

Introduction to Career247 Learning Portal



We utilize the **Career247 Learning Portal** to streamline and centralize all learning activities throughout the course. Through this platform, you will be able to:



Access learning videos and resources



Track your attendance and upcoming events



View performance scores



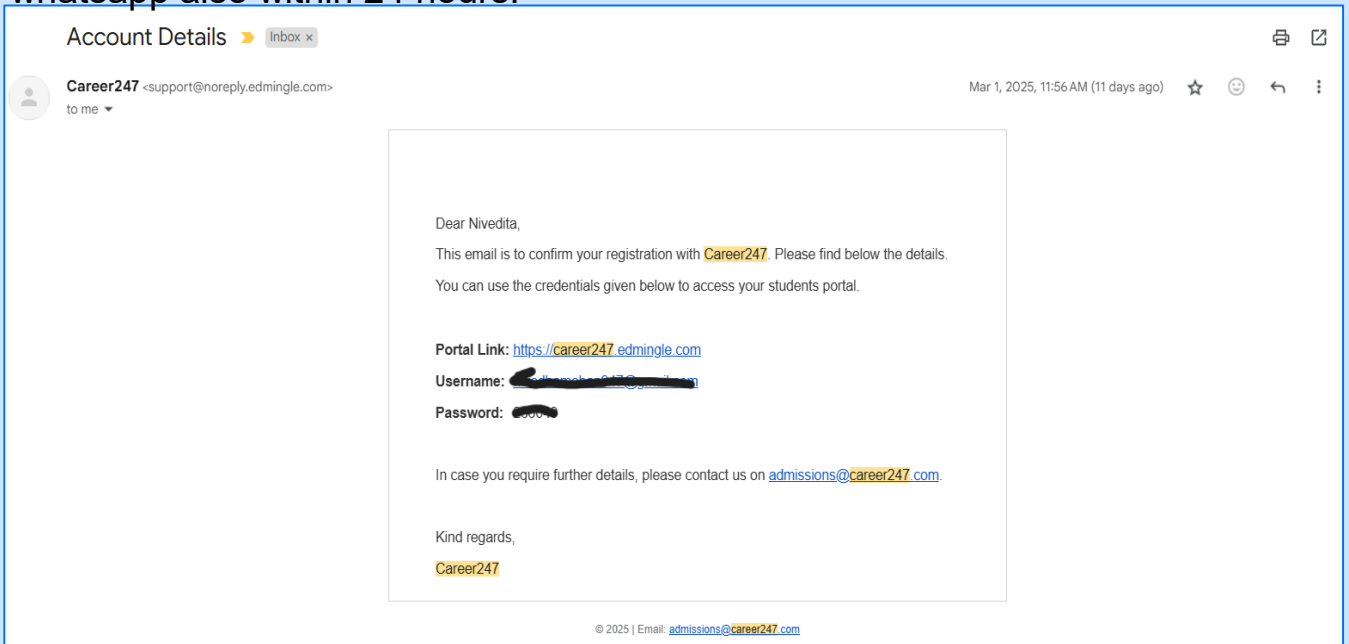
Attempt quizzes and assessments



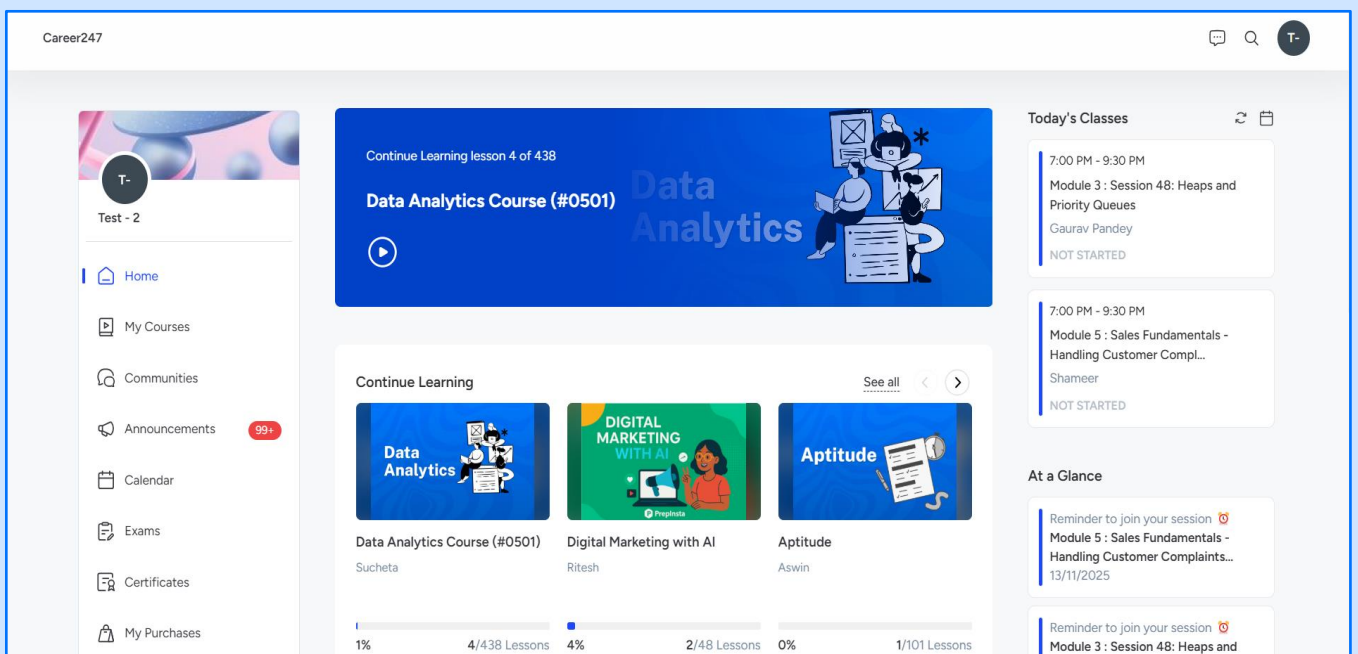
Upload assignments and project work

Students Dashboard

Step 1: Learners will receive an email at their registered email address containing the LMS portal link <https://prepinsta-career247.edmingle.com/> along with their username and password. User will receive a link on whatsapp also within 24 hours.

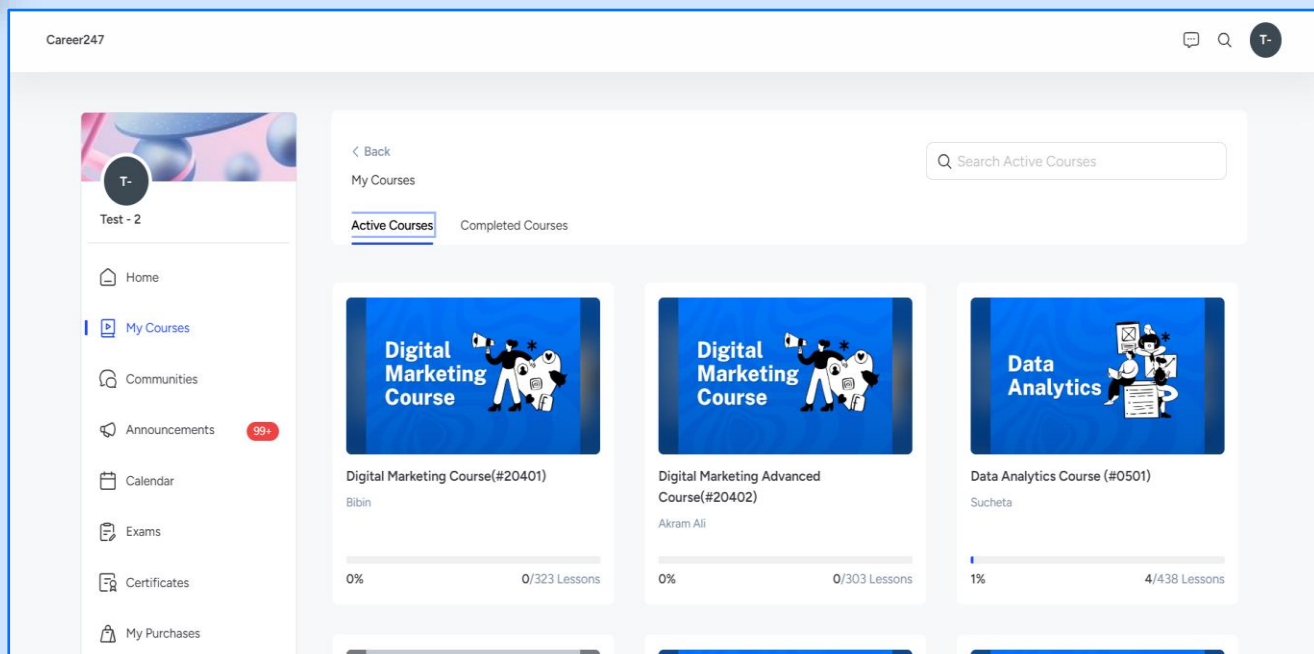


Step 2: After logging into the LMS Portal, you will be directed to the Dashboard. Here, you can view the courses you've purchased, any scheduled classes for the day (if applicable), and important class updates or announcements related to your batches.

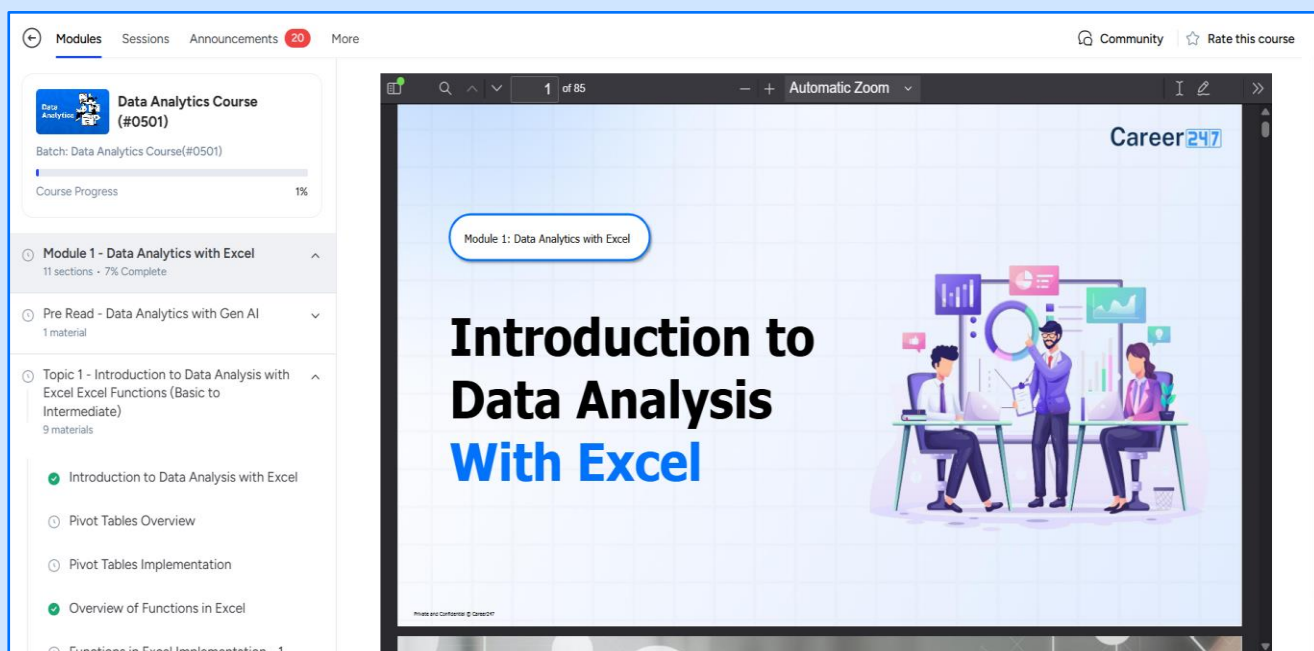


Students Dashboard

Step 3: Click on 'My Courses' to view all the courses you have purchased..



Step 4: Once you click on the course, you will see the contents, including the module details, on the left-hand side.



Students Dashboard

- Step 5:** Click on “**Sessions**” to view past class recordings, including the instructor details and topics covered in previous sessions. You can also filter the recordings by date, month or customized

Modules

Sessions

Announcements20

More

Data Analytics Course

(#0501)

Batch: Data Analytics Course(#0501)

Course Progress

1%

Module 1 - Data Analytics with Excel

11 sections • 7% Complete

Pre Read - Data Analytics with Gen AI

1 material

Topic 1 - Introduction to Data Analysis with Excel Excel Functions (Basic to Intermediate)

9 materials

Introduction to Data Analysis with Excel

Pivot Tables Overview

Pivot Tables Implementation

Overview of Functions in Excel

Functions in Excel Implementation - 1

Subjects (8)

Module 1 - Data Analytics with...

01/11/2025 → 30/11/2025

Search Classes

0.00%P: 0A: 4

Nov 01

Saturday

Module 4 : Session 54 : SQL

Sucheta • 7:00 PM - 10:00 PM • Virtual

Topic: Nested queries and subqueries

CASE statements

Views: creation, use cases, and limitations

Connecting SQL databases to Excel / Python / Power BI

Running SQL queries from external tools

Exporting and importing data via CSV

CLASS COMPLETEDA

PLAY RECORDING

SHARE YOUR FEEDBACK

Nov 02

Sunday

Module 5 : Session 55 : Power BI

Sucheta • 7:00 PM - 10:00 PM • Virtual

Topic: Definition of Business Intelligence and its industry applications

Types of BI tools and landscape overview

Installing Power BI Desktop

Overview of Power BI interface: ribbons, panes, canvas

Workflow overview: data, model, report views

CLASS COMPLETEDA

PLAY RECORDING

SHARE YOUR FEEDBACK

Step 6: In the “**Sessions**” Tab, the **Blue section** shows the overall attendance percentage, the “**Green section**” shows the attendance count, and the “**Red section**” shows the absent count.

Modules

Sessions

Announcements20

More

Data Analytics Course

(#0501)

Batch: Data Analytics Course(#0501)

Course Progress

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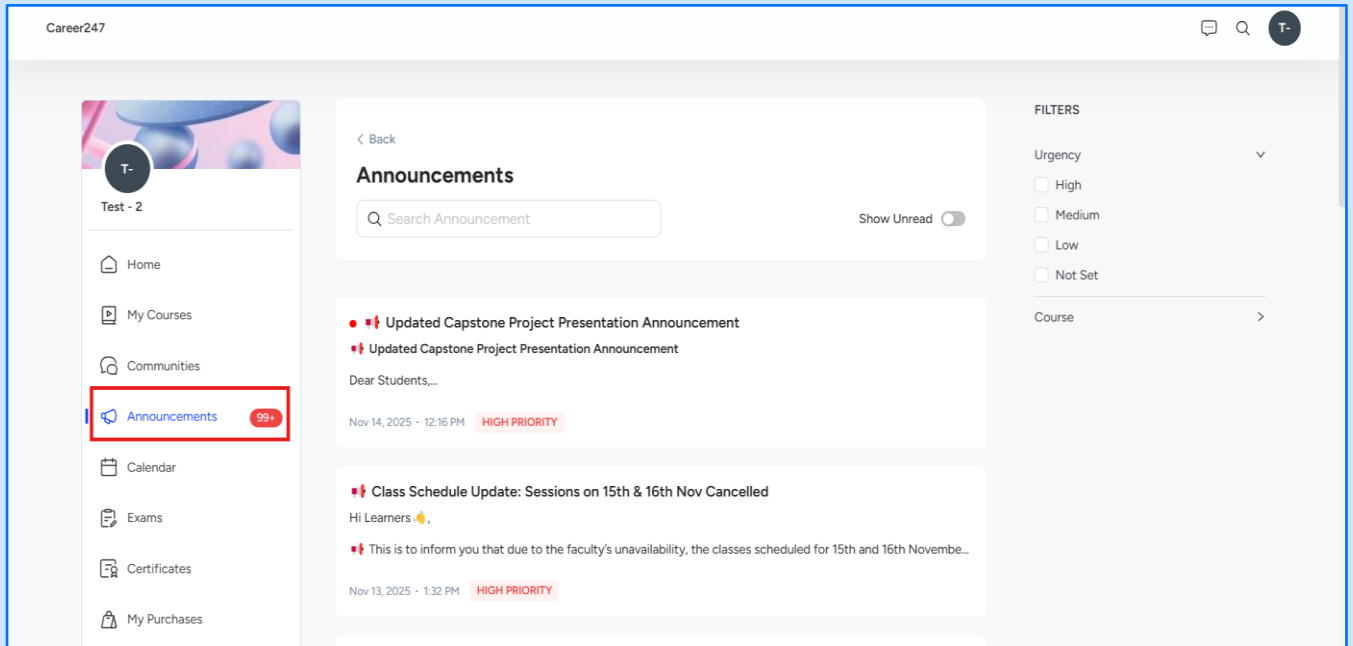
CLASS COMPLETEDA

PLAY RECORDING

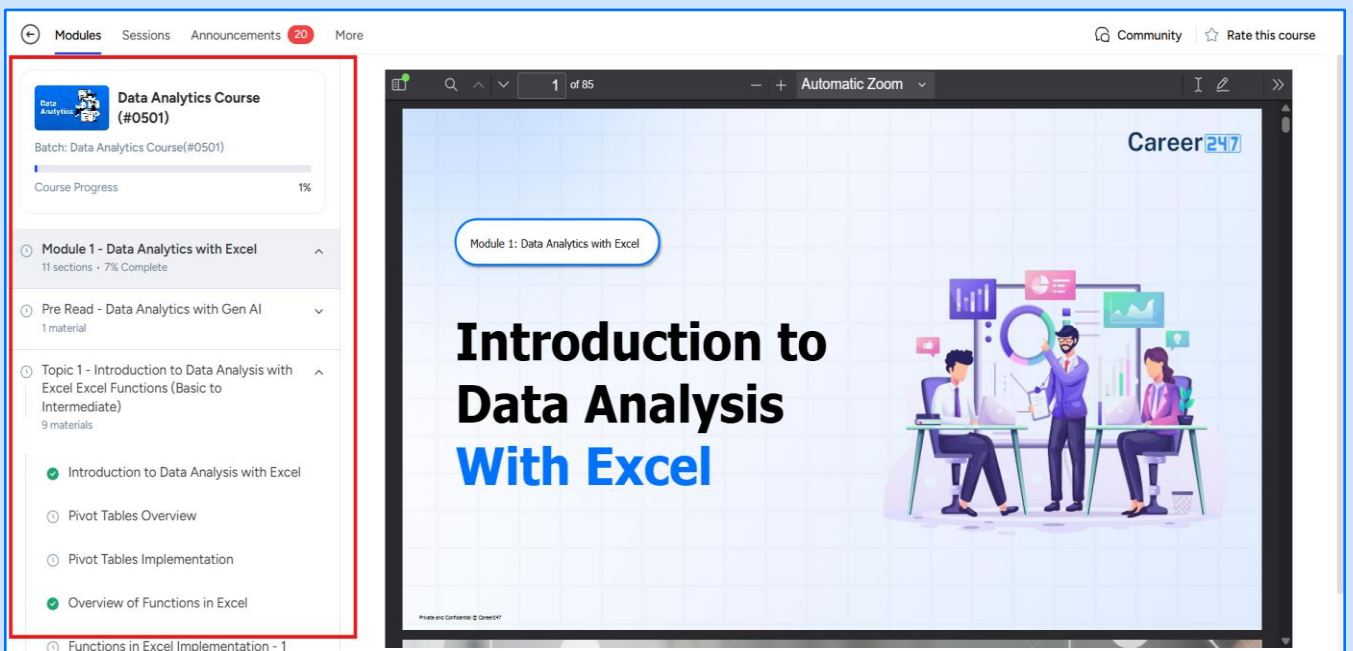
SHARE YOUR FEEDBACK

Students Dashboard

Step 7: In the "**Announcement**" section, learners will receive updates regarding notes, homework, exams, and other important information.

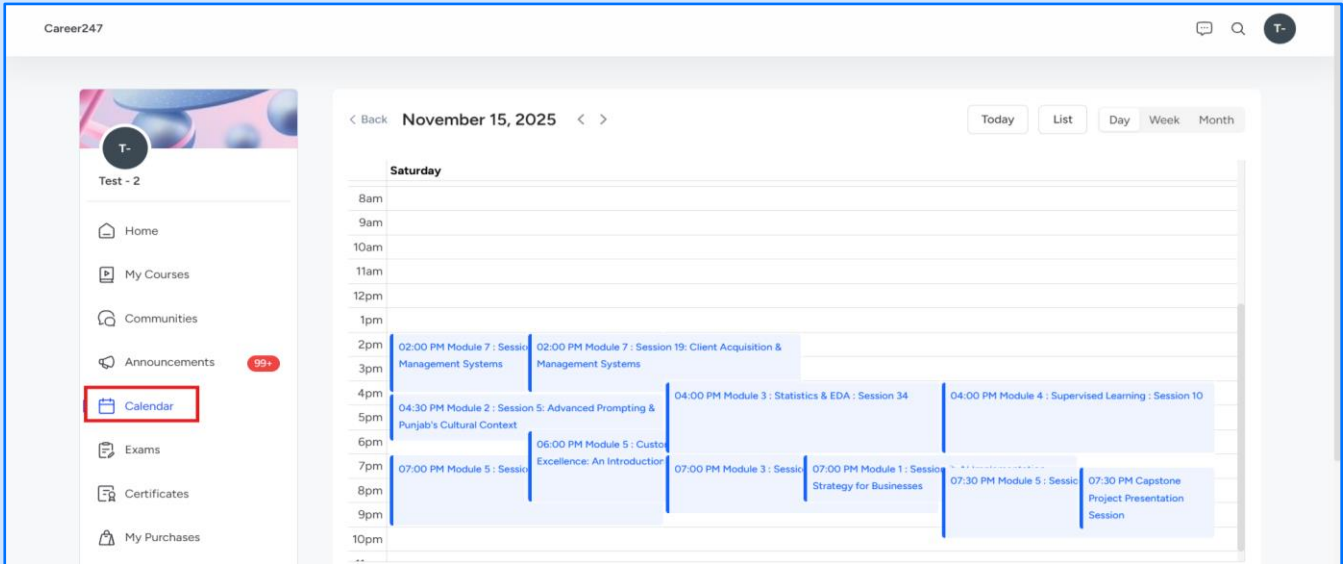


Step 8: In the "**Module**" section, by selecting the dropdown, you can view everything that has been uploaded **Module-wise** and **Topic-wise**.

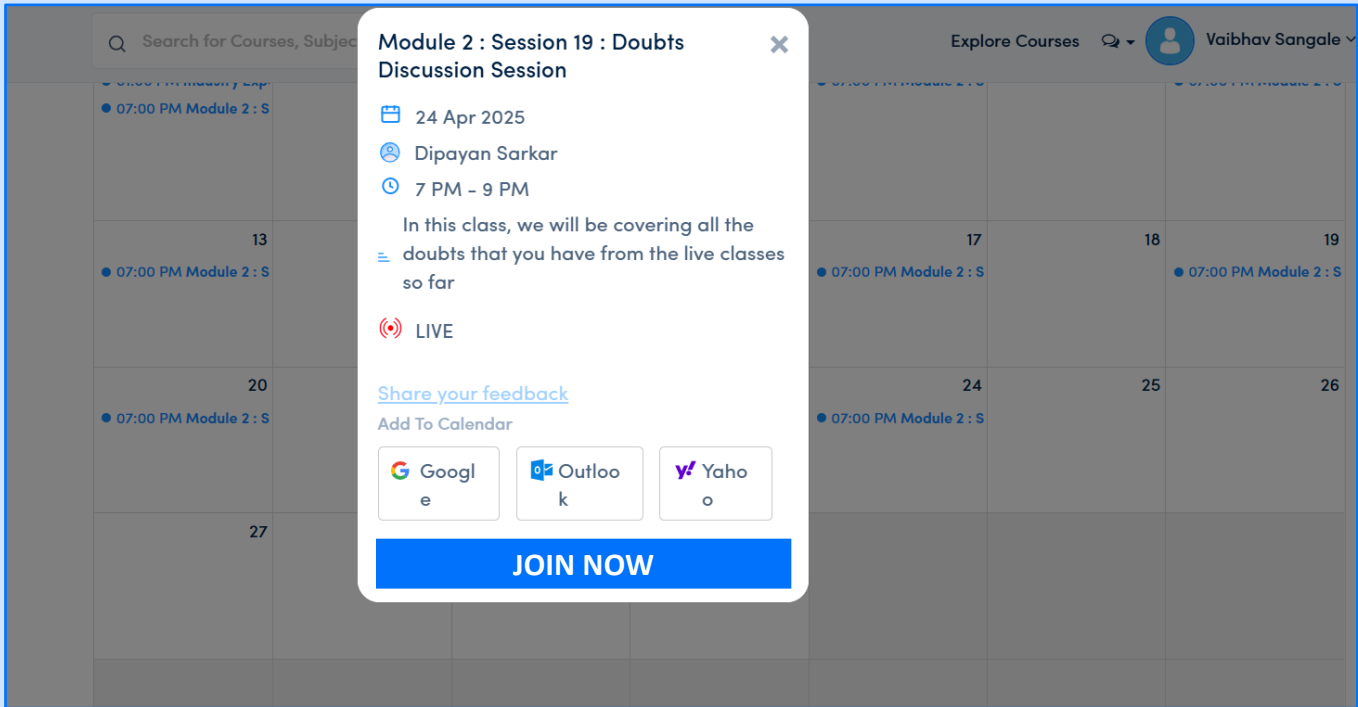


Students Dashboard

- Step 9: Go to **Dashboard** and Click on "Calendar" to view all the sessions scheduled for the respective batch and click on the hyperlink.

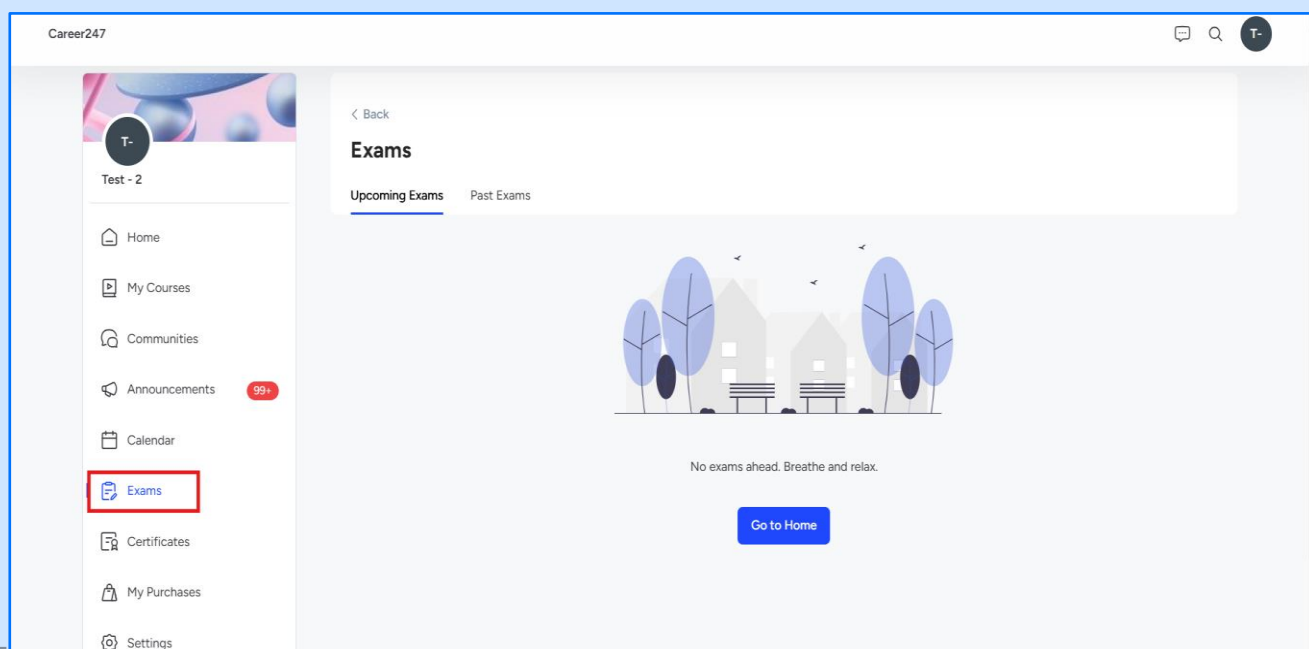


- Step 10: Once you click, the pop-up will appear. Click Join now and It will direct you to the Zoom session, provided the Zoom tool is installed on your laptop/desktop.

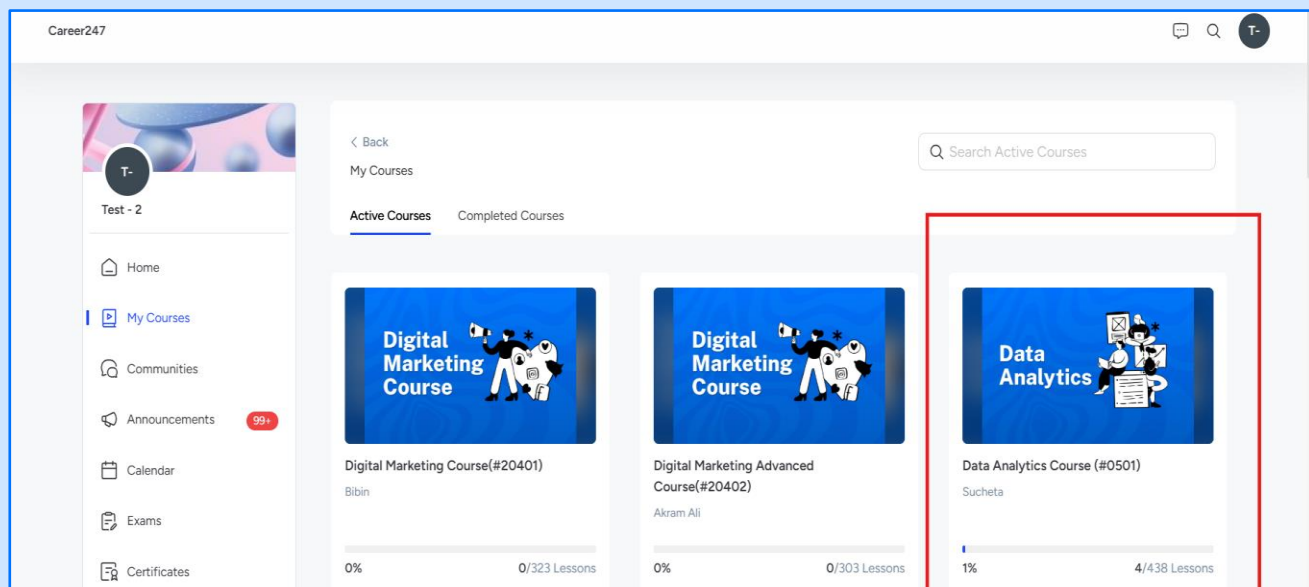


Students Dashboard

Step 11: Click on the 'Exam' section to view all the exams/tests scheduled for the batch.



Step 12: To navigate to your homework session, First go to dashboard and click your course



Students Dashboard

Step 13: Next, Under **Module** → **Topics** → **Assignments**, you can navigate step-by-step to view the assignments.

The screenshot shows the 'Modules' section of the dashboard. The left sidebar lists the following items:

- Module 2: Prompt Engineering, Bengali Prompting & LLMs (3 sections • 0% Complete)
- Topic 2 - Advanced Bengali Prompting & Cultural Context (5 materials)
- Session Deck | Advanced Bengali Prompting and Cultural Context (PDF)
- Assignment | Advanced Bengali Prompting and Cultural Context (PDF)
- Post read | Advanced Bengali Prompting and Cultural Context (PDF)
- Module 2 | Session 2 | Quiz (Online Exercise)
- Module 2 | Session 2 | Assignment (Assignment)
- Topic -3 LLM Mastery & Bengali Content Workflows (5 materials)
- Module 3: Professional Bengali Content

The main content area displays the details for 'Module 2 | Session 1 | Assignment':

- Assignment: Module 2 | Session 1 | Assignment
- Passing Percentage: 70%
- Submissions: 0/1
- View Assignment button

Step 14: Once you click on **Assignments**, You can download the rubrics file for the problem statement, and once you complete the Assignment, click on **“Upload your submission here.”** you can upload the Excel, PDF or JPGE Format, as shown in the figure below

The screenshot shows the 'Assignment' page for 'Module 2 | Session 1 | Assignment'. The left sidebar is the same as in the previous screenshot. The main content area displays the assignment details and options:

- Assignment: Module 2 | Session 1 | Assignment
- Passing Percentage: 70%
- Submissions: 0/1
- View Assignment button
- Download Assignment File button
- General Instructions: This is a **practical, hands-on activity** to apply the concepts learned in class. Read the problem statements carefully before... [read more ...](#)
- Upload your submission here: Supports JPEG, PNG, ZIP, PDF, MP3, WAV, MPEG, XLS, XLSX, MP4, MOV, WEBM, DOC formats. Max file size: 500 MB.
- Please upload a single file for submission. If you have multiple files, compress them into a ZIP file before uploading.
- Add Comments: Additional Comments
- Cancel and Submit buttons

Students Dashboard

Step 15: Next, Under **Module** → **Topics** → **Quiz**, you can navigate step-by-step to view the Quiz.

The screenshot displays the Career 247 Students Dashboard. On the left sidebar, the 'Modules' tab is active. Under 'Module 2: Prompt Engineering, Bengali Prompting & LLMs', the 'Topic 2 - Advanced Bengali Prompting & Cultural Context' is selected. Within this topic, the 'Module 2 | Session 2 | Quiz' is highlighted. On the right, a modal window titled 'Online Exercise' shows details for 'Module 2 | Session 2 | Quiz':

Online Exercise	
Module 2 Session 2 Quiz	
Total Questions	20
Duration	No time limit
Passing Percentage	80%
Attempts Left	2

An 'Attempt Now' button is visible at the bottom of the modal.

Etiquette and Support



1 Make sure to regularly check the dashboard for announcements, new materials, and schedule changes.



2 Explore additional resources shared by trainers to enhance your learning experience.



3 For any technical issues or platform-related queries, please contact the Support Team at: support@career247.com