

Introduction to Preplnsta Learning Portal



We utilize the **Preplnsta Learning Portal** to streamline and centralize all learning activities throughout the course. Through this platform, you will be able to:



Access learning videos and resources



Track your attendance and upcoming events



View performance scores



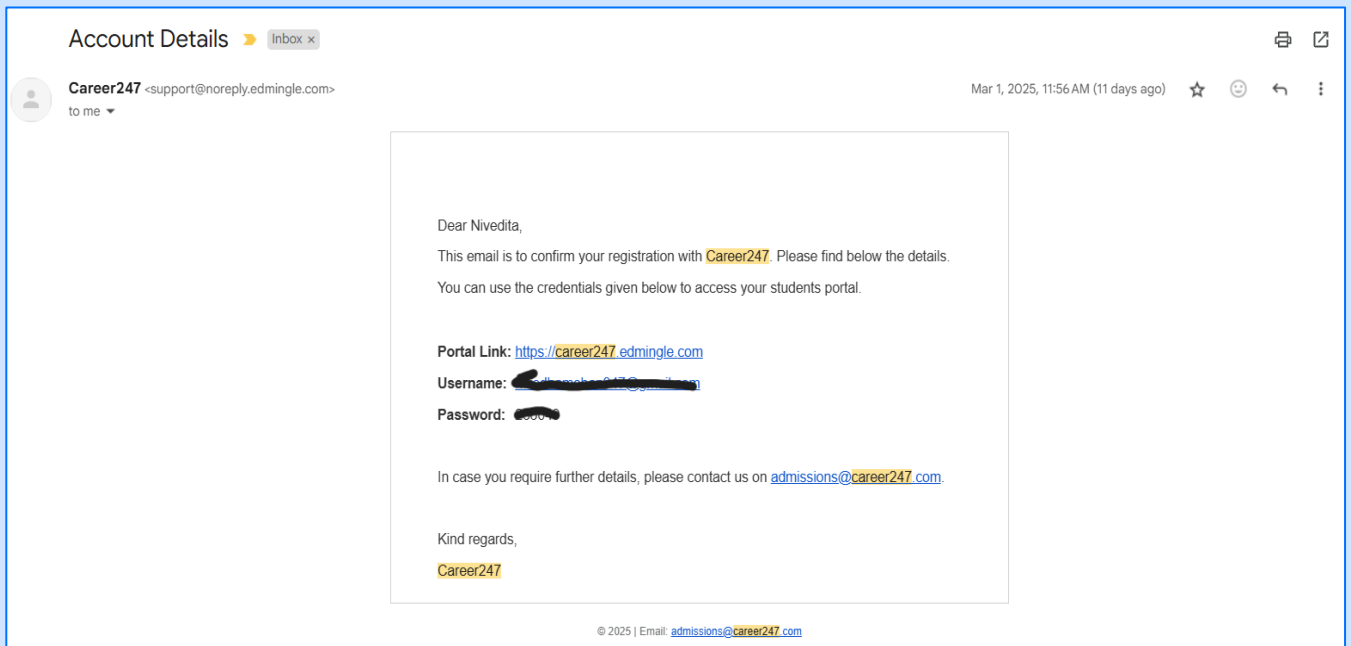
Attempt quizzes and assessments



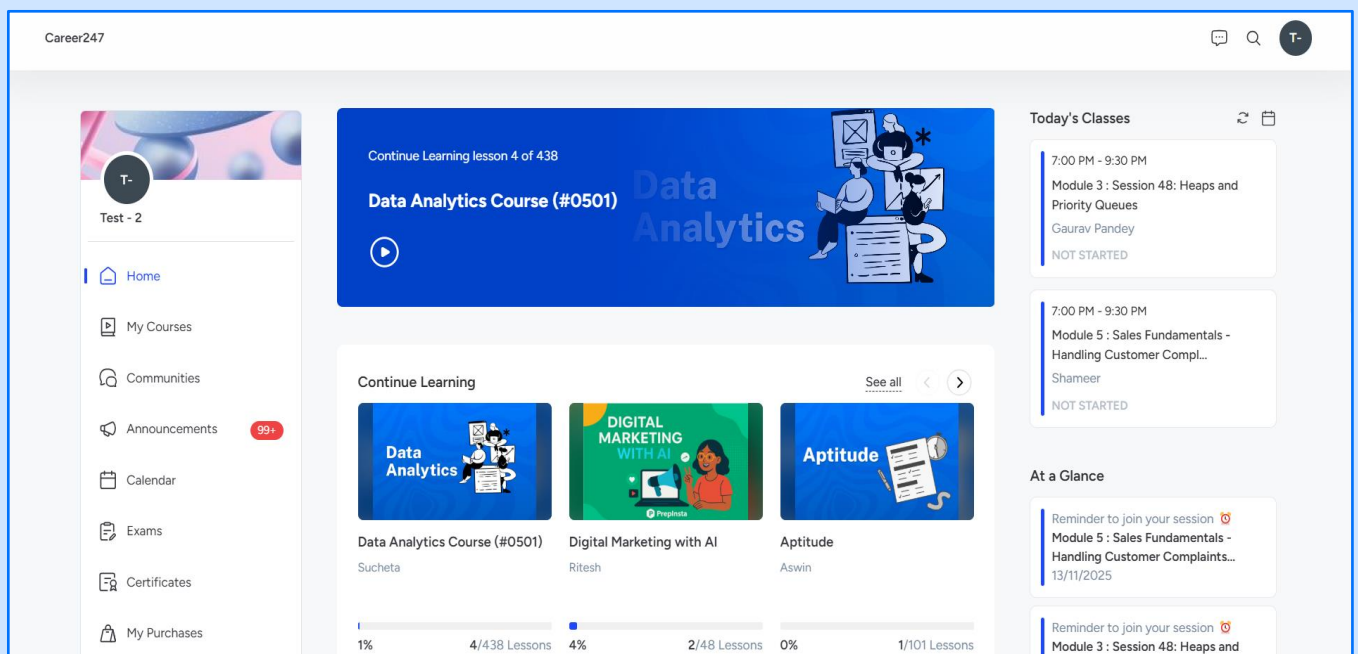
Upload assignments and project work

Students Dashboard

Step 1: Learners will receive an email at their registered email address containing the LMS portal link <https://prepinsta-career247.edmingle.com/> along with their username and password.

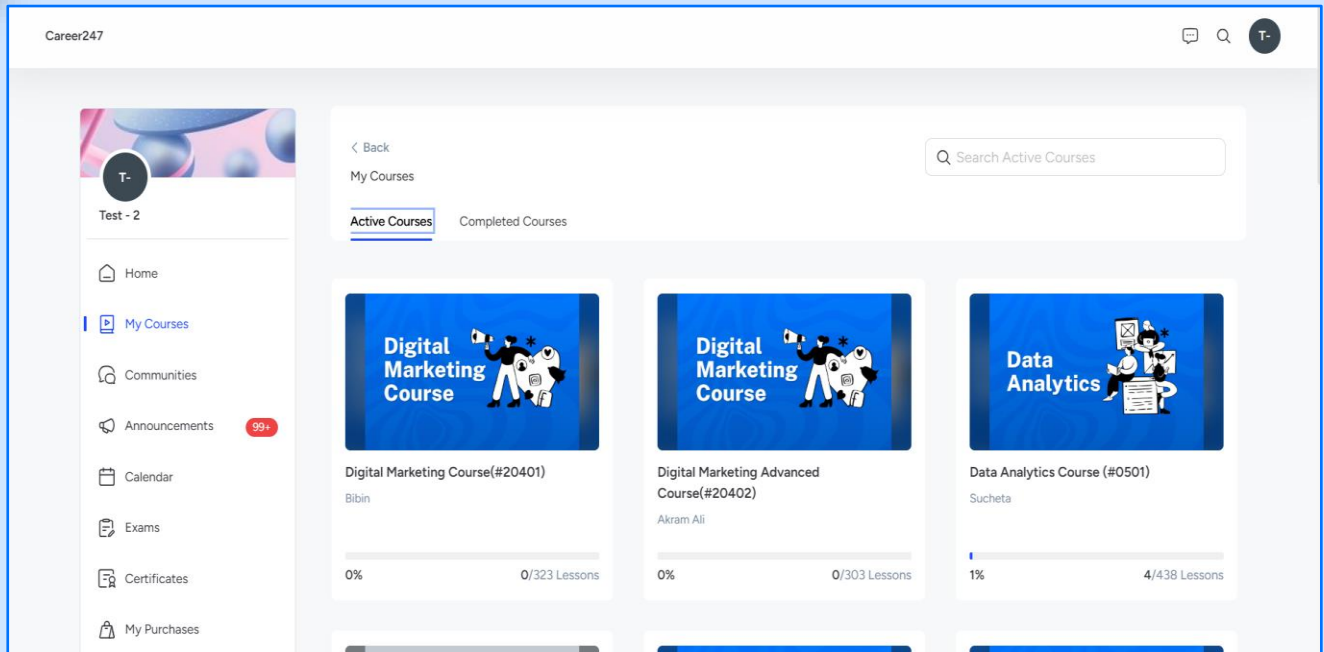


Step 2: After logging into the LMS Portal, you will be directed to the Dashboard. Here, you can view the courses you've purchased, any scheduled classes for the day (if applicable), and important class updates or announcements related to your batches.

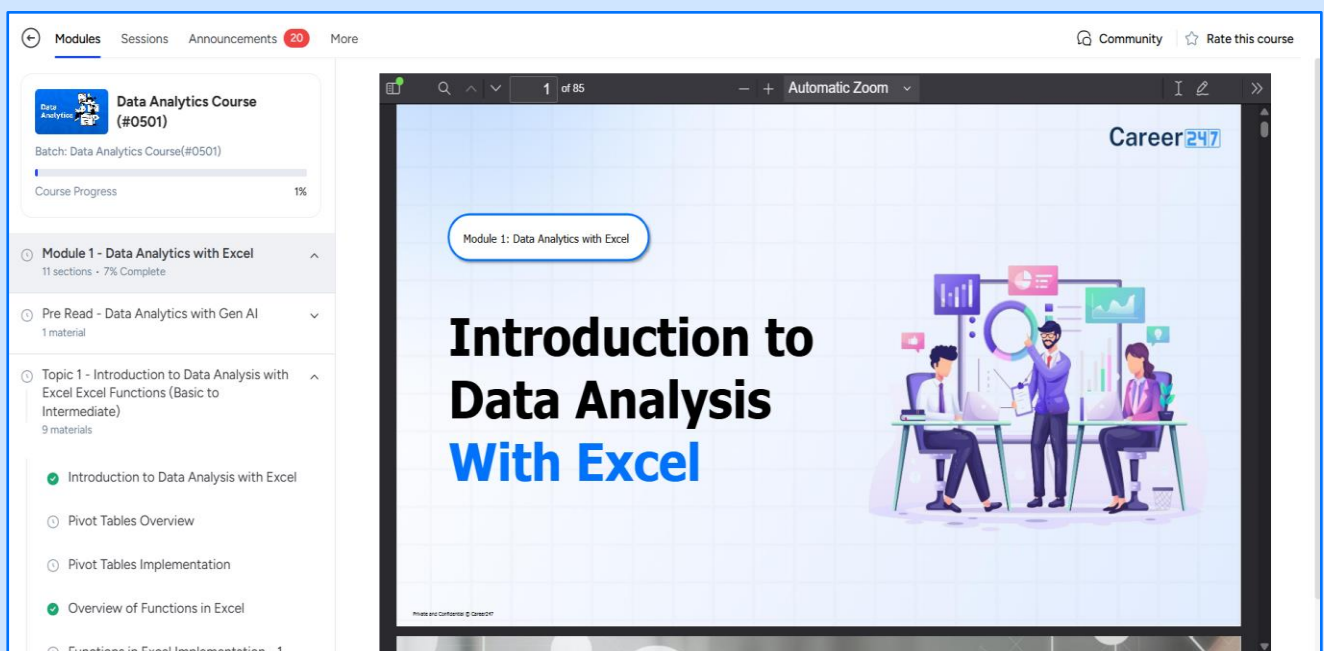


Students Dashboard

Step 3: Click on 'My Courses' to view all the courses you have purchased..



Step 4: Once you click on the course, you will see the contents, including the module details, on the left-hand side.



Students Dashboard

Step 5: Click on “**Sessions**” to view past class recordings, including the instructor details and topics covered in previous sessions. You can also filter the recordings by date, month or customized

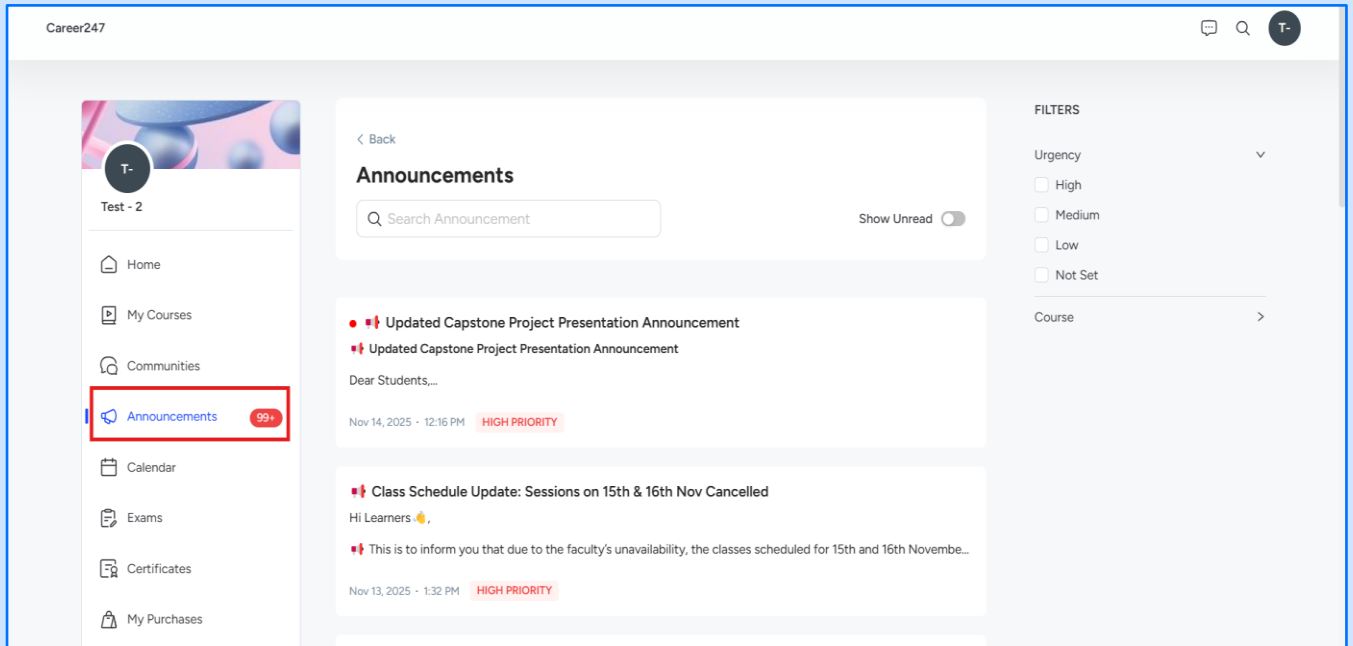
The screenshot shows the 'Sessions' tab of the Career 247 dashboard. On the left, there's a course overview for 'Data Analytics Course (#0501)' with a progress bar at 1%. Below it, a list of modules is shown, including 'Module 1 - Data Analytics with Excel' (7% complete), 'Pre Read - Data Analytics with Gen AI', and 'Topic 1 - Introduction to Data Analysis with Excel'. The main content area displays details for 'Module 4 : Session 54 : SQL' on Nov 01 Saturday. The session topic is 'Nested queries and subqueries', and it covers CASE statements, Views, and connecting SQL databases to Excel/Python/Power BI. A red box highlights the date filter set to 01/11/2025 to 30/11/2025. At the bottom right, there's a summary bar showing 0.00% attendance, 0 present (P: 0), and 4 absent (A: 4).

Step 6: In the “**Sessions**” Tab, the **Blue section** shows the overall attendance percentage, the “**Green section**” shows the attendance count, and the “**Red section**” shows the absent count.

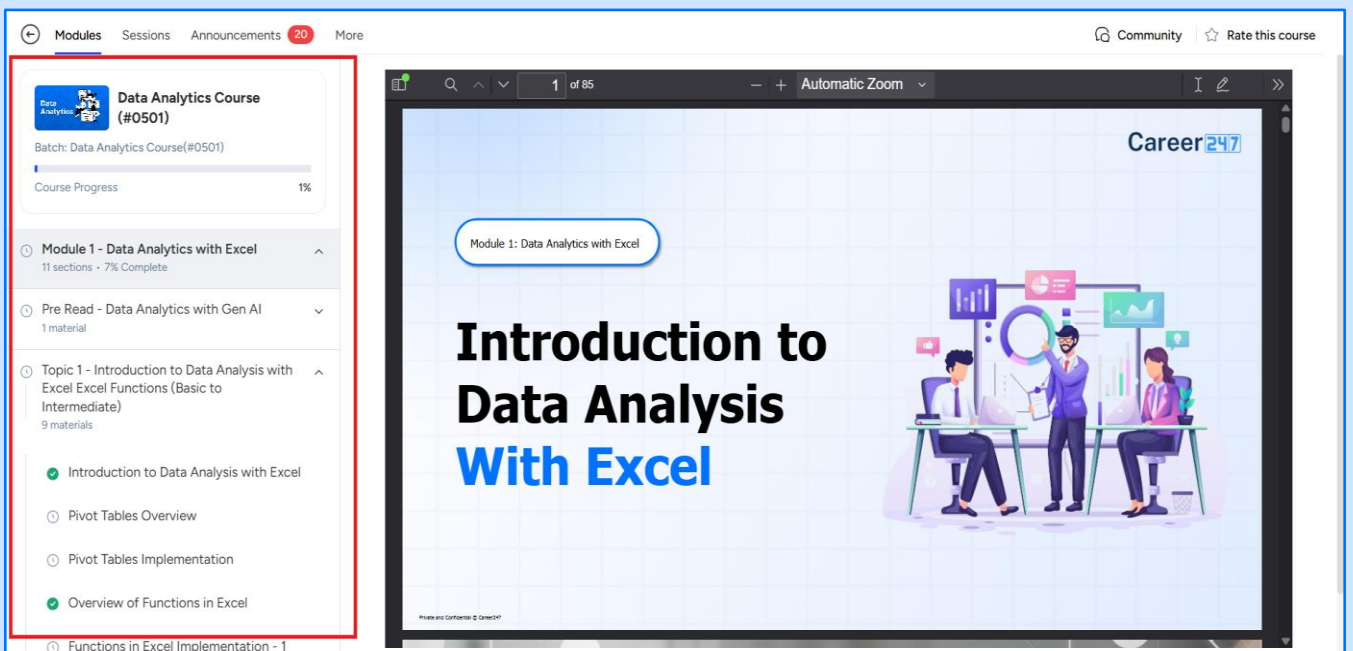
This screenshot is identical to the one above, showing the 'Sessions' tab. The red box now highlights the attendance summary bar at the bottom right, which displays 0.00% attendance, 0 present (P: 0), and 4 absent (A: 4).

Students Dashboard

Step 7: In the "**Announcement**" section, learners will receive updates regarding notes, homework, exams, and other important information.

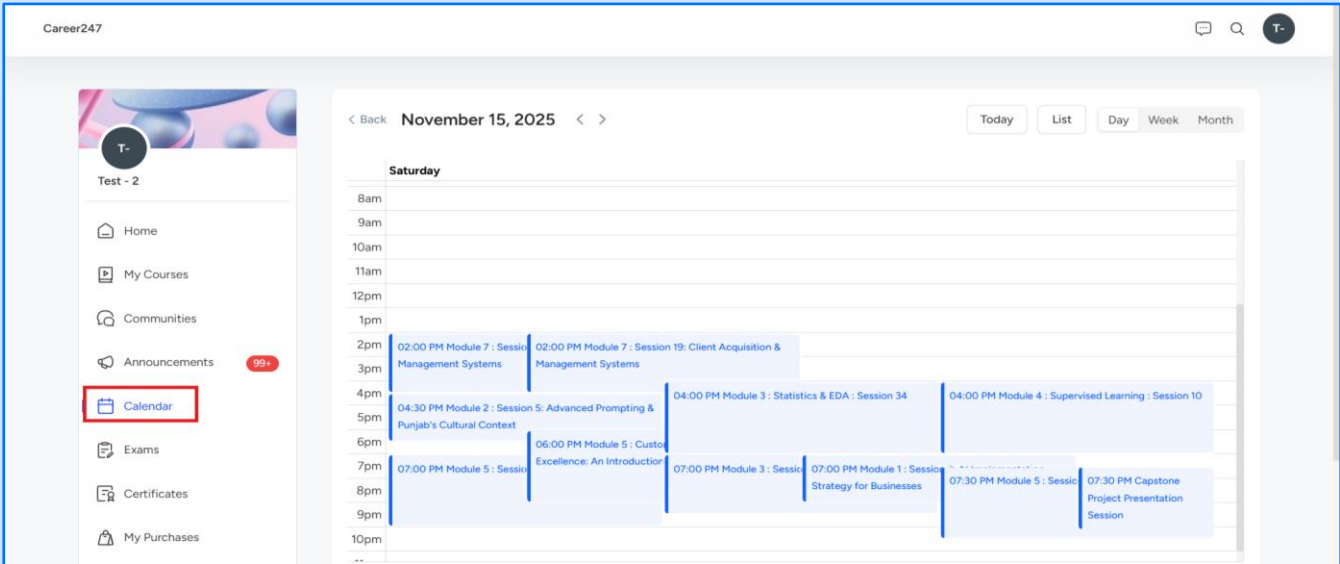


Step 8: In the "**Module**" section, by selecting the dropdown, you can view everything that has been uploaded **Module-wise** and **Topic-wise**.

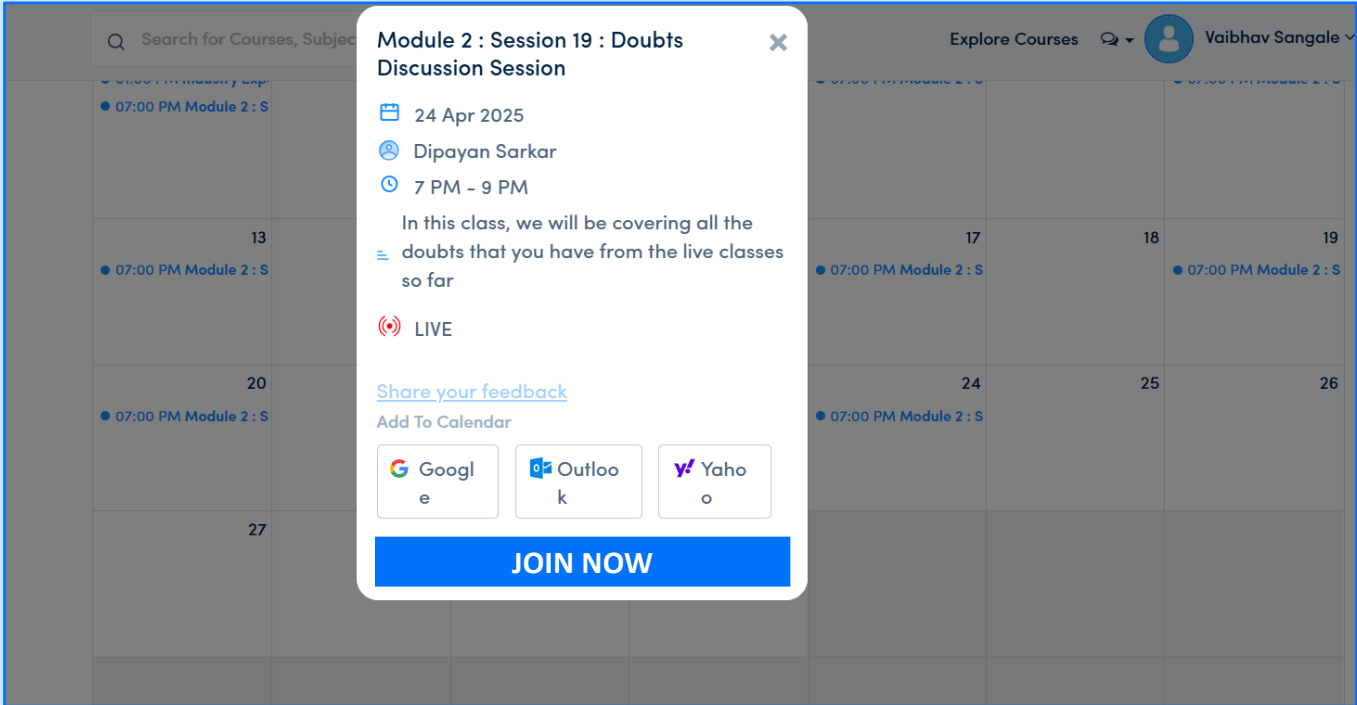


Students Dashboard

- Step 9: Go to **Dashboard** and Click on "Calendar" to view all the sessions scheduled for the respective batch and click on the hyperlink.

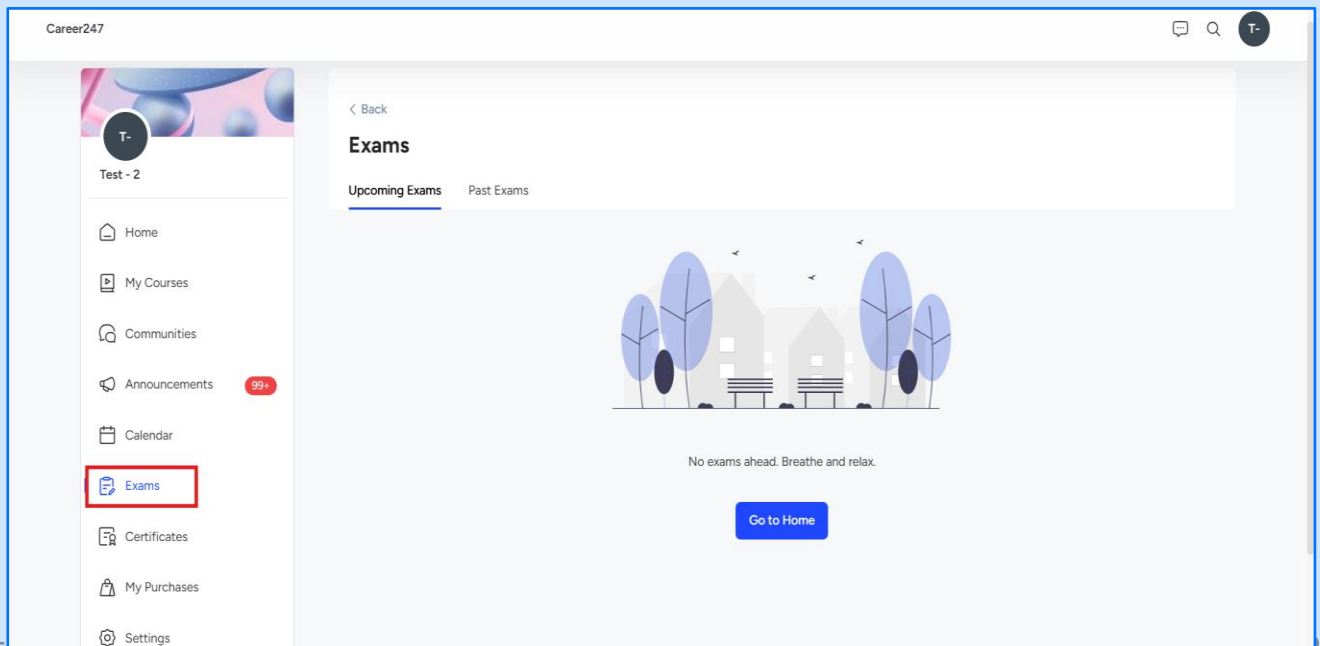


- Step 10: Once you click, the pop-up will appear. Click Join now and It will direct you to the Zoom session, provided the Zoom tool is installed on your laptop/desktop.

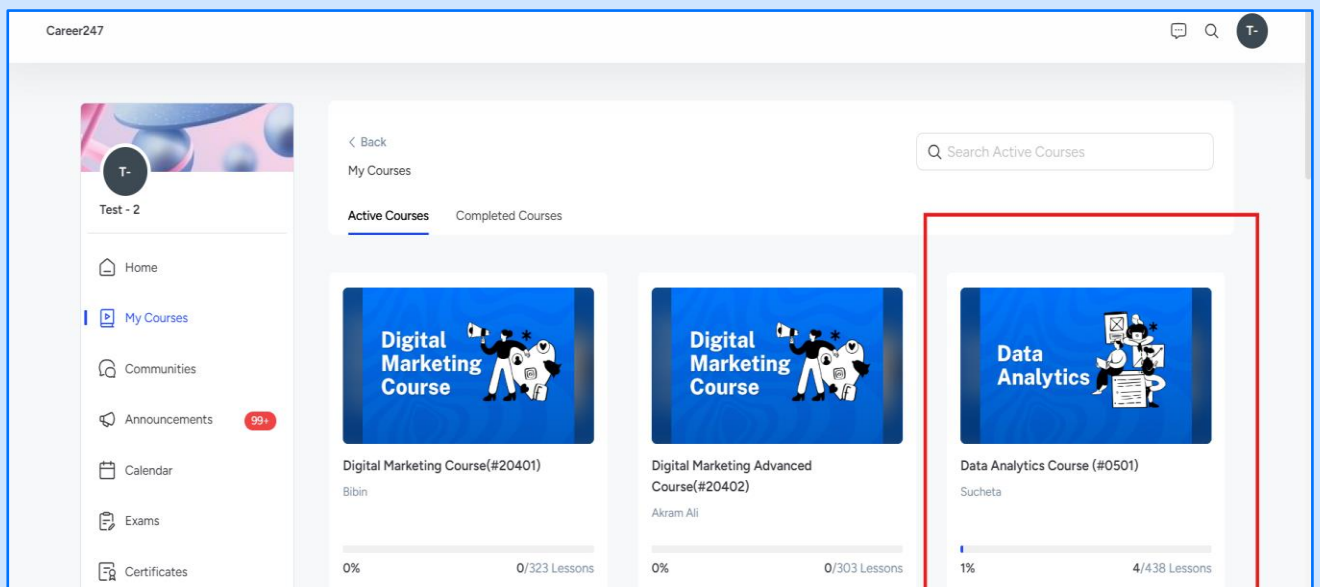


Students Dashboard

Step 11: Click on the 'Exam' section to view all the exams/tests scheduled for the batch.

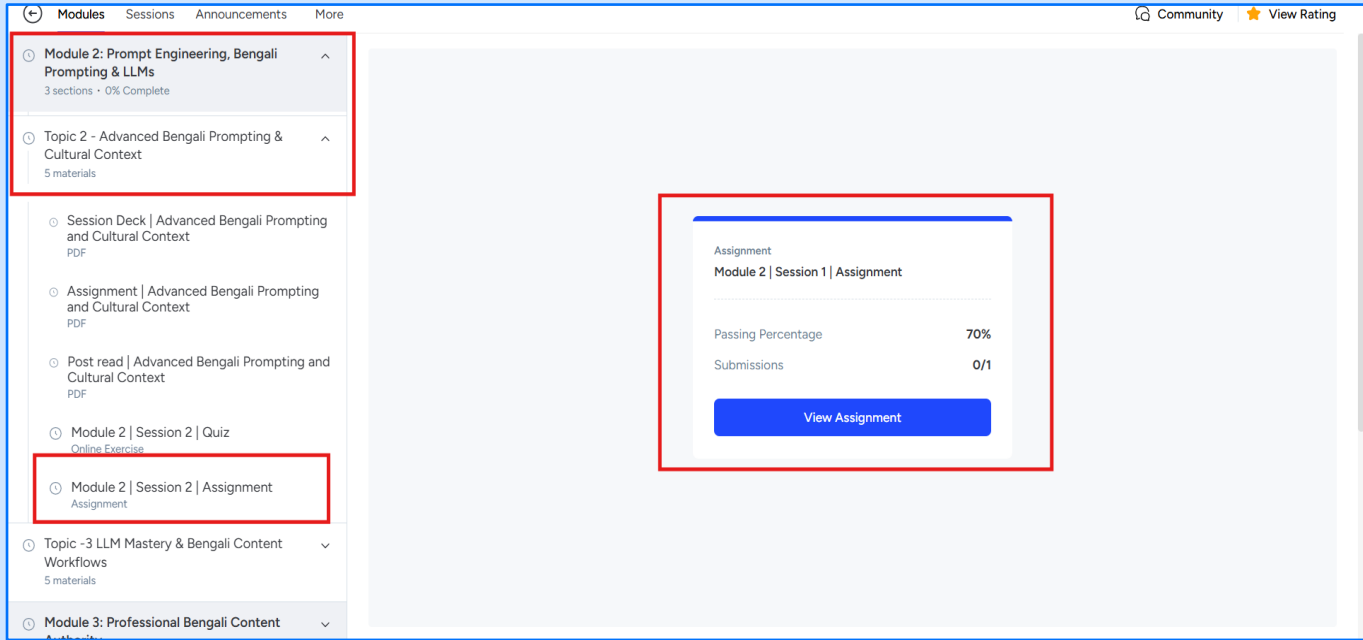


Step 12: To navigate to your homework session, First go to dashboard and click your course

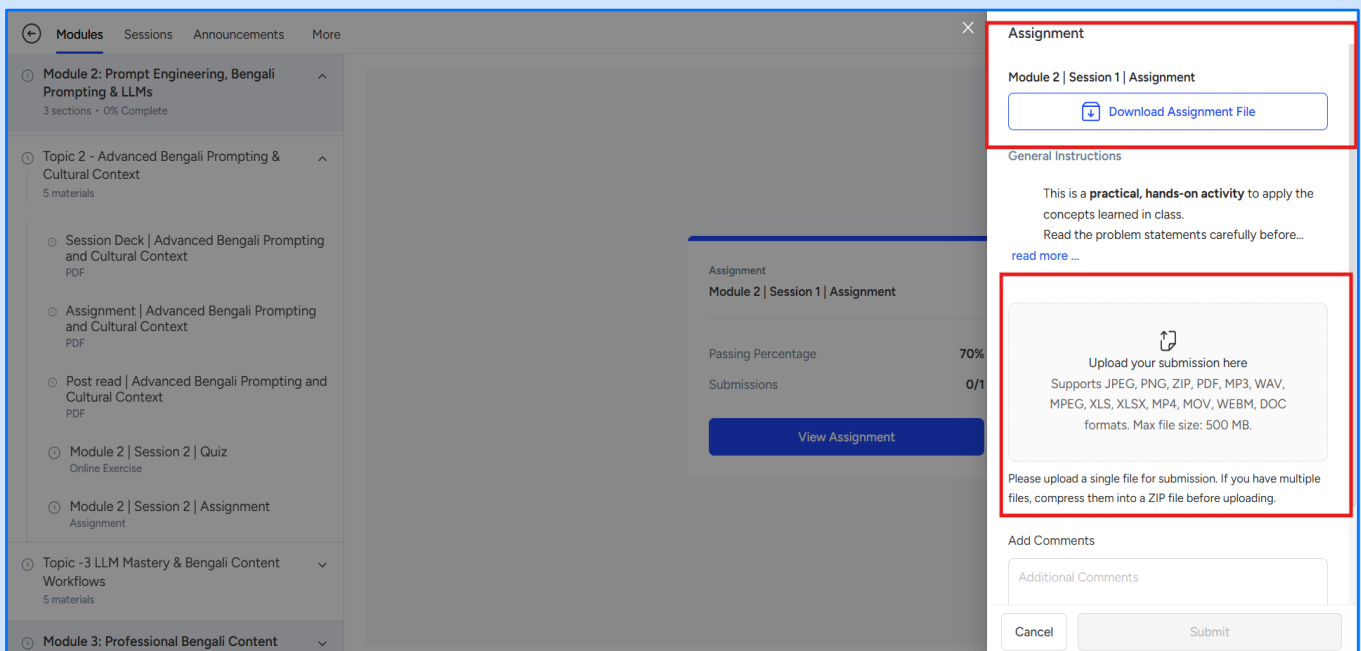


Students Dashboard

Step 13: Next, Under **Module** → **Topics** → **Assignments**, you can navigate step-by-step to view the assignments.



Step 14: Once you click on **Assignments**, You can download the rubrics file for the problem statement, and once you complete the Assignment, click on “**Upload your submission here.**” you can upload the Excel, PDF or JPGE Format, as shown in the figure below



Students Dashboard

Step 15: Next, Under **Module** → **Topics** → **Quiz**, you can navigate step-by-step to view the Quiz.

The screenshot displays the Career 247 Students Dashboard. On the left sidebar, the 'Modules' tab is selected. Under 'Module 2: Prompt Engineering, Bengali Prompting & LLMs', the 'Topic 2 - Advanced Bengali Prompting & Cultural Context' is expanded, showing a list of materials. The 'Module 2 | Session 2 | Quiz' is highlighted. On the right, a modal window titled 'Online Exercise' shows details for 'Module 2 | Session 2 | Quiz':

Online Exercise	
Module 2 Session 2 Quiz	
Total Questions	20
Duration	No time limit
Passing Percentage	80%
Attempts Left	2

An 'Attempt Now' button is visible at the bottom of the modal.

Etiquette and Support



1 Make sure to regularly check the dashboard for announcements, new materials, and schedule changes.



2 Explore additional resources shared by trainers to enhance your learning experience.



3 For any technical issues or platform-related queries, please contact the Support Team at: support@career247.com