

Subject Knowledge Office Assistant- Bihar Jeevika Study Plan by Radhika Dua Ma'am

Class Time 8:00 PM to 8:59 PM (Tentative)

Date	Day	Subject	Topic	Start Time	End Time
18 November 2025	Tuesday	Subject Knowledge Office Assistant	Subject Knowledge Class-1 (Core Skills)	8:00 PM	8:59 PM
19 November 2025	Wednesday	Subject Knowledge Office Assistant	Subject Knowledge Class-2 (Core Skills)	8:00 PM	8:59 PM
20 November 2025	Thursday	Subject Knowledge Office Assistant	Subject Knowledge Class-3 (Core Skills)	8:00 PM	8:59 PM
21 November 2025	Friday	Subject Knowledge Office Assistant	Subject Knowledge Class-4 (Core Skills)	8:00 PM	8:59 PM
22 November 2025	Saturday	Subject Knowledge Office Assistant	Subject Knowledge Class-5 (Software and Tools)	8:00 PM	8:59 PM
23 November 2025	Sunday	Subject Knowledge Office Assistant			
24 November 2025	Monday	Subject Knowledge Office Assistant	Subject Knowledge Class-6 (Software and Tools)	8:00 PM	8:59 PM
25 November 2025	Tuesday	Subject Knowledge Office Assistant	Subject Knowledge Class-7 (Software and Tools)	8:00 PM	8:59 PM
26 November 2025	Wednesday	Subject Knowledge Office Assistant	Subject Knowledge Class-8 (Software and Tools)	8:00 PM	8:59 PM
27 November 2025	Thursday	Subject Knowledge Office Assistant	Subject Knowledge Class-9 (Administrative Tasks)	8:00 PM	8:59 PM
28 November 2025	Friday	Subject Knowledge Office Assistant	Subject Knowledge Class-10 (Administrative Tasks)	8:00 PM	8:59 PM
29 November 2025	Saturday	Subject Knowledge Office Assistant	Subject Knowledge Class-11 (Administrative Tasks)	8:00 PM	8:59 PM
30 November 2025	Sunday				
1 December 2025	Monday	Subject Knowledge Office Assistant	Subject Knowledge Class-12 (Administrative Tasks)	8:00 PM	8:59 PM
2 December 2025	Tuesday	Subject Knowledge Office Assistant	Subject Knowledge Class-13 (Administrative Tasks)	8:00 PM	8:59 PM
3 December 2025	Wednesday	Subject Knowledge Office Assistant	Subject Knowledge Class-14 (Soft Skills)	8:00 PM	8:59 PM
4 December 2025	Thursday	Subject Knowledge Office Assistant	Subject Knowledge Class-15 (Soft Skills)	8:00 PM	8:59 PM
5 December 2025	Friday	Subject Knowledge Office Assistant	Subject Knowledge Class-16 (Soft Skills)	8:00 PM	8:59 PM
6 December 2025	Saturday	Subject Knowledge Office Assistant	Subject Knowledge Class-17 (Soft Skills)	8:00 PM	8:59 PM
7 December 2025	Sunday				
8 December 2025	Monday	Subject Knowledge Office Assistant	Subject Knowledge Class-18 (Soft Skills)	8:00 PM	8:59 PM
9 December 2025	Tuesday	Subject Knowledge Office Assistant	Subject Knowledge Class-19 (Additional Skills)	8:00 PM	8:59 PM
10 December 2025	Wednesday	Subject Knowledge Office Assistant	Subject Knowledge Class-20 (Additional Skills)	8:00 PM	8:59 PM
11 December 2025	Thursday	Subject Knowledge Office Assistant	Subject Knowledge Class-21 (Additional Skills)	8:00 PM	8:59 PM

Date	Day	Subject	Topic	Start Time	End Time
12 December 2025	Friday	Subject Knowledge Office Assistant	Subject Knowledge Class-22 (Additional Skills)	8:00 PM	8:59 PM
13 December 2025	Saturday	Subject Knowledge Office Assistant	Subject Knowledge Class-23 (Additional Skills)	8:00 PM	8:59 PM
14 December 2025	Sunday				
15 December 2025	Monday	Subject Knowledge Office Assistant	Subject Knowledge Class-24 (Miscellaneous)	8:00 PM	8:59 PM
16 December 2025	Tuesday	Subject Knowledge Office Assistant	Subject Knowledge Class-25 (Miscellaneous)	8:00 PM	8:59 PM
17 December 2025	Wednesday	Subject Knowledge Office Assistant	Subject Knowledge Class-26 (Miscellaneous)	8:00 PM	8:59 PM

