATUS REPORT - 2023-2024

| Part A | |
|--------|--|
| **Data of the Institution** | |
| **1.Name of the Institution** | B.C.S. Govt. P.G.College Dhamtari |
| • Name of the Head of the institution | Dr. VINOD KUMAR PATHAK |
| • Designation | Incharge Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 07722238933 |
| • Mobile no | 9425516295 |
| • Registered e-mail | pgcollege.dhamtari@gmail.com |
| • Alternate e-mail | pgcollege.dhamtari@gmail.com |
| • Address | Jodhapur Ward Dhamtari |
| • City/Town | DHAMTARI |
| • State/UT | CHHATTISGARH |
| • Pin Code | 493773 |
| **2.Institutional status** | |
| • Affiliated /Constituent | Affiliated |
| • Type of Institution | Co-education |
| • Location | Urban |
| • Financial Status | UGC 2f and 12(B) |

| | |
|---|---|
| • Name of the Affiliating University | **Pt.Ravishankar Shukla University,Raipur** |
| • Name of the IQAC Coordinator | **Dr. Sarla Dwivedi** |
| • Phone No. | **07722237933** |
| • Alternate phone No. | |
| • Mobile | **9584017870,7987225380** |
| • IQAC e-mail address | **Dr.sarladwivedi@gmail.com** |
| • Alternate Email address | |
| **3.Website address (Web link of the AQAR (Previous Academic Year)** | https://s3.ap-south-1.amazonaws.com/mts-buckets/bcspgcdmt/66a8bd637bb31.pdf |
| **4.Whether Academic Calendar prepared during the year?** | **Yes** |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://s3.ap-south-1.amazonaws.com/mts-buckets/bcspgcdmt/660508a979d5a.pdf |

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---|---|---|---|---|---|
| **Cycle 1** | **B+** | **77.00** | **2005** | **28/02/2005** | **27/02/2010** |
| **Cycle 2** | **B** | **2.06** | **2015** | **03/03/2015** | **02/03/2020** |
| **Cycle 3** | **B+** | **2.63** | **2022** | **14/06/2022** | **13/06/2027** |

| | |
|---|---|
| **6.Date of Establishment of IQAC** | **04/07/2005** |

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| **Nil** | **NIL** | **NIL** | **NIL** | **NIL** |

| | |
|---|---|
| **8.Whether composition of IQAC as per latest NAAC guidelines** | **Yes** |

| | |
|---|---|
| • Upload latest notification of formation of IQAC | View File |
| **9.No. of IQAC meetings held during the year** | 4 |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded |
| **10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** | No |
| • If yes, mention the amount | |

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

• The Fit Fusion programme was started by IQAC of the college in the session of 2023-24 aimed to make all the students and staff members of college stable, balance, fit and strong at the physical, mental, emotional and energy levels. Fit Fusion programme was inaugurated on 09.12.2023. The activities conducted by IQAC and 10 department such as :- o Psychology o Sports o Hindi o English o Economics o Sociology o Political Science o History o Geography o Physics • The Communal/Rural support programme was started by the IQAC. The objective of communal/Rural support programme is to reach the benefit the higher education to the community or rural areas. The activates conducted by the departments such as:- o Psychology o English o Economics o Political Science

• Total 06 memorandum of understanding MoUs have been signed in this session 2023-24 o Commerce Department o English Department o Political Science o Hindi Departments o Physics o Botany

A Music and Dance club was formed/established in the college by IQAC. The Club will conduct activities related to dance singing and playing instruments. This club was named 'Riyaz'.

• One day state level workshop on 'Intellectual Property Rights' was organized by the Economics department on 17-02-2024. A Value Added

Course on Importance of Legal Education in Present Scenario was conducted (30 hrs) by the law department from 13-02-2024 to 23-02-2024 (10 days)

• A guest lecture on Indigenous Technologies for Viksit Bharat: Scope in Astronomy and Space Science" was organized by physics department on 23-02-2024. • A 'Sky gazing' programme was organized by department of physics on 23-02-2024 • An exhibition on "Technology based Science and Technology for development India" was organized by department of Botany 20-02-2024.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action | Achievements/Outcomes |
|---|---|
| According to the agenda of the meeting a plan was made to chalk out and design a program to promote fitness activities in the college in which the objective of this program is to make the students, teachers and other staff of the college physically, mentally and emotionally balanced, strong and healthy. | Fitness program Fit Fusion was started by IQAC on 9/12/2023. Various physical activities conducted by 10 departments such as Zumba dance (by IQAC) Brain exercises (by Psychology), aerobics ( by Sports) yoga (by physics) meditation and breathing exercises, (by English) etc. |
| Based on the social and moral responsibility of the college, a program to support the community was planned which objective was to connect the community with higher education, provide benefits to it and sensitize the students towards their needs in the surrounding areas. | Communal and support programmes were started by the IQAC. Many activities were organised such as Personality development, awareness programmes on cervical cancer, Environmental awareness, social media etc. By Psychology department, Economics department, English Department and Political science |
| In the session 2023-24 it is planned that most of the departments of the college should collaborate with other colleges/institutions/ industries and sign MoUs. | MoUs were signed by 06 departments of the college in the session 2023-24 such as (Commerce, English, Political science, Hindi, Physics and Botany. |
| To promote cultural activities and to preserve culture of | A music and dance club was established in the college. The |

| | |
|---|---|
| Chhattisgarh; a music and dance club was planned. | club is conduct cultural activities such as dancing, singing and playing musical instruments. This club was named 'Riyaz'. The students who are members of Riyaz Club give their excellent performances in the annual functions and various programmes of the college. |
| It is planned to organize a workshop/ seminar/guest lecture on Intellectual Property Rights in the session of 2023-24. | One Day State Level Workshop on Intellectual Property Rights was organised by Economics Department on 17th February 2024. |
| Value added course has been allotted to the Faculty of Law in the IQAC. It was also decided that the duration of the course will be 30 hours. | A Value Added Course on "Importance of Legal Education in Present Scenario" was conducted by the Law Department from 13. 02 2024 to 23. 02.2024. |
| It has been planned to organize guest lecturers/ special lectures/ talks on important and emerging issues by various departments of the college. | A Special Lecture on "Gratitude: Practice and Experience" was organized by Psychology department on 5th January 2024 • A guest lecture on |
| As per the agenda of the IQAC meeting organizing various activities of Science Faculty. | An Exhibition on Science and Technology was organized by Department of Botany on 20th February 2024. • A sky gazing program was organized by Physics Department on 23rd of February 2024. |
| IQAC has planned to organize programs on mental health and awareness program on suicide prevention. | A guest lecture on "Symptoms Causes and Treatment of Abnormality" organized by Psychology Department on 5.12.2023 and another programme was also organized on "Suicide Prevention" on 29th January 2024 by Psychology department. |
| **13.Whether the AQAR was placed before statutory body?** | No |

- Name of the statutory body

| Name | Date of meeting(s) |
|------|--------------------|
| Nil | Nil |

## 14.Whether institutional data submitted to AISHE

| Year | Date of Submission |
|------|--------------------|
| 2023-24 | 31/01/2025 |

## 15.Multidisciplinary / interdisciplinary

The curriculum design is under the jurisdiction of the University. Hence the college does not have any plan for multidisciplinary and interdisciplinary courses.

## 16.Academic bank of credits (ABC):

Academic Bank of credit is an important part of NEP 2020. It offers opportunity for the students to study from various online and offline modes and accumulate credits in ABC. Being and affiliated college of Pt. Ravi Shankar Shukla University Raipur, the institution is making progress in the implementation of the ABC. Being the college has instructed students to register themselves in the Digi-Locker portal and is an essential part of the ABC. The college will avail the benefits of the ABC once the affiliating university has implemented it fully. Continuous guidance workshops are being organized by the college for the students for registration in ABC. Guidance is also being given verbally and through Whatsapp group of the students.

## 17.Skill development:

Skill and Knowledge are the motivating force of growth and economic development of a country the accelerated growth has only increased for skilled manpower. The college has syllabus related to skill development in the college. The programs like DCA, PGDCA, BCA, IT these courses enhance the computer skills in student for every field of job, home science program which enhance the skills like sewing, knitting, cooking and other skill which create the opportunities for a startup such as boutique home industry and small scale industries language program like Hindi and English developed the skill such as writing skill and translation. History program is skilled for a historian, archaeologist and tourist guide. There is a mock court in

LLB program which helps to understand the proceeding that takes place in the court room. Presentation of assignment or project is also to develop self confidence, skill of speaking, narration and to write and make presentation on various topics.

## 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The roots of the Indian knowledge system are connected to all subjects such as history, political science, psychology, mathematics, and many languages ??such as Hindi, Sanskrit etc comprise the Indian knowledge system. To preserve and protect Indian culture and art, the college organizes many cultural programs and activities such as folk dance, folk singing, Rangoli on traditional theme Mehndi, and cuisine, essay writing, etc. so that the basic concept of Indian art and culture can be conveyed to the new generation. Youth festival held at the university and college level, programs and activities that promote and preserve Indian art and culture are organized. In collaboration with Gayatri Parivar the Indian culture knowledge examination is conducted in the college in which students are selected at the national level.

## 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome based education system intends to atmosphere the traditional teacher. Centric pedagogy into the student centric one. Science stream creates the scientific temper, enthusiasm and path towards research. Commerce Economics open up many career opportunities like banking, finance, taxation and management, The Home Science program provide the skill for student to startup a home industry and small scale industry. We have computer based program like BCA, DCA, PGDCA, and IT which creates career scope in data & software programming. Psychology which help the student to work as a self registered counselor with RCI Psychology and sociology student can otp career as a social worker, counselor in schools and colleges helps the student political science program helps the student to preparation for state P.S.C. U.P.S.C. BA LLB course where students can option a career as advocate, legal advisor, and in judiciary line.

## 20.Distance education/online education:

Distance and online education are a blessing for those students who cannot be physically represented at the institutions as it provides opportunity for the students to learn from prestigious colleges and universities and learned faculties across the world. The college has one study centre of Sundar Lal Sharma Open University, Bilaspur. That study centre cater to the need of the students for different types of courses like regular graduation course such as B.A., B.Sc.,

B.com and master degrees in political science, Hindi, English, Chhattisgarhi language and certificate courses i.g. certificate in Goods and Service TSax (GST) and diploma courses such as PG diploma in computer application, DCA, Diploma in yoga science etc. The institution has also taken advantage of ICT & IT has conducted several lecturers and workshops, webinars through the online mode. It is also encouraging the student to enroll in the courses offered by several institutions in the NEPTAL Swayam portal etc. The faculty members are being encouraged to develop mooc and e-content for the students.

## Extended Profile

### 1.Programme

| 1.1 Number of courses offered by the institution across all programs during the year | 577 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

### 2.Student

| 2.1 Number of students during the year | 3568 |
|---|---|

| File Description | Documents |
|---|---|
| Institutional Data in Prescribed Format | [View File](#) |

| 2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | 1347 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

| 2.3 Number of outgoing/ final year students during the year | 1256 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

## 3.Academic

| 3.1 | **68** |
|---|---|
| Number of full time teachers during the year | |

| File Description | Documents |
|---|---|
| Data Template | View File |

| 3.2 | **62** |
|---|---|
| Number of sanctioned posts during the year | |

| File Description | Documents |
|---|---|
| Data Template | View File |

## 4.Institution

| 4.1 | **33** |
|---|---|
| Total number of Classrooms and Seminar halls | |

| 4.2 | **5.187** |
|---|---|
| Total expenditure excluding salary during the year (INR in lakhs) | |

| 4.3 | **91** |
|---|---|
| Total number of computers on campus for academic purposes | |

# Part B

**CURRICULAR ASPECTS**

**1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**B.C.S. Govt. PG College Dhamtari is permanently affiliated to Pt. Ravishankar shukla university, Raipur (C.G.) and the college follows under graduate and post graduate curricular provided by the university.**

The college ensures effective curriculum delivery and quality education through a well planned and documented process. IQAC prepare the academic calendar of the college and also the concerned departments prepare their departmental academic planner prior to the commencement of every academic year.

The college has undertaken a various type of effective teaching-learning means for quality education delivery of the curriculum classroom teaching is supplemented with class lectures , special talks, special lectures/guest lectures, group discussions , panel discussion, personal presentations, group presentations, departmental quiz, tutorials, project works, field visits, seminar, workshop, educational tools, poster presentations, social awareness programs and other audio visual method etc.

For the effective curriculum delivery teachers uses PPTs ,video lectures, models ,charts ,maps, experimental apparatus and various educational tools college also provide central library departmental library for PG department & 100 mbps internet connectivity with campus wi-fi facility to the student and the faculty for effective modern teaching learning.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information | https://s3.ap-south-1.amazonaws.com/mts-buckets/bcspgcdmt/678250d168f15.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college directs the various departments to conduct internal exams for evaluating the students and prepare departmental plans to complete the syllabus following the academic calendar of the university.

Internal examinations are organised as per the University calendar. After the exams for UG and PG classes the result sheets are prepared respectively. Along with these unit tests, seminars, assignments and project works are also conducted for the valuation of their continuous performance. A pre-university examination is also arranged before the commencement of university examinations. This helps the students to prepare them solves for the Annual examination Question papers set for this exams are compared with the Question

papers of the University Examination to assess the competence of the faculty members in Question setting in their respective subjects.

Internal valuation committee makes efforts for the examination process with transparency.

For the university examination the list of superintendent and assistant superintendent is generally approved by the staff council meeting .Mobile has been totally prohibited during the exam period for the students and invigilators .Absentee statement is daily submitted by each superintendent of all the shift. Special sitting arrangement is provided to the PWD students.

College arranges Sports, NCC, NSS activities as per the university calendar. All the departments conduct curriculum and extra-curriculum activities in their respective department during the session.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | [View File](#) |
| Link for Additional information | Nil |

| **1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University** | B. Any 3 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | [View File](#) |
| Any additional information | [View File](#) |

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**20**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | **No File Uploaded** |
| Institutional data in prescribed format (Data Template) | View File |

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

**1**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template ) | View File |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

**139**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college and the respective departments organize events to commemorate the anniversaries of eminent personalities, such as Gandhi Jayanti, Sardar Vallabhbhai Patel Jayanti (Unity Day), Run for Unity, Swami Vivekananda Jayanti (National Youth Day), Teacher's Day, Law Day, Constitution Day, Tribal Pride Day, Veer Bal Diwas, Bhagwan Birsa Munda Diwas. These events aim to promote human values and patriotism among students by connecting them with ideals associated with national pride.

The Welfare Club, established in the college, provides financial assistance to underprivileged students annually. Faculty members also contribute personally to supporting differently-abled individuals. The college supports the Communal Harmony Armed Forces Flag Day and disaster relief funds as needed.

Blood testing camps, and deworming medication distribution are organized by the college. The Psychology Department provides counseling facilities, and efforts to improve mental health. The Botany Department conducts initiatives to promote environmental conservation, raise awareness about Ozone Day and organize plantation and

To acquaint students with professional skills and foster their development many departments, organize programs like Consumer Protection Day. Career guidance and counseling services help students secure employment and achieve placement opportunities in various institutions. The college has established committees for the prevention of sexual harassment and gender sensitization.

| File Description | Documents |
| --- | --- |
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

11

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | **No File Uploaded** |
| MoU's with relevant organizations for these courses, if any | **No File Uploaded** |
| Institutional Data in Prescribed Format | View File |

**1.3.3 - Number of students undertaking project work/field work/ internships**

**250**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

**1.4 - Feedback System**

| **1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni** | **A. All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://s3.ap-south-1.amazonaws.com/mts-buckets/bcspgcdmt/6794961239287.pdf |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | **No File Uploaded** |

| 1.4.2 - Feedback process of the Institution may be classified as follows | A. Feedback collected, analyzed and action taken and feedback available on website |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| URL for feedback report | https://s3.ap-south-1.amazonaws.com/mts-buckets/bcspgcdmt/6794961239287.pdf |

## TEACHING-LEARNING AND EVALUATION

## 2.1 - Student Enrollment and Profile

## 2.1.1 - Enrolment Number Number of students admitted during the year

## 2.1.1.1 - Number of students admitted during the year

**3568**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

## 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**1803**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Assessment of learning levels of students**

Student learning level can be assessed through both direct and indirect measures. Direct measures like homework, quiz, exams, reports, essay writing, research project etc. and indirect measures like course evaluations, student surveys, course enrolment information etc. are organized by the institution.

The institute organizes following programs for advanced and slow learners

Special programs for advanced learners

The following steps are taken to enhance the learning levels of the advanced learners

- Students are encouraged to get higher education at renowned universities.
- Knowledge dissemination
- Students are advised to take participation in conferences, seminars, webinars etc.
- Professional and proficiency examination.
- Scholarship programs.
- Encouraged to take participation in Madhav mathematics competition.
- Science academies lecture workshop.
- Wild life surveys

Special programs for slow learners

Following steps are taken to enhance the learning levels of the slow learners.

- Encouraged to take remedial classes.
- Are advised to prepare self-learning materials.
- Teachers encourage them for repeated learning.
- Teachers take compensatory teaching.
- Providing peer tutoring by high ability classmates.
- Encourage them to articulate orally in the class & providing more chances for classroom participation.
- By notes taking, outlining and active listening.
- Mentoring by faculty mentors.
- Encouraging them to spent more times on reading in libraries.
- Additional learning opportunities through online sources like Youtube, Wikipedia etc

| File Description | Documents |
|---|---|
| Paste link for additional information | https://s3.ap-south-1.amazonaws.com/mts-buckets/bcspgcdmt/6793673102004.pdf |
| Upload any additional information | View File |

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

| Number of Students | Number of Teachers |
|---|---|
| 3568 | 68 |

| File Description | Documents |
|---|---|
| Any additional information | View File |

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Teaching learning process**

**The teaching learning process is a combined process where an educator analyses and gauges learning needs, outlines and stablishes learning objectives and employs new teaching learning strategies to impart knowledge.**

**The institute adapts following student centric methodologies for enhancing learning experiences.**

**Experiential learning**

**Is the process of learning through experience and is more narrowly defined as learning through reflection on doing.Following are the lists of activities that this institute provides for the experiential learning**

- **Going to zoo and learning through observation and interaction with the zoo environment.**
- **Business school, internship and job shadowing opportunities in a student's field of interestprovide valuable experiential learning contributes significantly to the student's overall understanding of the real-world environment.**
- **Laboratory experiment-based learning in subjects like**

chemistry, physics, zoology, botany, geography etc.
- Field surveys in geography.
- Moot court participation.
- Geographical tours are organized each year

**Participative learning**

Is a student centric approach to education that emphasizes active participation and engagement from studies in the learning process.The institute organizes following programs for the students for the participative learning

- Conferences
- Seminars
- Workshop
- Debates competition
- Demonsration
- Presentation-ship
- Club activities
- Guest lectureship
- NSS and NCC activities
- Cultural program
- Youth festival
- Sports competition

**Problem solving methodology**

The Madhav mathematics competition and many such programs are organised each year for the students that helps students improve their cognitive skill.

The competition helps students defining and identifying the problems, diagnosing the problem'sroot cause, identifying and implementing a solution and sustaining results.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Link for additional information | https://s3.ap-south-1.amazonaws.com/mts-buckets/bcspgcdmt/6790cdcf3b547.pdf |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers in this institute use ICT tools for effective teaching-learning process. It helps teachers improve the quality of education by making it more accessible, flexible, and cost effective.

Teachers use google form to create surveys, questionnaires.

Google classroom is used to create assignments, send messages to students.

Animoto is used that allows teachers to create slideshows from photos and videos.

LMS, presentation tools, virtual classroom platforms, interactive whiteboard, video creation and editing tools, online assessment tools, AR and VR tools, coding and programming platforms are used by the different teaching faculties. Spreadsheets, google docs, computers, smart classrooms are used in the institute by teachers on almost daily basis.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | No File Uploaded |

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

68

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

**68**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | [View File](#) |
| Any additional information | **No File Uploaded** |
| List of the faculty members authenticated by the Head of HEI | [View File](#) |

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

**19**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | [View File](#) |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**693**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | [View File](#) |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

For the benefit of students we take following steps for a transparent and robust internal assessment.

- Students are well informed about the internal assessment process in advance.
- Students are encouraged to participate in internal assessment.
- The conduction of examination, time-table and the evaluation process is consistence and follows a schedule.
- Students are provided with resources like question banks, study material, notes etc. to prepare for the evaluation.
- Students can see their answer sheets and marks after the evaluation process.
- Teachers give feedback on student's performances and guide them to improve.

We follow the university academic calendar for the activities in college, so do for the internal assessment. For the sake of transparent and robust conduction of internal assessment process we have an internal evaluation committee that takes care of the time-table, invigilation duty, question paper pattern and evaluation process.

For those students who could not take part in assessment process due to some sort of circumstances in the given time scheduled are given another chance and separate assessment for such students take place accordingly.

| File Description | Documents |
| --- | --- |
| Any additional information | [View File](#) |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism to deal with internal examination related grievances is a grievance redressal mechanism. We have a grievance cell in the institute to take care of student's grievances for the internal examination. The grievance cell ensures that student complaints are heard, addressed, and resolved in a timely and effective manner.

The examination grievance redressal mechanism works in following manner

- The student submits a request letter to the examination grievance cell.
- The cell receives and logs the grievances.
- The cell verifies the assesses the grievances.
- The student should be able to provide relevant documents to obtain a response.
- The cell investigates the grievances and seeks clarification from the student.
- The cell resolves the grievance and updates the student's status.
- The student is given a response within a reasonable time.
- The student could appeal the decision to the principal if they are not satisfied with the resolution.

| File Description | Documents |
| --- | --- |
| Any additional information | **No File Uploaded** |
| Link for additional information | https://s3.ap-south-1.amazonaws.com/mts-buckets/bcspgcdmt/678e385072063.pdf |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme outcomes (Pos): it defines the goals and focus of an educational programme.

Programme Specific Outcomes (PSOs): it defines the specific skills and accomplishments students need to achieve by the end of the programme.

Course Outcomes (Cos): it defines the content and competencies students will learn in a course.

The graduate and post graduate programme and course outcomes for all the programmes offered by the college are stated and displayed on the college website as well as communicated to the teachers and the students. All departments in the institute create their programme and course outcomes. They are displayed to the college website and are communicated to teachers and students in classrooms. The hard copy of syllabi and learning outcomes are available in departments.

**The POs, PSOs and the COs are discussed in meetings with faculty, students and parents. They are displayed in the notice board and library.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for Additional information | **Nil** |
| Upload COs for all Programmes (exemplars from Glossary) | [View File](#) |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**Yes, the institution evaluates the attainment of programme outcomes and course outcomes. This is done by the variety of indicators throughout the academic year.**

**Through continuous internal assessment**

**Students are assessed throughout the semester and annual through internal assessments, such as quizzes, assignments and practical work.**

**Through end- semester exam**

**Students are assessed at the end of the semester and annual through a final exam.**

**Through student performance**

**Student's performance in assignments, practical files is assessed.**

**Through student's grades**

**Student's grades in assignment and end semester exams are assessed.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for Additional information | **Nil** |

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

**1256**

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | https://s3.ap-south-1.amazonaws.com/mts-buckets/bcspgcdmt/678e38f864ffa.pdf |

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

https://s3.ap-south-1.amazonaws.com/mts-buckets/bcspgcdmt/6790bd646a7cf.pdf

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**0**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

**4**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Institutional data in prescribed format | [View File](#) |

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

**0**

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | [View File](#) |
| Any additional information | **No File Uploaded** |
| Supporting document from Funding Agency | **No File Uploaded** |
| Paste link to funding agency website | **Nil** |

**3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**The college management provides an ecosystem to develop research and innovative approaches among students and staff through financial and technical support at the college level and by providing platforms through programs, seminars, workshops, skill based initiatives at the departmental level are as follows-**

- **A 30 hour value added course on the "Importance of legal education in present scenario" was organized by Law department from 13.02.2024 to 23.02.2024.**
- **Guest lecture / talks were organized by various departments of college.**
- **Induction programs were organized by various departments to**

- familiarize new students with college facilities and courses.
- There are many MoU's are signed with colleges of higher education by different departments of college in the year 2023-24 for transfer of knowledge through faculty exchange and student exchange programs.
- The central library provides facilities for creation of knowledge and research support through reference books, research journals, reading room, OPAC system, and digital library- N-list.
- There is a research center of Hindi, and Economics departments, through which research scholars of several eminent institutes get associated for creation of knowledge.
- A workshop organized for staff in IPR for filling of patents, trademark and copyright.

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | https://s3.ap-south-1.amazonaws.com/mts-buckets/bcspgcdmt/679484285e60e.pdf |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

**2**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | View File |
| List of workshops/seminars during last 5 years (Data Template) | View File |

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

**1**

| File Description | Documents |
|---|---|
| URL to the research page on HEI website | **Nil** |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | View File |

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

**4**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

**33**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**The college undertook numerous initiatives under the NCC, SVEEP, and**

NSS programs to foster discipline, civic responsibility, and social welfare.

NCC activities aimed to instill values of patriotism and service, including NCC Day celebrations, blood donation camps, environment and yoga days, cleanliness drives, traffic awareness programs, and more. Cadets and officers were recognized by the Chief Minister and Education Minister for their contributions.

SVEEP focused on voter awareness to strengthen democracy, with campaigns encouraging eligible students to register and vote. Initiatives included a state-level voter awareness workshop, special camps for voter registration, campaigns in rice mills, and wall writings promoting 100% voter turnout. These efforts significantly raised awareness among students and the public.

For Session 2023-24, the NSS motto, "Not Me But You," was embodied through activities promoting societal welfare and personal development. NSS volunteers engaged in weekly cleanliness drives, awareness campaigns on cleanliness, tree plantation, blood testing, and national events like Kargil Vijay Diwas and World Environment Day. A seven-day special camp focused on rural cleanliness, and events such as National Unity Day, Anti-Alcoholism Week, and the "No Plastic Zone" campaign at Gangrel were held. These initiatives were widely appreciated by the community and district administration, contributing to the volunteers' growth and development.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

## 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of awards for extension activities in last 5 year (Data Template) | <u>View File</u> |
| e-copy of the award letters | **No File Uploaded** |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**72**

| File Description | Documents |
|---|---|
| Reports of the event organized | <u>View File</u> |
| Any additional information | **No File Uploaded** |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | <u>View File</u> |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**3754**

| File Description | Documents |
|---|---|
| Report of the event | <u>View File</u> |
| Any additional information | **No File Uploaded** |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <u>View File</u> |

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**8**

| File Description | Documents |
|---|---|
| e-copies of related Document | View File |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

**8**

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our college is making an effort to use the newest and most cutting-edge technologies for the benefit of both staff and students, since its launch. Currently, both public and private suppliers provide internet connectivity on campus. Students use WhatsApp groups, Google Meet, and other services to interact with one another. In the near future, our college will be creating log server software to

maintain an online record of offline papers. To maintain its IT facilities, IT staff collaborated with an outside organization. There are two smart classrooms with interactive whiteboards and overhead projectors for seminars and webinars. All departments have access to a photocopier, printer, scanner, and other IT devices. The facilities include a sufficient number of classrooms, labs, smart class room. The institution has 31 classrooms, 2 smart classroom and one ICT enabled room, for enhancement of teaching learning process. A good number of journals and periodicals are also being subscribed. In addition to these there is an IT lab with approx. 50 computers with 24 X 7 internet facility is present inside computer. College has total 129 number of computers. Every department has its own computer and printer facility.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](View File) |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The department of sports was established in the year 1972. Since then, it has been operating with great efficiency to promote sports for college athletes. Around 11 acres of play ground is available in college. Student frequently use the playground to improve their performance in various sports and games. There is a cricket stadium in our college with the capacity of approx. 2000 spectators which comprises of one turf pitch and two cemented pitches. Annual sports day is held annually, to encourage staff and students participation in sports. Athletes representing inter-university and state receive financial incentive as encouragement. Under the supervision of cultural and youth festival committee, competition like dance, drama, debate, creative writing, singing, rangoli, mehandi, salad decoration, flower decoration, cooking, poster makingcompetition etc. are organised every year.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](View File) |
| Paste link for additional information | Nil |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

**4**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | **Nil** |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

**5.187**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Upload audited utilization statements | **No File Uploaded** |
| Upload Details of budget allocation, excluding salary during the year (Data Template | View File |

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**The college library serves as its primary instructional resource. Currently, the Soul 2.0 library software creates barcoded library cards to facilitate book exchange with the aid of a barcode reader, partially automating the library management system. This software has a lot of features, including the ability to provide book suggestions, accession, classification, OPAC and Web OPAC, administration module, no-dues certificate, and book access and issue. Extra features include the ability for any user to access the real content of the books he has illustrated and to annotate his**

name on the books he wants to keep private. The only library in the college with backup, restore, and e-resources audio video (headphone) capabilities is the college library.

Sr. No. Physical Description Remark 1 Name of ILMS Software Soul 2.0 2 Nature of Automation (Fully or Partially ) Partially Automated 3 Version 2.0 4 Year of Automation 2019-20 In the library 13 computers with 50 Mbps leased line, Wi-Fi and Power backup facilities are available. Currently 57350 books are available. 11 Daily news papers & 02 Employment News paper are bought from last 5 years. In the central library of the college 11 Magazines (10 monthly, 1 weekly) are available for students, lecturers, scholars.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional Information | Nil |

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

2.21

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Audited statements of accounts | **No File Uploaded** |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**37**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of library usage by teachers and students | View File |

**4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**Our college is making an effort to use the newest and most cutting-edge instructional technologies for the benefit of both staff and students since its launch. Currently, both public and private suppliers provide internet connectivity on campus. We can choose from a wide variety of e-learning possibilities.Students use WhatsApp groups, Google Meet, and other services to interact with one another. In the near future, our college will be creating log server software to maintain an online record of offline papers. To maintain its IT facilities, IT staff collaborate with an outside organization. There are two smart classrooms with interactive whiteboards and overhead projectors for seminars and webinars.Several departments have access to a photocopier, printer, scanner, and other IT devices.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | **Nil** |

**4.3.2 - Number of Computers**

`91`

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| List of Computers | View File |

| **4.3.3 - Bandwidth of internet connection in the Institution** | `B. 30 - 50MBPS` |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional Information | **No File Uploaded** |
| Details of available bandwidth of internet connection in the Institution | View File |

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

`5.187`

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Audited statements of accounts | **No File Uploaded** |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

`There are established systems and procedures for maintaining and utilizing physical, academic and support facilities such as laboratory, sports ground, computer, classroom etc. in the institute.`

Each laboratory has one lab in- charge,a lab assistant and attendant. Lab in-charge is responsible to maintain and upgrade the laboratory with necessary equipments from time to time and stock verification is carried out to verify working /non working/missing equipments etc.

Librarian with supporting staff has been appointed to maintain central library. At the end of the academic year stock verification is done . librarian will prepare the report on the same. Procurement of books as per the requirement is initiated through library committee by inviting the requirement of books from various departments.

Sports officer of the institute looks after the sports facilities and the activities. sports officer is responsible for maintenance and keeping the record of utilization of sports facilities, activities held.

The class rooms are cleaned on daily basis monitored by registrar. Head of the institute also monitor the cleanliness and ensure that the cleanliness is maintained

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](View File) |
| Paste link for additional information | Nil |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

4537

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | **No File Uploaded** |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**0**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

| **5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills** | **A. All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Link to Institutional website | https://s3.ap-south-1.amazonaws.com/mts-buckets/bcspgcdmt/6794ba11a1f77.pdf |
| Any additional information | **No File Uploaded** |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**339**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**339**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | [View File](#) |

| | |
|---|---|
| **5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees** | **B. Any 3 of the above** |

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | [View File](#) |
| Upload any additional information | [View File](#) |
| Details of student grievances including sexual harassment and ragging cases | **No File Uploaded** |

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

**0**

| File Description | Documents |
|---|---|
| Self-attested list of students placed | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of student placement during the year (Data Template) | View File |

## 5.2.2 - Number of students progressing to higher education during the year

## 5.2.2.1 - Number of outgoing student progression to higher education

**164**

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | View File |
| Any additional information | **No File Uploaded** |
| Details of student progression to higher education | View File |

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

## 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

**7**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | **No File Uploaded** |
| Any additional information | View File |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

## 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**1**

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | **No File Uploaded** |
| Any additional information | View File |
| Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Student union committee was constituted by the Principal for the session 2023-24.**

**Prof. Durgesh Prasad was the student union in-charge and Dr.D.R. Tandon , Prof. Amar singh Sahu, Mrs. Akansha Kashyap and Dr. Devashish Hazra were the members. Student union president has not been nominated due to not getting order to constitute "Student Council" by PRSU in this year. But Following program and activities are done under student union program in 2023-24.**

**In the college campus Chhattisgarh Traditional based Suva dance, Goura-Gouri tableau have organized on the occasion of Diwali on the date 07.11.2023.**

**Annual Function has been organized on 20.01.2024 in the college campus in which Chief guest was Prof. Rajiv Choudhary(Dean of law department from PTRSU and head of Student Welfare). Students have participated in different competitions like Solo and Duet dance, Group dance and Singing, Drama, Ramp-walk. Medals and certificates have given to meritorious students, NCC,NSS students and those who got position at state and national level games & Sveep by the Chief**

**guest.**

**Fun Fair has organized on 27.01.2025 in the college, total 11
students have participated in this fair with their food stall and
all the student and staff members were enjoyed.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | View File |

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

**177**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**In the session 2023-24 Alumni were made aware about the association.
Alumni contribute to significant roles for the development of the
institution by financial and other support. Thousands of students
have completed their education from this college and engaged in the
service of society and nation through various professions like
government and non-government officials, political leaders,
employees in private sector, businessmen, armies etc.Alumni were
aware about the various objectives of thisAssociation, after being
inspired by this,students related to various subjects like English,**

Hindi ,History, Economics Political Science,Home science ,Commerce, Chemistry, Botany, physics ,Geography ,Sociology, Mathematics, IT, Psychology etc took membership of the committee. Alumni membership fees is Rs 100,total of Rs 20100 Was deposited on 26-feb-2024 of the session 2023-24. Alumni meet program was conducted by different departments of B.C.S government P.G. college Dhamtari. There are many faculties of this college are also Alumni association members .As they are alumni students of this college and they are conducted career counselling program in different field like how to qualified NET/SET examination, Entrepreneurship Program for students etc.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://s3.ap-south-1.amazonaws.com/mts-buckets/bcspgcdmt/679e13864a834.pdf |
| Upload any additional information | View File |

| 5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | View File |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

The vision of the college is to make the students ideal citizen in the global challenging situations through value added and quality education. Dhamtari District is the gateway to tribal dominated Bastar and mainly agricultural district. Among the students in the college number of students of S.T. and Other backward class happens to be the largest. Many of the students belong to labour class family and farmer's family as well. That's why the motto of the college is to provide quality education mobilizing the available resources so that the students are able to get employment.

Mission

- **The mission of the college is to provide value based education, to inculcate values and development of overall personality.**
- **To ensure exposure to the latest developments in various disciplines.**
- **To generate a culture of hands on learning, research activities and innovation, to facilitate research in traditional and emerging areas.**
- **To strive to cater to the tribal and less privileged sections of society.**
- **To develop Gender Equality, sexual Harassment free and Ragging free campus in the college and to develop healthy & intimate relationship between the students & teacher.**
- **To develop employable skills, knowledge and dispositions that support sustainable development and human rights.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://bcspgcdmt.com/category/about/vision-mission |
| Upload any additional information | **No File Uploaded** |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**The college has a strong tradition of participative management. The Principal always involves faculties in decision making. The Principal constitutes different committees involving the staff members for the proper execution of plans. Responsibilities are defined and communicated to the staff by the principal. The Principal and the in-charge of the various committees actively take part in the working of the college. He along with the other members of the committee keenly observes the day to day working of the college administration & governance. The academic audit committee monitors the academic environment of the college.**

**College constitutes 62 committees in which some important committees are as follows.**

1. **IQAC**
2. **Staff Council**
3. **Internal Examination Committee**
4. **Anti-Ragging Committee**
5. **Grievance Redressal Cell**

6.  Research Promotion Cell
7.  Scholarship Committee
8.  Purchase
9.  Right -Off Committee
10. Student Union
11. College Magazine Committee
12. Youth Festival Committee
13. Sports Committee
14. Pollution Control Committee
15. Swachh Bharart Mission
16. Pay/Pension Fixation Committee
17. Student Up Gradation Committee
18. Alumni Committee
19. Counselling/Guidance/Placement Committee
20. Gender Sensitisation Committee

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | [View File](#) |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC's future perspective plan for 2023-2024 aligns with NEP-2020 to enhance education quality in the Damtari region. Key goals include introducing UG courses in Biotechnology and PG programs in Psychology and Law, along with value-based short courses like Yoga, and Professional Ethics.

To improve the teaching-learning process, ICT tools, smart classrooms, e-content development, seminars, and bridge courses will be adopted, along with remedial coaching for slow learners. Research initiatives include faculty training, funding for projects, and upgraded research infrastructure.

Human resource management focuses on faculty promotions, workshops, leadership grooming, and welfare programs for teaching and non-teaching staff. Support services for students will include career counselling, placement cells, grievance redressal, and enhanced sports facilities.

Infrastructure expansion includes advanced IT facilities, smart classrooms, digital libraries, and laboratory improvements. Outreach

activities will focus on environmental audits, social responsibility programs, and science awareness campaigns.

Best practices like rainwater harvesting, audits, and student satisfaction surveys will be strengthened. Innovative ideas, such as improved lab teaching, will be implemented. Alumni engagement will be promoted through registration, campus programs, and support for institutional activities. These initiatives aim to foster excellence, innovation, and holistic development.

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College is permanently affiliated to Pt. Ravishankar Shukla University, Raipur. It is ranked Grade B++ by NAAC. At the college level, the Principal is the apex of the internal administration and is assisted by the registrar, HODs, staff and IQAC. The apex body of the college is 'College Development Committee (CDC).

ADMINISTRATIVE SETUP:

The administrative setup consists of the Principal followed by the faculty in charges, registrar, head clerk, junior clerk, assistants, and attendants.

The organization of departments includes Head of Departments, Assistant Professors, Librarian, and Sports officers.

SERVICE RULES:

For the service conditions and rules, the college follows the rules and regulations laid down by the Pt RSU, UGC, and the government of Chhattisgarh.

JBS:

Jan Bhagidari Samiti comes into being in the year 1997 as per the

**local management committee No. 4059. The committee organizes meetings for the resource development of the college.**

**IQAC:**

**Institute has Internal Quality Assurance Cell for plan, guide and monitoring to quality assurance and quality enhancement activities.**

**STAFF COUNCIL:**

**The council takes appropriate measures for the implementation of strategic plan. It also takes major decisions.**

**Grievance Redressal Mechanism:**

**The college has a Sexual harassment committee, anti ragging committee, internal complaint committee, and disciplinary committee for timely redressal of the student and the faculty grievances.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://s3.ap-south-1.amazonaws.com/mts-buckets/bcspgcdmt/678e305b0954e.pdf |
| Link to Organogram of the institution webpage | https://bcspgcdmt.com/ |
| Upload any additional information | View File |

| 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | C. Any 2 of the above |
|---|---|

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | No File Uploaded |
| Screen shots of user inter faces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Provide the list of existing welfare measures for teaching and non teaching staff. Institute recognizes and endeavours to maintain the welfare of all the employees.

Service facilities provided to teaching and non teaching staff:

01- Leave facilities: various types of leave provided to the staff (as per rule of Govt. of Chhattisgarh). Medical leave, study leave, (for research work), earned leave, duty leave, leave for attending conference, maternity leave, abortion leave and child care leave also provided for female teacher and paternity leave for male teachers, medical reimbursement in hospital billing concession for all the staff of college.

02- Loan facilities: GPF, CPF, GIS loan facilities, GPF part final, medical reimbursement for non-teaching staff, loan facilities, and medical reimbursement. Apron/dress for lab technician, uniform for fourth class employees, winter coat for fourth class employees, festival allowance for class-3 and class-4 employee.

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File](#) |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | [View File](#) |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**1**

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | **No File Uploaded** |
| Reports of Academic Staff College or similar centers | **No File Uploaded** |
| Upload any additional information | <u>View File</u> |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <u>View File</u> |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**22**

| File Description | Documents |
|---|---|
| IQAC report summary | **No File Uploaded** |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | **No File Uploaded** |
| Upload any additional information | <u>View File</u> |
| Details of teachers attending professional development programmes during the year (Data Template) | <u>View File</u> |

| 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff |
| --- |

The College has a performance based appraisal system (PBAS) for teaching staff following UGC regulation 2010 and four amendments thereafter. Currently the college follows the guidelines of UGC regulation 2018. These regulations may be called the University Grants Commission (Minimum Qualification for appointment for teachers and other academic Staff in Universities & Colleges and other measures for maintenance of standards in Higher Education Regulation 2018. Every Academic year the Principal on the basis of API and PBAS form and necessary action taken for the improvement

The Teachers performance appraisal forms consist of:

Category 01:- Teaching, Learning & Evaluation related Activates.

Category 02:- Professional Development, Co-curricular and Extension Activities.

Category 03:- Research and Academic Contributions.

Evaluation by the Students: - The College collects structural feedback from students on teacher's performance at the end of every academic year for further improvement and implementation.

Academic audit: The academic audit is performing by the institute at the end of session.

Performance Appraisal System for Non-Teaching Staff:

Confidential Reports:-The Overall performance of the nonteaching staff within the campus is evaluated by the office superintendent and Heads of the concerned department and the confidential report is submitted to the principal for the final evaluation.

| File Description | Documents |
| --- | --- |
| Paste link for additional information | https://s3.ap-south-1.amazonaws.com/mts-buckets/bcspgcdmt/6794961239287.pdf |
| Upload any additional information | View File |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**The audit of the college was done by Mr. Parekh Ajay & Associates, CA (for JBS) for the period of 01.04.2023 to 31.03.2024**

**The audit was done for cash transaction of the said period and verification of the cash book, receipt books and other financial records. Govt. Cash Book, PD Cash Books and AF Cash Books were examined. Cash available in the chest was also verified. Postage Ticket purchase and use was also verified. Necessary correction and additions were made as per the instruction by the same.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | <u>View File</u> |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

**65.99**

| File Description | Documents |
|---|---|
| Annual statements of accounts | <u>View File</u> |
| Any additional information | **No File Uploaded** |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | <u>View File</u> |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**The college has a well-functioning mechanism for mobilization of funds and optimum utilization of resources. The college development committee and RUSA, constituted by the Principal have the responsibility for assessing, planning, implementing and supervising the fundraising activities of the college.**

- **The funds under the RUSA scheme have been utilized for the**

development of good infrastructure in the College.

- Fees collected from students as the amalgamated fund is utilized for Sports activities, annual gathering, magazines and periodicals, in library, etc.
- College gives financial support to departments for organizing programs and students also contribute to some extent for the expenditure for various activities.
- Silver medals to students placed in the merit list of the university are given through JBS funds as an appreciation of their academic achievement.
- College spends part of student fees for providing good campus and basic amenities such as Drinking water, Garden, health check-up, etc.
- University gives a grant to two units of NSS of the college. The sum is utilized for various social activities especially in adopted villages during seven days camp. A certain amount is also spent for the regular activities in the campus such as cleanliness and plantation etc.

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File]() |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

   1. Fitness Activity "Fit Fusion".

The "Fit Fusion" program, guided by the IQAC of the college, aimed to promote physical, mental, and emotional well-being among students and staff through diverse fitness activities. From December 2023 to February 2024, activities included Zumba, brain exercises, aerobics, yoga, meditation, sports events, and fun games like slow cycling and Surya Namaskar. Various departments organized these events, engaging over 1,000 participants, including professors and students, to support the Fit India mission and combat lifestyle-related health issues effectively.

   1. Communal and Rural Support Programme

The "Communal and Rural Support Programme," led by various departments, aimed to extend higher education benefits to rural

communities and raise socio-economic awareness. Activities included cervical cancer awareness, personality development programs, and discussions on social media's impact and fundamental rights. Organized in schools, hostels, and community centers from December 2023 to February 2024, these programs utilized PPTs, plays, and interactive sessions to engage over 600 participants, including students and teachers, fostering public awareness and community development effectively.

3. IQAC formed "Riyaz" for activities in dance, singing, and instruments.

4.Value-Added Course: Law department conducted a course on the importance of legal education (13.02.2024-23.02.2024).

5.MOUs Signed: Six MOUs were signed by the commerce, English, political science, Hindi, physics, and botany departments.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | [View File](#) |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- Teaching-Learning Review: IQAC reviews the teaching-learning process, methodologies, and learning outcomes at periodic intervals.
- Academic Plans: Departmental academic plans, teaching plans, and time tables are collected and monitored for effective implementation.
- Course Completion Reports: Reports are collected three times during a session to ensure curriculum progress.
- Academic Calendar: A detailed academic calendar is prepared, displayed, and strictly followed for admissions, exams, vacations, and events.
- Mapping of PO, PSO, CO: IQAC ensures program-specific mapping at the beginning of courses to guide teaching and evaluation.
- Mentoring Policies: The administration communicates mentoring policies to all departments with IQAC's assistance.
- Examinations and Evaluation: Internal exams are conducted with transparency, and marks are uploaded to the university portal.

- **Result Analysis:** Semester-wise result analysis identifies departmental strengths and weaknesses for improvement.
- **Student Feedback:** Feedback is collected, analyzed, and shared with faculty for process enhancements.
- **Major Initiatives in 2023-24:**

1. Conducted an induction program.

2. Automated admission processes and enabled online fee payment.

3. Organized curriculum workshops/lectures in multiple subjects.

4. Signed MOUs with prestigious institutes.

5. Implemented green initiatives, including tree plantation, a plastic-free and tobacco-free campus.

- **Quality Improvement:** Regular reviews and recommendations by IQAC lead to continuous teaching-learning enhancements.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

| | |
|---|---|
| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | C. Any 2 of the above |

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | https://s3.ap-south-1.amazonaws.com/mts-buckets/bcspgcdmt/6794a2c6111dd.pdf |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is the stead of equal ease of access to resources and opportunities, regardless of gender, including economic participation and decision making, and the state of valuing different behavior, aspirations and need equally, also regardless of gender to avoid complication.

- The college provides opportunities for students to participate in learning opportunities that enable them to adopt good practice in maintaining gender equalities.
- The college operates, fair and transparent procedures for student assessment, progression and involvement in other activities
- Facilities in college like water, Canteen, washroom, Internet, sports are for each one
- Anti Ragging Committee Discussed the threat and code of conduct in Induction programme.
- The college provides fair and accessible opportunities for training and promotion exposure for student, NSS Volunteer and NCC cadets.
- For the Safety measures college has installed CCTV in many key point area of the college security guard are available for physical safety District Police is also provides patrolling services in the college Premises.
- The Career Counseling and placement cell provides equal facilities, opportunities and exposure for all genders. Department of Psychology run also SAMADHAN counseling center which provides Same / equal Counseling sessions, therapies and

**techniques for female and male Students.**

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | **Nil** |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://s3.ap-south-1.amazonaws.com/mts-buckets/bcspgcdmt/67932bfb47f62.docx |

| **7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** | **D. Any 1 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged Photographs | View File |
| Any other relevant information | **No File Uploaded** |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

**Solid Waste - The waste bins are placed separately for dry and wet waste at every corner of the corridor, wash rooms and common room. The waste of plant and tree are being dumped in pit for making and utilizing compost for the college nursery.**

**Liquid Waste- Liquid waste from washroom and laboratories are disposed through drainage system. Kitchen and washbasin liquid waste drained to water harvesting system. The waste form laboratories were diluted and decomposed in the pit.**

**Carbon Neutrality-**

**Step taken by our college for reducing carbon emission:-**

**1. Strict Advise from principal office to switch off electrical item after use**

2. Excellent ventilation system in every building.
3. Approx 40 % of student use bicycle and 10% student take walk for college.
4. Few students use electrical vehicles.
5. Well plantation in college premises.
6. Every year new plants were planted in college.
7. Disposable items were disposed in tank.

| File Description | Documents |
|---|---|
| Relevant documents like agreements / MoUs with Government and other approved agencies | **No File Uploaded** |
| Geo tagged photographs of the facilities | _View File_ |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | _View File_ |
| Any other relevant information | **No File Uploaded** |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | <u>View File</u> |
| Various policy documents / decisions circulated for implementation | **No File Uploaded** |
| Any other relevant documents | **No File Uploaded** |

## 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

| | |
|---|---|
| **7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities** | **A. Any 4 or all of the above** |

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | <u>View File</u> |
| Certification by the auditing agency | <u>View File</u> |
| Certificates of the awards received | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

| | |
|---|---|
| **7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** | **B. Any 3 of the above** |

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

On 25 August 2023, on the occasion of Azadi Ka Amrit Mahotsav, in order to maintain harmony in the college, the students remembered the freedom fighters by participating in patriotic songs, speeches, poster making activities. On this occasion, the professors of the Faculty of Political Science discussed the contribution of freedom fighters. On 18 September 2023, Hindi Day was also celebrated by the Hindi Department along with the welcome of the students of MA first semester. On this occasion, a discussion was also organized in the department in which Dr. K B Satyarthi made the students aware of the Hindi language and also gave information about the books released by him as well as giving views on the importance of Hindi, also told the measures for the development and promotion of Hindi language. To maintain the Culture & tradition of Chhattigarh, Sua Nitya, Gaura Gauri , Jhanki and Raut Nacha were also organized in the college premises on 7 November 2023, in which the students of the college participated with their full energy and enthusiasm. The Principal and all the professors of the college also participated in this program. This is an important effort of the college to preserve the Chhattisgarhi tradition.

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Various programs are organized from time to time in the college to create awareness about the Constitution. Such as Constitution Day, Flag Day, National Service Scheme, NCC Day etc. On the occasion of Constitution Day, on 26 November 2023, at 12:00 in the college premises, the Preamble of the Constitution was recited by the Principal-in-charge in which the academic and non-academic staff and students were present in front of the college. On the occasion of Constitution Day, a program was also organized in the Department of Political Science, where students and professors expressed their views on the Constitution. Under the voter awareness program, a special camp was organized in the college campus on September 2023 to add names to the voter list, in which forms of 130 youth were filled online and offline, along with this, by forming a human chain in the college campus and through banners and slogans, the youth were appealed to vote 100 percent. On the occasion of voting day on 24.1.2024, a voter awareness program was organized in which the students and professors of the college were sworn in to vote consciously and were encouraged to exercise their rights as a good voter.

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://s3.ap-south-1.amazonaws.com/mts-buckets/bcspgcdmt/67933e502b703.docx |
| Any other relevant information | Nil |

| 7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff    4. Annual awareness programmes on Code of Conduct are organized | A. All of the above |

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organizes programs on important national and international days. On 18.7.2023, tributes were paid in the college campus on the occasion of the death anniversary of freedom fighter late Shri Babu Chhotelal Srivastava. On 5.09.2023, various departments of the college organized a program on Teachers' Day. Remembering the great educationist Dr. Sarvapalli Radhakrishnan, all the teachers were also felicitated by the students. Rangoli and poster making competition were organized on the occasion of National Service Day on 24.09.2023. On 25.12.2023, a lecture was organized on the occasion of the veer baldiwas Shahadat day of the sons of Sikh Guru Govind Singh. On 20.02.2024, an exhibition on the subject of Science and Technology was organized on the occasion of Science Day. On the occasion of Science Day, the Department of Physics organised a lecture on Scope in Astronomy and Space Science and a programme of sky gazing between 8 to 9 pm.

Rangoli speech and poster making competition was organized on the occasion of Mathematics day on 21st May 2024.

On the occasion of Youth Day on 12th April 2024, Rangoli Poster Making, Digital Slogan Board Making and Speech Competition related to AIDS Prevention were organized.

Birth anniversary of Late Shri Babu Chhotelal Srivastava was celebrated on 28.2.2024. A program was organized on the occasion of Yoga Day on 21 June 2024.

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | **No File Uploaded** |
| Geo tagged photographs of some of the events | [View File](#) |
| Any other relevant information | **No File Uploaded** |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Title of Practice – Fitness Activity "FitFusion ".**

**Objectives of the Practice**

**To make all the students and staff members of the college, Stable. balanced, fit and strong at the physical, mental, emotional and energy level with the teaching learning process can be carried out on an excellent scale and the concept of fit India can be achieved.**

**Context :-**

**Today's modern life style increasing hormonal imbalance, each and everyone is suffering from many physical and mental stress, these are root causes for increasing suicidal rate in all over the world. In such an era fitness activities are very relevant for good health of all of us.**

**The Practice**

**Fitness activity FitFusion program Organized by Various department under the aegis of IQAC of College.**

**Title of Practice – Communal and Rural Support Programme**

**Objectives of the Practice**

**The Objective of "Communal and Rural support programme" is to reach the benefit of higher education to the community and rural areas the knowledge of highly qualified professor and their students has been brought to the community.**

**context:- It is the moral responsibility of the college to bring**

public awareness towards socio-economic problems. Therefore, awareness programmes were organized to go to the community and find solutions to these problems.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://s3.ap-south-1.amazonaws.com/mts-buckets/bcspgcdmt/67936c33a657f.pdf |
| Any other relevant information | Nil |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

B.C.S. Govt. P.G. College plays a vital role in the field of higher education in Dhamtari district, in this college total 17 departments are run in which 15 P.G. Department, Economics and Hindi Department runs research centre. The campus of this college is spread over 27.7 acres with a big cricket stadium. Two units of NSS are working in this college, in which 200 volunteers serve the nation through various program .NCC has been run in this college since 1962, Law faculty runs Legal Aid Clinic which provides free of cost legal advice. Counseling Centre "SAMADHAN" is run by Psychology department tries to solve the mental, emotional, problems of the student, teacher and others. Various Psychological tests are using to diagnosis problem and best alternative therapies used for better outcome. A rich library equipped with N-List, INFLIBNET, lots of books, journals, magazines of various subjects and newspaper with well equipped reading room.

Priority- To promote research work among professors and post-graduate students such as Ph.D. programme, publication, major and minor project etc.

Thrust-

- Lack of infrastructure and faculty as compare to the enrolment number of the students as per U.G.C. standard.
- To promote innovative and quality education while increasing enrolment rate.

| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

1. To organize national level seminar/Workshop on "Research Methodology "

to promote and enhance the field of research.

2. Organizing personality developments program for overall development of student of college, other college, school it with the help of psychology department.

3. To conduct Guest lecturers /Special lectures /Special talks etc

4. Organizing program related to NEP like lectures/Workshop/Training program etc.

5. To sign MoUs with industries/Vocational/Technical/Cultural institutions by IQAC and other departments of the college to facilitate collaboration.

6. To make students career oriented and provide guidance for right decisions to opt field of job, organizing program with the collaboration of career guidance and placement cell.

7. Preparing own logo for IQAC Of college and completing the process for getting it patented.

8. Organizing INMO training camp and Mathematics Olympiad with the help of mathematics department.

9. To reform the alumni association of the college and organizing activities related with it.

10. To make efforts to open Incubation, centre in the college.

11. To Organizing programs to promote awareness about environment by the help of Eco Club of the college.