

Introduction to PreInsta Learning Portal



We utilize the **PreInsta Learning Portal** to streamline and centralize all learning activities throughout the course. Through this platform, you will be able to:



Access learning videos and resources



Track your attendance and upcoming events



View performance scores



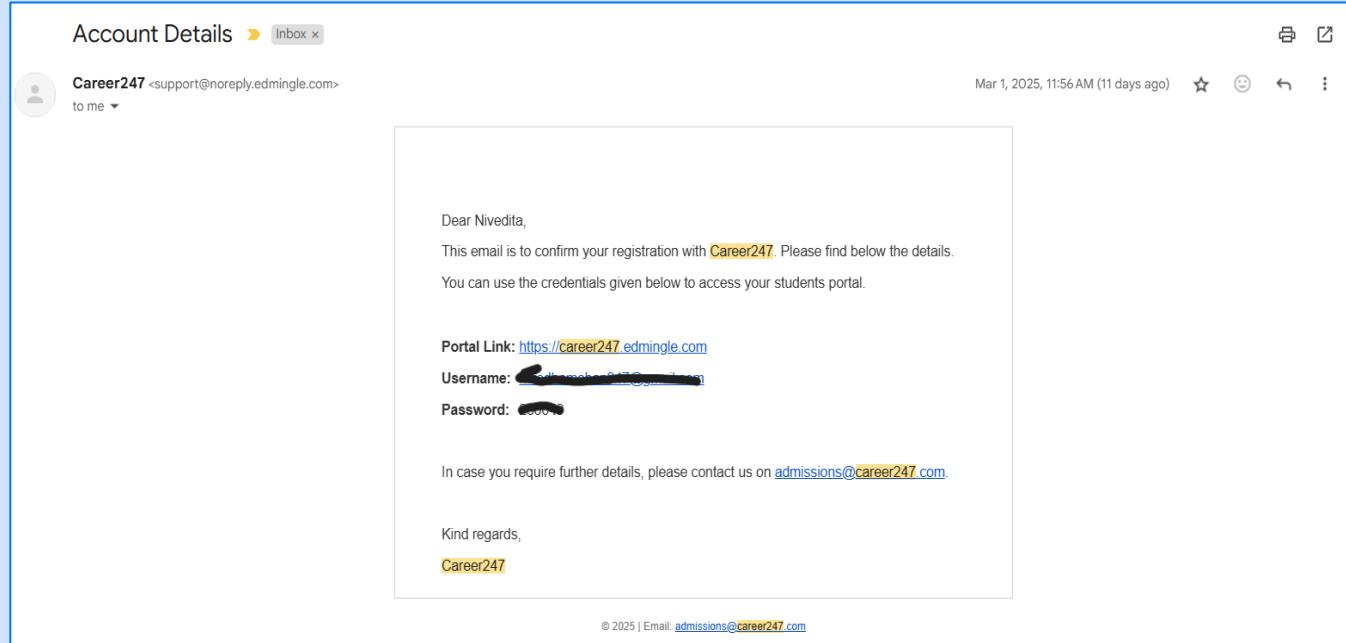
Attempt quizzes and assessments



Upload assignments and project work

Students Dashboard

- **Step 1:** Learners will receive an email at their registered email address containing the LMS portal link <https://prepinsta-career247.edmingle.com/> along with their username and password.



Account Details > Inbox x

Career247 <support@noreply.edmingle.com>
to me ▾

Mar 1, 2025, 11:56 AM (11 days ago) ⚡ 🌟 🔍 ⌂ ⌂

Dear Nivedita,

This email is to confirm your registration with **Career247**. Please find below the details.

You can use the credentials given below to access your students portal.

Portal Link: <https://career247.edmingle.com>

Username: [REDACTED]

Password: [REDACTED]

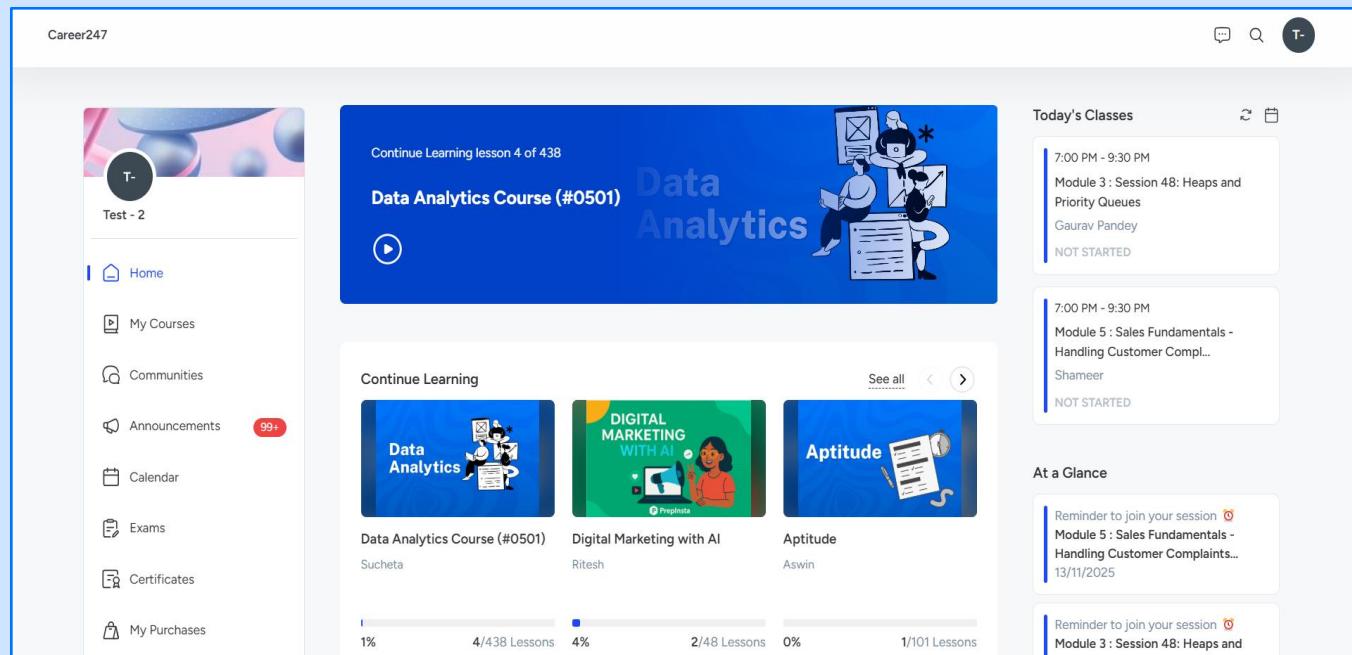
In case you require further details, please contact us on admissions@career247.com.

Kind regards,

Career247

© 2025 | Email: admissions@career247.com

- **Step 2:** After logging into the LMS Portal, you will be directed to the Dashboard. Here, you can view the courses you've purchased, any scheduled classes for the day (if applicable), and important class updates or announcements related to your batches.



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Test - 2

Home

My Courses

Communities

Announcements 99+

Calendar

Exams

Certificates

My Purchases

Continue Learning lesson 4 of 438

Data Analytics Course (#0501)

7:00 PM - 9:30 PM
Module 3 : Session 48: Heaps and Priority Queues
Gaurav Pandey
NOT STARTED

7:00 PM - 9:30 PM
Module 5 : Sales Fundamentals - Handling Customer Compl...
Shameer
NOT STARTED

Reminder to join your session
Module 5 : Sales Fundamentals - Handling Customer Complaints...
13/11/2025

Reminder to join your session
Module 3 : Session 48: Heaps and

Today's Classes

See all

Continue Learning

Data Analytics Course (#0501) Sucheta 1% 4/438 Lessons

DIGITAL MARKETING WITH AI Ritesh 4% 2/48 Lessons

Aptitude Aswin 0% 1/101 Lessons

At a Glance

Students Dashboard

- Step 3: Click on 'My Courses' to view all the courses you have purchased..

- Step 4: Once you click on the course, you will see the contents, including the module details, on the left-hand side.

Students Dashboard

- **Step 5:** Click on “**Sessions**” to view past class recordings, including the instructor details and topics covered in previous sessions. You can also filter the recordings by date, month or customized

Subjects (8)
Module 1 - Data Analytics with...

01/11/2025 - 30/11/2025

Nov 01 Saturday

Module 4 : Session 54 : SQL
Sucheta • 7:00 PM - 10:00 PM • Virtual
Topic: Nested queries and subqueries
CASE statements
Views: creation, use cases, and limitations
Connecting SQL databases to Excel / Python / Power BI
Running SQL queries from external tools
Exporting and importing data via CSV

CLASS COMPLETED A

Nov 02 Sunday

Module 5 : Session 55 : Power BI
Sucheta • 7:00 PM - 10:00 PM • Virtual
Topic: Definition of Business Intelligence and its industry applications
Types of BI tools and landscape overview
Installing Power BI Desktop
Overview of Power BI interface: ribbons, panes, canvas
Workflow overview: data, model, report views

CLASS COMPLETED A

PLAY RECORDING SHARE YOUR FEEDBACK

Community Rate this course

0.00% P:0 A:4

- **Step 6:** In the “**Sessions**” Tab, the **Blue section** shows the overall attendance percentage, the **“Green section”** shows the attendance count, and the **“Red section”** shows the absent count.

Subjects (8)
Module 1 - Data Analytics with...

01/11/2025 - 30/11/2025

Nov 01 Saturday

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CLASS COMPLETED A

PLAY RECORDING SHARE YOUR FEEDBACK

Community Rate this course

0.00% P:0 A:4

Students Dashboard

- **Step 7:** In the "Announcement" section, learners will receive updates regarding notes, homework, exams, and other important information.

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Announcements

Search Announcement

FILTERS

Urgency

- High
- Medium
- Low
- Not Set

Course

Announcements (99+)

Home

My Courses

Communities

Announcements

Calendar

Exams

Certificates

My Purchases

Back

Show Unread

Updated Capstone Project Presentation Announcement

Updated Capstone Project Presentation Announcement

Dear Students,...

Nov 14, 2025 - 12:16 PM HIGH PRIORITY

Class Schedule Update: Sessions on 15th & 16th Nov Cancelled

Hi Learners,...

This is to inform you that due to the faculty's unavailability, the classes scheduled for 15th and 16th November...

Nov 13, 2025 - 1:32 PM HIGH PRIORITY

- **Step 8:** In the "Module" section, by selecting the dropdown, you can view everything that has been uploaded **Module-wise** and **Topic-wise**.

Modules Sessions Announcements (20) More

Community Rate this course

Data Analytics Course (#0501)

Batch: Data Analytics Course (#0501)

Course Progress 1%

Module 1 - Data Analytics with Excel 11 sections - 7% Complete

Pre Read - Data Analytics with Gen AI 1 material

Topic 1 - Introduction to Data Analysis with Excel Excel Functions (Basic to Intermediate) 9 materials

Introduction to Data Analysis with Excel

Pivot Tables Overview

Pivot Tables Implementation

Overview of Functions in Excel

Functions in Excel Implementation - 1

Module 1: Data Analytics with Excel

Introduction to Data Analysis With Excel

Students Dashboard

- **Step 9: Go to Dashboard** and Click on "Calendar" to view all the sessions scheduled for the respective batch and click on the hyperlink.

- **Step 10:** Once you click, the pop-up will appear. Click Join now and It will direct you to the Zoom session, provided the Zoom tool is installed on your laptop/desktop.

Students Dashboard

- **Step 11:** Click on the 'Exam' section to view all the exams/tests scheduled for the batch.

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Test - 2

Home My Courses Communities Announcements (99+) Calendar Exams Certificates My Purchases Settings

Exams

Upcoming Exams Past Exams

No exams ahead. Breathe and relax.

Go to Home

- **Step 12:** To navigate to your homework session, First go to dashboard and click your course

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Test - 2

Home My Courses Communities Announcements (99+) Calendar Exams Certificates

My Courses

Active Courses Completed Courses

Search Active Courses

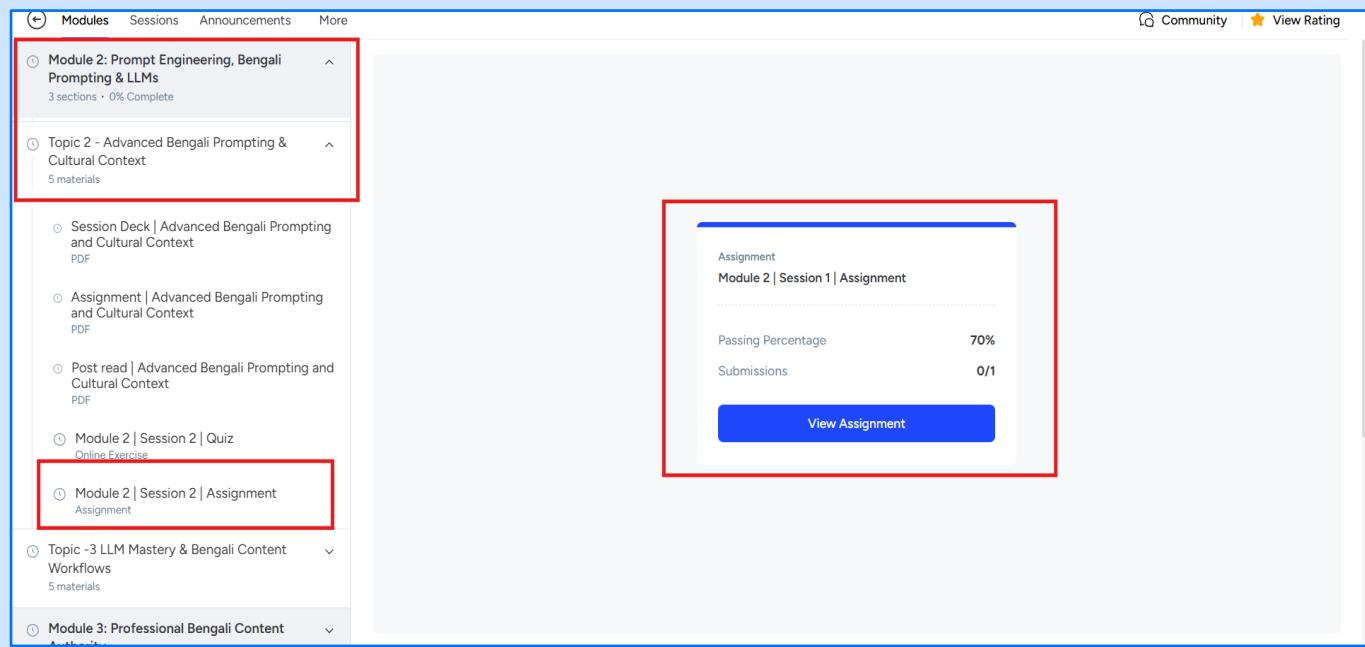
Digital Marketing Course (#20401) Bibin 0% 0/323 Lessons

Digital Marketing Advanced Course (#20402) Akram Ali 0% 0/303 Lessons

Data Analytics Course (#0501) Sucheta 1% 4/438 Lessons

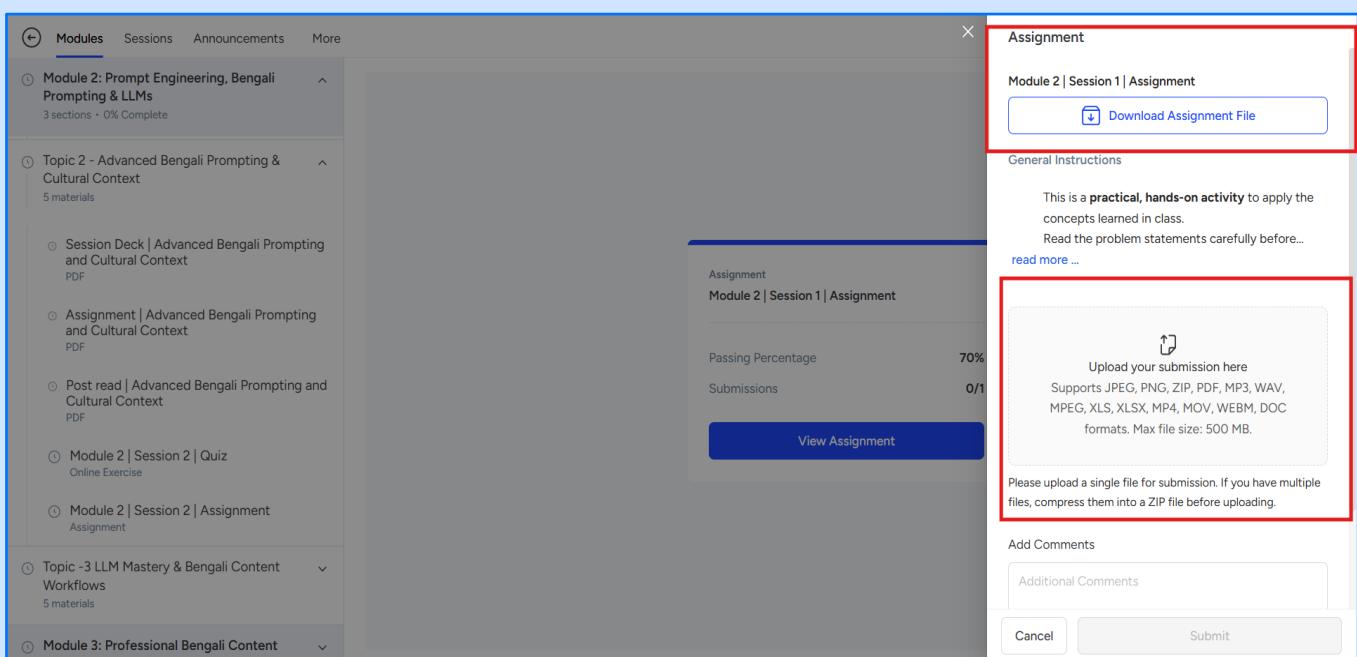
Students Dashboard

- **Step 13:** Next, Under **Module → Topics → Assignments**, you can navigate step-by-step to view the assignments.



The screenshot shows the Students Dashboard interface. At the top, there are navigation links: Modules, Sessions, Announcements, and More. On the right, there are links for Community and View Rating. The main content area is divided into sections: Module 2, Topic 2, and Topic 3. Module 2 is expanded, showing sub-topics: Topic 2 - Advanced Bengali Prompting & Cultural Context, Session Deck, Assignment, and a Quiz. Topic 2 is also expanded, showing materials: Session Deck, Assignment, and Post read. The Assignment link under Topic 2 is highlighted with a red box. To the right, a detailed view of the Assignment for Module 2 | Session 1 is shown, including Passing Percentage (70%), Submissions (0/1), and a 'View Assignment' button. The 'View Assignment' button and the detailed assignment view are also highlighted with red boxes.

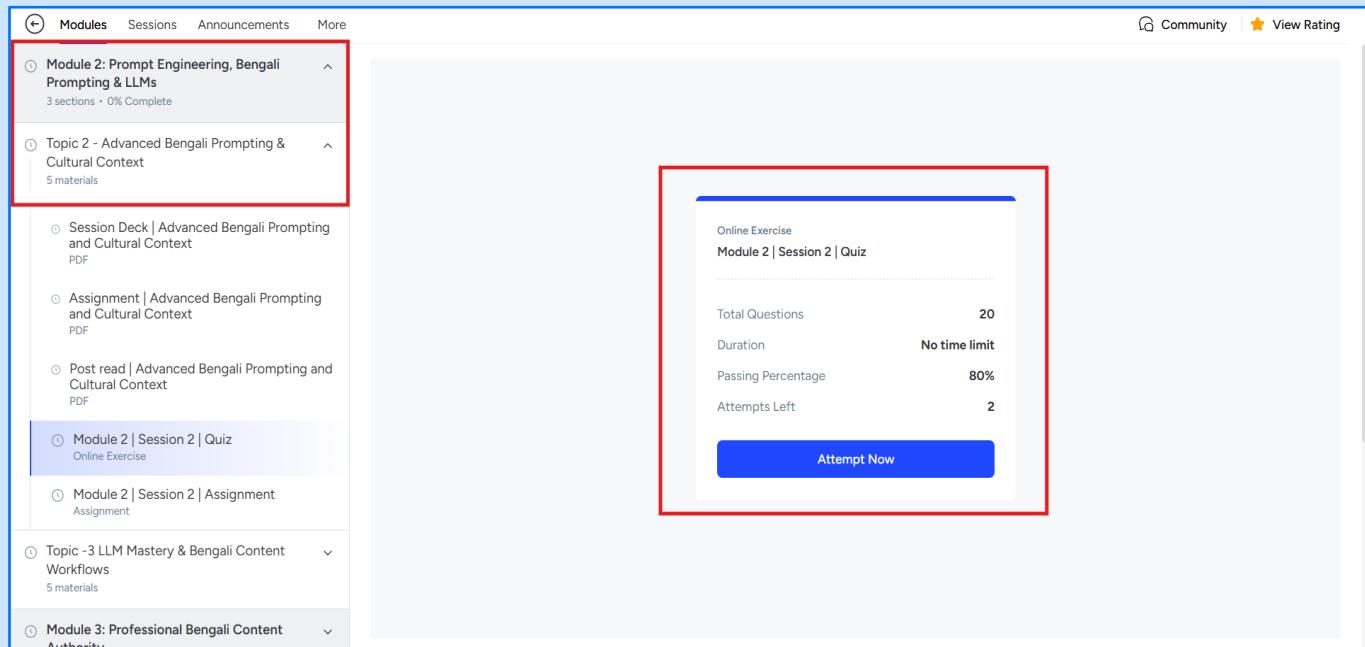
- **Step 14:** Once you click on **Assignments**, You can download the rubrics file for the problem statement, and once you complete the Assignment, click on **“Upload your submission here.”** you can upload the Excel, PDF or JPEG Format, as shown in the figure below



The screenshot shows the assignment submission interface. At the top, there are navigation links: Modules, Sessions, Announcements, and More. The right side shows the assignment details for Module 2 | Session 1, including a 'Download Assignment File' button, General Instructions (a practical, hands-on activity), and a note to read the problem statements carefully. Below this, the assignment view for Module 2 | Session 1 is shown, with the same Passing Percentage (70%) and Submissions (0/1) data as the previous screenshot. At the bottom, there is a large red box highlighting the 'Upload your submission here' section. This section includes a note that supports various file formats (JPEG, PNG, ZIP, PDF, MP3, WAV, MPEG, XLS, XLSX, MP4, MOV, WEBM, DOC) and a maximum file size of 500 MB. It also includes a 'Please upload a single file for submission. If you have multiple files, compress them into a ZIP file before uploading.' note, a 'Add Comments' section with an 'Additional Comments' input field, and 'Cancel' and 'Submit' buttons.

Students Dashboard

- **Step 15:** Next, Under **Module** → **Topics** → **Quiz**, you can navigate step-by-step to view the Quiz.



The screenshot shows the 'Students Dashboard' interface. On the left, a sidebar menu lists 'Modules', 'Sessions', 'Announcements', and 'More'. Under 'Modules', 'Module 2: Prompt Engineering, Bengali Prompting & LLMs' is selected and expanded, showing '3 sections' and '0% Complete'. Under 'Topic 2 - Advanced Bengali Prompting & Cultural Context', there are '5 materials': 'Session Deck | Advanced Bengali Prompting and Cultural Context PDF', 'Assignment | Advanced Bengali Prompting and Cultural Context PDF', 'Post read | Advanced Bengali Prompting and Cultural Context PDF', 'Module 2 | Session 2 | Quiz (Online Exercise)', and 'Module 2 | Session 2 | Assignment Assignment'. Below this is 'Topic 3 LLM Mastery & Bengali Content Workflows' with '5 materials'. At the bottom is 'Module 3: Professional Bengali Content Authority'. On the right, a main content area shows 'Topic 2 - Advanced Bengali Prompting & Cultural Context' with a sub-section for 'Module 2 | Session 2 | Quiz'. This quiz interface is highlighted with a red box and contains the following details:

- Online Exercise
- Module 2 | Session 2 | Quiz
- Total Questions: 20
- Duration: No time limit
- Passing Percentage: 80%
- Attempts Left: 2

A blue 'Attempt Now' button is at the bottom.

Etiquette and Support



1 Make sure to regularly check the dashboard for announcements, new materials, and schedule changes.



2 Explore additional resources shared by trainers to enhance your learning experience.



3 For any technical issues or platform-related queries, please contact the Support Team at: support@career247.com