

Steps to open a corporate account on WazirX

Choose as applicable:

1. [Click here if you're an Indian company](#)
2. [Click here if you're a non-Indian company](#)

Steps for Indian KYCs:

Please read the steps carefully and follow the required steps relevant to the nature of your firm.

1. Sign up on WazirX and submit the below details in KYC
2. Personal Info - Applicable for everyone:
 - a. **First Name:** Enter the name of your Company/LLP/Partnership Firm/HUF as it appears on PAN
 - b. **Date of Birth:** Enter Date of Incorporation/Formation as it appears on PAN
 - c. **Address:** Enter registered address of your Company/LLP/Partnership Firm/HUF
3. PAN details
 - a. **Company:** Enter your Company PAN in the "PAN" section and upload a PDF/ JPEG file of the same
 - b. **LLP:** Enter your LLP PAN in the "PAN" section and upload a PDF/JPEG file of the same
 - c. **Partnership:** Enter your Partnership firm PAN in the "PAN" section and upload a PDF/JPEG file of the same
 - d. **HUF:** Enter your HUF firm's PAN in the "PAN" section and upload a PDF/JPEG file of the same

4. Passport/Aadhar/Driving License section

- a. **Company:** Select 'Passport' option from the dropdown and enter your full CIN in the "Passport Number" field. Upload a PDF file of Incorporation Certificate of the Company in 'Upload front of Passport' section and signed Authority Letter (sample shared in Pg. 4) authorising director/s to open and operate an account with WazirX in the 'Upload back of Passport' section
- b. **LLP:** Select 'Passport' option from the dropdown and enter your full 7-digit LLPIN in the "Passport Number" field. Upload a PDF file of Incorporation Certificate of the LLP in 'Upload front of Passport' section and signed Authority Letter (sample shared in Pg. 3) authorising partner/s to open and operate an account with WazirX in the 'Upload back of Passport' section
- c. **Partnership:** Select 'Passport' option from the dropdown and enter your Udyog Aadhaar number in 'Passport Number' field and upload the Registration Certificate issued by the Registrar of Firms in 'Upload front of Passport' section. And upload your GST registration certificate in the 'Upload back of Passport' section
- d. **HUF:** Select 'Passport' option from the dropdown and enter the Aadhaar number of Karta of HUF in 'Passport Number' field, upload the PDF of the same in 'Front of Passport' section and upload a copy of cancelled cheque having the name of HUF in 'Back of Passport' section

5. Selfie section

- a. **Company:** Upload a selfie of any one Director holding his/her own and Company's PAN card
- b. **LLP:** Upload a selfie of any one partner holding his/her own and firm's PAN card
- c. **Partnership:** Upload a selfie of any one partner holding his/her own and firm's PAN card
- d. **HUF:** Upload a selfie of Karta of HUF holding their individual PAN and HUF PAN card

6. Send an email to business@wazirx.com with the following details:
 - a. **Required for everyone:** Share the email address that you'll use to register an account on WazirX with us on business@wazirx.com
 - b. **Also required for Partnership**
 - i. Partnership deed
 - ii. Copy of PAN and Aadhaar of all partners
 - iii. Copy of cancelled cheque having the name of firm on the cheque
 - iv. PDF file of a signed authority letter authorising the partners to open and operate account with WazirX
 - c. **Also required for HUF**
 - i. Copy of PAN Card of Karta
 - ii. Copy of cancelled cheque having the name of HUF
7. Email us on business@wazirx.com as soon as you've completed the sign up process and submitted all the documents

We'll approve your KYC **if** the documents match our criteria. Kindly note that approval is subjective, and WazirX has the right to reject without giving reasons.

Sample of Authority Letter (for Company & LLP)

(on Company Letterhead)

Letter of Authorization

The undersigned attests to Mr./ Ms. _____ as Authorised Account Holder of the organisation on the **WazirX Exchange**. Authorised Account Holder is hereby granted all rights and responsibilities deemed necessary to open an account, execute trades and any other actions related to the account through the **WazirX Exchange** on behalf of the Organisation.

Authorized Account Holders:

Name

<Name of Authorised Account Holder>

Job Title

<Director/ Partner>

By : <name of the organisation>

WazirX Login Email :

Name (Authorizer 1) :

Date :

Signature (Authorizer 1) :

Name (Authorizer 1) :

Date :

Signature (Authorizer 1) :

Steps for non-Indian Company KYCs:

Please read the steps carefully and follow the required steps relevant to the nature of your firm.

1. Sign up on WazirX and submit the below details in KYC
2. Enter the name of your company as it appears on the Incorporation Certificate
3. Enter company registration number in 'National ID' field and Upload Certificate of Incorporation in '**Upload front of National ID card**' section
4. Upload a PDF file of a signed Authority Letter (sample shared in Pg. 3) in the '**Upload back of National ID card**' section.
5. Upload a selfie of any Director holding his/her personal ID document in the '**Selfie**' section.
6. Email us on business@wazirx.com with the following info as soon as you've completed the sign up process and submitted all the documents:
 - a. Email address that you'll use to register an account on WazirX
 - b. Certified list of Directors and Shareholders of the company with % shareholding, country of residence and Passport number for each of the shareholders and ultimate beneficial owners.
 - c. A copy of the documents uploaded in Step 3, 4 and 5

We'll approve your KYC **if** the documents match our criteria. Kindly note that approval is subjective, and WazirX has the right to reject without giving reasons.